



MEMORANDUM

**TO: EXECUTIVE BOARD
CONFERENCE FOR FOOD PROTECTION**

FROM: DAVID McSWANE

DATE: August 11, 2015

SUBJECT: EXECUTIVE DIRECTOR REPORT

- 1) Presentation at the Florida Association of Food Protection (FAFP) Annual Meeting

Thanks to Rick Barney for extending an invitation for me to make a presentation about CFP at the annual meeting of the Florida Association of Food Protection. During the presentation I provided information about the history, mission, and structure of CFP; the activities associated with the biennial meeting; and an overview of the work currently being conducted by the various Council Committees. I hope that we will see some new members from the State of Florida as a result of this presentation.

- 2) The Council membership

The Council membership application process ended on June 19, 2015. We had a great response as 140 members applied for membership. Aggie will be providing more detailed information about the Council membership application process in her report and the Council Chairs will provide their lists of members and alternates for approval by the Board.

- 3) Adobe Connect Platform

The Board approved the purchase of a license for Adobe Connect at the April 2015 Board meeting. As a follow-up, the staff at Pragmatic Conferencing arranged for us to have two training sessions which were

conducted on June 3 and 17. The leaders of several committee participated in the training sessions and both sessions were recorded for people to view after the fact. Individuals wishing to view the recordings can do so by going to <http://carahsoft.adobeconnect.com/p4f88j4f24s/> and <http://carahsoft.adobeconnect.com/p4c1em73r0e/>. Meeting rooms have been set up for all of the CFP Council and Standing Committees.

4) Samuel J. Crumline Consumer Protection Award

Natha Dempsey at the Foodservice Packaging Institute informed me that the Lincoln-Lancaster County Health Department in Lincoln, NE was selected as the winner of the 2015 Samuel J. Crumline Award. Presentations of these awards will be made at the annual meetings of the International Association for Food Protection, the National Association of County & City Health Officials, and the National Environmental Health Association.

5) Association of Food and Drug Officials Meeting

I attended the 119th AFDO Annual Educational Conference in Indianapolis. During the meeting I had an opportunity to meet with Joe Corby, Executive Director of AFDO, Steven Mandernach, Vice-President; and Steve Moris, Secretary/Treasurer of AFDO. We discussed ways our organizations could more effectively collaborate on matters related to food safety and fulfill the terms of the MOU that exists between our two organizations. Toward this end, both organizations will be extended the opportunity to present a report at the other's Board meetings and their annual/biennial meetings. Steve Moris was appointed by AFDO to be its liaison with CFP.

6) Revisions for Current Memoranda of Understanding (MOUs)

A goal I have for the next several months is to work with AFDO and our three Federal agency partners to review the current MOUs we have with them and to update them as warranted. Making updates that are primarily editorial in nature should be fairly simple. More substantive changes would have to be approved by both parties for each MOU and will require more time to complete. It's my goal to have the revised MOUs completed by the end of the current biennium.

Respectfully submitted,

David McSwane
Executive Director