



OPERATIONS MEMO

STATE OF CALIFORNIA



Update from the California Student Aid Commission

February 26, 2024

GOM 2024-07

TO: CA Community College Financial Aid Administrators

FROM: Tae Kang *Tae Kang*
Deputy Director, Program Administration & Services Division

SUBJECT: **2024-25 Re-established GPA Submission for CADAA Applicants**

This Operations Memo from the California Student Aid Commission (Commission) provides information regarding the electronic submission of re-established Community College Grade Point Averages (GPA) for California Dream Act Applicants (CADAA applicants).

For students to receive consideration for all applicable grant programs, a GPA must be submitted by the **March 2, 2024* deadline**. This includes community college [re-established GPAs](#). Utilize the following methods to submit a re-established Community College GPA for CADAA applicants:

1. GPAs can be submitted individually under the Non-SSN GPA menu, by choosing "Add Non-SSN GPAs/Test Scores." Complete the various sections, entering all required fields. For consideration in 24/25, choose Academic Year 2024-2025, GPA/Score Type select "GPA," then select "Re-established GPA." Click 'Submit' when done.

Academic Year	2024 - 2025
GPA/Score Type *	GPA
GPA Type *	Re-established GPA
GPA *	400 (001-400)

Non-SSN GPA Excel Templates can be found on the [GPA Upload User Guides](#) website. In addition, the [Non-SSN Upload User Guide](#) provides file specifications and step-by-step upload instructions.

2. Due to the delay of 2024-25 Cal ISIRs, we recommend using the Non-SSN GPA submission process for re-established GPAs. However, if you have re-established GPAs for prior year CADAA applicants **with Dream Act IDs**, you

can submit those via the GPA menu in WebGrants. The Dream Act ID serves as a pseudo-SSN and is located in position 2-10 on the 2023-24 Cal ISIR file. Choose Academic Year 2024-2025 and the Re-established option.

GPA File *	<input type="text" value="Choose File..."/> <input type="button" value="Browse"/>
	Note: If uploading more than 50,000 GPA records, we recommend splitting your file into smaller files, not to exceed 50,000 GPA records and proceed with your uploads.
Academic Year *	<input type="text" value="2024 - 2025"/>
GPA Type	<input checked="" type="checkbox"/> Re-established ⓘ <input type="checkbox"/> September GPAs ⓘ <input type="checkbox"/> Community College GPAs ⓘ
<input type="button" value="Begin Upload"/>	

**Due to March 2, 2024, falling on a Saturday, Cal Grant GPAs submitted through March 4, 2024, will be considered on-time.*

Need to contact us?

- School Support phone number: (888) 294-0153
- E-mail: schoolsupport@csac.ca.gov

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