


Log into COMET. Choose Expenditures

How to File an LER in COMET

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(PAC-22-00088) - eFiling Application
Accepted
The Statement of Organization has been accepted by the Virginia Department of Elections.
Current Reporting Period: 09/01/2023 - 10/07/2023 Report Due: 10/16/2023



[Contacts](#) [Expenditures](#) [Loans/Debts](#) [Receipts](#) [Reporting](#)



Enter and Save the expenditure.
Make sure that your expenditure entry is accurate. If it looks right, click on Create Large Expenditure Report.

Expenditures for: [How to File an LER in COMET \(PAC- XX-YYYY\)](#)

[Add a New Expenditure](#)

Search Expenditures

[Click to Open](#)

↓ Date	↓ Type	↓ Payee	Details	↓ Amount	
10/05/2023	Expense	Example, L. E.R.	Authorized By: Tammy Example Create Large Expenditure Report	\$1,000.00	 

Click I declare and Submit your LER

Review & Submit Large Expenditure Report for [How to File an LER in COMET \(PAC-XX-YYYY\)](#)

[Large Contribution Reports](#)

[Large Expenditure Reports](#)

Submit Your Report to the Virginia Department of Elections

Schedule D: Expenditures

Payee	Item, Service or Disposition Description	Authorized By	Expense Date	Expense Amount	
Incomplete Contact L. E.R. Example 123 Street Address Name of City, VA 12345	Example	Tammy	10/05/2023	\$ 1000.00	Expenditure


Not an issue for an LER

Statement of Treasurer

You are required to check the box acknowledging that you have read the declaration statement before submitting the report to The Virginia Department of Elections.

Please verify that the information is complete. Once submitted, there will be no way to change or update the information.

I declare, subject to the provisions of 5 24.2-1016 which is punishable up to a Class 5 Felony, that this report for 10/05/2023, is to the best of my knowledge and belief true, correct and complete.


Check this box

Click this button  [Submit Report](#)