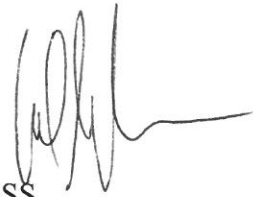


**WIOAB 15-16**

**DATE:** 6/9/2017  
**TO:** All WIOA Subrecipients  
**FROM:** Laurel McMahan, Workforce Programs Administrator  
Administrative Division  
**SUBJECT:** PY 16 830 IN-SCHOOL YOUTH CLOSEOUT PROCESS



As we transition into PY17, please be advised:

Beginning July 1, 2017, Idaho's Youth program will serve only Out-of-School Youth. All In-School (830) Youth WIOA services in IdahoWorks must be completed by June 30, 2017.

WIOA regulations require career planners to provide 12-month follow-up services for all 830 Youth completing the program, unless a participant declines to receive follow-up services, or cannot be located or contacted. Career planners must create a follow-up (99) service in *IdahoWorks*, or document the participant's refusal of such service/inability to locate/contact the participant. The career planner's continued support and ability to provide follow-up services are intended to ensure a youth's ongoing success in employment and/or training after exit. No expenditures other than supportive service payments are allowable. Please reference the WIOA Introduction TAG for additional guidance regarding follow-up services.

If youth need more than follow-up service beyond June 30, 2017, the career planner should assist the participant with connections to appropriate resources/programs within the community, or consider the individual for enrollment in the WIOA Out-of-School Youth, Adult or Dislocated Worker program. The individual must meet eligibility/priority/appropriateness requirements. If enrolled in a WIOA program, the career planner should also review *IdahoWorks* demographic information and update as needed.

Questions may be directed to Larry Belisle or any member of the WIOA Grants Team.