



Joint Undertakings (JUs)

- Bio-Based Industries (BBI)
- Clean Sky
- Electronic Components and Systems for European Leadership (ECSEL JU)
- Fuel Cells and Hydrogen Joint Undertaking (FCH JU)
- Innovative Medicines Initiative (IMI)
- Shift2Rail (S2R)

Where we are



Our offices are located in the **White Atrium** building:

**Avenue de la Toison d'Or / Gulden Vlieslaan 56-60
1060 Brussels
Belgium**

The **entrance** is on the corner of Avenue de la Toison d'Or and Rue Dejoncker.

At the entrance, **dial 131 on the keypad followed by the bell symbol**.
This will connect you to the security guards at the reception desk.

From the entrance door, take the stairs or the lift up to the first floor, where the security guards will check you into the building.

They will either direct you to your meeting room, or call a member of staff from the JUs to come and collect you.

How to get to our offices

By public transport

The White Atrium is located in central Brussels and is just 50 metres from **Louise / Louiza Metro Station and tram stop**.

Basic information on how to reach the White Atrium from the airport and the main train stations is given below. For more itineraries and options, visit:

- STIB / MIVB (Brussels public transport company): www.stib-mivb.be
- NMBS / SNCB (Belgian rail): www.belgianrail.be
- Brussels Airport: www.brusselsairport.be

From Brussels (Zaventem) Airport

- Take the train to **Bruxelles Midi / Brussel Zuid** (approx. 20 minutes)

- Take **metro line 2 or 6, direction Elisabeth**. Get off at **Louise / Louiza** (approx. 6 minutes)
- The entrance of the White Atrium is 50 metres away

From Bruxelles Midi / Brussel Zuid train station

Eurostar, Thalys and other international trains stop at Bruxelles Midi / Brussel Zuid.

- Take **metro line 2 or 6, direction Elisabeth**. Get off at **Louise / Louiza** (approx. 6 minutes)
- The entrance of the White Atrium is 50 metres away

From Bruxelles Central / Brussel Centraal train station

- Take the **metro** (line 1, direction Stockel or line 5, direction Herrmann-Debroux) to **Arts-Loi / Kunst-Wet** (approx. 4 minutes)
- At Arts-Loi / Kunst-Wet, **change to line 2 or 6, direction Simonis**. Get off at **Louise / Louiza** (approx. 6 minutes)
- The entrance of the White Atrium is 50 metres away

By car

There is no car park for visitors to the JUs, but there are a number of public car parks nearby, for example:

1. Rue Capitaine Crespel 27
2. Place Poelaert
3. Avenue Louise 83
4. Porte de Namur

You can also park in some of the surrounding streets (where you may need to pay at a parking meter).



Security information for visitors

Access to the White Atrium occupied by BBI, Clean Sky, ECSEL, FCH, IMI and S2R Joint Undertakings is allowed on an invitation only basis.

Visitors without an invitation may only enter on the agreement of a staff member who will take responsibility for them during their time in the building.

Access to the JUs' offices is not allowed outside normal working hours (7:30 – 20:30).

Access to the main JU meeting rooms (1st floor) and offices (floors 2 to 7) is through the main entrance door (on the corner of Avenue de la Toison d'Or and Rue Dejoncker) only. Visitors may not access the building via the garage or emergency access points.

All visitors must register at the reception desk, where a security agent will:

- verify the visitor's invitation and identity or obtain approval of the visit from a JU staff member;
- ask the visitor to sign the visitor register;
- deliver an access badge.

Visitors should return their badge to the reception desk when they leave the building.

After registration, visitors can freely access the meeting rooms on the first floor. Access to the lifts and offices (floors 2 to 7) must be authorised on a case-by-case basis by a JU staff member. Visitors should be escorted by a member of the staff within the JUs' offices.

During their time in the building, visitors must display their access badge visibly.

Access to the main access floor, lifts, or any security doors is forbidden for unauthorised people. Staff or visitors who notice any suspicious person or activity should report it to the security agent at the reception desk immediately.

Doors leading to the areas of the building occupied by JUs should not be left unbolted, unlocked, or propped open. In addition, security doors and emergency exits should be kept secure and access to these exits should not be blocked by any item.

Security of equipment and possessions

Do not leave valuable equipment such as laptops unattended in meeting rooms.

Visitors may not allow anyone else into the building without the prior permission of a JU staff member.

Personal possessions are the responsibility of the individual. If a visitor brings an item of value into the building, they must ensure that it is appropriately stored in a safe place.

The JUs are not responsible for personal possessions that go missing unless there is proof of forced entry. Any thefts or losses must be reported immediately to the reception desk and to the police if appropriate.

Evacuation of the building

In case of an alarm or on the request of an authorised staff member or a security guard, all personnel and visitors must immediately evacuate the building according to the instructions made publicly available in the building.

Security level

The Executive Directors of the JUs can jointly decide to put in place appropriate measures in anticipation of, or in response to, threats and incidents affecting security at the JUs and for managing crisis situations. Visitors are subject to and should strictly follow these measures.

Video surveillance

With the legitimate aim of protecting the people entering the buildings, the BBI, Clean Sky, ECSEL, FCH, IMI and S2R Joint Undertakings make use of surveillance cameras on the sites they occupy.

Visitors are informed that they might be filmed.

The recorded images are preserved for a maximum of six months and are accessible only to a limited number of designated people who need access in order to carry out their duties within the JUs or the building. Every physical and technical measure is taken to prevent, as far as reasonably possible, the improper use of such images, and these measures are updated in line with technological developments.

Alarm system

The areas occupied by the BBI, Clean Sky, ECSEL, FCH, IMI and S2R Joint Undertakings are protected by an alarm system.

Processing of personal data and privacy policy

The JUs process personal data needed for implementing these instructions in accordance with Regulation (EC) No 45/2001.