



## VESSEL INSPECTION ACKNOWLEDGEMENT FORM

Use this form to report the sale, gift, or trade of a **vessel 40 years or older and 35 feet or longer**, within 5 business days of the sale, gift, or trade. Filing a Vessel Inspection Acknowledgement Form and accompanying vessel surveyor form may protect the seller / transferor from secondary liability if the buyer abandons the vessel or allows it to become derelict. See RCW 79.100.150.

The seller / transferor must mail or email this completed form and required documents to: **DVRP@dnr.wa.gov**

Please send copies of the listed documents with your Acknowledgement Form.

- Vessel Survey completed in accordance with WAC 332-08-122
- Vessel insurance for 12 months after sale
- Vessel Inspection Acknowledgement Form and Vessel Surveyor Form

**Washington State Department of Natural Resources (DNR) Attn: Vessel Inspection**  
**1111 Washington St. SE. MS 47027**  
**Olympia, WA 98504-7027**

Questions? Call 360-902-2628/ Email: [dvrp@dnr.wa.gov](mailto:dvrp@dnr.wa.gov)

Date the vessel will be sold:

Registration #	Hull ID # (HIN)	Year	Make	Series / Body	Length	USCG #
Vessel name: _____						
Hull type: Steel <input type="checkbox"/> Wood <input type="checkbox"/> Fiberglass <input type="checkbox"/> Aluminum <input type="checkbox"/> Cement <input type="checkbox"/> Other: Specify: _____						
Vessel Subtype: Sail <input type="checkbox"/> Cabin Cruiser <input type="checkbox"/> Barge <input type="checkbox"/> Power Boat <input type="checkbox"/> Other: Specify: _____						
Name of seller / transferor _____						
Address of seller / transferor _____			City _____		State _____	ZIP code _____
Are you the registered owner? Yes <input type="checkbox"/> No <input type="checkbox"/>			Phone _____		Email _____	
Has the buyer / transferee provided you with proof of a marine insurance policy with a term of at least 12 months and coverage of at least \$300,000 for removal of the vessel if it should sink or cause a pollution event? Yes <input type="checkbox"/> No <input type="checkbox"/> Include a copy with this form.						
I declare that the buyer / transferee received a copy of the attached Vessel Inspection Disclosure Report prior to the sale / transfer of the above-referenced vessel.			<b>X</b> _____ Signature of seller / transferor _____ date _____			
<b>Notary:</b> State of _____ County of _____ Subscribed and sworn before me this ____ day of _____ by _____						
<b>X</b> _____ Signature of notary or licensed agent			_____ Printed name of notary or agent number			
Name of purchaser / transferee _____						
Address of purchaser / transferee _____			City _____		State _____	ZIP code _____
I declare that I received a copy of the attached Vessel Inspection Disclosure Report prior to the purchase / transfer of the above-referenced vessel.			<b>X</b> _____ Signature of purchaser / transferee _____ date _____			
<b>Notary:</b> State of _____ County of _____ Subscribed and sworn before me this ____ day of _____ by _____						
<b>X</b> _____ Signature of notary or licensed agent			_____ Printed name of notary or agent number			
Stamp Here						



## VESSEL SURVEYOR FORM AND REPORT CHECKLIST

Use this form to verify the vessel survey inspection elements for vessels that are 40 years or older and 35 feet or longer. Attach a copy of the completed Vessel Inspection Acknowledgement Form (per RCW 79.100.150).

Registration #	Hull ID # (HIN)	Year	Make	Series / Body	Length	USCG #
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Name of vessel surveyor				
Address of vessel surveyor		City	State	ZIP code
Phone		Email		
<b>I declare that I provided the registered owner or prospective buyer a copy of the attached Vessel Inspection Disclosure Report prior to the sale or transfer of the above-referenced vessel.</b>		<input checked="" type="checkbox"/> _____ Signature of vessel surveyor		_____ date

### Checklist for Vessel Inspection Disclosure Report—for reference.

(per WAC 332-08-123 Required elements of a survey for reference purposes This checklist does not need to be filled out for submittal to DNR.)

<b>Cover page:</b>	<input type="checkbox"/> Report title / type of survey	<input type="checkbox"/> Surveyor contact info.	<input type="checkbox"/> Date report issued
	<input type="checkbox"/> Current photograph(s) of vessel, date, and location		
<b>Vessel description:</b>	<input type="checkbox"/> General description	<input type="checkbox"/> Current legal owner	<input type="checkbox"/> Intended use of vessel
	<input type="checkbox"/> Vessel name	<input type="checkbox"/> Design	<input type="checkbox"/> Construction type
<b>Vessel particulars:</b>	<input type="checkbox"/> Builder	<input type="checkbox"/> Displacement	<input type="checkbox"/> Length
	<input type="checkbox"/> Draught	<input type="checkbox"/> Breadth	<input type="checkbox"/> Fuel system
<input type="checkbox"/> Surveyor's notes / condition rating			
<b>Systems evaluation:</b>	<input type="checkbox"/> Type of propulsion	<input type="checkbox"/> Auxiliary engines	<input type="checkbox"/> Electrical systems
<b>Conditions:</b>	<input type="checkbox"/> Overall appearance		
	<input type="checkbox"/> Hull and superstructure condition		
<input type="checkbox"/> Surveyor recommendations			
<input type="checkbox"/> Appraisal of market value	<input type="checkbox"/> Replacement value		
<input type="checkbox"/> Physical suitability of the vessel and its equipment for its intended use			
<input type="checkbox"/> Determination whether the cost of repairs required to return the vessel and its equipment to physical suitability for its intended use is likely to exceed the market value of the vessel.			