

1 Control number		22222		For Paperwork Reduction Act Notice, see back of Copy D. OMB No. 1545-0008		For Official Use Only ▶	
2 Employer's name, address, and ZIP code*				3 Employer's identification number		4 Employer's state I.D. number	
				5 Statutory employee		Deceased	
				<input type="checkbox"/>		<input type="checkbox"/>	
				Legal rep.		942 emp.	
				<input type="checkbox"/>		<input type="checkbox"/>	
				Subtotal		Void	
				<input type="checkbox"/>		<input type="checkbox"/>	
				6 Allocated tips		7 Advance EIC payment	
8 Employee's social security number		9 Federal income tax withheld		10 Wages, tips, other compensation		11 Social security tax withheld	
12 Employee's name (first, middle, last)				13 Social security wages		14 Social security tips	
15 Employee's address and ZIP code*				16		16a Fringe benefits incl. in Box 10	
				17 State income tax		18 State wages, tips, etc.	
				19 Name of state			
				20 Local income tax		21 Local wages, tips, etc.	
				22 Name of locality			

Form **W-2 Wage and Tax Statement 1986**

Copy A For Social Security Administration  
\* See Instructions for Forms W-2 and W-2P

Department of the Treasury  
Internal Revenue Service

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Internal Revenue Service



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Form **W-2 Wage and Tax Statement 1986**

Copy 1 For State, City, or Local Tax Department  
Employee's and employer's copy compared

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Form **W-2 Wage and Tax Statement 1986**

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 This information is being furnished to the Internal Revenue Service. Internal Revenue Service

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## Notice to Employee:

You must file a tax return regardless of your income if any amount is shown in Box 7, Advance EIC (earned income credit) payment.

File Copy B of this form with your 1986 Federal income tax return. Attach Copy 2 to your 1986 state or local income tax return. Please keep Copy C for your records. You can use it to prove your right to social security benefits. If your name, social security number, or address is incorrect, please correct Copies B, C, and 2 and tell your employer.

If you have already filed your tax return and the information from this W-2 was not included, please amend your Form 1040, 1040A, or 1040EZ by filing Form 1040X.

If you expect to owe income tax (after withholding) of \$500 or more for 1987, and if you had any income tax liability for 1986, file a new **Form W-4**, Employee's Withholding Allowance Certificate, with your employer to have more tax withheld or file **Form**

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**1040-ES**, Estimated Tax for Individuals, and pay the tax in installments during the year.

If you retired during 1986 or plan to retire soon, you may have to pay tax on your income either by filing Form 1040-ES or by having tax withheld from your pension or annuity. See **Publication 505**, Tax Withholding and Estimated Tax, for details.

If there is an amount in Box 16a, your employer has already included the value of these taxable fringe benefits in your wages (Box 10). You may be able to deduct related expenses; see the instructions for your income tax return.

**Credit for Social Security Tax.**—If more than one employer paid you wages during 1986 and more than the maximum social security employee tax, railroad retirement (RRTA) tax, or combined social security and RRTA tax was withheld, you can claim the excess as a credit against your Federal income tax. (Please see your Federal income tax return instructions.) The social security rate of 7.15% includes 1.45% for hospital insurance benefits and 5.7% for retirement, survivors, and disability insurance.

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Form **W-2 Wage and Tax Statement 1986**

**Copy C For EMPLOYEE'S RECORDS**

This information is being furnished to the Internal Revenue Service. Department of the Treasury Internal Revenue Service

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## Instructions for Preparing Form W-2

The 6-part wage and tax statement is acceptable in most states. If you are in doubt, ask your appropriate state or local official. Please make sure that all copies are legible.

Prepare Form W-2 for each of your employees to whom **any** of the following items applied during 1986:

- (a) You withheld income tax or social security tax.
- (b) You would have withheld income tax if the employee had not claimed more than one withholding allowance or had not claimed exemption from withholding on Form W-4.
- (c) You paid \$600 or more.
- (d) You paid **any** amount for services, if you are in a trade or business. Include the cash value of any payment you made that was not in cash.
- (e) You made any advance EIC (earned income credit) payments.

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By February 2, 1987, give Copies B, C, and 2 to each person who was your employee during 1986. For anyone who stopped working for you before the end of 1986, you may give copies any time after employment ends. If the employee asks for Form W-2, give him or her the completed copies within 30 days of the request or the final wage payment, whichever is later. Send Copy A to the Social Security Administration by March 2, 1987. (For more information, please see Forms 941, 942, W-3, or Circular E. Farmers, see Circular A.)

See separate **Instructions for Forms W-2 and W-2P** for more information on how to complete Form W-2.

**Paperwork Reduction Act Notice.**—We ask for this information to carry out the Internal Revenue laws of the United States. We need it to ensure that taxpayers are complying with these laws and to allow us to figure and collect the right amount of tax. You are required to give us this information.

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Form **W-2 Wage and Tax Statement 1986**

Copy 2 To be filed with employee's State, City, or Local Income tax return. Employee's and employer's copy compared.

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Copy D For employer

Department of the Treasury  
Internal Revenue Service

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1 Control number		OMB No. 1545-0008							
2 Employer's name, address, and ZIP code				3 Employer's identification number		4 Employer's state I.D. number			
				5 Statutory employee	Deceased	Legal rep.	942 emp.	Subtotal	Void
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
				6 Allocated tips		7 Advance EIC payment			
8 Employee's social security number		9 Federal income tax withheld		10 Wages, tips, other compensation		11 Social security tax withheld			
12 Employee's name, address, and ZIP code				13 Social security wages		14 Social security tips			
				16				16a Fringe benefits incl. in Box 10	
				17 State income tax		18 State wages, tips, etc.		19 Name of state	
20 Local income tax		21 Local wages, tips, etc.		22 Name of locality					

Form **W-2 Wage and Tax Statement 1986**

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Department of the Treasury  
Internal Revenue Service