



## **MEMORANDUM**

**TO: EXECUTIVE BOARD  
CONFERENCE FOR FOOD PROTECTION**

**FROM: DAVID McSWANE**

**DATE: April 26, 2017**

**SUBJECT: EXECUTIVE DIRECTOR REPORT**

- 1) I was invited to make a presentation about CFP at an Indiana Food Safety Symposium held in Indianapolis, IN on November 15-16, 2016. There were over 200 people in attendance who worked with various aspects of food safety throughout the State of Indiana. I used this presentation as an opportunity to make people aware of CFP and to recruit new members. I hope that similar opportunities will be available to us in the future.
- 2) I've been working closely with Janice Buchanon and the Sponsorship Committee to get a head start on sponsorships for the 2018 Biennial Meeting. In December 2016, I sent an email message to previous sponsors to make them aware that the Sponsorship Committee and Executive Board had approved revised the sponsorship levels from fixed amounts to ranges (Titanium - \$5,000 or more; Gold - \$3,000 to \$4,999; Silver - \$2,000 to \$2,999; and Bronze - \$1,000 - \$1,999) and that it was now possible for a sponsor to pay the sponsorship fee in one or two payments. An email message was also sent to all attendees at the 2016 Biennial Meeting who worked for companies and organizations that we viewed as likely potential sponsors. Members of the Sponsorship Committee will be following up with these contacts. We're hoping that by starting the sponsorship process early, we will be able to get more sponsors for the 2018 Biennial Meeting and beyond.
- 3) Samuel J. Crumbine Consumer Protection Award

The Foodservice and Packaging Institute (FPI) has indicated its desire to be relieved of the administrative duties for the Samuel J. Crumbine Consumer Protection Award for Excellence in Food Protection. Historically, CFP has managed the financial aspects of the award and FPI had assumed the administrative duties. We've approached the National

Association of City and County Health Officials (NACCHO) to see if they would be interested in assuming the administrative duties. NACCHO's work with local environmental health programs seems to make it a good fit for the Crumbine Award which is given annually to local environmental health jurisdictions that demonstrate unsurpassed achievement in providing outstanding food protection services to their communities. FPI has agreed to administer the award through 2017 and will work with NACCHO on the transfer of duties once a commitment is made.

Applications for the Crumbine Award in 2017 were submitted by the local environmental health agencies in Boulder, Colorado; Harris County (Pasadena), Texas; Kansas City, Missouri; Ottawa County (Holland), Michigan; and Tulsa, Oklahoma

4) 2018 Biennial Meeting

The Richmond Downtown Marriott Hotel offers 410 guest rooms and more than 25,000 square feet of meeting space in a convention facility that is attached to the hotel. There are restaurants, museums and other places of interest within walking distance of the Marriott. We will be touring the facility during this Board meeting, and I look forward to working with Julie Henderson and Pam Miles and the other members of the Local Arrangements Committee in the months ahead.

To accommodate the needs of meeting attendees, we have guaranteed 1377 room nights at the downtown Marriott Hotel in Richmond. In addition, we have secured 313 additional room nights at the Hilton hotel which is across the street from the Marriott AND a similar number of room nights at the Hampton Inn which is about one block away from the Marriott. This will give us a total of 2003 room nights for the meeting. To assure that we meet our contractual obligations with the Marriott Hotel, we will not be publicizing the rooms at the Hilton and Hampton Inn until the block of rooms at the Marriott has been sold.

- 5) Patrick Guzzle, David Lawrence, Brian Nummer, Steve Moris (representing both CFP and AFDO), and I participated in work session with other AFDO members to review FDA's Voluntary National Retail Food Regulatory Program Standards (VNRFRPS) and the Manufactured Food Regulatory Program Standards to look for similarities, differences, and opportunities for harmonization of the two Standards. At the conclusion of the meeting it was agreed that CFP and AFDO would create resolutions to send to FDA that call for the creation of a Retail Food Regulatory Program Standards Alliance administered by CFP that is similar to the Manufactured Food Regulatory Program Alliance that is currently administered by AFDO. Patrick, David, Brian and Steve will provide additional information about this meeting and its outcomes later in the Board meeting.

Respectfully submitted,



David McSwane  
Executive Director