



FINGERPRINT SCANNING REQUIRED

As part of the application process, all first-time applicants must have their fingerprints scanned at one of the locations identified on the enclosed "California Applicant Live Scan Services". You should call the locations first to find out their hours of operation, method of acceptable payment, and the cost of their service. **You must take the enclosed: Request for Live Scan Service" Form with you to the live scan location.**

In addition to their fee to scan your fingerprints, the live scan location is required to charge you a fee to process your fingerprints through the California Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI).

A license will NOT be issued until the Dental Hygiene Board of California (DHBC) received satisfactory criminal history reports from both the DOJ and the FBI.

Please visit the following link for the LiveScan fingerprint form:

http://www.dhcc.ca.gov/formspubs/form_livescan_rdh.pdf

For a complete list of LIVE SCAN Fingerprint Services. Please refer to

<https://oag.ca.gov/fingerprints/locations>

If you would like to request a hardcopy of the Live Scan locations, please make a request via mail or fax at:

DHBC
2005 Evergreen Street, Suite 1350
Sacramento, CA 95815
Fax: 916-263-2688.

Please be sure to include to your address.