

**DATE:** September 6, 2022 **WIOAB 03-22**  
**TO:** All WIOA Youth Program Providers  
**FROM:** Summer MacDonald, Program Manager *Summer MacDonald*  
**SUBJECT:** Summer Youth Project Closeout

**The Idaho WIOA Summer Youth Project will close on September 30, 2022.** To facilitate the project's closeout, the Workforce Administration Division developed the following guidance for Summer Youth Program participants enrolled in the program.

### **Procedures**

Participants should be exited from the program if no future services are planned. However, if their ISS/S&T plans justify additional services, participants in the Summer Youth Project must be made aware of the opportunity to continue receiving WIOA services.

**Not continuing WIOA services** – For youth participants who will not continue to receive WIOA services after September 30, 2022, staff must complete all open services in the S&T plan., open a Youth Follow-Up service and answer all exit questions.

**Continuing Youth Participants** - All youth enrolled in WIOA should continue their open program activities until they are complete (including work-based learning activities). Then, they may be exited from the program in the standard method. Staff should:

- Continue to use the in-school youth (ISY) staffing code for those enrolled as ISY until the participant is exited.
- Address any outstanding MSGs
  - (Only ISY) - If the participant returns to school, get a report card or secondary school transcript to achieve the MSG.
- Be aware, that in accordance with WIOA Final Rules, ISY cannot use youth program-funded ITAs. However, ISY between the ages of 18 and 21 may co-enroll in the WIOA Adult program if the young adult's individual needs, knowledge, skills, and interests align with the WIOA adult program and may receive training services through an ITA funded by the adult program.

Since ongoing Summer Youth participants will continue as “regular” youth participants, program vouchers to support their ISS/S&T plans will be paid through their exit and follow-up, if necessary.

If you have any questions regarding this process, please contact the WIOA/TAA mailbox