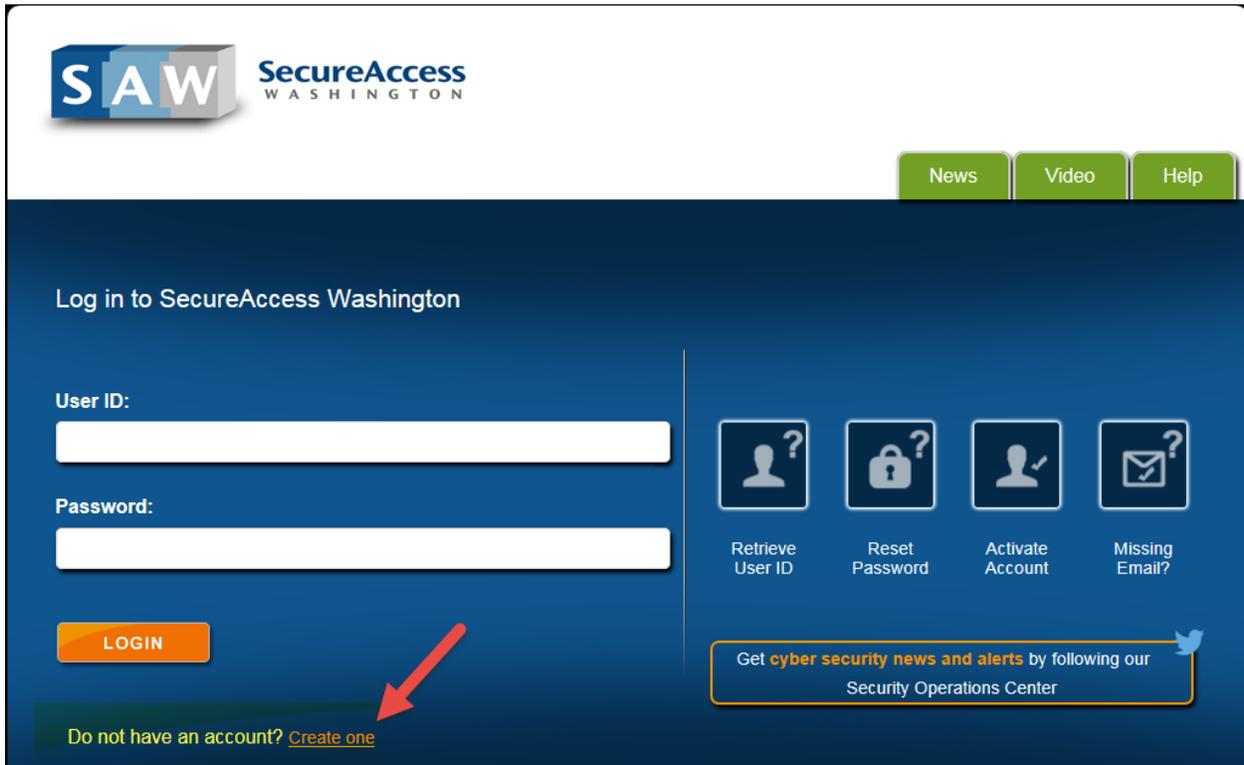
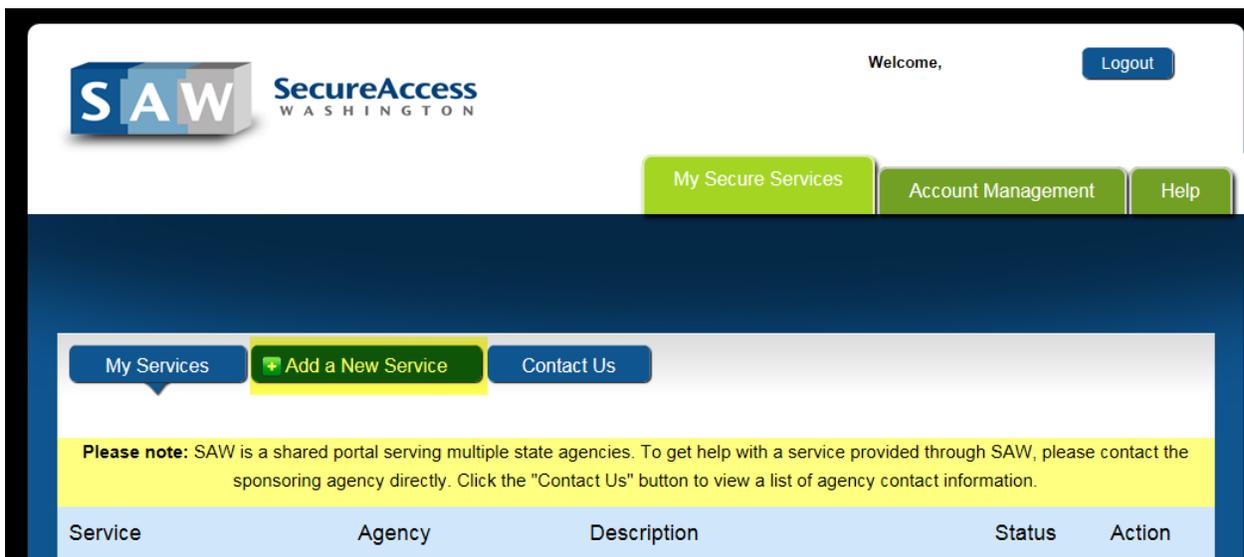


To access the Forest Practices enforcement report, go to <http://secureaccess.wa.gov> and follow the instructions below. If you already have an account and have applied for “Forest Practices Reporting”, you may skip to #6 after logging in.

- 1) Sign into SecureAccess Washington (SAW) at <http://secureaccess.wa.gov>. If you don't have an account, select “Create one” and follow the instructions provided. Once you have registered for your account, continue with step 2.



- 2) Once you have logged in you should be directed to the “My Secure Services” tab. From there, select “Add a New Service”.



3) Under “Add a New Service” select “Department of Natural Resources” from the list of agencies.

The screenshot shows the SecureAccess WASHINGTON portal. At the top left is the SAW logo. At the top right, it says "Welcome," and "Logout". Below the logo are three navigation buttons: "My Secure Services", "Account Management", and "Help". In the main content area, there are three buttons: "My Services", "Add a New Service" (which is highlighted with a dropdown arrow), and "Contact Us".

Service code:
If you have been given a service code by an agency, enter it below to apply for access to the service.

APPLY

Search services by keywords:
Enter keyword(s) below to find related services. Leave field blank to display all services.

Select an agency below to see a list of services:

- [Consolidated Technology Services](#)
- [Department of Archaeology and Historic Preservation](#)
- [Department of Commerce](#)
- [Department of Ecology](#)
- [Department of Financial Institutions](#)
- [Department of Health](#)
- [Department of Labor and Industries](#)
- [Department of Licensing](#)
- [Department of Natural Resources](#)**
- [Department of Revenue](#)

4) The first option listed should be “Forest Practices Reporting”. Select “APPLY”.

The screenshot shows the SecureAccess WASHINGTON portal. At the top left is the SAW logo. At the top right, it says "Welcome," and "Logout". Below the logo are three navigation buttons: "My Secure Services", "Account Management", and "Help". In the main content area, there are three buttons: "My Services", "Add a New Service" (which is highlighted with a dropdown arrow), and "Contact Us".

Add a Service to Your Account
Select a service to apply for from the following.

Note: Services for which you currently have access, have applied to and are awaiting approval, or those that you have been suspended or rejected from will not appear in this list.

[All Agencies](#) > [Department of Natural Resources](#)

| Service | Description | Action |
|----------------------------|--|--------------|
| Forest Practices Reporting | Forest Practices Enforcement report (Excel spreadsheet) more Privacy Notice | APPLY |

5) You should be taken to a confirmation screen. Select the “My Services” tab.

The screenshot shows the top navigation bar with the SAW logo and 'SecureAccess WASHINGTON' text. A 'Welcome,' message and a 'Logout' button are in the top right. Below the navigation bar are three tabs: 'My Secure Services' (highlighted in green), 'Account Management', and 'Help'. A secondary navigation bar contains 'My Services' (highlighted in green), 'Add a New Service', and 'Contact Us'. The main content area displays a confirmation message: 'Service Registration Successful'. Below this, it says: 'Thank you for registering with agency Department of Natural Resources's service Forest Practices Reporting. Please click the "My Secure Services" tab above to access the service.'

6) You can now select the “Forest Practices Reporting” service from your list.

The screenshot shows the same top navigation bar as the previous image. The secondary navigation bar now has 'My Services' (highlighted in green), 'Add a New Service', and 'Contact Us'. Below this is a yellow note: 'Please note: SAW is a shared portal serving multiple state agencies. To get help with a service provided through SAW, please contact the sponsoring agency directly. Click the "Contact Us" button to view a list of agency contact information.' Below the note is a table with the following data:

| Service | Agency | Description | Status | Action |
|---|---------------------------------|---|--------|------------------------|
| Forest Practices Reporting | Department of Natural Resources | Forest Practices Enforcement report (Excel spreadsheet) | Active | Remove |
| Forest Practices Reviewer Profile | Department of Natural Resources | Forest Practices Reviewer Profile | Active | Remove |

7) To view the report, select “HERE” in the body of the text.



The Forest Practices Enforcement report contains all Notice to Comply (NTC), Stop Work Order (SWO), and Notice of Conversion to Non-forest Use (NCNU) enforcement documents issued by Forest Practices. This report is generated monthly and is available by clicking [HERE](#) to download the Excel file.