

# Vehicle Losses



FEMA

Vehicle damage due to the Hermit's Peak/Calf Canyon fire and flooding is eligible for compensation. This includes both vehicle repairs or replacement if your vehicle is a total loss. Below are the preferred document options to submit for vehicle losses.

If you do not have access to any of the documents listed below or are struggling to find them, please still submit your claim. Your Claims Navigator will work with you to find an alternative solution that best fits your situation.

## What do I need to claim reimbursement for damages to my vehicle?

### 1 Ownership

Provide **one** of the following recommended documents to prove ownership:

- Vehicle registration (**Preferred**)
- Vehicle title
- Loan documents
- A bill of sale

### 2 Vehicle Information

Provide readily available information about your vehicle. You can provide this information verbally to your Claims Navigator. Providing as much information as possible will help maximize your compensation, otherwise you will be compensated for the basic make and model of your vehicle.

- Proof of Insurance
- VIN
- License plate number
- Mileage on the vehicle
- Any specific upgrades or options
- Vehicle condition before damages
- Date and site of vehicle damages

### 3 Vehicle Damages

Provide documents that best support your specific type of loss.

Choose **one** of the following from your specific loss type to support your claim:

#### Total Vehicle Loss

Provide **one**:

- Insurance documentation showing vehicle is totaled (**Preferred**)
- Photos of the vehicle before and after total loss
- Mechanic's report showing vehicle cannot be repaired

#### Repair Costs

Provide **one**:

- Estimates or receipts from mechanics/repair shops (**Preferred**)
- Photos of the vehicle before and after damages

#### DIY Vehicle Repairs

Provide as many as you can to help maximize your compensation.:

- Itemized parts list with estimates or receipts.
- Estimated time spent on repair.

# Evacuation Costs



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Evacuation costs due to the Hermit's Peak/Calf Canyon fire and flood event are eligible for compensation. Below are the preferred document options to submit for vehicle losses.

If you do not have access to any of the documents listed below or are struggling to find them, please still submit your claim. You can receive compensation for most evacuation costs with little documentation by opting for the standard rate (#2) estimate. Otherwise, your Claims Navigator will work with you to find an alternative solution that best fits your situation.

## What is included in evacuation costs?

- ✓ Lodging – Hotel stays, host families, etc.
- ✓ Meals and Incidentals – Food, meals, etc.
- ✓ Mileage and Gas – Increased mileage and gas
- ✓ Specialized Food Items – Elk or other specialized meats
- ✓ Increased utility and/or fuel expenses – Increased utility cost, temporary power sources, increased fuel, etc.

## What do I need to claim compensation for evacuation costs?

### 1 Occupancy

The document must include your name, demonstrate you lived in an area impacted by the fire or flood events, and be dated within 1 year prior to the fire.

Provide one:

- Utility or other bills (Preferred)
- Leasing/housing agreements, or a declaration from the property owner
- Pay stubs or other employer documents
- Rent receipts

### 2 Standard Rate Estimate

The Claims Office can compensate you for evacuation expenses using a standard rate estimation. Using the standard rate is **optional**, but it is the easiest way to receive compensation for evacuation costs and requires little to no documentation.

Please work with your Claims Navigator to provide the information necessary to use the standard rate. You can provide the following information verbally or in writing. Your Claims Navigator will consult with you to ensure the information is fully accurate before it is used to estimate your compensation:

- List of household members, including their ages
- Dates and destination of evacuation
- Total mileage – May include multiple trips to and from evacuation destination
- Where you stayed during evacuation
- Any additional notes or details

# Evacuation Costs 2/2



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## 3 Actual Costs

You can also choose to be compensated for actual costs incurred during evacuation instead of using the standard rate or choose to be compensated using a combination of both methods.

If you would prefer to be compensated for actual costs, please use the preferred document options below to support your specific losses. You only need to provide documents for the specific loss categories that apply to you.

### Lodging Expenses

Provide one:

- Lodging receipts (**Preferred**)
- Banking or credit card statement with the transaction highlighted

### Paid Host Family

Provide one:

- Screenshots of electronic payment or bank statement. (**Preferred**)
- Declaration defining dates stayed and payment amount signed by you and host.

### Meals and Incidentals

- Itemized receipts for food, meals, and any other incidental expenses

### Mileage and Gas

Provide one:

- Itemized receipts for gas (**Preferred**)
- Mileage log that documents increased mileage from temporary residence
- Maps with important travel points marked to verify increased mileage

### Specialized Food Items

The standard rate will compensate you for ~4 weeks of food loss, but you can request additional compensation above the standard rate for specialized food items.

#### 1. Quantity and Type of Specialize Food Item

- A declaration testifying to the type and quantity of food lost

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#### 2. Value of Specialized Food Item

Provide one:

- If you sell the food item, provide documentation from previous years of value
- Receipt or estimate for the estimate cost to replace the food item

### Temporary Power and Fuel Expenses

#### 1. Temporary Power Source Equipment

- Invoices for rental equipment (portable generators, water tanks, bottled gas, data hot spots, etc.)

#### 2. Increased Fuel Expenses

- Receipts for increased fuel expenses or fuel expenses for temporary power sources

# Flood Insurance



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Residents who have a heightened risk of flood as a result of the Hermit's Peak/Calf Canyon fire and subsequent flooding events, and did not have or were not required to have flood insurance, are eligible for compensation for flood insurance through two different pathways:

1. Impacted residents in eligible communities can request a new National Flood Insurance Program (NFIP) policy through the Claims Office at no cost which provides up to 5 years of coverage.
2. Request to be reimbursed for flood insurance policies purchased after and because of the Hermit's Peak/Calf Canyon fire and flooding.

**If you do not have access to any of the documents listed below or are struggling to find them, please still submit your claim. Your Claims Navigator will work with you to find an alternative solution that best fits your situation**

## What do I need to request a new NFIP Policy?

Submitting a request for a new NFIP policy through the Claims Office is easy and highly recommended. Eligible residents will receive five total years of coverage at no cost with annual renewal notices sent directly from the NFIP.

**Please submit all NFIP requests to the Claims Office by March 1, 2024**

### 1 A completed Flood Insurance Assessment

This assessment will be conducted by your assigned Navigator, and the information provided will inform your NFIP premium and coverage amounts. Below are examples of the type of information that will be requested to complete the assessment .

- ✓ Property address or location
- ✓ Occupancy type
- ✓ Construction type
- ✓ Number of floors
- ✓ Square footage
- ✓ Foundation type

## What do I need to request reimbursement for flood insurance?

### 1 Policy Documents

Provide a copy of your flood insurance policy (known as the "declaration page") which includes dates of coverage and the policy expiration date.

### 2 Premium Payment

Provide **one** of the following documents to verify that you paid the premium:

- Receipt of payment from the insurance carrier (Preferred)
- Credit card or bank statement showing the payment made to the insurance carrier

# Lost Income



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Lost income due to evacuation, work closure, or injury from the Hermit's Peak/Calf Canyon fire is eligible for compensation. Below are the preferred document options to submit for lost income.

If you do not have access to any of the documents listed below or are struggling to find them, please still submit your claim. Your Claims Navigator will work with you to find an alternative solution that best fits your situation.

## What do I need to claim reimbursement for lost income?

### 1 Cause of Lost Income

Provide documents that best support your specific loss. You can provide documents to demonstrate multiple causes of lost income for the entire period of lost income.

#### Evacuation

##### Provide 1

- Utility or other bills
- Pay stubs or other employer documents
- Rent receipts
- Leasing/Housing agreements

#### Work Closure

- Letter from employer verifying the work closure or lost wages were due to circumstances caused by the fire and flooding

#### Injury

##### Provide 1

- Medical records or bills
- Letter or statement from physician as to nature, cause, and severity of injury directly linking it to the fire.
- Letter from employer verifying absenteeism due to injury.

### 2 Lost Income

Provide documents that best support your specific type of loss:

#### Lost Income

##### Provide one:

- 3 months of pay stubs (Preferred)
- 3 months of payroll checks
- 3 months of bank statements showing direct deposits
- For cash income, a declaration defining your type of work, normal hourly rate, and estimated lost labor hours

*If you were employed for less than 3 months prior to the fire, please include a letter from your employer to verify employment.*

#### Lost Employment

##### Provide as many as readily available:

- Documentation or notification of loss of employment
- Unemployment application, along with any unemployment benefits received
- Pay stubs on bank account statements indicating a loss of income

*If you do not have any of the documents listed above, you can also submit a copy of your Federal or State tax returns from for the year before lost income and year during lost income (2021 & 2022)*

# Debris Removal & Cleaning



FEMA

Expenses due to debris removal or cleaning activities made necessary by the Hermit's Peak/Calf Canyon fire and flood event are eligible for compensation. This includes smoke cleaning and any other activities required to clear your property and clean your home or structure. Below are the preferred document options.

If you do not have access to any of the documents listed below or are struggling to find them, please still submit your claim. Your Claims Navigator will work with you to find an alternative solution that best fits your situation.

## What do I need to claim compensation for debris removal and/or cleaning expenses?

### 1 Ownership or Financial Responsibility

Provide **one** of the following documents:

- Tax records (Preferred)
- Mortgage documents
- Copy of deed
- Copy of lease for renters, including responsibility for debris removal/cleaning
- Copy of utility bill showing damaged address and owner(s)

### 2 Insurance (if applicable)

If you have an insurance claim for the damages, please provide all pages of your insurance settlement or denial.

### 3 Debris Removal Expenses

Please provide the following and then choose a compensation option that best fits your situation:

- Any available photos of debris

#### ★ Option A: Contracted Services

Provide **one**:

- Receipts, invoices, or contractor estimates (Preferred)
- Insurance estimate
- Credit card or bank statement showing debris removal cost

#### ★ Option B: DIY Debris Removal

If you completed the debris removal work yourself, please provide as many of the documents listed below as you can. Providing as much information as possible will help to maximize your compensation.

- Receipts or invoices for rental equipment used for DIY debris removal (including fuel and maintenance costs)
- Receipts or Invoices for any supplies required
- Estimated time spent on removal



# Debris Removal & Cleaning



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## Cleaning Expenses

If possible, please provide the following and then choose a compensation option that best fits your situation:

- Photos of smoke or flood damage needing cleaning (if applicable)

### ★ Option A: Contracted Services

Provide **one**:

- Receipts, invoices, or contractor estimates (Preferred)
- Insurance estimate
- Credit card or bank statement showing debris removal cost

### ★ Option B: DIY Cleaning

If you completed the cleaning work yourself, please provide as many of the documents listed below as you can. Providing as much information as possible will help to maximize your compensation.

- Receipts or invoices for rental equipment used for DIY cleaning activities (including fuel and maintenance costs)
- Receipts or Invoices for any supplies required
- Estimated time spent on removal

*At the claimant's request, the Claims Office can also conduct a site visit at the damaged property address to estimate DIY cleaning costs with little to no documentation required.*

# Relocation Expenses



FEMA

Expenses from relocation due to the Hermit's Peak/Calf Canyon fire and flood event are eligible for reimbursement. You may have incurred relocation expenses if your home remained unlivable after the evacuation period. Below are the preferred document options.

If you do not have access to any of the documents listed below or are struggling to find them, please still submit your claim. Your Claims Navigator will work with you to find an alternative solution that best fits your situation.

## What do I need to claim reimbursement for relocation expenses?

### 1 Occupancy:

The document must include your name, verify the damaged residence address, and be dated within 1 year prior to the fire.

Provide one:

- Utility or other bills (Preferred)
- Pay stubs or other employer documents
- Rent receipts
- Leasing/housing agreements, or declaration from the property owner
- Federal or State Benefit documents
- Social Service Documents

### 2 Temporary Housing Expenses:

Provide documents that best support your specific relocation situation based on the options below.

#### Temporary Housing Costs

Provide one:

- Receipts for extended hotel stays, other temporary housing, or rental receipts (**Preferred**)
- Credit card or bank statements showing payment for extended housing
- Copies of temporary lease agreements
- A declaration with estimated costs per night, location, and number of nights

#### Paid Host Family

Provide one:

- A declaration defining dates stayed with host family and amounts paid, signed by both the claimant and the host family (**Preferred**)
- Screenshots of electronic transfers (e.g. Venmo, PayPal, Cash App, etc.) between the claimant and the host family
- Copy of banking statement to verify check payment

### 3 Storage Expenses

Please provide the storage unit location, size of unit(s), and type of storage and one of the following documents:

- A rental receipt for portable storage unit
- A lease agreement/rental receipt for unit(s) in a storage facility
- A credit card or bank statement showing payment.





## 4 Moving Expenses

Provide documents for the compensation method that best support your specific moving expenses.

### ★ Option A: Contracted Services

Provide one:

- Receipts, invoices, or contracts from any moving companies hired (this includes both packing to leave and moving back in) (Preferred)
- Credit card or bank statement showing payment for services

*You can request additional compensation for rental equipment or moving supplies if these items were not included in the cost of your contract with the moving company. Please provide receipts, invoices, or credit card or bank statements that demonstrate these costs.*

### ★ Option B: DIY Moving (Choose all that apply)

If you completed the moving by yourself, please provide as many of the documents listed below as you can. Providing as much information as possible will help to maximize your compensation.

- Documentation for a moving truck or vehicle rental:
  - Rental agreement - this should include the time period of rental, total mileage, and the cost of rental
  - Receipts for any purchased fuel
  - Map showing routes utilized (Optional)
- Receipts for moving and packing materials (boxes, tape, paper, blankets, bubble wrap, etc.)
- Signed log of the number of hours spent moving

## 5 Expenses for Unoccupied Homes

This is only applicable if you are not receiving any other compensation for rental assistance or temporary relocation expenses. Please provide the following :

- Mortgage statement
- Monthly tax statement
- Receipts/bills for any other costs associated with the uninhabitable home

# Business Losses



FEMA

Business losses, including inventory, damages, and/or loss of profits due to the Hermit's Peak/Calf Canyon fire and flood event are eligible for compensation. Below are the preferred document options to submit for business losses.

If you do not have access to any of the documents listed below or are struggling to find them, please still submit your claim. Your Claims Navigator will work with you to find an alternative solution that best fits your situation.

## What do I need to claim compensation for business losses?

### 1 Business Documentation

Provide as many as possible of the following documents:

- Articles of Incorporation or Articles of Organization
- Completed W9
- Copy of the IRS letter with your name and EIN
  - If this is unavailable, please call **800-829-4933** to request a copy
- Relevant documents such as licenses, agreements/compliance, or regulatory documents with service address(es)
- Business insurance documents
- If applicable: Cancelled contracts or agreements
- If applicable: Sales and Use tax statements

### 2 Profit & Loss Statements

Please provide at least two years of each of the following statements. If you are able, provide additional statements from prior years so the Claims Office can account for reduced income during Covid-19 and maximize your compensation.

- Annual and monthly Profit & Loss statements from 2022
- Annual and monthly Profit & Loss statements from 2021

### 3 Tax Returns

Please provide at least two years of each of the following, including all schedules, forms, and statements. If you are able, provide additional statements from prior years so the Claims Office can account for reduced income during Covid-19 and maximize your compensation.

- Complete Tax Return 2022
- Complete Tax Return 2021

### 4 Previous Compensation for Losses

Please provide copies of any other types of compensation related to the Hermit's Peak/Calf Canyon Fire that may have been received from:

- FEMA
- Private insurance
- Grants or other sources.



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### Business Contents

Please provide documents to establish your contents inventory, proof of damage, and estimate value of damages:

- Inventory/Equipment list pre- and post-fire and flooding
- List of lost inventory/equipment
- Photos of damaged property
- A document to establish value of damages:

**Provide one:**

- Receipts, invoices, or purchase orders for inventory/equipment repairs or replacement (**Preferred**)
- Credit card or bank statements showing payments for inventory/equipment repairs or replacement

# Medical Expenses



FEMA

Medical expenses that were incurred due to the Hermit's Peak/Calf Canyon fire and flooding event are eligible for compensation including appointments, treatments, pharmaceutical, and transportation costs. Below are the preferred document options to submit for medical expenses.

If you do not have access to any of the documents listed below or are struggling to find them, please still submit your claim. Your Claims Navigator will work with you to find an alternative solution that best fits your situation.

## What do I need to claim reimbursement for medical expenses?

### 1 Injury Documentation

Please provide **all** of the following documents:

- Medical records and bills
- Letter or statement from doctor (or counselor for mental health injuries) that details the nature, cause, and severity of the injury directly linked to the fire, including any physician recommendations for over-the-counter medicines.

*\*Ongoing, consistent medical expenses may be considered for advanced payments.*

### 2 Insurance Documentation

If you are using documentation from medical insurance, please provide a copy of the insurance member ID card.

### 3 Medical Costs

You only need to provide documents for the loss categories that apply to you.

#### Appointment Costs

Provide **one**:

- Receipt or invoice from the doctor's office that shows the cost of the appointment (**Preferred**)
- Credit card or bank statement showing payment for appointment
- Explanation of Benefits from medical insurance carrier, defining the costs owed for the appointment

#### Hospital Stay Costs

Provide **one**:

- Receipt or invoice from the hospital for the costs associated with the hospital stay (**Preferred**)
- Credit card or bank statements showing payment for the hospital stay
- Explanation of Benefits from medical insurance carrier, defining the costs owed for the hospital stay

#### Deductible Pay Costs

Provide **one**:

- Receipt or invoice from doctor's office showing payment for deductible or co-pay (**Preferred**)
- Credit card or bank statements showing payment
- Documentation from prescription or medical insurance coverage showing costs paid for pharmaceuticals

#### Mental Health Costs

Provide **one**:

- Receipt/invoice from counselor or physician's office for the cost of the appointments or prescribed treatments (**Preferred**)
- Credit card or bank statements showing payment
- Explanation of Benefits from medical insurance carrier, defining costs owed for the appointment or treatment

# Medical Expenses 2/2



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## Pharmaceutical Costs:

Provide **one** of the following documents:

- Receipt for prescription or over-the-counter medicine costs (Preferred)
- Credit card or bank statement showing payment for medicine
- Documentation from prescription or medical insurance coverage showing the costs paid for medicine

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## Transportation Costs

Provide a combination of the following documents:

- Appointment records (dates of medical appointments or follow-ups to document required travel)

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- Documentation to value increased mileage (choose one):

**Provide one:**

- Itemized receipts for gas (Preferred)
- Mileage log documenting increased mileage from temporary residence.

###

For information and updates regarding the Claims Office, please visit our website at [fema.gov/hermits-peak](https://fema.gov/hermits-peak). For information in Spanish, visit [fema.gov/es/hermits-peak](https://fema.gov/es/hermits-peak). For documentation questions, please contact your Claims Navigator.

The mission of the Claims Office is to compensate claimants through a simple, fast and fair claims process.

# Home & Structure Repair



FEMA

Damages to your home due to the Hermit's Peak/Calf Canyon fire and flooding event are eligible for compensation, including any structural or real property damages. Below are the preferred document options to submit for home repairs.

If you do not have access to any of the documents listed below or are struggling to find them, please still submit your claim. Your Claims Navigator will work with you to find an alternative solution that best fits your situation.

## What do I need to claim reimbursement for a home loss?

### 1 Ownership

Provide **one** of the following recommended documents to prove ownership:

- Tax records (Preferred)
- Mortgage documents
- A copy of deed(s)
- A copy of a utility bill showing the damaged address and owners

### 2 Insurance Documentation

Provide **all** insurance documentation available:

- All pages of insurance settlement or denial
- Insurance policy rider and/or estimate

### 3 Proof of Damages

Provide **one**:

- Date and address of damages
- Photos of damages pre- and post-fire or flooding

### 4 Real Property Repair or Replacement Costs

Please provide documents based on the property repair or replacement costs incurred.

#### ★ Option A: Direct Estimate

Request a direct estimate from the Claims Office for home repairs with little to no documentation. This will likely require a site visit to the damaged property.

#### ★ Option B: Contracted Services

Provide **one** of the following:

- Receipts, invoices, or contractor estimates for repairs or replacement
- Insurance estimate (Preferred)
- Credit card or bank statement showing repair or replacement costs.

#### ★ Option C: DIY Repair

If you completed the home repairs yourself, please provide as much information as possible to help to maximize your compensation.

- Receipts or invoices for rental equipment used (including fuel and maintenance costs)
- Receipts or Invoices for any supplies required
- Estimated time spent on removal or repair



# Personal Property



FEMA

Damages to your personal property due to the Hermit's Peak/Calf Canyon fire and flooding event are eligible for compensation, including damages to the contents of your home. **If you do not have access to any of the documents listed below or are struggling to find them, please still submit your claim. Your Claims Navigator will work with you to find an alternative solution that best fits your situation.**

## What do I need to claim reimbursement for personal property?

### 1 Insurance Documentation

Provide **all** insurance documentation available:

- All pages of insurance settlement or denial
- Insurance policy rider and/or estimate

### 2 Proof of Damages

Provide **one**:

- Date and address of damages
- Photos of damages pre- and post-fire or flooding

### 3 Total Contents Replacement

Choose a compensation option that best fits your situation:

#### ★ Option A: Valuation Formula

The Claims Office can use a valuation formula to compensate for total contents replacement in the case of a total home loss. Please work with your Navigator to obtain this estimate from our office. Additional compensation above the valuation formula can be requested for special individual items (antiques, etc.).

#### ★ Option B: Estimated Cost of Damages

- Provide an itemized contents inventory that includes estimated costs and/or quotes for each item.

### 4 Individual Item Repair or Replacement

Please provide the following:

- List of damaged items and their estimated value.

**For individual items worth \$1,000 or more, please also provide one of the following:**

- Receipt for replacement (Preferred)
- Estimates or quotes of a comparable item (Preferred)
- Credit card or bank statement showing replacement cost.
- Photos of items pre- or post-damages
- Warranty registration with product manufacturer
- Appraisal documentation for any antiques or rare items

# Reforestation



FEMA

Reforestation efforts to restore vegetation destroyed due to the Hermit's Peak/Calf Canyon fire and flooding event are eligible for compensation. Below are the preferred document options to submit for reforestation and restoration activities.

If you do not have access to any of the documents listed below or are struggling to find them, please still submit your claim. Your Claims Navigator will work with you to find an alternative solution that best fits your situation.

## What is included in reforestation?

- ✓ Conservation Restoration Plans provided by NRCS
- ✓ Costs for restoration activities done by a professional arborist
- ✓ Direct compensation for reforestation

## What do I need to claim reimbursement for reforestation?

### 1 Ownership

Provide **one** of the following documents to prove ownership of the property:

- Tax records (Preferred)
- Mortgage documents
- A copy of deed(s)
- A copy of a utility bill showing the damaged address and owners
- Trust documentation (if applicable)

### 2 Reforestation Plan

Be prepared to show a formal reforestation plan. Please provide **one** of the types of reforestation plans listed below to support your losses:

#### ★ Option A: NRCS Plan

An NRCS Conservation Restoration Plan signed by a NRCS planner. If you would like to request an NRCS plan, please work with your Claims Navigator.

#### ★ Option B: Professional Arborist Plan

A signed and verifiable plan obtained from a professional arborist which includes actual costs for restoration activities

#### ★ Option C: Direct Estimate

The claimant may request a compensation amount to restore burned property direct from the Claims Office.

# Agricultural Losses



FEMA

Agricultural losses due to the Hermit's Peak/Calf Canyon fire and flooding event are eligible for compensation including losses for livestock, subsistence resources, and crop or feed. Below are the preferred document options to submit for agricultural losses.

If you do not have access to any of the documents listed below or are struggling to find them, please still submit your claim. Your Claims Navigator will work with you to find an alternative solution that best fits your situation.

## What is included in agricultural losses?

- ✓ Livestock losses (livestock replacement, lost inventory, forced sale delivery costs, etc.)
- ✓ Subsistence losses (inventory loss, replacement costs, etc.)
- ✓ Crop and feed losses (inventory loss, replacement costs, etc.)

## What do I need to claim reimbursement for agricultural losses?

### 1 Livestock Losses

To be fully compensated for livestock losses, please provide the following:

#### 1. Proof of Ownership

Provide one:

- Federal tax records. IRS Schedule F (Profit or Loss Form Farming) and documentation used to support the preparation of Schedule F (**Preferred**)
- Livestock Assessment from County Assessor (Can be requested)
- New Mexico Livestock Board shipping certificate or certificate for livestock movement
- Sale Barn or Livestock Commission Report
- Brand transfer form
- Livestock Bill of Sale
- Brand change of address form

#### 2. List of Lost Livestock

- Inventory of lost livestock including quantity, type, and purpose of animal.

#### 3. Livestock Replacement

Some livestock ownership documents from List #1 will provide livestock replacement values. If these values are not provided, you can request to be compensated for livestock losses at a standard rate determined by the Claims Office based on current local barn sale rates.

#### 4. Forced Sale Delivery Costs

You only need to submit the following documents if you were forced to sell your livestock and incurred delivery costs due to the Hermit's Peak/Calf Canyon fire and flooding. Only submit the following if it applies to your situation:

- Itemized receipts, invoices, or contractor estimates for livestock delivery with verifiable business name

# Agricultural Losses 2/2



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## 2 Subsistence Resources

Please provide **one** of the following types of documentation for each type of item that may have been obtained from natural land resources (ex: firewood, food, clothing, building materials):

- Itemized receipts or estimates to replace subsistence resources (**Preferred**)
- Documentation from past years of sales if you have previously sold subsistence items.
- A declaration testifying to the type and quantity of subsistence resources lost. The Claims Office will use local pricing to determine an estimate for replacement.

## 3 Crop/Feed Loss

To be fully compensated for livestock losses, please provide the following:

### 1. List of Crop/Feed Loss

- List of lost crop/feed, including type, quality, and estimated value

### 2. Crop/Feed Replacement

- Itemized receipts/estimates for the cost to replace, with a verifiable business name (**Preferred**)
- Documentation of sales from prior years

# Risk Reduction



FEMA

Risk reduction efforts due to the Hermit's Peak/Calf Canyon fire and flooding event are eligible for compensation. Below are the preferred document options to submit for agricultural losses. If you do not have access to any of the documents listed below or are struggling to find them, please still submit your claim. Your Claims Navigator will work with you to find an alternative solution that best fits your situation.

## What do I need to claim advanced payment or reimbursement for risk reduction?

### 1 Risk Reduction Proposal or Completed Plan

Risk reduction proposals can be completed by a claimant or their licensed contractor. Provide documents that best support your specific risk reduction proposal situation:

#### Risk Reduction Proposal For Future Projects

The proposal must include the following:

- A complete description of the work, including an explanation of the risk or hazard to be mitigated and how this risk is connected to the Hermit's Peak/ Calf Canyon fire and flooding event.
- Itemized list of project costs including project milestones and completion date

*\*Remember that all risk reduction projects must be complete by **November 14, 2026\****

#### Completed Risk Reduction Plan For Completed Projects

If you've already completed a risk reduction project on your property, please provide the following information:

- A complete description of the work, including an explanation of the risk addressed and how the risk is connected to the Hermit's Peak/Calf Canyon fire and/or subsequent flooding
- An invoice or estimate with itemized project costs

### 2 Contractor Information (if applicable)

If the project requires work to be performed by a contractor, please provide the contractor's information for verification:

- Contractor's license number (this can be accessed or verified through the NM State Regulation and Licensing Division Web verification site: [www.rld.nm.gov](http://www.rld.nm.gov))
- Contractor's phone number and Business address

*If you have a contractor's license and wish to perform the work yourself, please still provide this information to the Claims Office.*

### 3 Necessary Permit(s) (as applicable)

Projects follow all applicable current local building codes and standards for any activities that involve rebuilding or repair of a structure and its components.

- Provide copies of any building or construction permits. These should include final signoffs by local inspection officials if project has already been completed.

# Hosting Evacuees



FEMA

Those who hosted evacuees due to the Hermit's Peak/Calf Canyon fire are eligible for reimbursement of donations. Below are the preferred document options to submit for hosting evacuees. Donations for Hosting Evacuees are only eligible between April 6, 2022, and November 14<sup>th</sup>, 2022.

**If you do not have access to any of the documents listed below or are struggling to find them, please still submit your claim. You can receive compensation for most evacuee hosting costs with little to no documentation by opting for the standard rate. Otherwise, your Claims Navigator will work with you to find an alternative solution that best fits your situation.**

## What may be included in costs for hosting evacuees?

- ✓ Increased Food Costs – Food, meals, other grocery items
- ✓ Increased Mileage and Gas – Increased mileage and gas usage from temporary lodging
- ✓ Increased Utility Costs – Increased utility cost, temporary power sources, increased fuel, etc.
- ✓ Other Increased Costs – Equipment, textiles, supplies purchased to host evacuees, etc.

## What do I need to claim compensation for hosting evacuees?

### 1 Use the Standard Rate

The Claims Office can compensate you for costs associated with hosting evacuees using a standard rate estimation. Using the standard rate is **optional**, but it is the easiest way to receive compensation for costs associated with hosting evacuees and requires little documentation. You should still bring any receipts, quotes, bills, or any other documents that you have available to include with your claim.

If you have documentation for losses that exceed the standard rate amount, please talk to your Navigator. The Claims Office seeks to maximize the amount of compensation it can provide to each claimant for eligible losses. To use the Standard Rate, provide the following:

### ★ Signed Evacuee Hosting Information Worksheet

Your Navigator will complete this worksheet based on information you provide, and the estimates provided by the Claims Office standard rates. You will then verify and sign the worksheet. Be prepared to provide the following information:

- Name, age, and gender of all evacuees hosted
- Dates of hosting
- Any specific additional supplies purchased for hosting and their costs



# Hosting Evacuees



FEMA

## 2 Reimbursement for Actual Costs

You can also choose to be compensated for actual costs due to hosting evacuees.

Use the boxes below to choose the costs that are relevant to you.

### Increased Food Costs

Provide the following:

- Inventory of increased food expenses, including itemized list of groceries and their estimated values.

### Increased Other Costs

Provide the following:

- Receipts or invoices for equipment, textiles, materials, or other supplies purchased to host evacuees.

### Increased Utility Costs

Provide the following:

- Documentation of financial responsibility for utilities (Choose 1):
  - Utility or Other Bills (Preferred)
  - Pay stubs or other employer documents
  - Rent receipts
  - Leasing or housing agreements
- A utility bill from previous years or during the same season showing previous utility cost
- A utility bill for time hosting evacuee to demonstrate cost differential in rate basis

### Increased Mileage and/or Gas

Provide one:

- Itemized receipts for gas including the business name and total cost – photos, scanned copies, and/or screenshots of receipts (**Preferred**)
- For increased mileage:
  - Mileage log that documents increased mileage from temporary residence
  - Maps with important travel points marked to verify increased mileage

###

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The mission of the Claims Office is to compensate claimants through a simple, fast and fair claims process.

# Smoke and Ash Cleaning



FEMA

Smoke and ash cleaning for structures and/or contents impacted due to the Hermit's Peak/Calf Canyon fire are eligible for compensation. Below are the preferred document options to submit for smoke and ash cleaning activities.

If you do not have access to any of the documents listed below or are struggling to find them, please still submit your claim. Your Claims Navigator will work with you to find an alternative solution that best fits your situation.

## What is included in smoke and ash cleaning?

- ✓ Costs related to cleaning smoke and ash from structures (such as pressure washing, painting/repainting, re-staining or finishing, carpet replacements, HEPA vacuuming, general cleaning, etc.)
- ✓ Costs related to replacing or cleaning smoke and ash from contents (such as replacing furniture, insulation, etc.)

## What do I need to claim reimbursement?

### 1 Ownership or Occupancy

Documentation must be provided to prove that you owned property within or lived within the communities impacted by the fire. Documentation must include your name, verify the damaged residence address, and be dated within 1 year prior to the fire. Choose either Option A or Option B below:

#### ★ Option A: Proof of Ownership

If you are a property owner and want to request smoke and ash cleaning compensation for your structure(s) and contents, at least **one** of the following documents is required.

- Tax records (**Preferred**)
- Mortgage documents
- A copy of deed(s)

#### ★ Option B: Proof of Occupancy

If you are a tenant of an impacted residence and would like to request contents cleaning compensation, at least **one** of the following documents is required:

- Utility or other bills (**Preferred**)
- Rent receipts
- Leasing/housing agreements, or declaration from the property owner(s)

### 2 Documentation of Damages and Costs

You should bring any readily-available documentation you have related to smoke cleaning and/or costs required due to smoke and ash damage. Although not required in all cases, receipts, documents from property insurance claims, estimates, and photos can help the Claims Office maximize your compensation.

The Claims Office has estimated the area that experienced the greatest smoke impacts and may request that you provide photos or documents to prove the damages and/or costs you sustained to make sure all costs are considered in your compensation.

## 3 Smoke and Ash Cleaning Worksheet

The Claims Office seeks to maximize compensation for claimants and understands that each claim is unique. To fully compensate claimants for smoke and ash cleaning, The Claims Office has developed a calculation to quickly estimate these losses.

Please work with your assigned Navigator to complete the Smoke and Ash Cleaning Worksheet, which provides the required information to calculate your compensation estimate. Be prepared to provide the following information about your property/residence:

### 1. List of Structures

- Please provide a list of structures that you are requesting compensation for cleaning costs, including residences and any other detached structures on the impacted property.

### 2. Estimated Square Footage

- Please estimate the total square footage of the residence and any other detached structures on the impacted property.

### 3. Number of Floors in Residence/Structures

- Please provide the number of floors for the residence and any other detached structures on the impacted property.

### 4. Property Co-owner Information and Signature

- Please review, approve and sign the worksheet. This allows for your Navigator and the Claims Office to process compensation for smoke and ash cleaning.
- NOTE:** If the property is co-owned, all the co-owners' contact information and signature is required on the Smoke and Ash Cleaning Worksheet.

###

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