

**Timber/Fish/Wildlife Cultural Resources Roundtable Meeting
October 15, 2013**

**Host: Department of Archaeology and Historic Preservation
1063 South Capital Way, Suite 106
Olympia, WA 98501
Phone: (360) 586-3065**

Directions: <http://www.dahp.wa.gov/about-us/office%20locator>

Attendees:

Karen Terwilleger, Co-Chair	Washington Forest Protection Association
Jeffrey Thomas, Co-Chair	Puyallup Tribe
Gretchen Kaehler	Dept. of Archaeology and Historic Preservation
Lee Stilson	Dept. of Natural Resources - Lands
dAVe burlingame	Cowlitz Indian Tribe
David Powell	Yakama Nation
Chad McCrea	Spokane Tribe of Indians
Jesse Narog	Hancock Forest Management

FINAL NOTES

1. Introductions

Everyone knew each other.

2. Agenda

Jeff Thomas provided an agenda prior to the meeting: 1) Introductions, 2) Agenda review, 3) Approve meeting notes for July 16th, 4) Co-Chair opening remarks, 5) Action Item List, 6) November FPB meeting report, 7) Update topics: Logo and SEPA Advisory Committee, 8) Work Groups: Guidance documents, 9) Survey Review, 10) Cultural Resources Protection during emergencies, 11) TFW Ground Rules, 12) TFWCRR Staff needs, and 13) Other business and Agenda for January 21, 2014 meeting. The Notes for the July meeting were approved a month after they were sent out as was agreed to at the July meeting. A discussion of the meeting schedule was added to the ground rules including concluding meetings by 2 p.m. and discussing a budget to go along with staffing needs of the Roundtable. The agenda was accepted as modified.

3. Notes for July 16th meeting

At the July 16, 2013 meeting everyone agreed that three months was too long to go before having notes finalized. David suggested sending the draft notes to only the attendees of the meeting with a one-month deadline for responding with edits and additions. Everyone agreed to this method of approving notes and this is how the July Notes were approved and posted on the Forest Practices Board website.

4. Co-Chair Opening Remarks

There were no co-chair opening remarks.

5. Action Items List

Karen brought copies of the Action Items List with revisions made for the August Forest Practices Board meeting and suggested revisions for the November meeting. As we went through the document, it engendered discussions of topics on the agenda. It caused us to decide that the Action Items List should be discussed at the end of the agenda so that new information about the various topics can be included on the list. The instructions for

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question 7 of the FPA/N are completed so it will be moved to number 15 of the completed items list. Developing a workshop curriculum is a high priority and a work group will be scheduled to develop a generic power point that can be modified for the particular audience. dAVE is working on modifications to the logo. The next opportunity to support full time funding of a position at DAHP for Forest Practices cultural resources risk assessment will be the 2014 Legislature.

6. Staff Report to the Forest Practices Board

Karen provided copies of the July memo to the Board to be utilized as a rough draft for the October memo. The Action Item List will continue to be utilized as the quarterly report. Everyone agreed the format was fine. The Roundtable's accomplishments and progress on continuing work should be stressed including pointing out that the question 7 instructions had been completed. Karen took notes on the suggestions.

Task: Karen said she'd have a draft out by Wednesday, October 16th for everyone to review.

7. Logo Update

dAVE provided four versions of the logo based on the one that Benson had designed. The size of the sun was changed and there was less detail in the salmon on some versions. A black and white version and a shrunk version were reviewed. We decided to let dAVE work on a big version with more detail in color for use on reports and a smaller version with less detail that could be used as on a letterhead. The final version(s) will be provided to Benson.

8. SEPA Advisory Committee Update

Gretchen and David let everyone know that draft rules had been developed by Ecology and that Tribes had commented by October 3rd. The next draft will go out for public comment. There were still unresolved issues between the various stakeholder groups on how to address notification to tribes and other interested parties both in and out of SEPA. It remains to be seen how Ecology will address the various concerns.

9. Guidance Documents

The work group that met to discuss the guidance documents realized that the various guidance documents are a mix of both voluntary and mandatory items. It makes it very confusing for anyone trying to understand what they need to do to get their forest practices application approved. The next work group needs to separate the mandatory from the voluntary items. The purpose of each document and the structure need to be determined. Assignments need to be made for writing and completing each document. They need to be organized so it is clear what is mandatory and what is voluntary. Jeff and Sherri need to be part of the work group as their perspective is essential. The work groups for November 19th and December 17th will be devoted to organizing and completing the guidance documents. As many people as possible are encouraged to attend the November and December work groups.

10. Survey Review

The rules require that the Forest Practices Board (FPB) be informed annually on the effectiveness of the Cultural Resources Protection and Management Plan (CRPMP). The survey was designed to gather information to answer that question. Last year the survey was shorter and a bigger effort was made to get small forest landowners to respond. The response was better but still small. The tribal response was only about 10% of total respondents. Jeff suggested we direct the survey to only tribal entities next year. Most thought that was too narrow and we need a broader response from as many people who use the forest practice rules instead of a narrow response. However, Gretchen said a separate survey could be designed just for tribal entities. Last year we tried to gather information to

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address the FPB's question about how well the revisions to WAC 222-20-120 were working. It is not known if that is an on-going question or not. The Roundtable still is interested knowing the frequency that WAC 222-20-120 is triggered. It is not known if DNR collects that information. When DAHP reviews forest practices applications and a known site is within the project a "conflict" is identified. Gretchen would like to know if we could target individuals who have had an archaeological conflict for the 2014 survey. Karen would like to know what the FPB wants to know or expects as well as what the Roundtable wants to learn from the survey. This will help in modifying questions for next year. Are there questions that would help us revise the CRPMP? Jeff would like to see the CRPMP reflect things in the original TFW agreement. Maybe there is a way to find out the FPB's interests from individual members? It seems the FPB should cover the costs of conducting the survey.

11. Cultural Resources Protect during emergencies

David has been working with a private landowner who had timber killed in the Mile Marker 28 wildfire near Satus Pass. He discovered two documented sites that were damaged during fire suppression activities. He has been tasked with discovering how the fire management team failed to know about the documented sites. Interagency teams are assigned fire management responsibilities based on the size of the fire and personnel are assigned from multiple agencies. The goal is to develop an improved process to insure the fire management teams are aware of known archaeological sites in the future.

12. TFW Ground Rules and Roundtable meeting schedule

It was suggested and agreed that Ground Rules from the original "TFW Agreement Introduction" be on the back of each agenda. It is just a reminder of how participants are supposed to treat each other. The quarter meeting schedule was discussed. It was agreed that regular meetings every three months is too infrequent. We agreed to begin regular meetings every other month beginning in January. Work groups to focus on single assignments will continue to be scheduled in other months on the third Tuesdays.

13. TFWCRR Staff Needs

TFWCRR Staff needs was not discussed and will be on the January agenda.

14. Next Meeting

The next regular meeting is scheduled for: **January 21, 2014 at DAHP in Olympia from 9 a.m. – 2 p.m.** The agenda will include: 1) Introductions 2) Approve agenda, 3) Discuss approved October 15th Notes, 4) Co-chair remarks, 5) Work Group Reports: Guidance documents, 6) SEPA Advisory Committee update, 7) Develop specific needs for Roundtable support staff and budget, 8) Action Item List, 9) February Forest Practices Board report and 10) Agenda for March 18, 2014 meeting.

Note:

Beginning January 2014 the Timber/Fish/Wildlife Cultural Resources Roundtable meets every other month on the third Tuesday of January, March, May, July, September and November at the Department of Archaeology and Historic Preservation unless otherwise noted. Additional work groups are scheduled as needed in other months.

Meeting agendas, notes and action item lists are on the [Forest Practices Board](#) website. Scheduled meetings through 2013 are work groups on Guidance documents: 11/19 and 12/17.