







**Cooperative Monitoring, Evaluation, and Research (CMER)  
 Tuesday, November 28, 2023 // 9:00AM – 3:05PM  
 Virtual: Zoom (Link Listed Below)**

<b>Time</b>	<b>Item</b>	<b>Presenter</b>	<b>Materials</b>
9:00-9:30AM (0:30)  	<b>Welcome, Introductions, &amp; Old Business</b> Introductions Read two ground rules Staff Updates Public Comments  <u><b>Action:</b></u> <i>Approval of October 2023 Meeting Notes</i>	<u>Co-chairs</u> Aimee McIntyre/ A.J. Kroll	Document 1: November 2023 Agenda  Document 2: October 2023 Meeting Minutes
9:30-9:40AM (0:10)	<b>Policy Update</b>	Policy Co-chairs	
9:40-9:55AM (0:15)  	<b>Deep-Seated Landslide (DSL) Charter</b>  <i>This is a previously approved document. Changes to this version include timeline and budget.</i>  <u><b>Action:</b></u> <i>Approval of the revised Deep-Seated Landslide Charter.</i>	Theryn Henkel	Document 3: Deep-Seated Landslide Charter – Track Changes  Document 4: Deep-Seated Landslide Charter – Clean
9:55-10:05AM (0:10)  	<b>Unstable Slope Criteria (USC) Charter</b>  <i>This is a previously approved document. Changes to this version include project team, timeline, and budget.</i>  <u><b>Action:</b></u> <i>Approval of the revised Unstable Slope Criteria Charter.</i>	Theryn Henkel	Document 5: Unstable Slope Criteria Charter – Track Changes  Document 6: Unstable Slope Criteria Charter - Clean
10:05-10:20AM (0:15)	<b>Break</b>		
10:20-10:35AM (0:15)  	<b>ISPR Approved Eastside Timber Habitat Evaluation (ETHEP) Study Design</b>  <u><b>Action:</b></u> <i>Approval of the ISPR approved Eastside</i>	Anna Toledo	Document 7: CMER Request  Document 8: ISPR-approved study design

	<i>Timber Habitat Evaluation study design.</i>		Document 9: Comment matrix  Document 10: ISPR approval from Managing Editor  Document 11: AE memo to ETHEP authors  Document 12: Memo from ETHEP authors
10:35-11:05AM (0:30) 	<b>Schedule L-1 Workgroup Nominations</b>  <i><b>Action:</b> Nominate and approval of Schedule L-1 workgroup members.</i>	Co-chairs	
11:05-11:20AM (0:15) 	<b>Protocol and Standards Manual (PSM) Section 5</b>  <i><b>Action:</b> Finish review of 5.3.2 - 5.4 and Approval of Protocol and Standards Manual Section 5.</i>		Document 13. PSM Chapter 5
11:20AM-12:20PM (1:00)	<b>Lunch</b>		
12:20-1:20PM (1:00)	<b>Protocol and Standards Manual (PSM) Sections 6 and 7</b>  <i><b>Action:</b> Review comments and edits received during comment timeframe (October 24<sup>th</sup>-November 15<sup>th</sup>). Only unresolved comments will be discussed unless CMER member disagrees with edit provided to resolve comment.</i>	Lori Clark	Document 14. PSM Chapter 6 & 7 revisions DUE 11 15 231
1:20-2:50PM (1:30)	<b>SAG Verification</b>  <i><b>Action:</b> SAG Co-chairs to present projects that they represent.</i>	Co-chairs/SAG Co-chairs	Document 15: SAG AMP Project Verification Excel Spreadsheet
2:50-3:00PM (0:10)	<b>CMER SAG Updates</b>		Document 16: CMER SAG Updates

3:00-3:05PM (0:05)	<b>Conclusion/Review/Action Items</b>		
3:05PM	<b>Adjourn</b>		

\*Reminder: Public comments are to be in written format and emailed to Natalie Church ([Natalie.Church@dnr.wa.gov](mailto:Natalie.Church@dnr.wa.gov)) prior to the meeting date.

**Meeting Materials:**

The below meeting materials are available on SharePoint Online [11 28 2023](#) for CMER members and Box <https://deptofnaturalresources.box.com/s/xjcdtv6cekhuwput4tsqg9w9ici8tcgz> for members of the Public:

- Document 1: December 2023 Agenda
- Document 2: November 2023 Meeting Minutes
- Document 3: Deep-Seated Landslide Charter – Track Changes
- Document 5: Unstable Slope Criteria Charter – Track Changes
- Document 6: Unstable Slope Criteria Charter - Clean
- Document 7: CMER Request
- Document 8: ISPR-approved study design
- Document 9: Comment matrix
- Document 10: ISPR approval from Managing Editor
- Document 11: AE memo to ETHEP authors
- Document 12: Memo from ETHEP authors
- Document 13: PSM Chapter 6 & 7 revisions DUE 11 15 231
- Document 14: PSM Chapter 6 & 7 revisions DUE 11 15 231
- Document 15: SAG AMP Project Verification Excel Spreadsheet
- Document 16: CMER SAG Updates

**Zoom Meeting Information:**

Join Zoom Meeting

<https://dnr-wa-gov.zoom.us/j/84052265190?pwd=MIJMYkN3SHNOcGo4YjRpSnJwK1dEQT09>

Meeting ID: 840 5226 5190

Passcode: 762607

One tap mobile

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+12532158782,,84052265190# US (Tacoma)

Dial by your location

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- +1 253 215 8782 US (Tacoma)
- +1 669 900 6833 US (San Jose)
- +1 719 359 4580 US
- +1 346 248 7799 US (Houston)
- +1 669 444 9171 US
- +1 646 931 3860 US
- +1 689 278 1000 US

- +1 929 205 6099 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- 877 853 5257 US Toll-free
- 888 475 4499 US Toll-free
- 833 548 0276 US Toll-free
- 833 548 0282 US Toll-free

Meeting ID: 840 5226 5190

Find your local number: <https://dnr-wa-gov.zoom.us/j/84052265190>

### **Upcoming CMER Meetings:**

- Tuesday, December 19, 2023
- Tuesday, January 23, 2024
- Tuesday, February 27, 2024
- Tuesday, March 26, 2024
- Tuesday, April 23, 2024
- Tuesday, May 28, 2024
- Tuesday, June 25, 2024
- Tuesday, July 23, 2024
- Tuesday, August 27, 2024
- Tuesday, September 24, 2024
- Tuesday, October 22, 2024
- Tuesday, November, TBD
- Tuesday, December, TBD

### **Tips for Meeting Attendees**

Key activities/tasks for participants to ensure they contribute to and get the most out of the meetings they attend.

- Respond in a timely manner to requests for agenda items.
- Be on time.
- Be well prepared: Be familiar with agenda and objectives.
- Review minutes of previous meeting.
- Read or gather background information ahead of time.
- Have action items assigned to you at prior meetings completed.
- Be concise and to the point.
- Participate in a constructive manner.
- Be respectful of others.
- Caution an offender of bullying or aggressive behavior.
- Stay on topic.

- Volunteer your time, talent and expertise to get things done.
- Be realistic in your availability and ability to carry out action items