

Filing Fee \$145.00

**DOMESTIC OR FOREIGN  
UNINCORPORATED ENTITY**

**STATE OF MAINE**

**ARTICLES OF ENTITY CONVERSION**

\_\_\_\_\_  
(Name of Unincorporated Entity Prior to Conversion)

<p>_____ Deputy Secretary of State</p> <hr/> <p><b>A True Copy When Attested By Signature</b></p> <p>_____ Deputy Secretary of State</p>
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Pursuant to [13-C MRSA §955.2](#) or [§955.3](#), the undersigned unincorporated entity executes and delivers the following Articles of Entity Conversion:

**FIRST:** The name of the unincorporated entity is changed as follows (the name must satisfy the requirements of [13-C MRSA §401](#)):

\_\_\_\_\_

**SECOND:** **(Foreign Unincorporated Entity Only)** The unincorporated entity was organized in (state or country) \_\_\_\_\_ and the date of organization was \_\_\_\_\_.

**THIRD:** ("X" one box only.)

- (Domestic Unincorporated Entity)** The plan of entity conversion was duly approved in accordance with the organic law of the unincorporated entity.
- (Foreign Unincorporated Entity)** The conversion of the unincorporated entity was duly approved in the manner required by its organic law.

**FOURTH:** All the statements required to be set forth in Articles of Incorporation (Form [MBCA-6-1](#)) are attached as Exhibit \_\_\_\_\_.

**FIFTH:** The effective date of the articles of entity conversion (if other than the date of filing of the articles of entity conversion) is \_\_\_\_\_.

**DATED** \_\_\_\_\_

\*By \_\_\_\_\_  
(signature of an officer or other duly authorized representative)

\_\_\_\_\_  
(type or print name and capacity)

\*This document **MUST** be signed by an officer or other duly authorized representative. ([13-C MRSA §955.2](#) or [§955.3](#))

Please remit your payment made payable to the Maine Secretary of State.

**SUBMIT COMPLETED FORMS TO: CORPORATE EXAMINING SECTION, SECRETARY OF STATE,  
101 STATE HOUSE STATION, AUGUSTA, ME 04333-0101**

## Customer Contact Cover Letter

Name of entity(s) on the submitted filings:

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**Optional special handling request(s):** (check only if applicable)

- Hold attested copy for pick up (will be required to pick up at our office in Augusta, Maine)
- 24-hour expedited filing (next business day) service: **\$50** additional filing fee per entity
- Immediate expedited filing (same business day): **\$100** additional filing fee per entity

**NOTE:** Only one expedite fee is required if filing multiple documents for the same entity/charter number at the same time.

**Payment can be made by check or money order** (payable to Maine Secretary of State) or by credit card. You may obtain a credit card voucher at <https://www.maine.gov/sos/cec/forms/credit.pdf>.

Total fee(s) enclosed: \$ \_\_\_\_\_

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(Name of contact person)

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(Daytime telephone number)

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(Contact email address for this filing)

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(Email address to use for annual report reminders)

Name and address of person **to return the attested copy** of the completed filing:

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(Name of attested copy recipient)

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(Firm or Company)

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(Mailing Address)

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(City, State & Zip)

**NOTE: Failure to provide a contact name and telephone number or email address will result in any erroneous filing(s) being returned to the filer by the Secretary of State's office.**

For questions regarding the above filing(s), please call or email our office at (207) 624-7752 or [cec.corporations@maine.gov](mailto:cec.corporations@maine.gov)

**Submit filings to:**

**Mailing Address if using US Postal Service**

Department of the Secretary of State  
Corporations, UCC and Commissions  
101 State House Station  
Augusta, ME 04333-0101

**Mailing Address if using FedEx/UPS**

Department of the Secretary of State  
Corporations, UCC and Commissions  
6 E. Chestnut Street, 5th Floor  
Augusta, ME 04330