



OPERATIONS MEMO

Update from the California Student Aid Commission

STATE OF
CALIFORNIA



August 16, 2021

GOM 2021-25

TO: High School Counselors
High School Principals
County and District Superintendents

FROM: Tae Kang *Tae Kang*
Deputy Director, Program Administration & Services Division

SUBJECT: **Reminder: Upcoming Deadlines**

This Operations Memo from the California Student Aid Commission (Commission) reminds district and high school administrators of important upcoming deadlines.

High School Graduation Verification

- High schools must verify the graduation of students who have not self-certified by **August 31, 2021**. Only students who have been awarded a Cal Grant will need to have their high school graduation verified.
- A student's Cal Grant Entitlement award is placed on hold until the high school graduation requirement is satisfied.
- Verification of high school graduation is done electronically via [WebGrants](#). Under "Cal Grant," select GPA > High School Graduate Verification.
- Please refer to [GOM 2021-13](#) for additional details.

2022-23 GPA Submission

- GPAs for the class of 2022 must be electronically submitted no later than **October 1, 2021**, as specified under [Education Code 69432.9 \(c\)\(2\)](#), unless the student has opted out, per [Education Code 69432.9 \(d\)\(1\)\(2\)](#). Refer to [GOM 2020-34](#) for additional information on the Opt-Out provision.
- GPAs for students who are enrolled in summer school should be uploaded after summer school grades have been posted, as these grades should be included in the GPA calculation.
- Schools are also strongly encouraged to submit 2022-23 GPAs for class of 2021 graduates. Students have a 2-year window to qualify for a High School Entitlement Cal Grant – as seniors, and the year following graduation.
- For additional GPA submission information, including GPA calculation instructions, GPA Opt-Out forms, and GPA upload tools, please visit the [GPA Tools web page](#).

- Ensure your WebGrants access is current or renew, if needed. Please see [GSA 2021-32](#) for additional details. WebGrants Access Forms are available on the [WebGrants Access Request web page](#).
- Webinars on the GPA upload process and GPA reports are now available. To register for a live webinar, please visit the [Upcoming Webinars web page](#).

Need to contact us?

- Institutional Support phone number: (888) 294-0153
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Working together to effectively promote education beyond high school!