



Summary of 2023 Changes and Implementations to the Training Center Standards

Throughout the standards and interpretations is a requirement for CAAHEP accredited Programs to comply with standards, policies, and procedures as directed by CAAHEP/CoAEMSP.

I. Sponsorships

- a. Added:
 - i. Secondary schools, High Schools & CTEs
 - ii. Licensed EMS Services
 - iii. Adult Education Centers

II. Consortiums

- a. One of the members must have a physical presence within the State of Maine
- b. Specific policies needed by the Training Center.

III. Training Center Responsibilities

- a. Need to identify a Training Center Director (*may serve as multiple roles*).
- b. Notice of academic credit for all programs and courses. All MCCS Colleges with EMS Programs currently award college credit through PLA for current NREMT certification or Maine EMS licensure at the EMR, EMT, AEMT, and Paramedic levels for students that enroll in academic programs.
- c. Specific policies needed by the Training Center.

IV. CAAHEP Accreditation

- a. All programs that require CAAHEP accreditation will need to be accredited or in process to maintain their Program status. As an example, a Training Center that wishes to deliver Paramedic education will need to be accredited by CAAHEP to maintain their Program status and deliver Paramedic programs.
- b. Specific policies needed by the Training Center.

V. Programs

- a. The Training Center will need to ensure compliance with all Program standards for each Program. They will need to identify a qualified Program Director for each Program. A Program Director could serve as a director for multiple Program types.

VI. Program Goals and Objectives

- a. Specific policies needed by the Training Center.

VII. Program Advisory Committee

- a. Required to have an advisory committee for each Program, with specific make up. Training Center may have one Advisory Committee that serves all Program needs.
- b. Specific policies needed by the Training Center.

VIII. Program Offerings

- a. Each Training Center will need to decide what EMS Programs it will deliver, options are:
 - i. EMR
 - ii. EMT
 - iii. AEMT
 - iv. Paramedic
- b. The Training Center may opt to teach only one program, example Paramedic, but will not be able to offer separated EMR, EMT, or AEMT training until they have authorized programs.

IX. Resource Types and Amounts

- a. Requires annual assessment of the Training Center, and each individual Program to ensure that resources are necessary to meet outcomes. Specific surveys, assessment, and evaluation methods will exist.
- b. Removes specific equipment lists and numbers from Appendix C and focuses on objective based equipment and resources of a comprehensive program based upon the National EMS education standards, National EMS Scope of practice, and Maine EMS scope of practice.
- c. Establishes "Main," "Satellite," and "Alternative" campuses/sites for a training center. Establishes that "Lead Instructors" must be appointed and supervise education at "Satellite", and "Alternative" campuses/sites. For ease of understanding a "Satellite" campus/site is location where the full program may be delivered without a student ever going to the "Main" campus/site. An "Alternative" campus/site would be a remote laboratory site with an "on-line" program or lecture at the "main" campus.

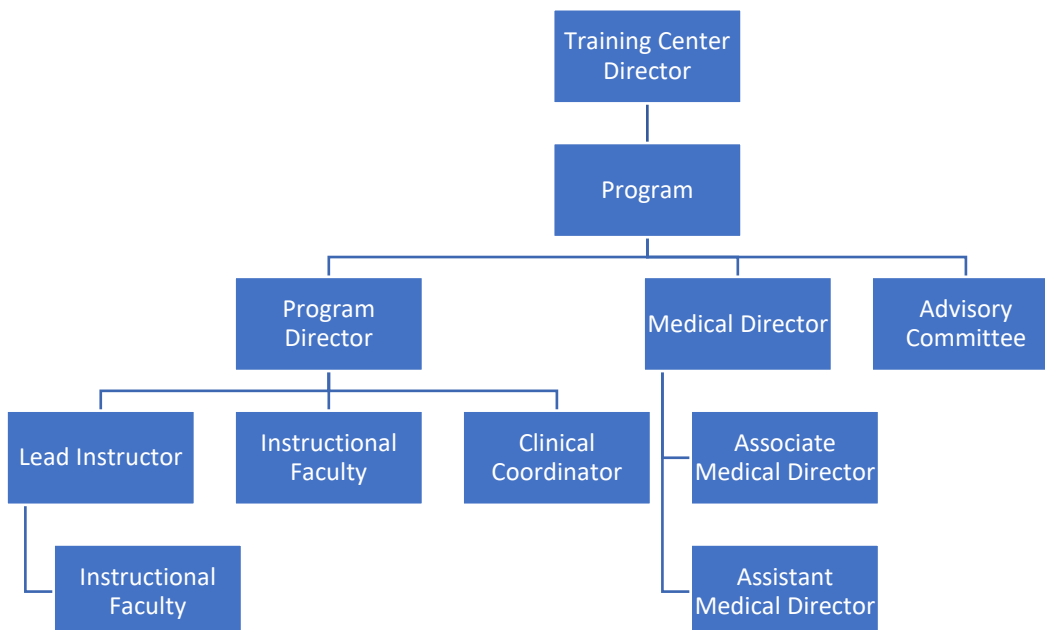
d. Specific policies needed by the Training Center.

X. Hospital/Clinical, Field Experience, and Capstone Field Internship Affiliations

- a. EMR has no requirement for clinical or field experience. If a program chooses to have a clinical or field program for EMR they will be expected to follow all guidelines for EMT.
- b. Requires programmatic preceptor training for EMT, AEMT, and Paramedic site supervisors and preceptors.
- c. Requires ten (10) patient assessments/treatment plans (*National Education Standards recommendation*) documented in MEFIRS for all EMT students. May be simulated in a laboratory as part of the course.
- d. Requires “live” clinical and field patients for AEMT and Paramedic. Allows for simulation if large scale pandemic issues ever occur again.
- e. Requires 30 airway managements (*simulated*) for all AEMT students, with success rates.
- f. Requires 50 airway managements (*simulated*) for all Paramedic students, with success rates.
- g. Psychomotor portfolios and student minimum competencies for all levels
- h. Define “Team Lead” contact for all license level for minimum competency, includes an “advanced life support (ALS)” patient definition and “interfacility transport (IFT)” patient definition.

XI. Personnel Job Descriptions

- a. Highlights of any new responsibilities and qualifications



b. **Training Center Director**

- i. Administrative head of the Training Center. Examples of people that would fill this role:
 1. Chief Executive Officer (CEO), President, Vice-President, Assistant Vice President
 2. Chief Academic Officer (CAO), Dean, Associate Dean, Assistant Dean, Department Head/Chair
 3. Executive Director, Director, Assistant Director
 4. Chief, Assistant Chief, Deputy Chief, Battalion Chief
- ii. This person may be a Program Director also.

c. **Program Director**

- i. Will need an appointed Director for each Program. One person may serve as all Program Directors if qualified. The Program Director is the person who is responsible for all compliance with educational requirements.
- ii. Specific requirements added:
 1. Paramedic Program Director must hold a bachelor's degree in any field, CAAHEP/CoAEMSP requirement.
 2. EMR, EMT, and AEMT Program Director must hold an associate degree in any field.
 3. Required to be licensed as a Maine EMS Instructor/Coordinator
- iii. Specific Job Description statements

d. **Medical Director**

- i. Specific Job Description statements

e. **Associate Medical Director**

- i. Not required. Delegated authority from Medical Director.
- ii. Specific Job Description statements

f. **Assistant Medical Director**

- i. Not required. Delegated authority from Medical Director. Program must have an Assistant Medical Director for clinical and field rotations outside the State of Maine when the Medical Director (*or Associate Medical Director*) is not licensed to practice medicine in that State.
- ii. Specific Job Description statements

g. **Lead Instructor**

- i. Will need an appointed Lead Instructor for each Program with “Satellite” and “Alternative” campuses. This person supervises the education at these sites. Programs may appoint Lead instructors at their “Main” campus.
- ii. Specific requirements added:
 - 1. Paramedic Lead Instructor must hold an associate degree in any field, CAAHEP/CoAEMSP requirement.
 - 2. Required to be licensed as a Maine EMS Instructor/Coordinator
- iii. Specific Job Description statements

h. **Instructional Faculty**

- i. Requirement that these instructional faculty be oriented by the Training Center and Program to their role and related policies and procedures annually to perform their tasks.
- ii. No requirement to hold an Instructor/Coordinator (IC) license.
- iii. Specific Job Description statements

i. **Clinical Coordinator**

- i. Specific Job Description statements

XII. Curriculum

- a. Curriculum must meet or exceed 2021 National EMS Education Standards and Maine EMS Scope of Practice
- b. Reinforcement of Team Leadership in clinical and field internship education for AEMT and Paramedic student
- c. Specific policies needed by the Training Center.

XIII. Resource Assessment

- a. Requirement to annually assess educational resources and efficacy. Feedback from students, graduates, and stakeholders required.
- b. Specific policies needed by the Training Center.

XIV. Student Evaluation

- a. Evidence of formative assessment for affective, cognitive, and psychomotor domains
- b. Requirement to make all summative examinations reliable and validated through examination analysis.
- c. Need for minimum psychomotor competencies.
- d. Summative examinations for affective, cognitive, and psychomotor domains
- e. Need for terminal competency (*think final sign off record keeping*) record for each student.
- f. Specific policies needed by the Training Center.

XV. Outcome Assessment and Reporting

- a. Defines that all programs will need to achieve the following goals:
 - i. Retain and graduate 70% of all enrolled students.
 - 1. A student is considered enrolled once they have completed 10% of the Program (CoAEMSP standard)
- b. 70% of retained and graduated students are certified by the NREMT within three (3) attempts.
- c. 70% of the NREMT certified graduates are employed in a position that uses their certification.
 - i. Employed is a loose term, exceptions are made for military personnel, students that are continuing their education, and volunteers.
- d. Reported annually to Maine EMS through annual reports.
- e. Corrective action plans must be reported to Maine EMS if goals cannot be achieved.
- f. Specific policies needed by the Training Center.

- XVI. Continuing Education**
- a. Specific policies needed by the Training Center.
- XVII. Publications and Disclosures**
- a. Specific policies needed by the Training Center.
- XVIII. Lawful and Non-Discriminatory Practices**
- a. Specific policies needed by the Training Center.
- XIX. Student Records**
- a. Specific policies needed by the Training Center.
- XX. Substantive Change**
- a. Specific policies needed by the Training Center.
- XXI. Agreements and Contracts**
- a. Specific policies needed by the Training Center.
- XXII. APPENDIX A**
- a. Original removed from document. Information was appropriately dispersed throughout the documents required policies.
- XXIII. APPENDIX B**
- a. Original removed from document. Information was appropriately dispersed throughout the documents required policies.
- XXIV. APPENDIX C – Equipment**
- a. Will become the new Appendix A.
 - b. Reduces ALS and BLS lists to standards, making them more adaptable to changes for the future. The standard will be that each Program and laboratory space for the program will have all equipment that is specified for each psychomotor objective and psychomotor portfolio.
- XXV. APPENDIX D – Sample Forms**
- a. Deleted
- XXVI. APPENDIX E – Fees and Honoraria**
- a. Recommend deletion and put into Maine EMS Policy

XXVII. APPENDIX F – References

- a. Updated

XXVIII. APPENDIX G

- a. Recommend Deletion and put into Maine EMS policy

XXIX. APPENDIX H

- a. Recommend deletion and put into both Maine EMS policy and update of Maine EMS Rule