

WIOAB 01-23

DATE: July 6, 2023
TO: WIOA Providers
FROM: Summer MacDonald *Summer MacDonald*
Program Manager
SUBJECT: New Program Year Introductory Guidance

Purpose

To provide guidance regarding PY22 participants carried into PY23 on the following:

- Measurable Skills Gain (MSG) Performance indicator
- Review of PY22 Budgets and establishing a new PY23 Budget
- 4th Quarter Outcomes

Measurable Skill Gains Periods of Participation

All eligible participants must achieve at least one MSG each program year. Unlike the other WIOA performance measures, MSG is not an exit-based measure, meaning a participant can achieve an MSG while still participating in a program. The MSG indicator is a year-to-year measure, meaning one MSG outcome can be achieved in each continuing program year that a participant is active. Since this indicator is not exit-based, each unique program entry date (not exit date) triggers inclusion in the calculation. Participants are only included in the denominator *one time* per program year (July 1 – June 30), regardless of how many MSGs they achieve in a program year.

WIOA-eligible participants enrolled in an MSG-triggering service and carried into PY23 must have a new MSG established. The status should be “Set But Attainment Pending.”

Please refer to WIOAB 12-19, Change 2 for additional guidance on which services trigger the MSG performance measure.

Participant Budgets

Career planners/coaches must review and update all PY22 participant budgets before obligating a new PY budget.

Budget review and balance process:

1. Review participant vouchers/expenditures to determine whether any payments are still outstanding.
2. Ensure PY22 budget obligations equal:
 - a. The vouchers already paid for PY22 expenses,
 - b. the vouchers issued for expenses incurred prior to 06/30/23 that are still outstanding (not paid)
 - c.
3. Establish PY23 budget obligations.

4th Quarter Outcomes

All credentials received by participants in PY23 must be documented in 4th quarter outcomes, and verification of credentials must be uploaded into *IdahoWorks*. Participants who exited at the end of PY22 should have had their credential information entered in the same fashion. If PY22 participants do not yet have their credential information in *IdahoWorks*, career planners are strongly urged to do so now.

If you have any questions, please contact the WIOA/TAA mailbox.