

# OVERSIGHT COMMITTEE MEETING MINUTES

April 17, 2017 – 8:30 A.M.

NOVATO CITY OFFICES – WOMACK CONFERENCE ROOM

Chief Angel Bernal called the meeting to order at 8:32 am. The following were in attendance: MCSO Undersheriff Mike Ridgway, Mill Valley Police Chief Angel Bernal, Novato Police Chief Adam McGill, CHP Captain Robert Mota, Task Force Commander Lt. Rudy Yamanoha, Task Force Special Investigations Assistant Christine Wheeler, Todd Cusimano Corte Madera Town Manager, Marin County Administrator's Office Dan Eilerman, Novato City Council Member Pat Eklund, civilian member Ed Schulze, and civilian Mark Dale.

Chief Bernal addressed the approval of last meetings minutes. All present approve.

Lt. Yamanoha informed the committee that our current office lease is expiring in July 2017. A new 5 year lease has been negotiated at current market value and the annual cost increase is approximately \$8,000 for 2017-2018. An increase of \$1200, \$100/month will be added each year. Yamanoha requested that the committee approve the funds to cover the increase for 2017-2018 from the 2016-2017 Supplies & Services budget. All present approve.

Lt. Yamanoha went through each audit recommendation and discussed what has been implemented and what has not, and why it has not. Only two recommendations were not implemented: One, a printed master binder for each destruction event was recommended but since we are a paperless agency our reports are accessible in ARS with all detailed information. Two, the storage of ammunition was modified but not relocated. This will pose no problem for future audits.

Lt. Yamanoha informed the committee that in March a destruction of evidence was completed at Covanta Energy plant in Stanislaus.

Special Investigations Assistant Wheeler discussed her recent training seminar. Wheeler informed the committee of the new trends being seen in Southern California pertaining to Fentanyl and Prop 64.

Lt. Yamanoha informed the committee that the first phase of mandatory Drug Testing for the year is coming to a close. No discrepancies.

Lt. Yamanoha discussed new personnel. Auto Theft Task Force welcomed Detective John Pence from the Sheriff's Office and Detective Danny Russo from CHP.

Lt. Yamanoha reviewed current cases and stats.

Undersheriff Ridgway followed up on the extra-hire status that Special Investigations Wheeler falls under. He explained that continuing the position as extra-hire is not likely due to new county wide policy. A future discussion and budget amendment will be needed for the transition to regular hire. Eklund suggests looking to other agencies for possible solutions.

Comments from the public were open.

Mark Dale stated that several county agencies are carrying Narcan as a result of opioid overdoses. A grant is available for Narcan for interested agencies. Dale also mentioned an HBO special, Warning: This Drug May Kill You, which features a family from Mill Valley that he suggested the committee watches.

Next meeting set for July 17<sup>th</sup>, 2017 at 0830.

Meeting adjourned 09:11a.m.