



TEXAS
Health and Human
Services

**Texas Department of State
Health Services**

Outpatient Submitter

Revised December 2021

Document #: 25-15009

Background Information



- ✓ Chapter 108 of the Texas Health and Safety Code established and authorizes THCIC to collect and report on Inpatient/inpatient discharge data.
- ✓ <http://www.statutes.legis.state.tx.us/Docs/HS/word/HS.108.doc>
- ✓ <http://www.statutes.legis.state.tx.us/Docs/HS/pdf/HS.108.pdf>



THCIC Rules



Title 25. Health Services



Subchapter A – Collection and Release of Hospital Discharge Data



Subchapter D – Collection and Release of Inpatient Surgical and Radiological Procedures at Hospitals and Ambulatory Surgical Centers



[http://texreg.sos.state.tx.us/public/readtac\\$ext.ViewTAC?tac_view=4&ti=25&pt=1&ch=421](http://texreg.sos.state.tx.us/public/readtac$ext.ViewTAC?tac_view=4&ti=25&pt=1&ch=421)



Outpatient Upload / Submitter

AGENDA

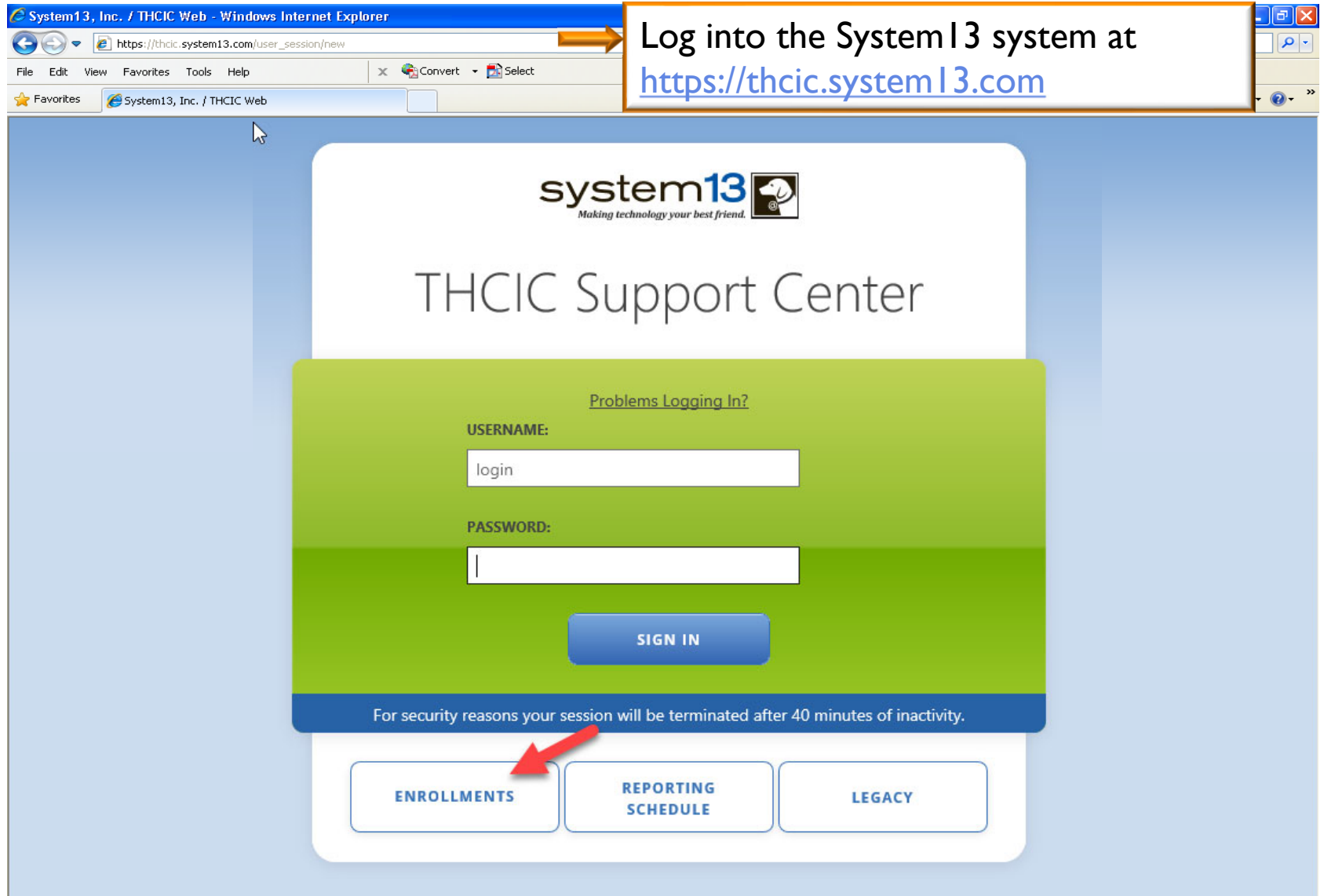


- ✓ Submitting Data Submitter/ Upload 5010
 - ✓ Getting a Submitter ID (SUB***)
 - ✓ Data Reporting Schedule
 - ✓ Logging into the System as a submitter
 - ✓ Submitting your data
 - ✓ Encounter on Demand (EOD)

Getting a Submitter ID

- ✓ Before a user can submit Outpatient/ inpatient data via 5010 file format the user must be registered with System I3.
- ✓ Facilities must test their data submission with System I3 before data can be submitted.
- ✓ The user must register with System I3 at [https://thcic.system I3.com/enrollments](https://thcic.systemI3.com/enrollments)

THCIC System



System13, Inc. / THCIC Web - Windows Internet Explorer

https://thcic.system13.com/user_session/new

File Edit View Favorites Tools Help

System13, Inc. / THCIC Web

system13
Making technology your best friend.

THCIC Support Center

[Problems Logging In?](#)

USERNAME:
login

PASSWORD:
|

SIGN IN

For security reasons your session will be terminated after 40 minutes of inactivity.

ENROLLMENTS **REPORTING SCHEDULE** **LEGACY**

Requesting a Submitter ID

system13 
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Request Access



ORGANIZATIONS WHO SUBMIT FOR MULTIPLE PROVIDERS:

Enroll as a submitter only once. List ALL providers that you submit for at the bottom of this page. If you submit for more than 15 hospitals please contact the THCIC Help Desk at 888-308-4953.

ORGANIZATIONS WHO SUBMIT FOR THEMSELVES:

Enroll your facility as the submitter. List (as the Primary Contact) the person in your facility responsible for submitting claim data.

Submitter Information

BUSINESS NAME

STREET ADDRESS 1

STREET ADDRESS 2

CITY

STATE

ZIPCODE

Primary Contact

NAME

Providers

Enroll as a submitter only once. A user can list up to 15 providers that the user will submit data for. If the user will submit for more than 15 providers, the user will have to contact System I3 directly to complete that request.

Providers that will submit for themselves using an 5010 file upload, must have a submitter ID.

The user must contact System I3 before starting to test data.

If the submitter contact person needs to be updated, please contact System I3 directly.

SUBMIT

Data Reporting Schedule



When are my submissions due?

The complete data reporting schedule is available at <http://www.dshs.texas.gov/THCIC/datareportingschedule.shtm>



TEXAS
Health and Human
Services

Texas Department of State
Health Services

- HOME
- ABOUT DSHS
- NEWS
- I AM A...
- MOST POPULAR
- RESOURCES
- ONLINE SERVICES
- CONTACT US

- About THCIC
- Contact THCIC Staff
- Facility Reporting Requirements
- General Public Information
- Health Data Researcher Information
- Statutes and Rules
- Texas Health Data
- Center for Health Statistics (CHS) and other DSHS Data

Home >
Texas Health Care Information Collection Home >
Inpatient and Outpatient Data Reporting Schedule

Data Reporting Schedule

Texas Health Care Information Collection Center for Health Statistics

Attention THCIC Stakeholders, Health Data Researchers and Healthcare Facilities,

In response to Coronavirus (COVID-19) emergency requirements THCIC staff will have limited access to providing responses and data requests.

Mailing Address

THCIC
Dept. of State Health Services
Center for Health Statistics, MC 1898
PO Box 149347
Austin, Texas 78714-9347

Location

Moreton Building, M-660
1100 West 49th Street
Austin, TX 78756

Phone: 512-776-7261

Fax: 512-776-7740

Email: thcichelp@dshs.texas.gov

Activity	Q2 2021	Q3 2021	Q4 2021	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Q1 2023
Cutoff for initial submission	9-1-21	12-1-21	3-1-22	6-1-22	9-1-22	12-1-22	3-1-23	6-1-23
Cutoff for corrections (Free)	11-1-21	2-1-22	5-2-22	8-1-22	11-1-22	2-1-23	5-1-23	8-1-23
Facilities retrieve certification files	12-1-21	3-1-22	6-1-22	9-1-22	12-1-22	3-1-23	6-1-23	9-1-23
Cutoff for corrections at time of certification (Associated Fees)	1-3-22	4-1-22	7-1-22	10-3-22	1-2-23	4-3-23	7-2-23	10-2-23
Certification/comments due	1-18-22	4-15-22	7-15-22	10-17-22	1-16-23	4-17-23	7-17-23	10-16-23

The reporting schedule is a rule driven schedule, under [Chapter 421](#), Title 25, Part 1 of the Texas Administrative Code, Subchapter D, [RULE §421.66](#). The due dates are either the 1st or the 15th of the month, if these dates are on a weekend or state observed holiday, the data is due the next business day.

Last updated October 26, 2021



TEXAS
Health and Human
Services

Texas Department of State
Health Services

Initial Submission Due Dates

Data Reporting Schedule

Texas Health Care Information Collection
Center for Health Statistics

Attention THCIC Stakeholders, Health Data Researchers and Healthcare Facilities,

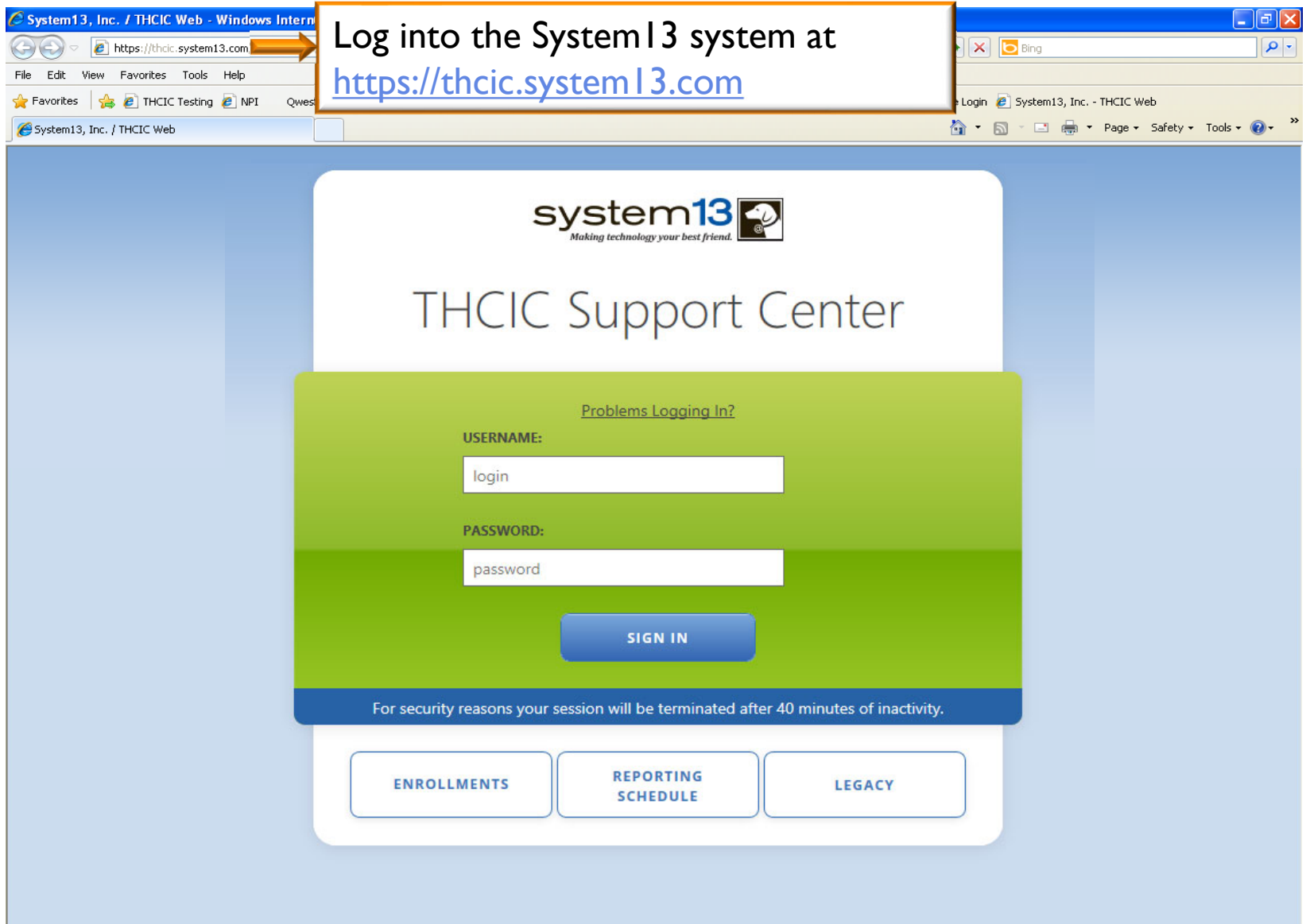
In response to Coronavirus (COVID-19) emergency requirements THCIC staff will have limited access to providing responses and data requests.

Activity	Q2 2021	Q3 2021	Q4 2021	Q1 2022	Q2 2022	Q3 2022	Q4 2022	Q1 2023
Cutoff for initial submission	9-1-21	12-1-21	3-1-22	6-1-22	9-1-22	12-1-22	3-1-23	6-1-23
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Cutoff for corrections at time of certification (Associated Fees)	1-3-22	4-1-22	7-1-22	10-3-22	1-2-23	4-3-23	7-2-23	10-2-23
Certification/comments due	1-18-22	4-15-22	7-15-22	10-17-22	1-16-23	4-17-23	7-17-23	10-16-23

The reporting schedule is a rule driven schedule, under [Chapter 421](#), Title 25, Part 1 of the Texas Administrative Code, Subchapter D, [RULE 5421.66](#). The due dates are either the 1st or the 15th of the month, if these dates are on a weekend or state observed holiday, the data is due the next business day.

Last updated October 26, 2021

THCIC System




Log into the System 13 system at <https://thcic.system13.com>

System13, Inc. / THCIC Web - Windows Internet Explorer
https://thcic.system13.com

File Edit View Favorites Tools Help
Favorites THCIC Testing NPI Qwes

System13, Inc. / THCIC Web

system13 
Making technology your best friend.

THCIC Support Center

[Problems Logging In?](#)

USERNAME:

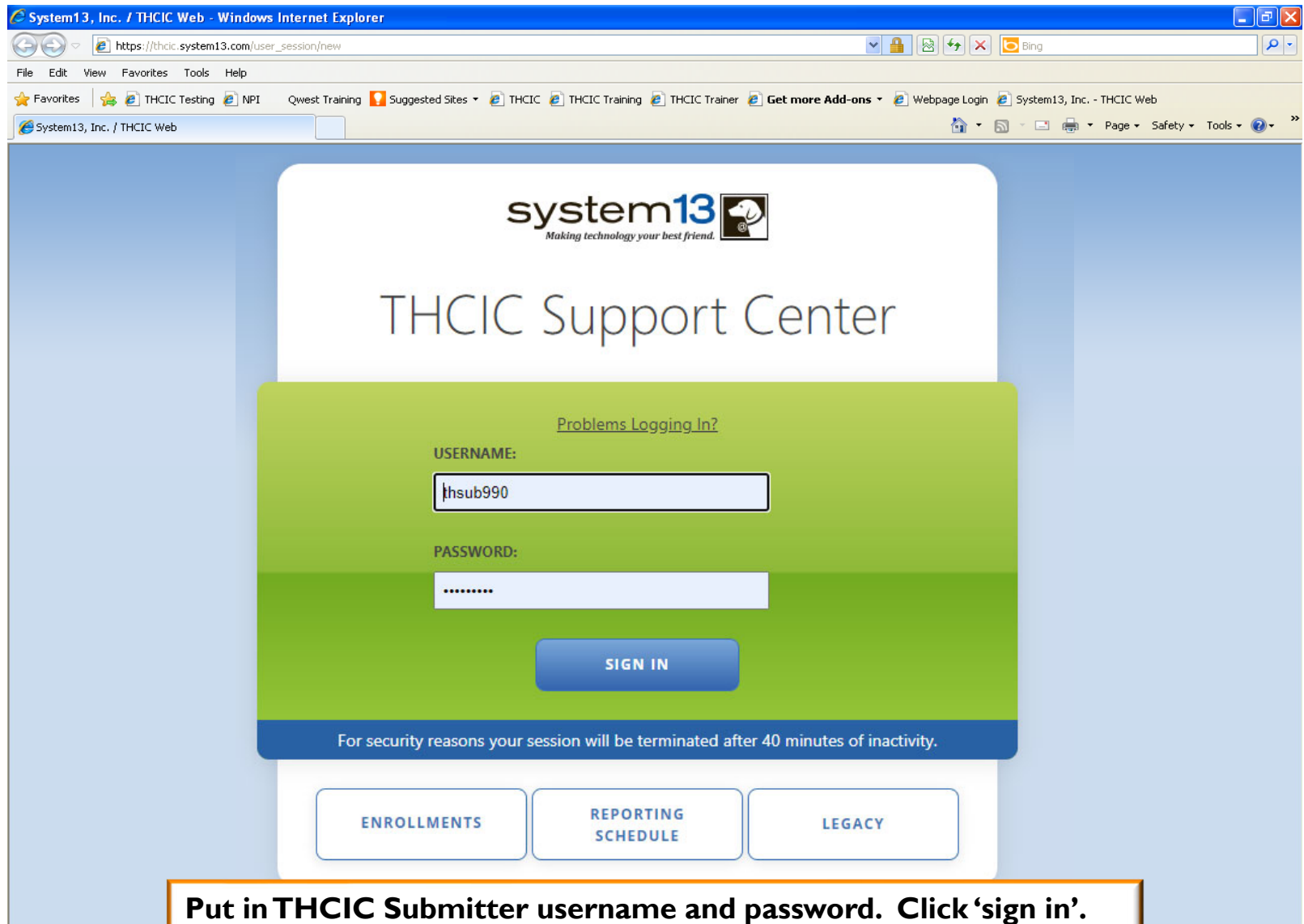
PASSWORD:

SIGN IN

For security reasons your session will be terminated after 40 minutes of inactivity.

ENROLLMENTS **REPORTING SCHEDULE** **LEGACY**

Log In the System as a Submitter



System13, Inc. / THCIC Web - Windows Internet Explorer

https://thcic.system13.com/user_session/new

File Edit View Favorites Tools Help

System13, Inc. / THCIC Web

system13
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THCIC Support Center

[Problems Logging In?](#)

USERNAME:

PASSWORD:

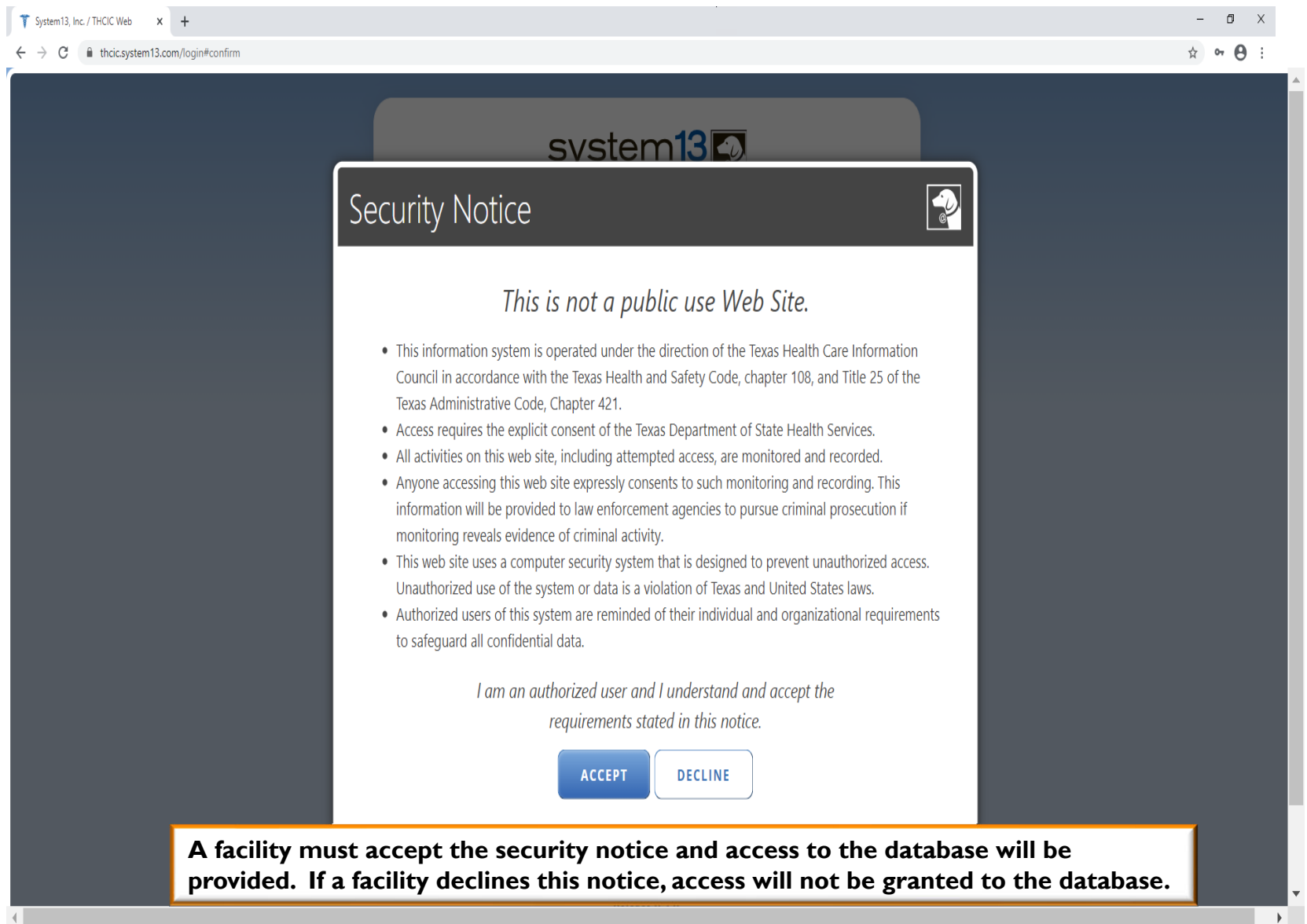
SIGN IN

For security reasons your session will be terminated after 40 minutes of inactivity.

ENROLLMENTS **REPORTING SCHEDULE** **LEGACY**

Put in THCIC Submitter username and password. Click 'sign in'.

Security Notice



System13, Inc. / THIC Web x +

← → ↻ thic.system13.com/login#confirm ☆ 🔍 ⌵

system13

Security Notice

This is not a public use Web Site.

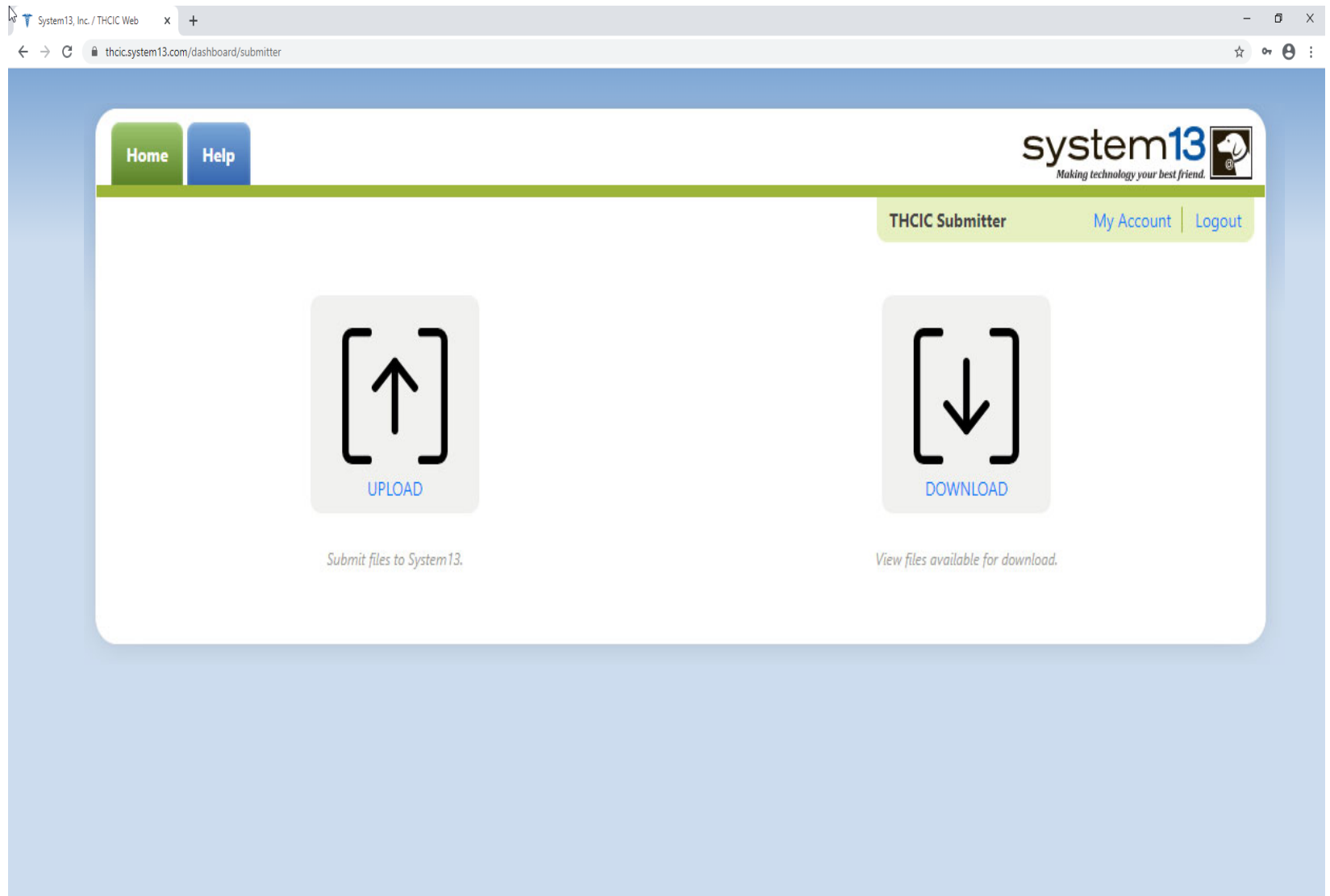
- This information system is operated under the direction of the Texas Health Care Information Council in accordance with the Texas Health and Safety Code, chapter 108, and Title 25 of the Texas Administrative Code, Chapter 421.
- Access requires the explicit consent of the Texas Department of State Health Services.
- All activities on this web site, including attempted access, are monitored and recorded.
- Anyone accessing this web site expressly consents to such monitoring and recording. This information will be provided to law enforcement agencies to pursue criminal prosecution if monitoring reveals evidence of criminal activity.
- This web site uses a computer security system that is designed to prevent unauthorized access. Unauthorized use of the system or data is a violation of Texas and United States laws.
- Authorized users of this system are reminded of their individual and organizational requirements to safeguard all confidential data.

I am an authorized user and I understand and accept the requirements stated in this notice.

ACCEPT DECLINE

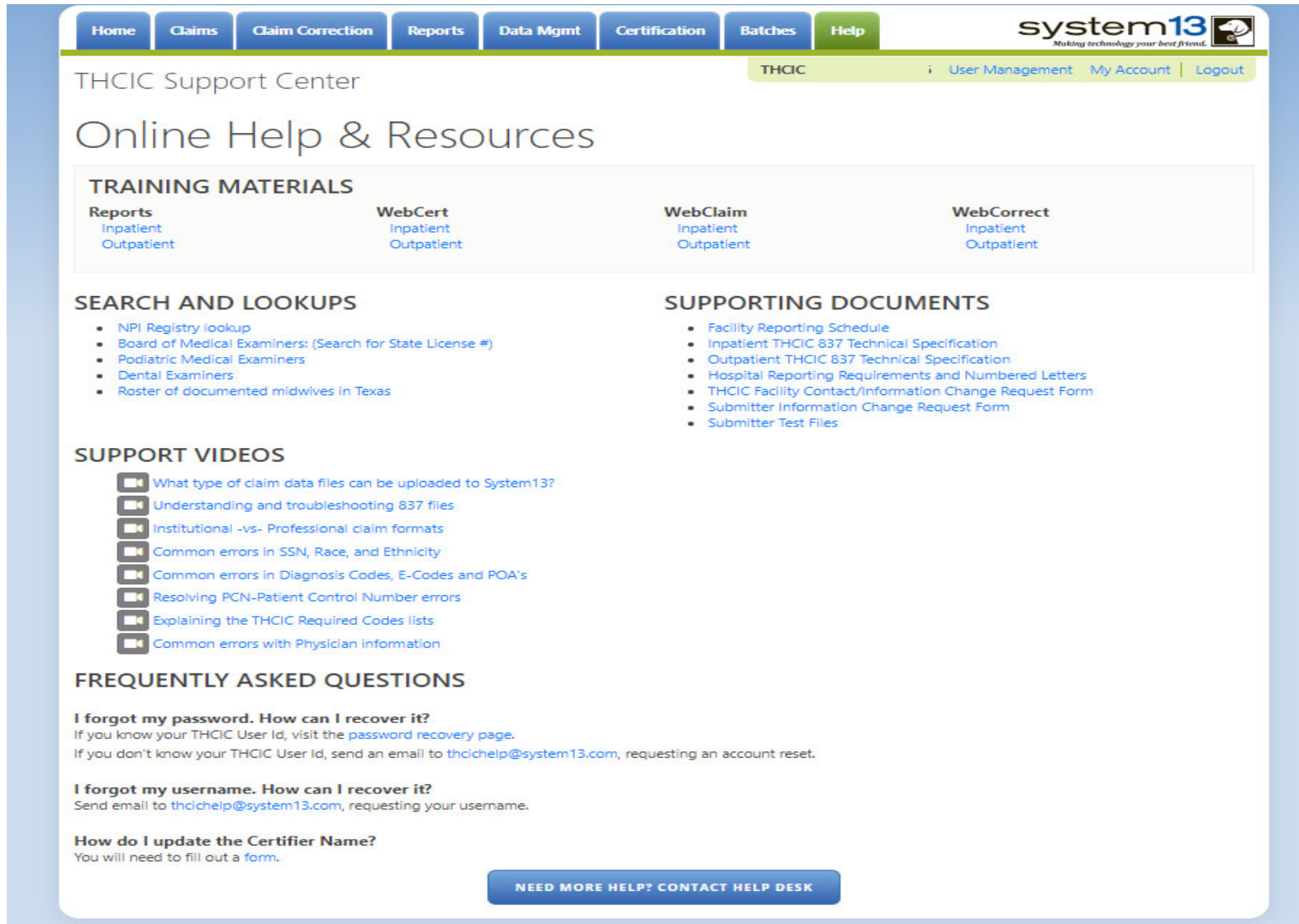
A facility must accept the security notice and access to the database will be provided. If a facility declines this notice, access will not be granted to the database.

Submitter Home Page



The screenshot shows a web browser window with the URL `thcic.system13.com/dashboard/submitter`. The page features a navigation bar with "Home" and "Help" buttons, and the "system13" logo with the tagline "Making technology your best friend." and a dog icon. A user menu in the top right includes "THCIC Submitter", "My Account", and "Logout". The main content area contains two large buttons: "UPLOAD" with an upward arrow icon and the text "Submit files to System13.", and "DOWNLOAD" with a downward arrow icon and the text "View files available for download."

Submitter Home Page – Tab

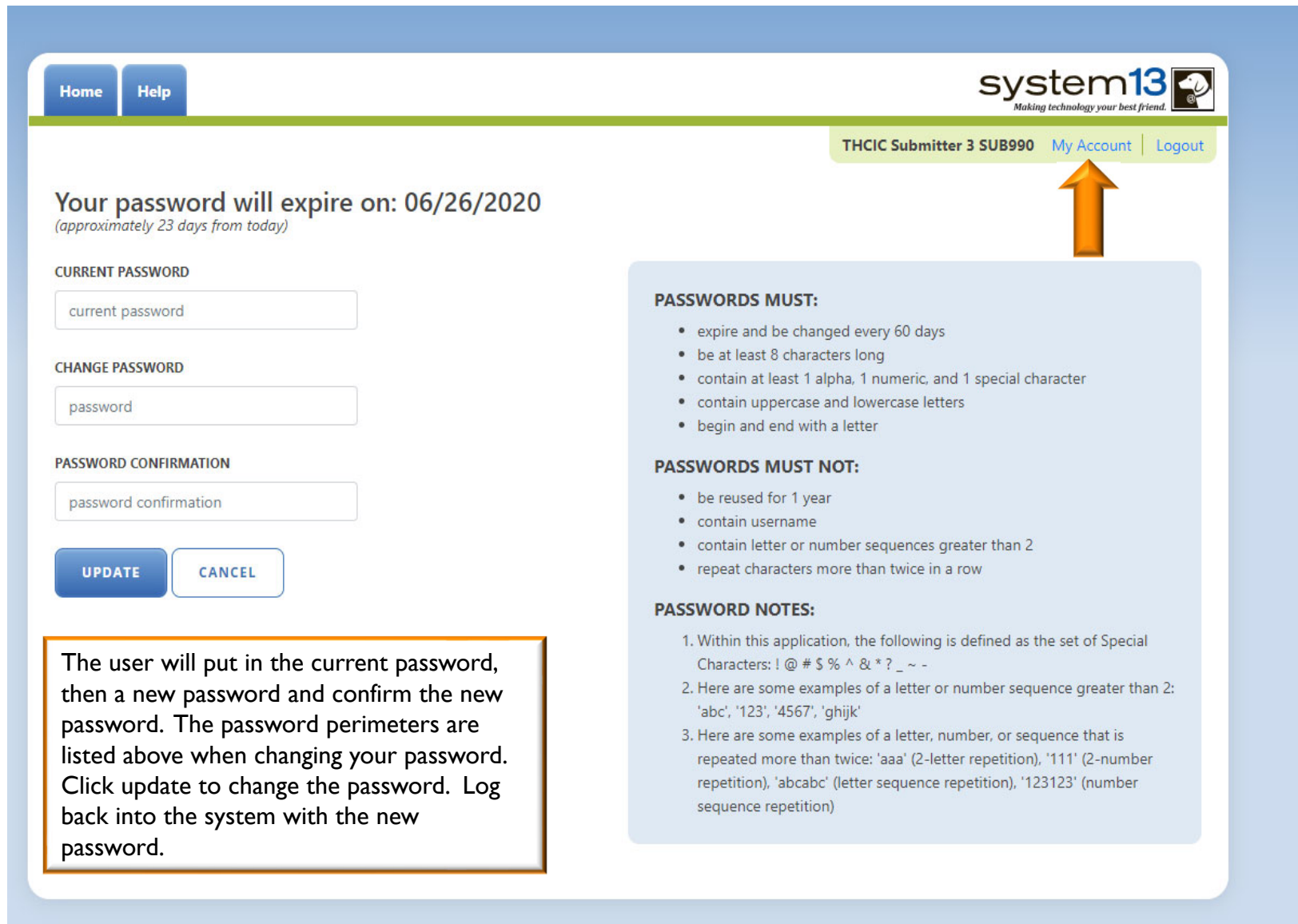


The screenshot shows the 'system13' Submitter Home Page. At the top, there is a navigation bar with tabs for Home, Claims, Claim Correction, Reports, Data Mgmt, Certification, Batches, and Help (which is highlighted in green). The 'system13' logo is on the right with the tagline 'Making technology your best friend.' Below the navigation bar, the page title is 'THCIC Support Center' and 'Online Help & Resources'. There are links for 'User Management', 'My Account', and 'Logout'. The main content area is divided into several sections:

- TRAINING MATERIALS:** Four columns of links for 'Reports', 'WebCert', 'WebClaim', and 'WebCorrect', each with sub-links for 'Inpatient' and 'Outpatient'.
- SEARCH AND LOOKUPS:** A list of links including 'NPI Registry lookup', 'Board of Medical Examiners', 'Podiatric Medical Examiners', 'Dental Examiners', and 'Roster of documented midwives in Texas'.
- SUPPORTING DOCUMENTS:** A list of links including 'Facility Reporting Schedule', 'Inpatient THCIC 837 Technical Specification', 'Outpatient THCIC 837 Technical Specification', 'Hospital Reporting Requirements and Numbered Letters', 'THCIC Facility Contact/Information Change Request Form', 'Submitter Information Change Request Form', and 'Submitter Test Files'.
- SUPPORT VIDEOS:** A list of video thumbnails with titles such as 'What type of claim data files can be uploaded to System13?', 'Understanding and troubleshooting 837 files', 'Institutional -vs- Professional claim formats', 'Common errors in SSN, Race, and Ethnicity', 'Common errors in Diagnosis Codes, E-Codes and POA's', 'Resolving PCN-Patient Control Number errors', 'Explaining the THCIC Required Codes lists', and 'Common errors with Physician information'.
- FREQUENTLY ASKED QUESTIONS:** Three sections:
 - I forgot my password. How can I recover it?** - Instructions on how to recover a password or request an account reset.
 - I forgot my username. How can I recover it?** - Instructions on how to request a username.
 - How do I update the Certifier Name?** - Instructions on how to update a certifier name.

At the bottom center, there is a blue button that says 'NEED MORE HELP? CONTACT HELP DESK'.

Other Features - My Account



The screenshot shows the 'My Account' page in the system13 interface. At the top, there are navigation links for 'Home' and 'Help'. The user is identified as 'THCIC Submitter 3 SUB990'. A notification states: 'Your password will expire on: 06/26/2020 (approximately 23 days from today)'. The password change form includes three input fields: 'CURRENT PASSWORD' (containing 'current password'), 'CHANGE PASSWORD' (containing 'password'), and 'PASSWORD CONFIRMATION' (containing 'password confirmation'). There are 'UPDATE' and 'CANCEL' buttons. To the right, a list of password requirements is provided, including length, character types, and repetition rules. An orange arrow points from the 'My Account' link to the password requirements section.

Home **Help** **system13** *Making technology your best friend.*

THCIC Submitter 3 SUB990 [My Account](#) [Logout](#)

Your password will expire on: 06/26/2020
(approximately 23 days from today)

CURRENT PASSWORD
current password

CHANGE PASSWORD
password

PASSWORD CONFIRMATION
password confirmation

UPDATE **CANCEL**

PASSWORDS MUST:

- expire and be changed every 60 days
- be at least 8 characters long
- contain at least 1 alpha, 1 numeric, and 1 special character
- contain uppercase and lowercase letters
- begin and end with a letter

PASSWORDS MUST NOT:

- be reused for 1 year
- contain username
- contain letter or number sequences greater than 2
- repeat characters more than twice in a row

PASSWORD NOTES:

1. Within this application, the following is defined as the set of Special Characters: ! @ # \$ % ^ & * ? _ ~ -
2. Here are some examples of a letter or number sequence greater than 2: 'abc', '123', '4567', 'ghijk'
3. Here are some examples of a letter, number, or sequence that is repeated more than twice: 'aaa' (2-letter repetition), '111' (2-number repetition), 'abcabc' (letter sequence repetition), '123123' (number sequence repetition)

The user will put in the current password, then a new password and confirm the new password. The password perimeters are listed above when changing your password. Click update to change the password. Log back into the system with the new password.

Password Process

✕ Passwords Must:

- ✕ Expire and be changed every sixty (60) days
- ✕ Be at least eight (8) Characters long
- ✕ Contain at least one (1) alpha, one (1) numeric and one (1) special character
- ✕ Contain uppercase and lowercase letters

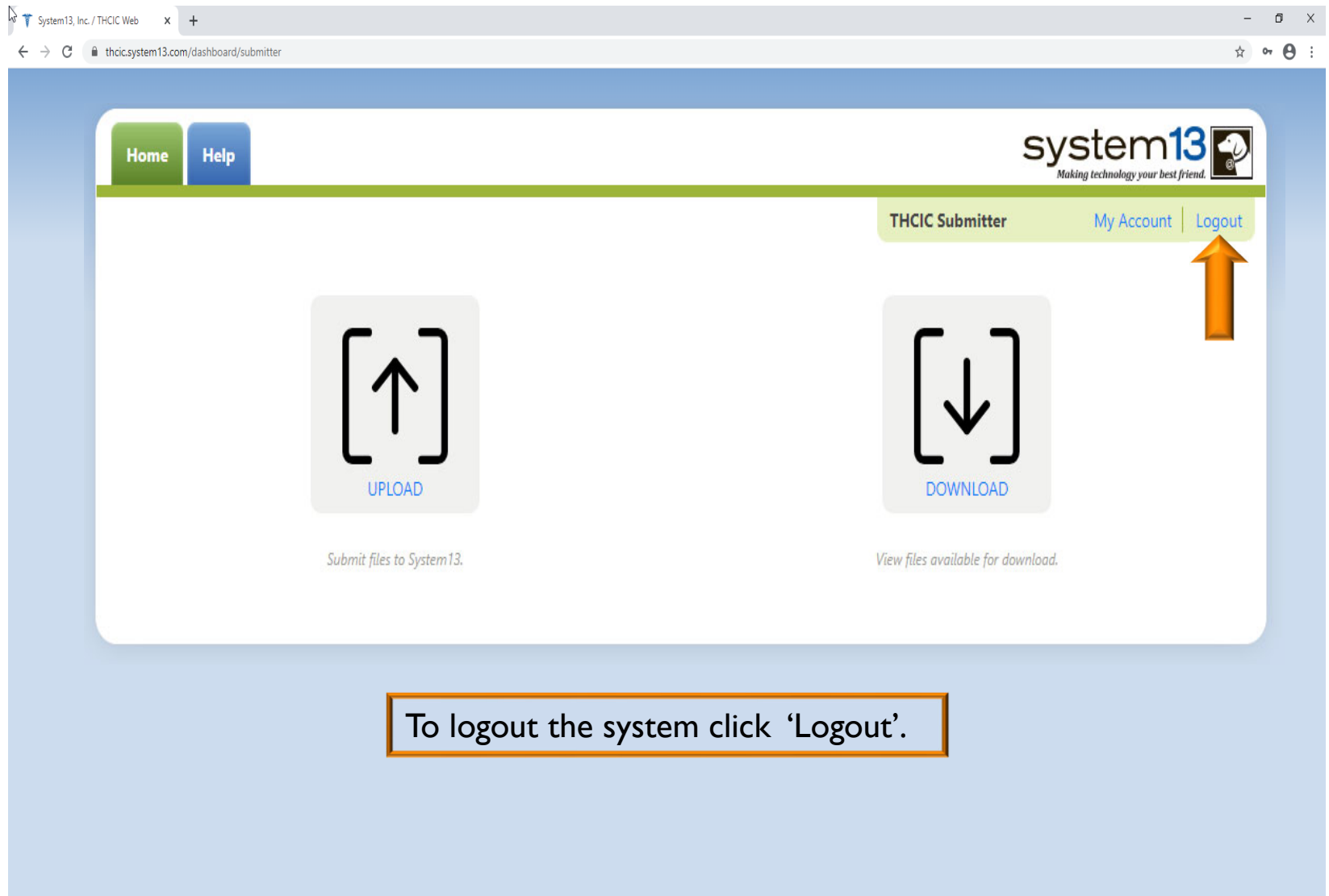
✕ Passwords Must Not:

- ✕ Be reused for one (1) year.
- ✕ Begin or end with non-alpha characters
- ✕ Contain username
- ✕ Contain letter or number sequences greater than two (2)
- ✕ Repeat characters more than twice in a row

✕ Password Notes:

- ✕ 1. Within this application the following is defined as the set of special characters:
! @ # \$ % ^ & * ? _ ~ -
- ✕ 2. Here are some examples of a letter or number sequences greater than two (2):
'abc', '123', '4567', 'ghijk'
- ✕ 3. Here are some examples of a letter, number, or sequence that is repeated more than twice:
'aaa' (2-letter repetition), '333' (2-number repetition), 'abcabc' (letter sequence repetition), '123123'
(number sequence repetition)

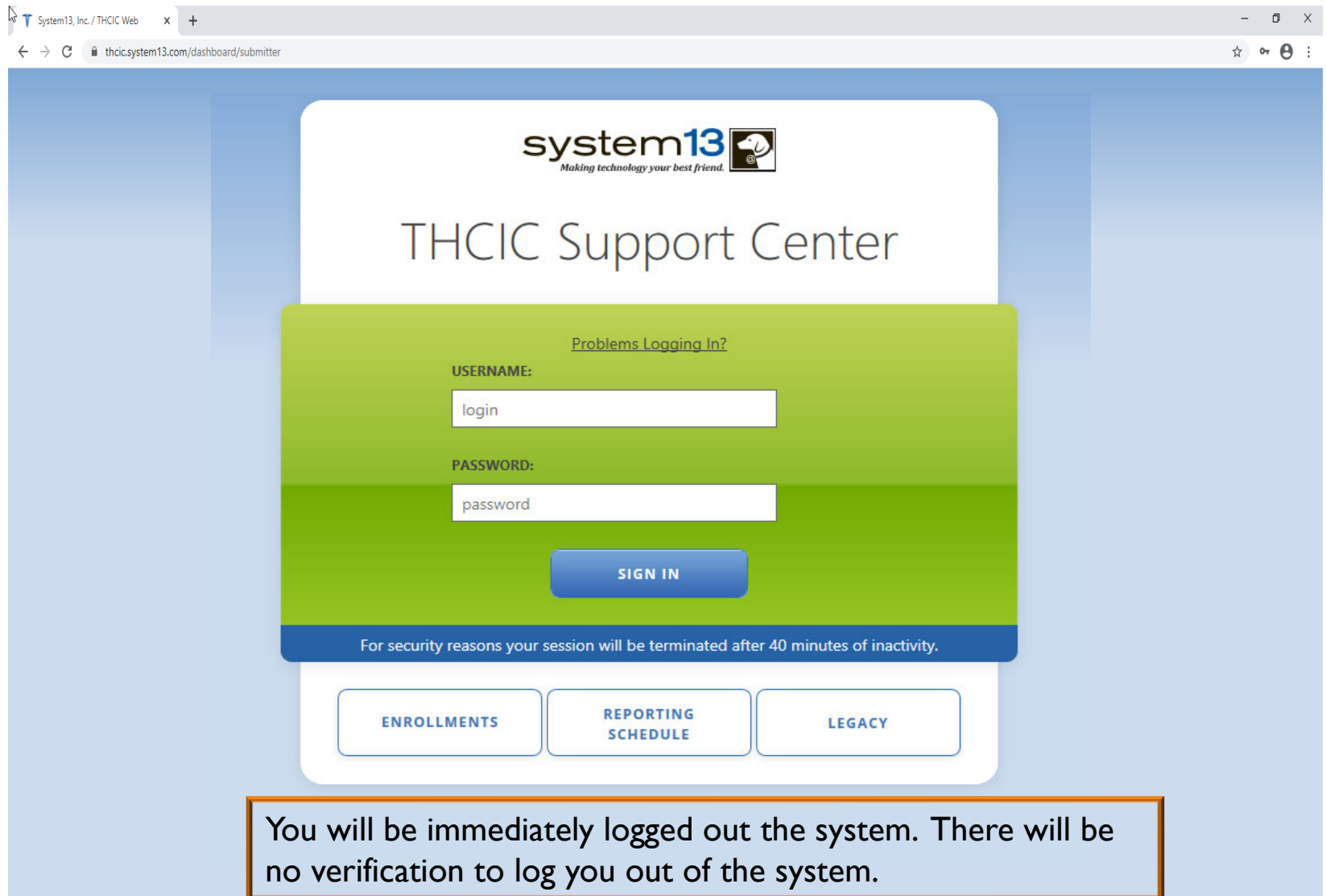
Other Features - Logout



The screenshot shows a web browser window with the URL `thcic.system13.com/dashboard/submitter`. The page features a navigation bar with "Home" and "Help" buttons on the left, and "THCIC Submitter", "My Account", and "Logout" links on the right. The "Logout" link is highlighted with an orange arrow. Below the navigation bar, there are two main sections: "UPLOAD" with an upward arrow icon and the text "Submit files to System13.", and "DOWNLOAD" with a downward arrow icon and the text "View files available for download."

To logout the system click 'Logout'.

Other Features - Logout



System13, Inc. / THCIC Web

thcic.system13.com/dashboard/submitter

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Making technology your best friend.

THCIC Support Center

[Problems Logging In?](#)

USERNAME:

PASSWORD:

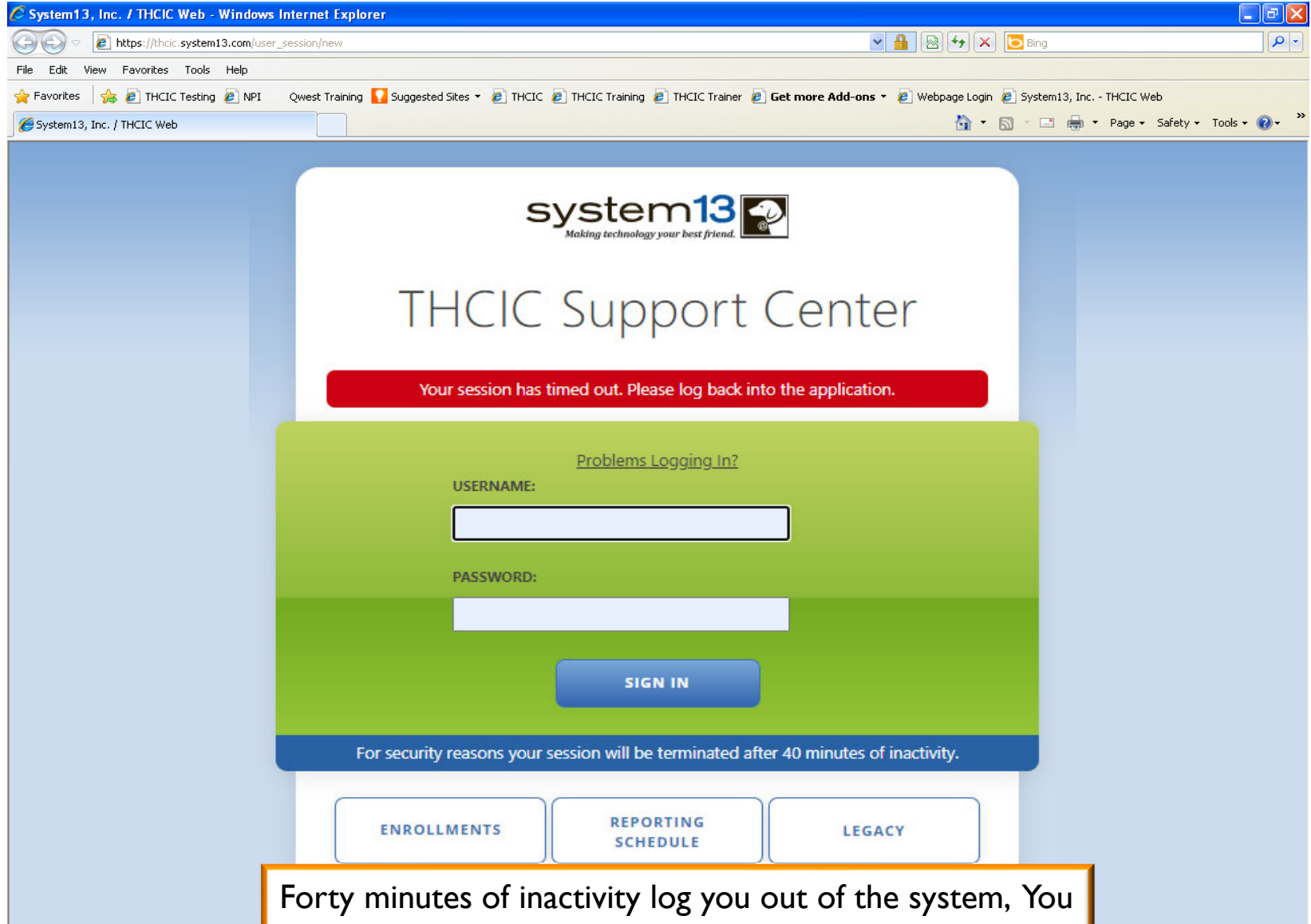
SIGN IN

For security reasons your session will be terminated after 40 minutes of inactivity.

ENROLLMENTS **REPORTING SCHEDULE** **LEGACY**

You will be immediately logged out the system. There will be no verification to log you out of the system.

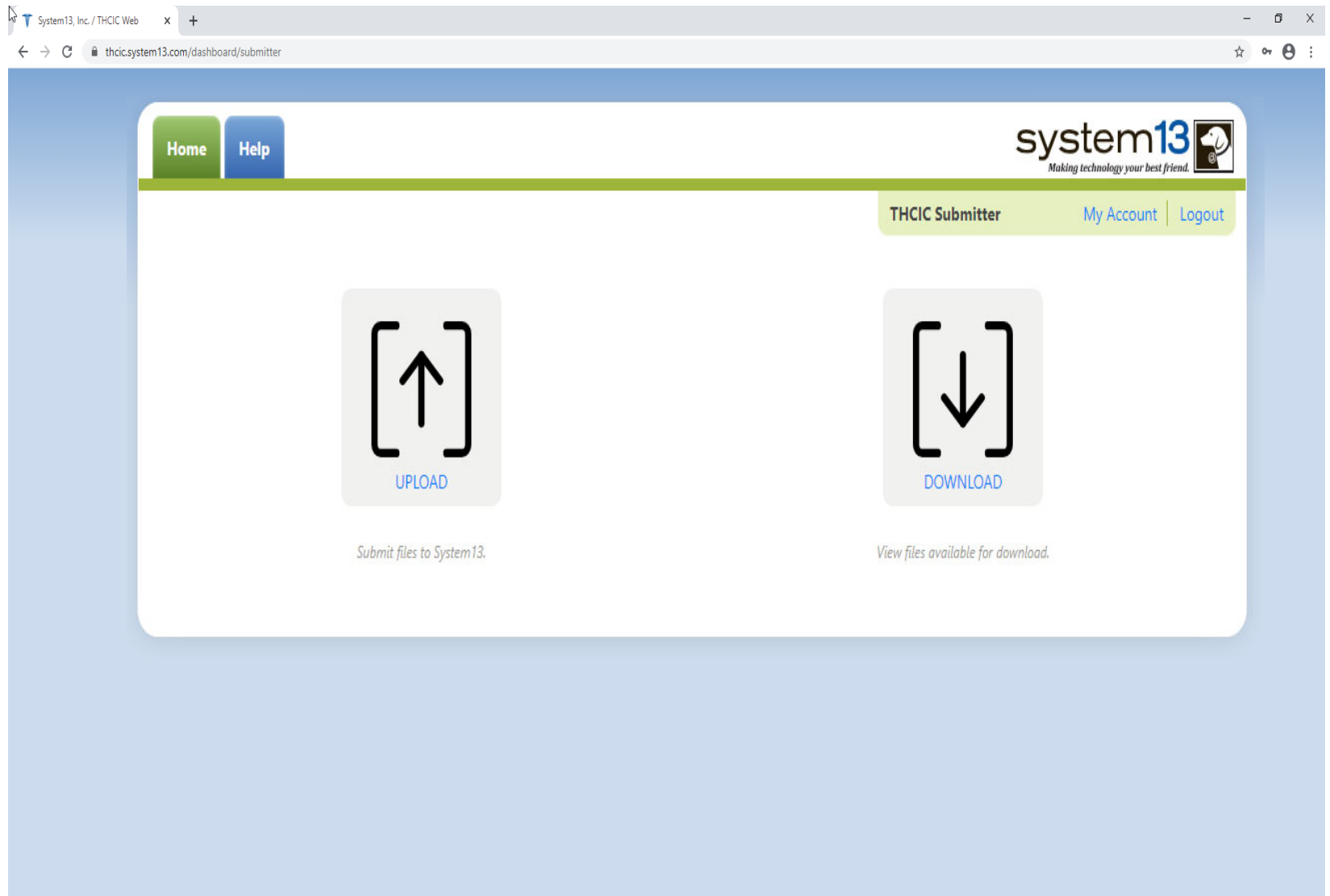
Inactivity



The screenshot shows a web browser window displaying the System13 THCIC Support Center. The page features the System13 logo with the tagline "Making technology your best friend." Below the logo, the text "THCIC Support Center" is prominently displayed. A red banner message states: "Your session has timed out. Please log back into the application." Below this, there is a green login form with the heading "Problems Logging In?". The form includes fields for "USERNAME:" and "PASSWORD:", each with a corresponding input box. A blue "SIGN IN" button is positioned below the password field. At the bottom of the form, a blue banner reads: "For security reasons your session will be terminated after 40 minutes of inactivity." Below the login form, there are three buttons labeled "ENROLLMENTS", "REPORTING SCHEDULE", and "LEGACY".

Forty minutes of inactivity log you out of the system, You will be immediately returned to the login screen.

Submitter Home Page



The screenshot shows a web browser window with the address bar displaying "thcic.system13.com/dashboard/submitter". The page features a navigation bar with "Home" and "Help" buttons, and the "system13" logo with the tagline "Making technology your best friend." and a profile icon. Below the navigation bar, there are links for "THCIC Submitter", "My Account", and "Logout". The main content area contains two large buttons: "UPLOAD" with an upward arrow icon and "DOWNLOAD" with a downward arrow icon. Below the "UPLOAD" button is the text "Submit files to System13." and below the "DOWNLOAD" button is the text "View files available for download."

Submitter Home Page

Click Upload/Download



System13, Inc. / THCIC Web

thcic.system13.com/dashboard/submitter

Home Help

system13
Making technology your best friend.

THCIC Submitter My Account Logout

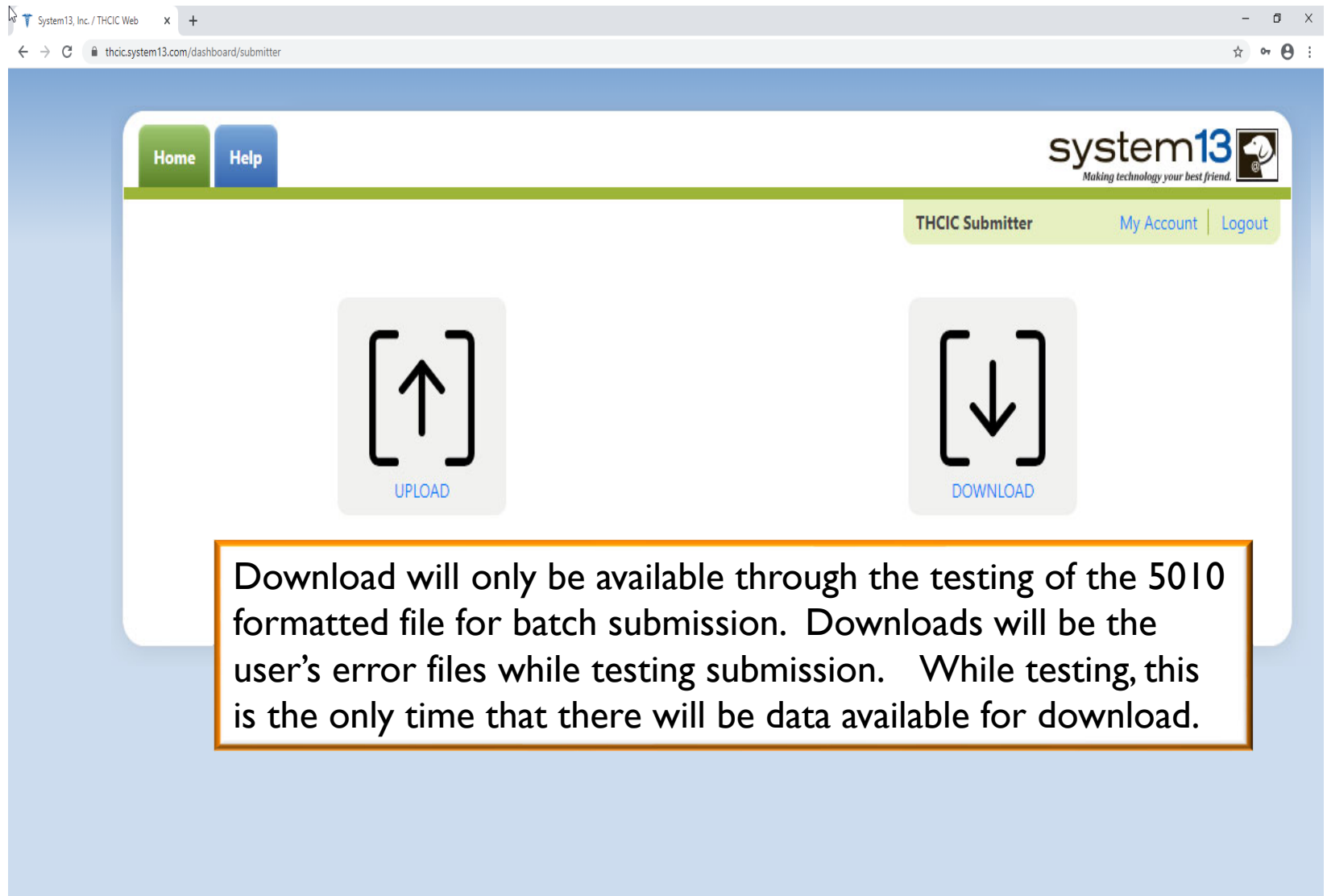
UPLOAD

DOWNLOAD

Uploads allows the user to upload 5010 formatted file for batch submission.

Download will only be available through the testing of the 5010 formatted file for batch submission. Downloads will be the user's error files while testing submission.

Click Download



system13
Making technology your best friend.

THCIC Submitter | My Account | Logout

UPLOAD

DOWNLOAD

Download will only be available through the testing of the 5010 formatted file for batch submission. Downloads will be the user's error files while testing submission. While testing, this is the only time that there will be data available for download.

List of Downloads



System13, Inc. / THCIC Web x +

thcic.system13.com/dashboard/submitter

Home Help

system13
Making technology your best friend.

THCIC Submitter My Account Logout

THCIC Support Center

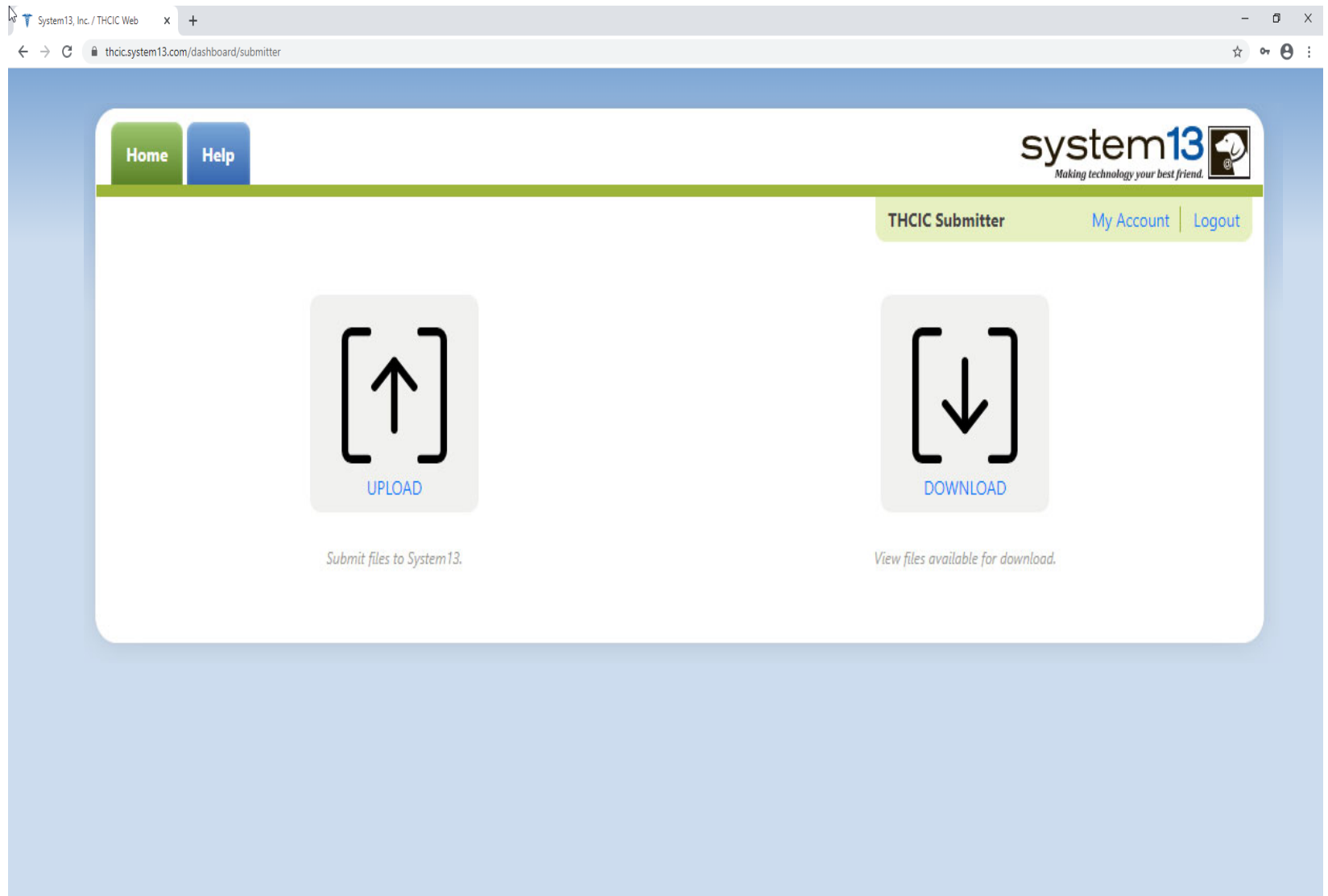
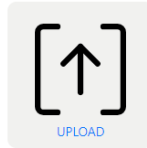
FILE DOWNLOADS

FILENAME	CREATED AT
Data_Submission_Status_Report_20q1_20200601.csv	2020-05-31
Data_Submission_Status_Report_19q4_20200601.csv	2020-05-31

Downloads will only be available through the testing of the 5010 formatted file for batch submission. Downloads will be the user's error files while testing submission.

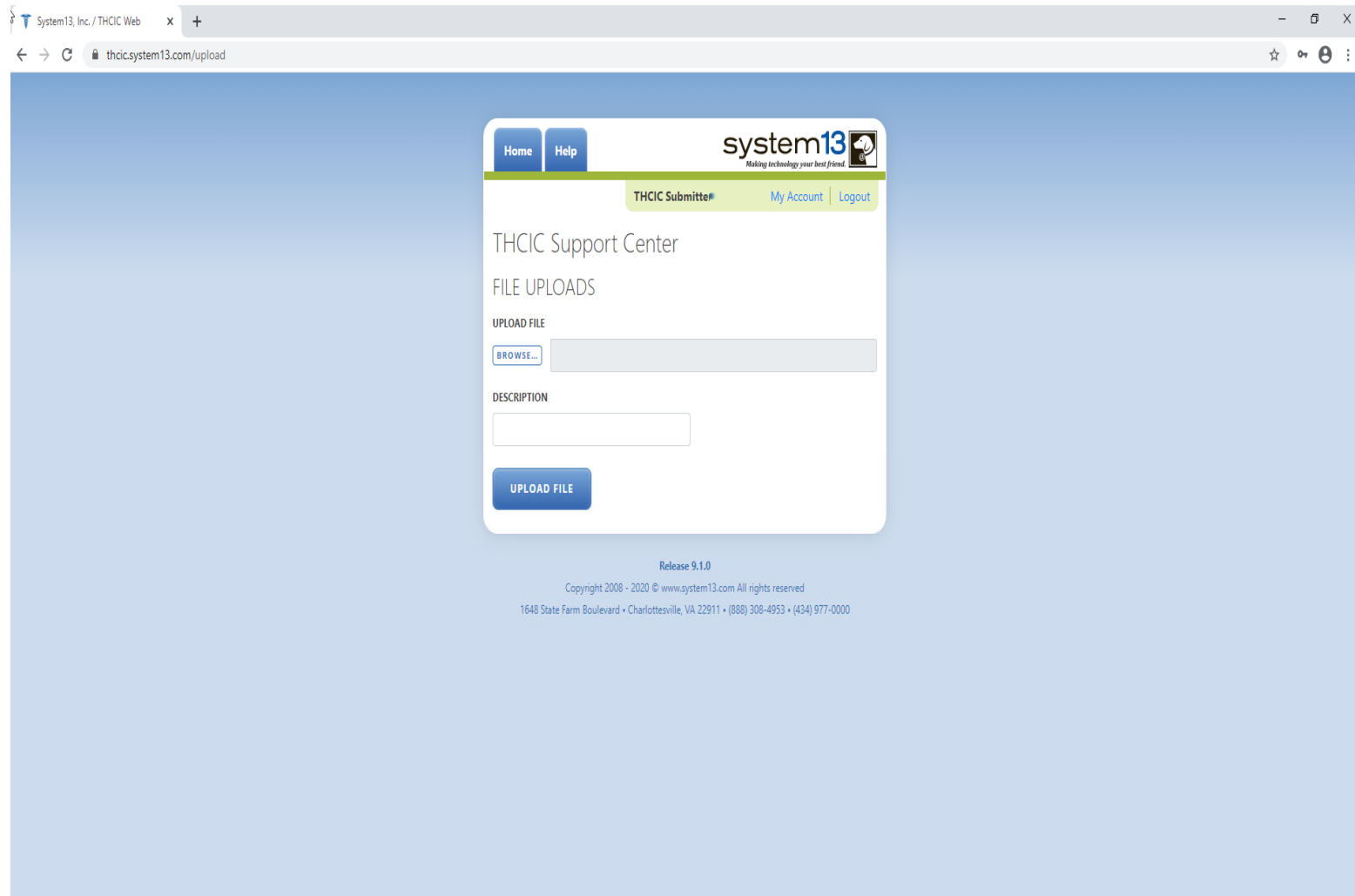
2 Files

Click Upload



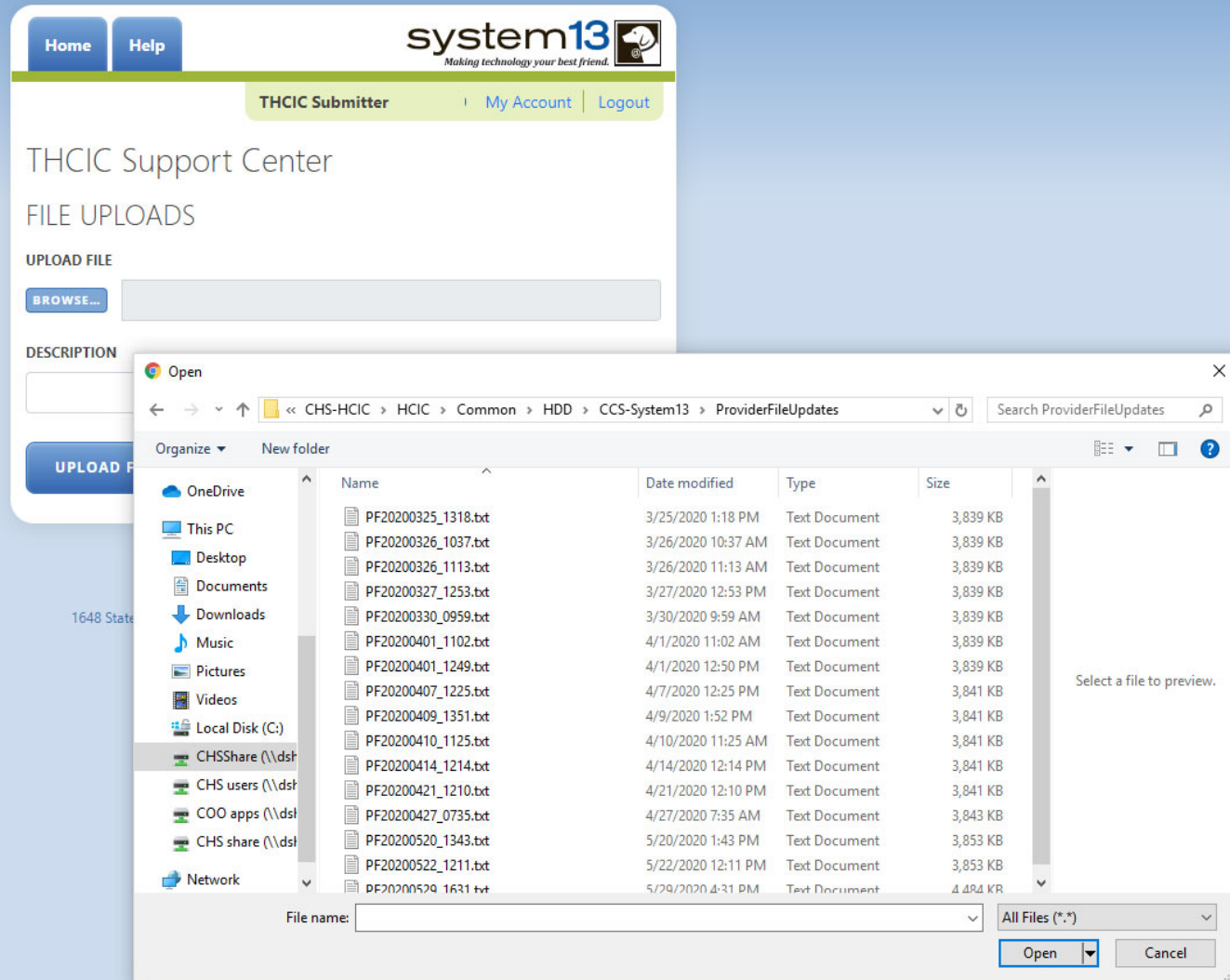
The screenshot shows a web browser window with the URL `thcic.system13.com/dashboard/submitter`. The page features a navigation bar with "Home" and "Help" buttons, and the "system13" logo with the tagline "Making technology your best friend." Below the navigation bar, there are links for "THCIC Submitter", "My Account", and "Logout". The main content area contains two large buttons: "UPLOAD" (with an upward arrow icon) and "DOWNLOAD" (with a downward arrow icon). Below the "UPLOAD" button is the text "Submit files to System13." and below the "DOWNLOAD" button is the text "View files available for download."

Batch Upload Claims



The screenshot shows a web browser window with the URL `thcic.system13.com/upload`. The page content includes a navigation bar with "Home" and "Help" buttons, the "system13" logo with the tagline "Making technology your best friend", and a user profile section for "THCIC Submitter" with "My Account" and "Logout" links. The main heading is "THCIC Support Center" followed by "FILE UPLOADS". The "UPLOAD FILE" section contains a "BROWSE..." button and a file input field. Below this is a "DESCRIPTION" section with a text input field and an "UPLOAD FILE" button. At the bottom, the page displays "Release 9.1.0", copyright information for 2008-2020, and the address: "1648 State Farm Boulevard • Charlottesville, VA 22911 • (888) 308-4953 • (434) 977-0000".

Choose File To Upload

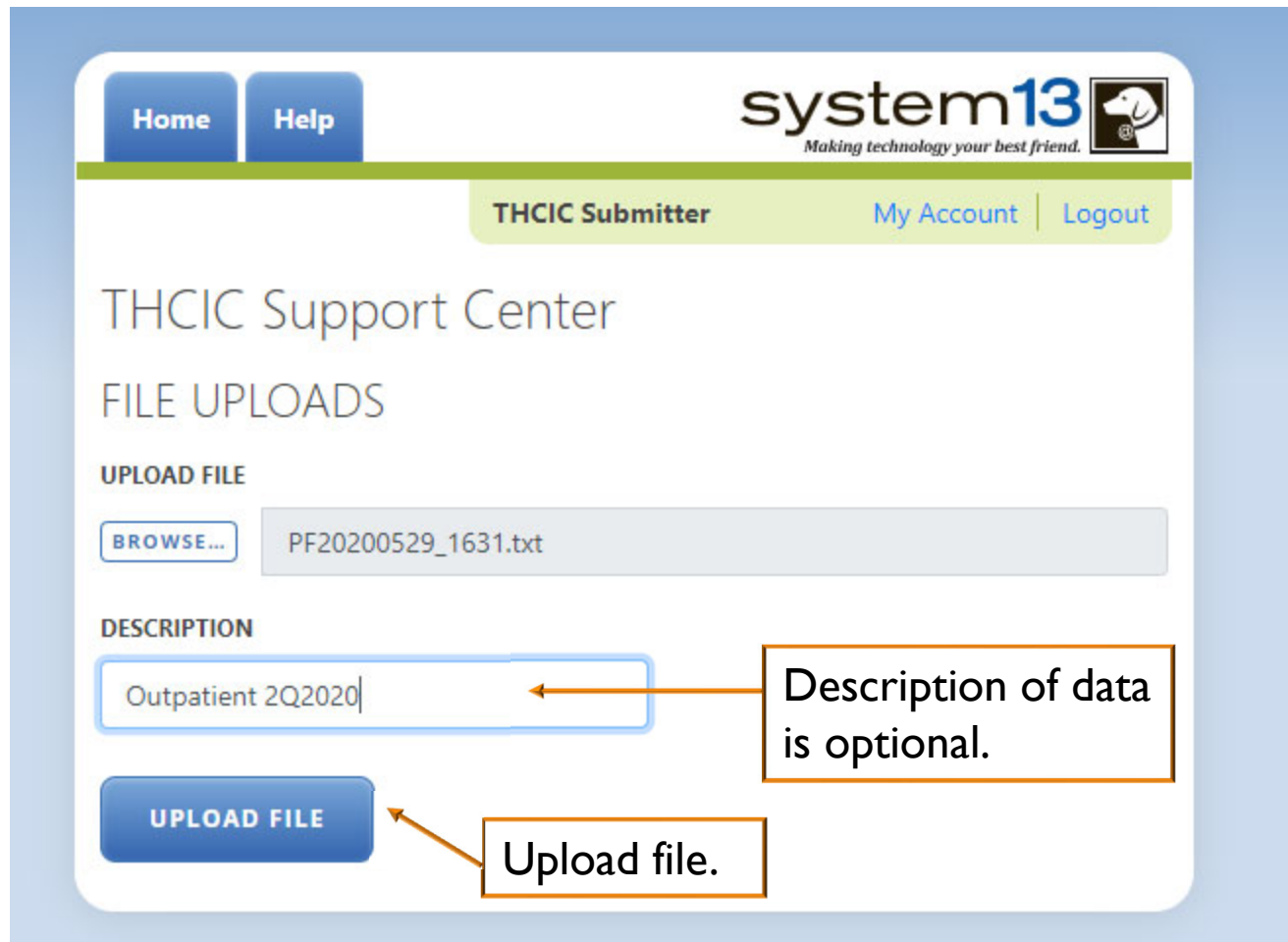


The screenshot shows the 'system13' web application interface. The user is logged in as 'THCIC Submitter'. The page title is 'THCIC Support Center' and the section is 'FILE UPLOADS'. There is an 'UPLOAD FILE' section with a 'BROWSE...' button and a 'DESCRIPTION' field. An 'UPLOAD' button is also visible. A file explorer window is open, showing the path: < < CHS-HCIC > HCIC > Common > HDD > CCS-System13 > ProviderFileUpdates. The file explorer displays a list of files with columns for Name, Date modified, Type, and Size. The file 'PF20200522_1211.txt' is highlighted. The file name field is empty, and the file type is set to 'All Files (*.*)'. The 'Open' button is highlighted.

Name	Date modified	Type	Size
PF20200325_1318.txt	3/25/2020 1:18 PM	Text Document	3,839 KB
PF20200326_1037.txt	3/26/2020 10:37 AM	Text Document	3,839 KB
PF20200326_1113.txt	3/26/2020 11:13 AM	Text Document	3,839 KB
PF20200327_1253.txt	3/27/2020 12:53 PM	Text Document	3,839 KB
PF20200330_0959.txt	3/30/2020 9:59 AM	Text Document	3,839 KB
PF20200401_1102.txt	4/1/2020 11:02 AM	Text Document	3,839 KB
PF20200401_1249.txt	4/1/2020 12:50 PM	Text Document	3,839 KB
PF20200407_1225.txt	4/7/2020 12:25 PM	Text Document	3,841 KB
PF20200409_1351.txt	4/9/2020 1:52 PM	Text Document	3,841 KB
PF20200410_1125.txt	4/10/2020 11:25 AM	Text Document	3,841 KB
PF20200414_1214.txt	4/14/2020 12:14 PM	Text Document	3,841 KB
PF20200421_1210.txt	4/21/2020 12:10 PM	Text Document	3,841 KB
PF20200427_0735.txt	4/27/2020 7:35 AM	Text Document	3,843 KB
PF20200520_1343.txt	5/20/2020 1:43 PM	Text Document	3,853 KB
PF20200522_1211.txt	5/22/2020 12:11 PM	Text Document	3,853 KB
DF20200529_1631.txt	5/29/2020 4:31 PM	Text Document	4,484 KB

Choose the 5010 formatted file that the user wants to upload. Highlight file and click 'Open.'

Choose File To Upload



Home Help

system13
Making technology your best friend.

THCIC Submitter My Account | Logout

THCIC Support Center

FILE UPLOADS

UPLOAD FILE

BROWSE... PF20200529_1631.txt

DESCRIPTION

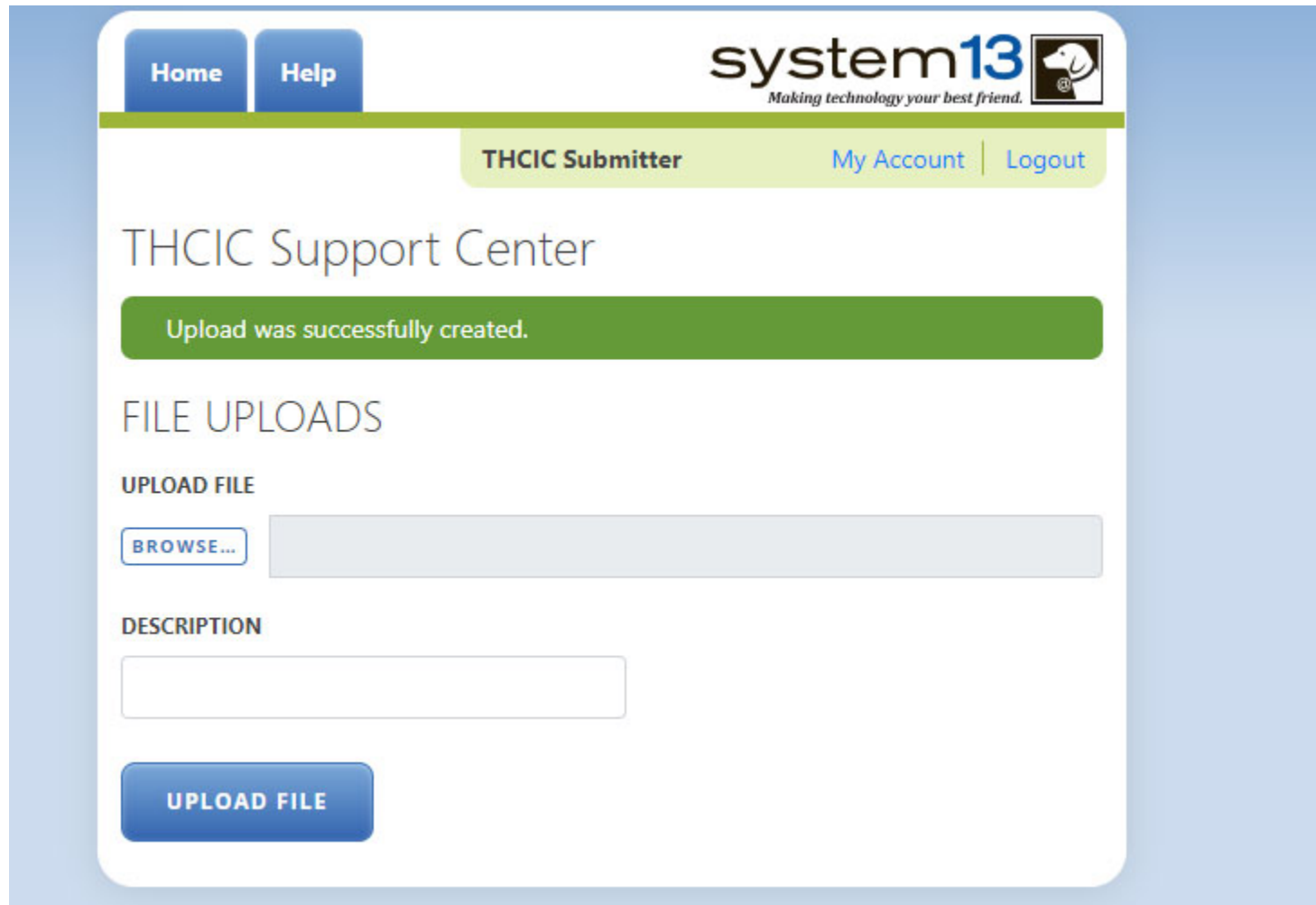
Outpatient 2Q2020

UPLOAD FILE

Description of data is optional.

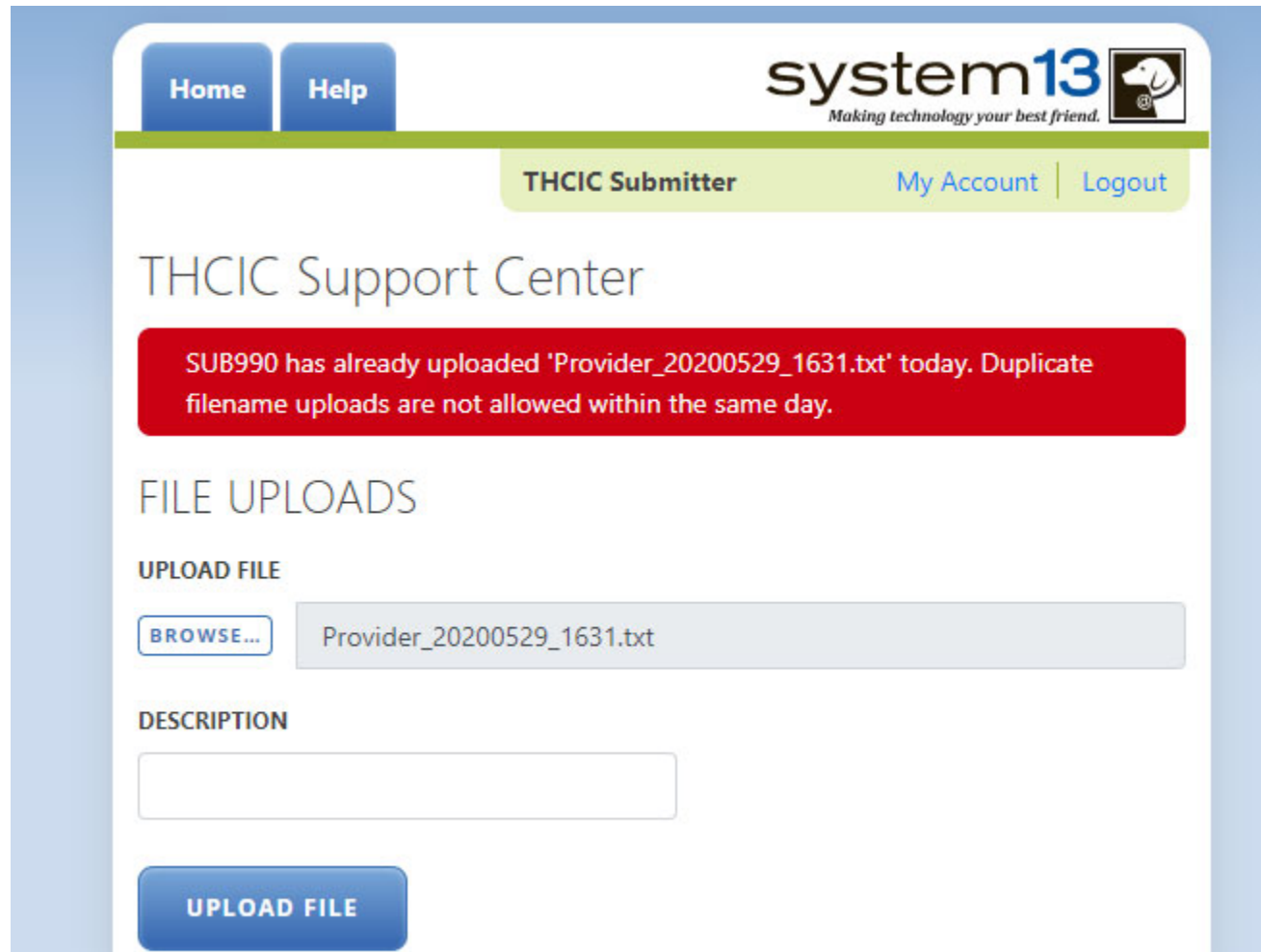
Upload file.

System Upload Receipt



The screenshot shows a web interface for 'system13' with the tagline 'Making technology your best friend.' and a dog logo. Navigation links include 'Home', 'Help', 'THCIC Submitter', 'My Account', and 'Logout'. The main heading is 'THCIC Support Center'. A green message box states 'Upload was successfully created.' Below this is a section titled 'FILE UPLOADS' with a sub-heading 'UPLOAD FILE'. It features a 'BROWSE...' button next to a file input field, a 'DESCRIPTION' text area, and a blue 'UPLOAD FILE' button.

System Upload Receipt about Duplicate File Uploaded in the Same Day



The screenshot shows the 'system13' logo with the tagline 'Making technology your best friend.' and a dog icon. Navigation links include 'Home', 'Help', 'THCIC Submitter', 'My Account', and 'Logout'. The main heading is 'THCIC Support Center'. A red error message box contains the text: 'SUB990 has already uploaded 'Provider_20200529_1631.txt' today. Duplicate filename uploads are not allowed within the same day.' Below this is the 'FILE UPLOADS' section with an 'UPLOAD FILE' heading. It features a 'BROWSE...' button, a text input field containing 'Provider_20200529_1631.txt', a 'DESCRIPTION' label with an empty text area, and an 'UPLOAD FILE' button.

A facility cannot upload a file with the same file name, on the same day. You will get the above message.

E-Mail Receipt to Submitter

From: th98oper@comlin.com
 To: tiffany.overton@dshs.state.tx.us
 Cc:
 Subject: FW: SUB000 Receipt: 1-Accepted, 0-Rejected

Sent: Mon 12/14/2009 12:01 PM

DATA WAREHOUSE RECEIPT NOTICE:

THIS RECEIPT LOOKS BEST WHEN
 VIEWED USING A COURIER FONT

System13, Inc
 THCIC Data Warehouse, Support
 888 308-4953 Help Desk
 14-DEC-2009 13:00:02.92
www.THIChelp.com

Submitter: SUB000 - THCIC Submitter
 Contact: Tiffany Overton
 Email: tiffany.overton@dshs.state.tx.us
 Phone: 512-458-7111
 Fax: 512-458-7740

 Submission File Name: o_th000002.
 Receipt Processed: 12/14/09 13:00:
 System13 Name: SUB000_T_o_837_

File Information

 Claim Format
 T=test, P=prod P **
 Claim Count 214

You must be approved for 'Production S
 'Production Status Request' form.

 Thank you for your data submission.


The submitter contact will get an E-mail receipt notice indicating the data file has been received within 30 minutes of the uploaded file. The E-mail will indicate if the file was “accepted” or “rejected”. The E-mail receipt notice will also indicate if the data file will be processed as “test” or “production” data and the claims count total contained in the file.

If the file was “accepted”, the submitter contact will get a second E-mail within an hour, which will indicate if the file “passed” or “failed”. If the E-mail indicates the file “passed” and the file was processed as “production” data, the provider contact will receive an E-mail confirmation the same day.

Uploaded data files that are “rejected” or “failed” must be fixed and uploaded again by the submitter contact.

E-Mail Receipt to Provider

Extra line breaks in this message were removed.

From: System13 Flex Notifier [noreply@system13.com]
 To: Overton, Tiffany
 Cc:
 Subject: THCIC/Web Frequency of Errors Report
 Attachments:  FER.pdf (16 KB)

Claims have been added to your account. Please review the attached PDF document.

Thanks!

-- THCIC/Web Support Team

Frequency Of Errors Report
 Report Date: 24-May-2011
 THCIC ID: 000005 THCIC Trainer

Batch Information

Field	Value
Claims Period	01/01/2010 thru 12/31/2012
Service Period	02/01/2010 thru 08/30/2010
Claims Received	363
Claims Rejected	0
Claims Processed	363
Claims In Error w/o Race + Ethnicity Errors	58
Claims In Error	58
Fields In Error	148
Accuracy Rate w/o Race + Ethnicity Errors	84.02%
Accuracy Rate	84.02%

The provider contact will get an E-mail confirmation indicating data submitted the same day that the files has been added to their account, if the file was “accepted” and “passed” as production data.

The E-mail will include a frequency of error report (FER) to verify number of claims received by our system, accuracy rate, error summary and various other claims information.

Encounter on Demand

After the *Cutoff for initial submission the Data Administrator (aka Provider Primary Contact) and Certifier will now receive an email a few days after the “Cutoff for Initial Submission. This email will be sent approximately sixty days after the end of each quarter. The email will have four reports attached to it:

- ✘ Summary Report – use this report to validate if the data for the period is correct, such as record counts, min/max/average charges, admission type and source, payer type, patient age, gender, race, and ethnicity
- ✘ Claim Count for First Physician Report - Use this to determine if the physicians (attending, operating, other) who utilize your facility are represented correctly. This report will give a claim count by physician name, sorted by name. It will also include the physician ID, but will not include patient information.
- ✘ Claim Count for Second Physician Report - Use this to determine if the second physicians (attending, operating, other) who utilize your facility are represented correctly. This report will give a claim count by physician name, sorted by name. It will also include the physician ID, but will not include patient information
- ✘ Error Type List Report - use this to determine if you have made all possible corrections to your data, if needed.

The email will suggest that if the Certifier determines that the data is complete and accurate after reviewing the reports, then they should consider choosing the Encounter or Event on Demand (EOD) option on their certification tab for that quarter. If you do not choose to start the EOD option, the certification process will start after the cutoff for corrections as it does now.

***Cutoff for initial submission is the date when the submission data is due in the system.**

Generate Quarter Cert. Data (EOD) 

Outpatient Submitter Upload

Questions/ Comments



Questions, comments or need clarification please e-mail

 thcichelp@dshs.texas.gov

The e-mail should include the facility's THCIC ID.

THCIC Contact



Address:

Texas Health Care Information Collection
Dept of State Health Services – Center for Health
Statistics
1100 W 49th St, Ste M-660
Austin, TX 78756



Phone: 512- 776-7261



Fax: 512- 776-7740





E-mail: THCIChelp@dshs.texas.gov




Web site: <http://www.dshs.texas.gov/THCIC>

THCIC Contact

- ✕ Contact Tiffany Overton email at  Tiffany.Overton@dshs.texas.gov if a facility has questions concerning the submission, correction, or certification of data.

- ✕ Contact Dee Roes email at  Dee.Roes@dshs.texas.gov if submitter test/production files reject due to a submission address or EIN/NPI number.

- ✕ For general questions or to request information about THCIC please e-mail to  thcichelp@dshs.texas.gov.



Contact



Address:

System I 3, Inc

1648 State Farm Blvd.

Charlottesville, VA 22911



Phone: 1-888-308-4953



Fax: 434-979-1047



E-mail: THCIChelp@system13.com



Web site: <https://thcic.system13.com>