

Texas State Child Fatality Review Team (SCFRT) Committee
APPROVED Meeting Minutes
10:00 a.m., May 12, 2023

Physical Location: Texas Department of State Health Services (DSHS)
Robert D. Moreton Building, Room M-100, First Floor
1100 49th Street, Austin, Texas 78756

Hybrid TEAMS/Onsite Meeting

Table 1: Texas SCFRT Committee attendance at the May 12, 2023, meeting.

MEMBER NAME	YES	NO	MEMBER NAME	YES	NO
Dr. Simi Abraham	x		Ms. Diane Macleod		X
Chief Michael Baldwin, Chair	X		Ms. Letty Martinez		X
Judge Shane Brassell		X	Ms. LaViza Matthews		X
Dr. Kim Cheung		X	Dr. Kenton Murthy, Vice Chair	X	
Dr. Tara Das		X	Ms. Angelica Powers	X	
Ms. Kristi Elliott		X	Dr. Jennifer Ross	X	
Ms. Madelyn "Maddie" Fletcher	X		Ms. Kathryn Sibley	X	
Sheriff Christopher Forbis	X		Ms. Amy Smith	X	
Ms. Lori Gabbert Charney	X		Captain Steven Tellez		X
Dr. Sanjuanita Garza-Cox	X		Dr. Lawrence Thompson, Jr.	X	
Captain Michael Hayes		X	Dr. Jeannine Von Stultz	X	
Ms. Kerrie Judice	X		The Honorable State Representative Gene Wu		X
Dr. Owais Khan		X			

Agenda Item 1: Welcome, Roll Call and Quorum Establishment

Chief Michael Baldwin, Chair, convened the SCFRT meeting at 10:00 a.m. and welcomed attendees. Ms. Francesca Kupper, Project Manager, Advisory Committee Coordination Office (ACCO), Texas Health and Human Services Commission (HHSC), provided logistical announcements, conducted the roll call, and noted a quorum was present.

Agenda Item 2: Consideration of February 10, 2023, draft meeting minutes

Chief Baldwin called for any edits or changes to the draft February 10, 2023, meeting minutes. Receiving no edits or changes, Chief Baldwin called for a motion to approve the draft.

MOTION:

Dr. Sanjuanita Garza-Cox moved to approve the February 10, 2023, draft meeting minutes as written. Ms. Amy Smith seconded the motion. The motion was unanimously approved with no nays nor abstentions.

Agenda Item 3: Reminder of SCFRT Legislatively Mandated Report due 2024

Ms. Sarah Blezinger, DSHS Injury Prevention Coordinator, reminded members the SCFRT Committee legislatively mandated report is due April 2024. Key points included:

- The next legislatively mandated SCFRT Committee Biennial Report is due April 1, 2024.
- In March 2023, DSHS provided timelines for recommendation submission and data entry into the National Fatality Review Case Reporting System to local teams. Local

team recommendations are due September 15, 2023 and data entry for all reviewed cases is due October 20, 2023.

- The SCFRT Committee will review the 2022 SCFRT Biennial Report Recommendations during the August 2023 meeting. The committee will review the submitted CFRT recommendations and finalize recommendations to be included in the 2024 SCFRT Biennial Report during the November 2023 meeting.

Agenda Item 4: Presentation: Prevention Recommendations: Frameworks for Success

Ms. Abby Collier, representing the National Center for Fatality Review and Prevention, reviewed the Power Point presentation, "Prevention Recommendations: Frameworks for Success." Key points included:

- Outline of the Spectrum of Prevention, Preventability, and Timelines for Preventability.
- Overview of the Cliff of Good Health.
- Overview of Life Stressors Section in the National Fatality Review Case Reporting System.
- Overview of Life Stressors and Protective Factors.
- Presentation of resources available from the National Center.
 - Step 1: Specific Child Death Review Discussion form.
 - Step 2: Shared Risk and Protective Factors, Aggregate Findings Child Death Review Discussion form.
 - Step 3: SMARTIE (Specific, Measurable, Achievable, Realistic, Time Sensitive, Inclusive, Equitable) Recommendations.
- Overview of recommendations writing tips.

Agenda Item 5: Presentation: Tarrant County Child Fatality Review Team & Safe Baby Sleep Council

Ms. Lauren Butschek-Neisler, LMSW, representing Tarrant County Public Health, and Ms. Samantha St. John, Program Coordinator, The Center for Children's Health, reviewed the Power Point presentation, "Tarrant County Child Fatality Review Team & Safe Baby Sleep Council." Key points included:

- Overview of Tarrant County CFRT meeting attendance from 2017-2023.
- Overview of case reviewed data for Tarrant County CFRT from 2016-2022.
- Presentation of sleep-related death data in Tarrant County from 2011-2020.
- Comparison of sudden unexpected infant death (SUID) data in Harris, Dallas, Tarrant, Bexar, and Travis Counties.
- Presentation of Tarrant County SUID rates by race/ethnicity from 2016-2022.
- Overview of types of deaths reviewed by Tarrant County CFRT from 2016-2022.
- Overview of sleep related deaths reviewed by Tarrant County (by age) from 2016-2022.
- Overview of Safe Baby Sleep Council.
- Presentation on History of Safe Baby Sleep Council.
- Overview of Safe Baby Sleep Council members.
- Overview of Safe Baby Sleep Council education/prevention resources.

Agenda Item 6: Public Comment

No public comment was received.

Agenda Item 7: Adjourn

Chief Baldwin noted the next meeting is scheduled for August 11, 2023, and adjourned the meeting at 11:36 a.m.

Please click on the link to the archived HHSC video to view, and listen to, the entirety of the May 12, 2023, State Child Fatality Review Team (SCFRT) meeting. This video will be available for approximately two years from the date the meeting video is posted in accordance with the HHSC records retention schedule:

[Texas State Child Fatality Review Team](#)