

FOR INTERNAL USE ONLY	
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## BID FORM

For a Lease for Oil, Gas, and Other Liquid or Gaseous Minerals on State or State Agency Lands or Water Bottoms

Only those bidders who are registered prospective leaseholders with the Office of Mineral Resources or those who register within two business days after the lease sale shall be allowed to obtain a mineral lease. LSA-R.S. 30:127 (A). If you are not registered, please register by completing a [Registration Form](#) and attaching the current certificate from the Louisiana Secretary of State that the Corporation, Partnership or LLC is in good standing and is authorized to do business in Louisiana.

### Step 1 of 5 TRACT INFORMATION

What tract is this bid submitted for?

A. Official Tract Number:

Select either *Entire* or *Portion* for item B. **Must enter acreage bid regardless. Acreage is limited to 3 decimal places.**

B. Bid on Entire Tract or Portion?

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Tract Acreage Bid:

Acres

### Step 2 of 5 BIDDER INFORMATION

Is the bid a joint bid? Select either *Yes* or *No*.

A. Joint Bid

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Who is the bidder on this tract?

B. Bidder Name(s), Registration Status, Address and Contact Information:

In item B, enter Bidder 1 name (Bidders must be registered with the Office of Mineral Resources or register within two days after the lease sale in order to obtain a mineral lease. LSA-R.S. 30:127 (A)), enter address (for lease form), enter contract mailing address (for lease mailing), enter contact person name and phone number (for any questions), and enter percent interest bid.

Bidder 1 OMR Prospective Leaseholder Registration Number

Name

---

Percent Interest

---

Address

Street Address or P.O. Box (Line 1)

Address

Street Address or P.O. Box (Line 2)

City

---

State

Zip Code

---

Contract Mailing Address:

Name

---

Attention

---

Address

Street Address or P.O. Box (Line 1)

Address

Street Address or P.O. Box (Line 2)

City

---

State

Zip Code

---

Contact Name

---

Contact Phone Number

---

Contact Email Address

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**Step 5 of 5** **BIDDER INFORMATION (continued from Step 2 of 5)**

Enter each additional bidder's name, check Yes if registered as a prospective leaseholder or No if not registered, (Bidders must be registered with the Office of Mineral Resources or register within two days after the lease sale in order to obtain a mineral lease. LSA-R.S. 30:127 (A)), enter address (for lease form), enter contract mailing address (for lease mailing), enter contact person name and phone number (for any questions), and enter percent interest bid.

**DO NOT  
SUBMIT THIS  
PAGE WITH THE  
BID FORM IF  
NOT  
SUBMITTING A  
JOINT BID.**

**B. Bidder 2 Name, Registration Status, Address and Contact Information:**

Bidder 2 OMR Prospective Leaseholder Registration Number

Info Name \_\_\_\_\_ Percent Interest \_\_\_\_\_

Address \_\_\_\_\_  
Street Address or P.O. Box (Line 1)

Address \_\_\_\_\_  
Street Address or P.O. Box (Line 2)

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contract Mailing Address: Name \_\_\_\_\_

Attention \_\_\_\_\_

Address \_\_\_\_\_  
Street Address or P.O. Box (Line 1)

Address \_\_\_\_\_  
Street Address or P.O. Box (Line 2)

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contact Name \_\_\_\_\_

Contact Phone Number \_\_\_\_\_ Contact Email Address \_\_\_\_\_

**B. Bidder 3 Name, Registration Status, Address and Contact Information:**

Bidder 2 OMR Prospective Leaseholder Registration Number

Info Name \_\_\_\_\_ Percent Interest \_\_\_\_\_

Address \_\_\_\_\_  
Street Address or P.O. Box (Line 1)

Address \_\_\_\_\_  
Street Address or P.O. Box (Line 2)

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contract Mailing Address: Name \_\_\_\_\_

Attention \_\_\_\_\_

Address \_\_\_\_\_  
Street Address or P.O. Box (Line 1)

Address \_\_\_\_\_  
Street Address or P.O. Box (Line 2)

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contact Name \_\_\_\_\_

Contact Phone Number \_\_\_\_\_ Contact Email Address \_\_\_\_\_

## BIDDER NOTICES

Read carefully the notices set forth in A through N.

**DO NOT**

**SUBMIT THIS**

**PAGE WITH**

**THE BID**

**FORM.**

**A. Primary Term:** In accordance with R.S. 31:115, the maximum primary term may not exceed 10 years.

**B. Cash Payment:** ½ equals consideration for lease and ½ equals first year annual rental.

**C. Annual Rental:** Required if primary term > 1 yr. Must be ≥ ½ cash bonus payment.

**D. Royalties:** Statutory minimum royalties 1/8 for each product except if school board lease 1/6. LSA-R.S. 30:127. Rights to geothermal resources, free sulphur, potash, lignite, salt and other solid minerals are excluded from any state or state agency lease for oil, gas and other liquid or gaseous minerals and any royalty bid thereon shall be disregarded.

**E. Additional Consideration:** It is mandatory that a bid on a White Lake Eroded Shoreline from 1942 tract offer the additional consideration that should a title dispute arise regarding the tract and litigation ensue, the bidder obligates himself(its) to pay to the state, as same may be billed, any and all legal costs incurred by the state of Louisiana in defending its title to said tract up to a maximum aggregate amount of one hundred fifty thousand and no/100 dollars (\$150,000.00) for all leases acquired by the bidder on White Lake Eroded Shoreline from 1942 acreage.

**F. Ten Percent (10%) Leasing Fee:** The State Mineral & Energy Board is authorized to collect a fee for leasing state and state agency lands or water bottoms in the amount of ten percent (10%) of the total cash payment paid at the lease sale. This fee shall be in addition to the total cash payment paid. LSA-R.S. 30:124. This fee shall be submitted with the bid. Payment shall be made to the Office of Mineral Resources via check (personal or business). If payment is not made or the check not honored for payment, the State Mineral & Energy Board may not execute the lease and may rescind it. **This fee is NOT additional consideration. If the ten percent (10%) fee is placed in the "Additional Consideration Box" on the bid form (Box E.), it WILL BE COLLECTED as part of the consideration for the lease In ADDITION TO the required fees; no exceptions.**

**G. Thirty Dollars (\$30.00) Per Acre Payment by Mineral Lessees Pursuant to LSA-R.S. 30:136.1(D) and Act 362 of the 2015 Regular Legislative Session:** Fifteen dollars (\$15.00) per acre shall be collected from mineral lessees and deposited into the Louisiana Wildlife and Fisheries Conservation Fund and an additional fifteen dollars (\$15.00) per acre shall be collected from mineral lessees and deposited into the Oil and Gas Regulatory Fund created by R.S. 30:21. LSA-R.S.30:136.1(D) and Act 362 of the 2015 Regular Legislative Session. Payment of these two items in connection with mineral leases is combined into one (1) payment known as the Thirty Dollars (\$30.00) Per Acre Payment. This payment shall be submitted with the bid. Payment shall be made to the Office of Mineral Resources via check (personal or business). If payment is not made or the check not honored for payment, the State Mineral & Energy Board may not execute the lease and may rescind it. **This fee is NOT additional consideration. If the ten percent (10%) fee is placed in the "Additional Consideration Box" on the bid form (Box E.), it WILL BE COLLECTED as part of the consideration for the lease In ADDITION TO the required fees; no exceptions.**

**H. Bid Submission Conditions:** (1) Once a bid is submitted, it may not thereafter be withdrawn or cancelled. (2) The State Mineral & Energy Board does not obligate itself to accept any bid. Bid acceptance or rejection is at the sole discretion of the State Mineral & Energy Board which reserves the right to reject any and all bids or to grant a lease on any portion of the tract advertised and to withdraw the remainder of the tract. (3) The bidding party shall include the cash payment as a deposit with each bid in the form of a certified check, cashier's check or bank money order. LSA-R.S. 30:127(F). The cash payment amount specified on the certified check, cashier's check or bank money order shall exactly match the cash payment amount specified on the official Bid Form. If the bid is accepted, the cash payment, Ten Percent (10%) Leasing Fee and Thirty Dollars (\$30.00) Per Acre Payment shall be immediately negotiated and endorsed by the Office of Mineral Resources and the proceeds transmitted to the State Treasurer for processing in accordance with law. If the bid is rejected, the cash payment, Ten Percent (10%) Leasing Fee and Thirty Dollars (\$30.00) Per Acre Payment shall be returned. (4) If examination of the successful bid acreage amount reveals that there is more or less state or state agency acreage than the amount bid on, then the cash payment, Ten Percent (10%) Leasing Fee, Thirty Dollars (\$30.00) Per Acre Payment, annual rental, and deferred development shall be adjusted accordingly.

**I. Mineral Lease Award Conditions:** (1) The successful bidder(s) to whom the lease is awarded has twenty (20) days from receipt of the lease contract, properly executed by the State Mineral & Energy Board, to execute and return the lease contract to the Office of Mineral Resources. Failure to return the lease contract, properly executed, within twenty (20) days may result in forfeiture of the lease including the cash payment and Ten Percent (10%) Leasing Fee. (2) All state and state agency mineral leases shall be executed upon the terms and conditions provided in the current lease forms with attached riders. Copies are available for review from the Office of Mineral Resources. (3) Notwithstanding any provisions to the contrary in any lease awarded or in any rider attached thereto, the lease awarded shall be granted and accepted without any warranty of title and without any recourse against the Lessor whatsoever, either expressed or implied. Further, Lessor shall not be required to return any payments received under the lease awarded or be otherwise responsible to Lessee therefor.

**J. Other Applicable Regulations:** Some tracts available for mineral leasing may be situated in the Louisiana Coastal Zone as defined in LSA-R.S. 49:214.21, *et seq.*, and may be subject to guidelines and regulations promulgated by the Louisiana Department of Natural Resources, Office of Coastal Restoration and Management, Coastal Management Division, for operations in the Louisiana Coastal Zone.

**K. Portion Bid Acreage and Location Documentation:** If submitting a portion bid, provide (1) a Portion Bid Written Property Description (one (1) original paper copy and one (1) electronic copy as a Word .doc file), (2) a Portion Bid Plat (one (1) original paper copy and one (1) electronic copy as a .pdf file) and (3) a Portion Bid Diskette or CDROM containing the electronic copy of the portion bid written property description as a Word .doc file, the portion bid plat as a .pdf file, and the portion bid .dxf file (if applicable), labeled as required.

**BIDDER NOTICES (continued)**

**DO NOT  
SUBMIT THIS  
PAGE WITH  
THE BID  
FORM.**

**L. Cash Payment Information:** Include the cash payment in the bid packet as a deposit in the form of a certified check, cashier's check or bank money order made payable as checked off below:

- The Office of Mineral Resources For an Offshore, Inland, LDWF Area/State Owned (except Marsh Island), School Indemnity Lands, or White Lake tract
- 1/2 to Office of Mineral Resources  
1/2 to Russell Sage Foundation For a Marsh Island Wildlife Refuge tract (LSA-R.S. 56:798).
- The [State Agency] For a State Agency Lands tract (LSA-R.S. 30:153).
- 1/2 to Quachita Farm Corporation  
1/2 to La. Dept. of Wildlife and Fisheries For a tract falling in that portion of the Russell Sage Wildlife Management Area subject to that Act of Sale dated 12/28/60.
- The [School Board] For a Section 16 School Lands tract (with exception below).
- The State Treasurer For a Section 16 School Lands tract falling in a township lying within more than one (1) parish (LSA-R.S. 41:640(B)).

**M. Seal the Bid Packet:** Place all of the items required to be included in the bid packet in an envelope, completely seal the envelope, write the official tract number on the outside of the envelope, and notate on the outside of the envelope that **Sealed Bid is Enclosed**. If submitting multiple bids, then place the individual sealed bid packet envelopes into a larger envelope and notate on the outside of the envelope that **Sealed Bids Are Enclosed**.

**N. OMR Contact Information:**

**A. For Bid Submission**  
**Office of Mineral Resources**  
**La. Department of Natural Resources**  
**Attention: State Mineral & Energy Board**

**B. For Bid Questions**  
**Brian Jackson**  
**Petroleum Lands Division**  
**Office of Mineral Resources**

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**8th Floor**  
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**Fax: (225) 342-4527**

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**Baton Rouge, Louisiana 70821-2827**