

Adopt A Road Equipment Distribution List

Contact Name/Group Name: _____ Date: _____

Road/Spot Adopted: _____ Email/Phone Number: _____

The cleaning equipment listed below shows the distribution limits each quarter for Adopt A Road (AAR) and each year for Adopt A Spot (AAS) program participants. Due to financial constraints there may be times when an item is unavailable and will need to be rationed into smaller quantities.

Contact the AAR program to schedule a time for equipment pick-up (be sure to complete this form and bring with you). Office hours are Monday through Friday between 9:00 a.m. - 4:00 p.m. and located in the Executive Office Building (EOB), 101 Monroe Street, 10th Floor, Rockville, MD 20850. *Some items can be mailed.

In the 'Pick Up' column write how many of each item you want to pick up (do not exceed the distribution limit)

	EQUIPMENT PROVIDED (as available)	Adopt A Road/Spot Distribution Limits			One-Time Clean-up Limits	Cost
		AAR	AAS	PICK UP		
1.	28"- 32" Grabber "Pik Stick" Device used for picking up litter and hard to reach objects	2/EA YR				Provided. Value = \$23ea
2.	Orange/Lime Safety Reflective Vest (let us know if you need a 2XL or larger)	4/EA QTR	2/EA QTR		Loan 6/EA	Provided Value = \$5ea
3.	12 Inch Heavy Duty Black Glove Thick glove for protection from sharp objects	2/PR QTR	1/PR QTR			Provided Value = \$5pr
4.	Heavy Duty Trash Bag (55-65 gallon)	15/PR QTR	6/EA QTR		20/EA	Donated by Solid Waste
5.	X-SMALL Kids Gloves	6/PR QTR	3/PR QTR		5/PR	Provided Value = \$1pr
6.	SMALL Honeycomb Glove					Provided Value = \$1pr
7.	MEDIUM Honeycomb Glove					Provided Value = \$1pr
8.	LARGE Honeycomb Glove					Provided Value = \$1pr
9.	X LARGE Honeycomb Glove					Provided Value = \$1pr
10.	10" Lime or Yellow Traffic Cone	2/EA YR				Provided Value = \$10ea
11.	24x24 Blue Handle Bag (for recyclables)	5/EA QTR	1/QTR			Provided Value = \$1ea

If the 'submit' button does not work, please save a copy to your computer and then click 'submit'.

Please review the following reminders before you start to clean:

- You are responsible for the disposal of trash. If more than four large or heavy bags of trash or debris are collected and assistance with disposal is needed, call MC311 by dialing 3-1-1 (or 240-777-0311). Let the operator know you are an AAR participant requesting a one-time trash pick-up (be sure to gather trash in one location off the sidewalk and roadway). You can also submit your request online by visiting montgomerycountymd.gov/311.
- There is no special pick up for recyclables. If you choose to collect recyclables, please use the blue 24x24 handle bag listed above. Empty recyclables into your own home or business recycling bin for your scheduled collection. For recycling questions visit montgomerycountymd.gov/recycling.



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- Clean-up activities should be performed off the roadway, during daylight hours and in good weather conditions. Avoid peak traffic times. Avoid overexertion and drink plenty of water. Members should face oncoming traffic and stay clear of the roadway at all times. Maintain a first aid kit and have it available.
- Adopted road segments are to be cleaned as needed, with a minimum of six (6) times a year (equivalent to every other month) and submit the cleaning results afterward to the AAR Program. If cleanings are performed more often or if the road does not require a cleaning, we would still like you to submit a report. These reports let us know that you are meeting your commitment and serve as a record of your activities should a complaint arise regarding the cleanliness of your adopted road segment.

Report cleaning efforts either online at montgomerycountymd.gov/aar-report or by email at mcdot.outreach@montgomerycountymd.gov. When reporting, please provide the following information:

- ✓ Name of participant and road cleaned;
 - ✓ Date of cleaning;
 - ✓ Total number of volunteers involved;
 - ✓ Number of bags of trash and/or recyclables collected; and
 - ✓ Type of trash bags used (exp. tall kitchen bag, lawn/leaf bag, small grocery store bag, AAR blue or orange bag, etc.)
- Do not touch or try to remove materials that you suspect may be toxic or hazardous, such as batteries, powders, chemicals, smelly substances, suspicious packages, chemical drums or containers, weapons, syringes or needles and dead animal carcasses. Report hazardous materials to MC311.
 - Do not consume alcoholic beverages or drugs before or during your cleaning session and make sure to watch out for ticks, bees and snakes.
 - Report illegally posted signs, including those on traffic signs, telephone poles and/or in medians to MC311 by calling 311 within Montgomery County or 240-777-0311. If the signs are legal, they will display a permit number, usually on the back (do not confront a sign owner).
 - Clean-up attire should consist of light-colored clothing and long sleeves, heavy gloves, and sturdy soled footwear.
 - If you have a student assisting with the cleaning, you can request Student Service Learning (SSL) hours by sending an email to mcdot.outreach@montgomerycountymd.gov. Include the date of cleaning, student's name, the road segment cleaned, and total hours the student worked. A letter will be drafted and sent to you that the student can attach to his/her SSL form when turning it in (a sample of this letter was included in your approval packet).

The success of this program depends upon volunteer participation. We thank you for helping us keep Montgomery County a cleaner more attractive place to live, by removing unsightly litter from County roadsides before it reaches local streams or clogs storm drains that feed into the Potomac and Patuxent Rivers and our water supply.

***SUBMIT YOUR CLEANING REPORT ONLINE, VISIT:**
montgomerycountymd.gov/aar-report



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240-777-7155 * mcdot.outreach@montgomerycountymd.gov * www.montgomerycountymd.gov/adoptaroad