

**MINUTES**

**AUDIT COMMITTEE MEETING**

**PUBLIC SESSION**

**BOISE ID.**

**JULY 26, 2005**

**I. CALL TO ORDER:**

Rich Schrader, Audit Committee Chairman called the meeting to order at 8:00 AM and welcomed the members and guests who were present.

**II. ROLL CALL:**

Present were the following members and guests:

NJ Rich Schrader	CO Cindy Granner	WA Tremaine Smith
NM Dave Ferguson	AK Robynn Wilson	WY Mike Geesey
WY Rick Scheer	NM Jan Goodwin	MT Brian Staley
MT Pete Donnelly	MT Gene Walborn	MN Keith Getschel
MN Larry Wilkie	ND Mary Loftsgard	NM Diana Vasquez
NM Rebecca Abbo	SD Bruce Christensen	AL Holly Hinson
Al Mike Mason	OR Eric Smith	OR Janielle Lipscomb
UT Frank Hales	UT Rod Marrelli	ID Lynn Chenoweth
ID Joe Randall	AR Tom Atchley	AR Danny walker
KS Bryan Vargas	DC Glen Groff	WI Rick DeBano
OH John Trippier	ID Joanne Quinno	ID Dale Cady
ID Lee Wassmuth	ID Mark Stones	OH Ed Phillips
AZ Donna McCuin	PBLC DR. Roberts	MTC Les Koenig
MTC Joe Huddleston	MTC Harold Jennings	MTC Jeff Silver
MTC Cathy Felix	MTC Steve Yang	MTC Ken Beier

Present via the conference call were:

CO Christina Manthey		
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**III. PUBLIC COMMENTS:**

There were no comments from the public sector.

#### **IV. APPROVAL OF MINUTES OF PUBLIC SESSION TAMPA,FL.**

The minutes from the Tampa, FL. public session held on March 16, 2005 were reviewed and approved.

#### **V. REPORT FROM EXECUTIVE COMMITTEE LIAISON**

There was no report from the Executive Committee Liaison.

#### **VI. EXECUTIVE DIRECTOR'S REPORT**

The MTC Executive Director welcomed all those attending the MTC Annual Meeting.

#### **VII. AUDIT DIRECTOR'S REPORT**

Les Koenig, MTC Audit Director issued a written report on the status of the Audit program. Les reported that 11 sales tax and 7 income tax audits were completed for the fiscal year end 6/30/05.

Les also reported that Maine would no longer participate in the MTC Audit Program. This has a negative impact on the Audit program budget. Consequently an open sales tax auditor position will not be filled until new funds are found.

#### **VIII. REPORT FROM AUDITING TECHNOLOGY SUB-COMMITTEE**

Bruce Christensen reported on the sub-committee's meeting held on July 25, 2005. FAST made a presentation on its software package to the States during the meeting. Ed Philips of Ohio made a report on the SSTP and specifically on the progress of certifying Model 1 providers. Ed and his team visited 7 companies during the last two months to test these companies to be certified by the SSTP.

#### **IX. SAMPLING MANUAL**

The MTC engaged Dr Roberts from University of Illinois to review the proposed MTC Sampling Manual. Dr. Roberts issued a paper on the Manual and suggested several changes to it. This paper was distributed to the Audit Committee and Harold Jennings was instructed to make the proposed changes. The revised Sampling Manual will be presented at the November Audit Committee Meeting and a vote will be taken to adopt this Manual.

**X      NEW BUSINESS AND ADJOURNMENT**

There was no new business items and the open session was adjourned at 8:30AM.