



PHILIP D. MURPHY
Governor
TAHESHA L. WAY
Lt. Governor

State of New Jersey
THE PINELANDS COMMISSION
PO Box 359
NEW LISBON, NJ 08064
(609) 894-7300
www.nj.gov/pinelands



LAURA E. MATOS
Chair
SUSAN R. GROGAN
Executive Director

General Information: Info@pinelands.nj.gov
Application Specific Information: AppInfo@pinelands.nj.gov

MEMORANDUM

To: Members of the Personnel and Budget Committee

From: Jessica Lynch, Business Manager *JL*

Date: August 13, 2024

Subject: Meeting Materials

Enclosed are meeting materials for the Personnel and Budget Committee meeting to be held in person and virtually on **Tuesday, August 20, 2024 at 9:30 a.m.**

Draft Fiscal Year 2025 Budget documents and the draft budget resolution will be provided separately, by the end of this week.

Specific access information will be provided to all Committee members in a separate email. The public will be able to view and participate in the meeting through the following YouTube link:
www.youtube.com/c/PinelandsCommission



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PERSONNEL & BUDGET COMMITTEE MEETING

August 20, 2024 – 9:30 a.m.

This meeting will be held in-person and virtually

Richard J. Sullivan Center for Environmental Policy and Education
Terrence D. Moore Conference Room
15C Springfield Road
New Lisbon, New Jersey

Watch the meeting on the Pinelands Commission YouTube channel:

<https://www.youtube.com/c/PinelandsCommission>

To Provide Public Comment, Please Dial: 1-929-205-6099 Meeting ID: 899 3737 0508

Agenda

1. Call to Order
2. Adoption of the June 18, 2024, Personnel & Budget Committee meeting minutes
3. Financial Updates:
 - Check Register
 - Electronic Disbursements
 - Year End Application Fee Totals
4. Personnel Matters
 - Employee Actions
 - Upcoming recruitment efforts
5. Fiscal Year 2025 Budget Discussion
6. Public comment
7. Closed Session

PINELANDS PERSONNEL & BUDGET COMMITTEE MEETING

This meeting was conducted in-person and available remotely.

The public could view/comment through Pinelands Commission YouTube link:

<https://www.youtube.com/c/PinelandsCommission>

June 18, 2024, 9:30 AM

MINUTES

MEMBERS IN ATTENDANCE (remotely): Chairman Alan W. Avery Jr., Mark Lohbauer, William Pikolycky, Nicholas Asselta, and Commission Chair Laura E. Matos. Also present was Governor's Authorities Unit representative Alexis Franklin.

MEMBERS ABSENT: none

STAFF PRESENT: Executive Director Susan R. Grogan, Jessica Lynch, Charleen Cruz.

1. Call to Order

Chairman Avery called the Pinelands Personnel & Budget Committee meeting to order at 9:35 a.m.

2. Adoption of the March 23, 2024, Personnel & Budget Committee meeting minutes

Commissioner Lohbauer moved the adoption of the minutes of the March 23, 2024 Personnel & Budget Committee meeting. Commission Chair Matos seconded the motion. All voted in favor, with the exception of Commissioner Asselta, who was not present for the vote.

3. Financial Updates:

- a. Check Register – Jessica Lynch, Business Services Manager, highlighted the more noteworthy purchases/checks on the register for March through May 2024.

More notable purchases mentioned were Science supplies and the renewal of the Commission's subscription to Survey Monkey, the Center for Learning and Improving Performance (CLIP) training platform, the annual renewal of Property Fax, partial payment of the Fiscal Year (FY) 2022 audit preparation; the replacement of the television in the Terrence D. Moore Conference Room, toners, personal computers and monitors for new employees, and laptops for new staff.

- b. Electronic Disbursements – EFT, Direct Deposit, ACH (January- March 2024)
- c. Application Fees – Ms. Lynch stated that application fees have exceeded the anticipated amount for FY 2024 by 39%. She added that application fees of \$977,727.60 were received from July through May from 410 applications. The Commission issued 65 refunds.

ED Grogan said that this amount does not include June 2024 application fees.

4. Personnel Matters

Charleen Cruz, Human Resource Manager, reviewed employee actions and recruitment efforts.

Departing employees (1) – Environmental Specialist 3, effective 05/01/24.

New Hires (3) - Amber Mallm, Planning Specialist 3, effective 05/06/24; Lori Fridell, Technical Assistant 2, effective 05/20/24; and Morgan Foley, MIS Specialist 4, effective 06/01/24.

Recruitment - Planning Specialist, interviews completed, currently in selection process; and Research Scientist 3, resumes being reviewed.

Suspension (1) – Research Scientist 3, effective 05/14/24

5. Fiscal Year 2025 Budget Discussion

ED Grogan delivered a presentation (see attached) on Application Fee Revenue and Projections for the projected FY25 budget.

ED Grogan recommended a \$750,000 budget for the FY25 Fee Projection and Revenue.

Commissioner Lohbauer said he thinks it is a very prudent number to use for budgeting.

Commissioner Avery said he agrees with the number and that it is much better to underestimate. He said it will be interesting in the long term, as the growth areas get depleted. He asked what happens to the fees after that.

ED Grogan said she agrees, and it's something the Commission will be looking at and continue to monitor. She said there are a lot of factors involved.

Commissioner Avery asked if the fee structure is being looked at by one of the Committees.

ED Grogan said there are amendments drafted that would address fee issues. She added it will probably be another year or two before a complete review of the application fees will be reviewed for revisions. Fees were increased significantly in 2018 and will be reviewed in the upcoming years.

ED Grogan delivered a presentation (see attached) on the Fiscal Year 2025 Budget Update. She said a draft of the budget is expected to be presented at the August P&B Meeting. In July, the Climate Committee and the P&I Committee will be meeting, and she will be talking with both committees about initiatives, work plan projects and budgetary impacts.

Commission Avery asked where the excess fee money from this budget year is going to be placed.

ED Grogan said the excess fee revenue allows the Commission to not pull monies out of the Commission's savings account to balance the budget. She said she is hopeful that the Commission can use some of the money to help fund the Fenwick Manor project.

Commissioner Avery said he thinks the Fenwick Manor account would be a wise place to put the monies, as construction costs have drastically increased.

Commissioner Lohbauer agreed.

Commissioner Pikolycky agreed.

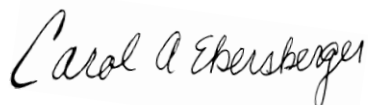
Commissioner Avery asked when the bids might go out.

Ed Grogan said progress has been made in the last month. The Scope of Services was drafted last month by the NJ Treasury, and the Commission has reviewed the draft and sent comments. She added that when the State Historic Preservation Office (SHPO) and the NJ Historic Trust (NJHT) return the Scope of Services, hopefully the Grant Agreement can be signed, and the NJ Treasury can put the Scope of Services out for bid.

6. Public comment - None

There being no further discussion, Commissioner Lohbauer moved to adjourn the meeting. Commissioner Pikolycky seconded the motion. The Committee agreed to adjourn at 10:20 a.m.

Certified as true and correct:



Carol A. Ebersberger
Business Specialist

July 2, 2024

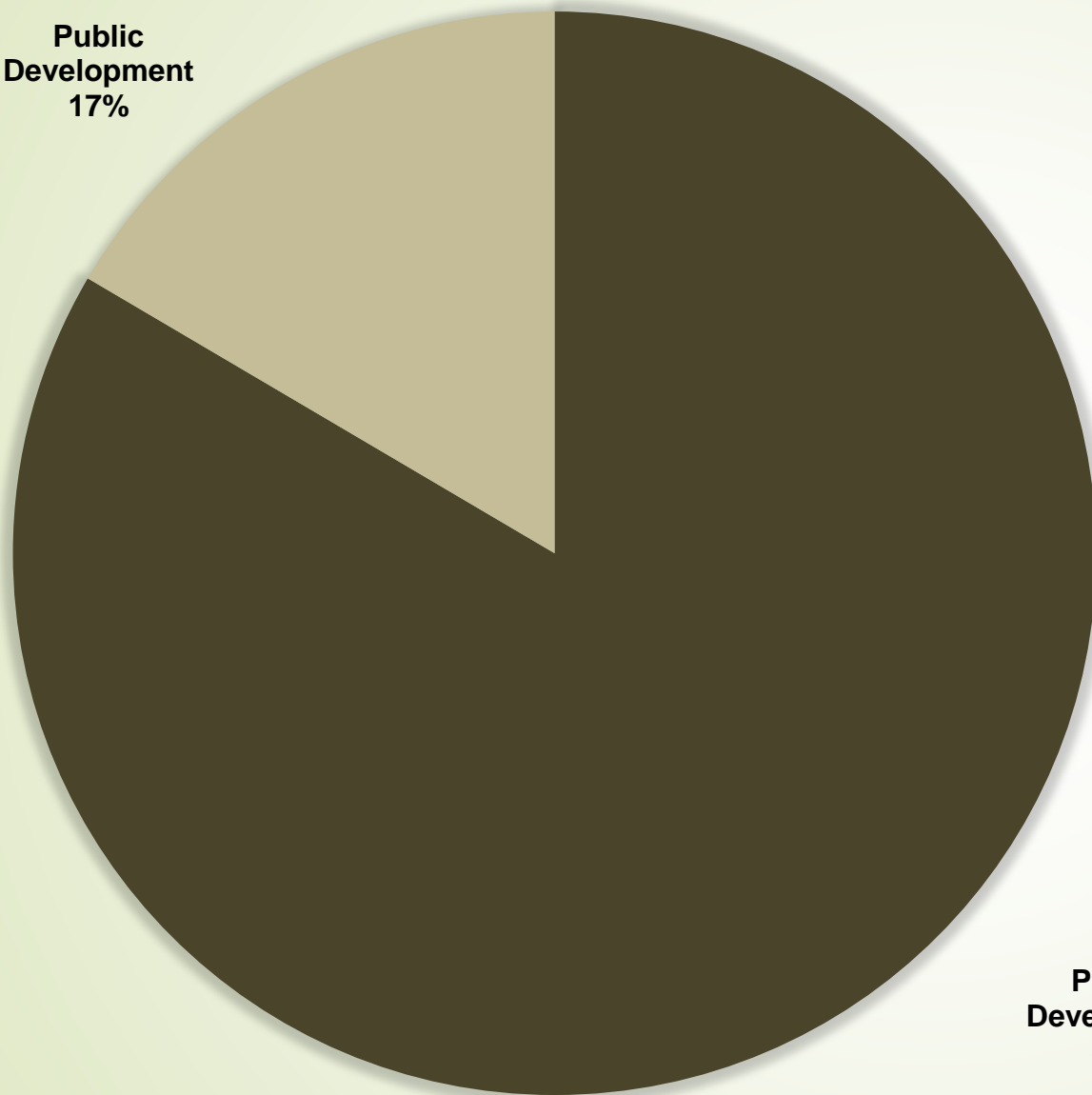


Application Fee Revenue and Projection

P&B Committee

June 18, 2024

**Public
Development
17%**

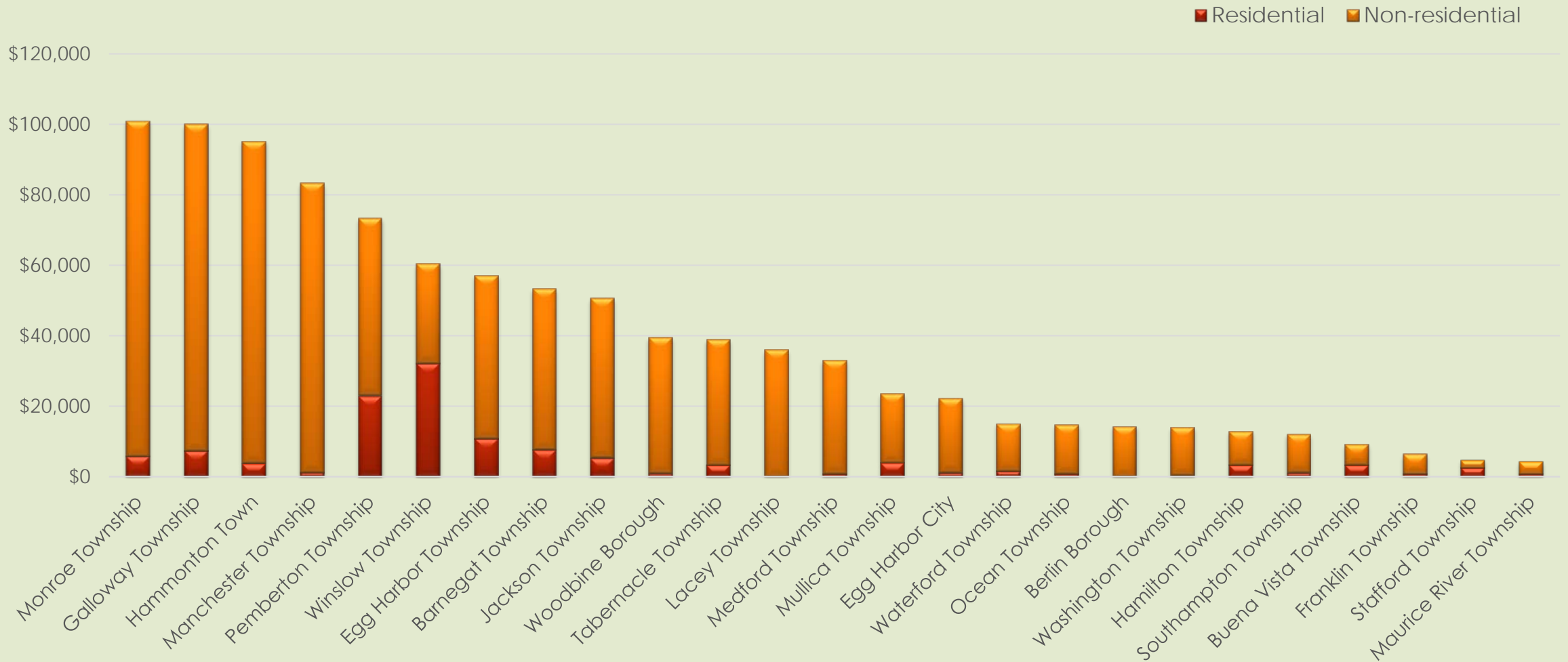


**Private
Development
83%**

Proportions of
Net Fees from
Public
Development
and Private
Development
Applications

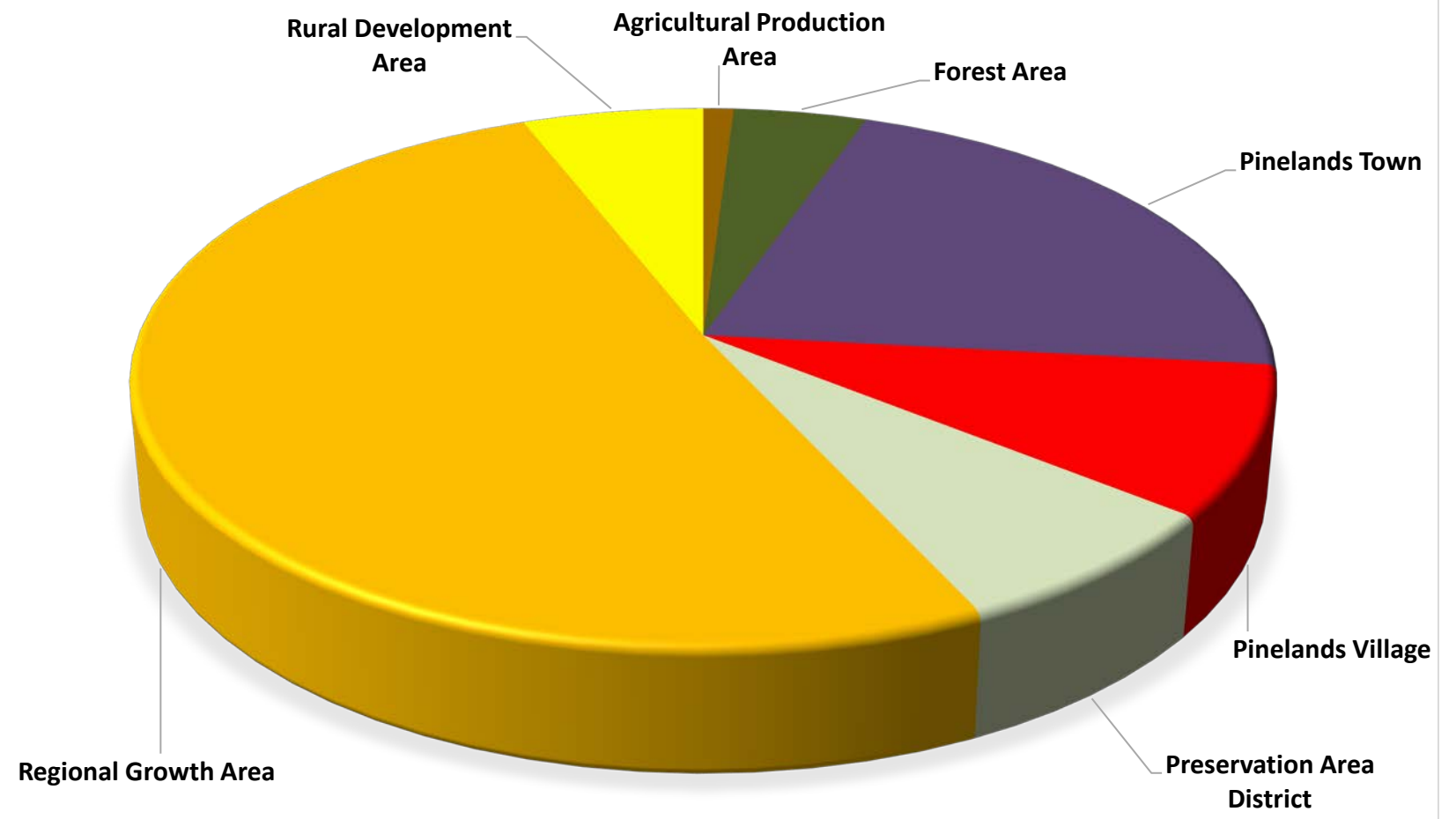
FY24

Top 25 Municipalities in Application Fees – FY24



Application Fees by Management Area

FY 24



Some projects span multiple management areas:
proportions are approximate



Maximum Fees FY2019 – FY2024

29 applications paid maximum fee

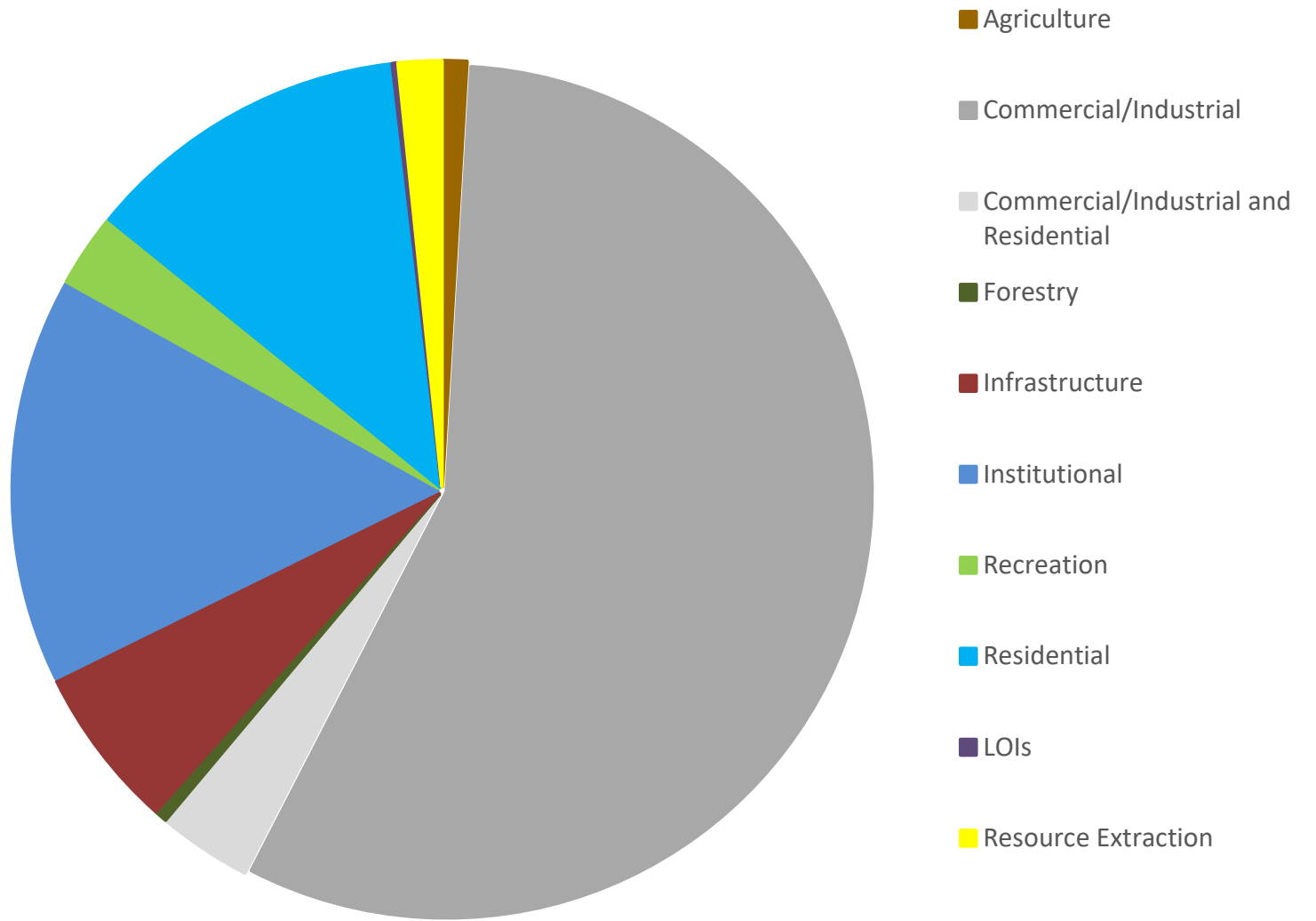
- Public (\$25,000) = 8
- Private (\$50,000) = 21

Character

- Public = municipal, county, and military facilities for offices, recreation, schools, storage and landfill capping
- Private = healthcare, major mixed-use projects, storage, parking, cannabis (4), and warehouses (6)

Proportion of All Net Fees Categorized by Development Type

- Net unrefunded fees
- Residential development includes subdivisions, demolition of 50-yr old or greater
- Commercial/Industrial includes retail, restaurant, home occupation, warehouse, cannabis, etc.
- Commercial/Industrial and Residential is a mixed-use development with residential component
- Agriculture category includes agricultural resource extraction & ag employee housing



FY 24

Residential Development by Management Area

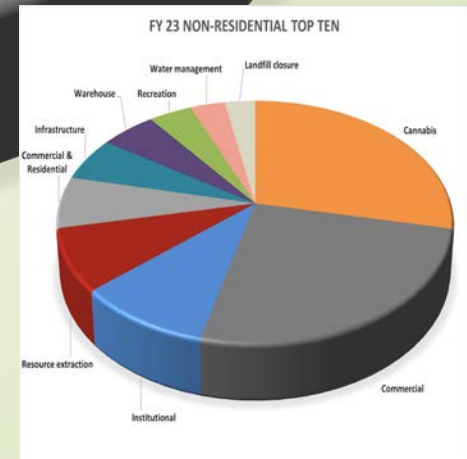
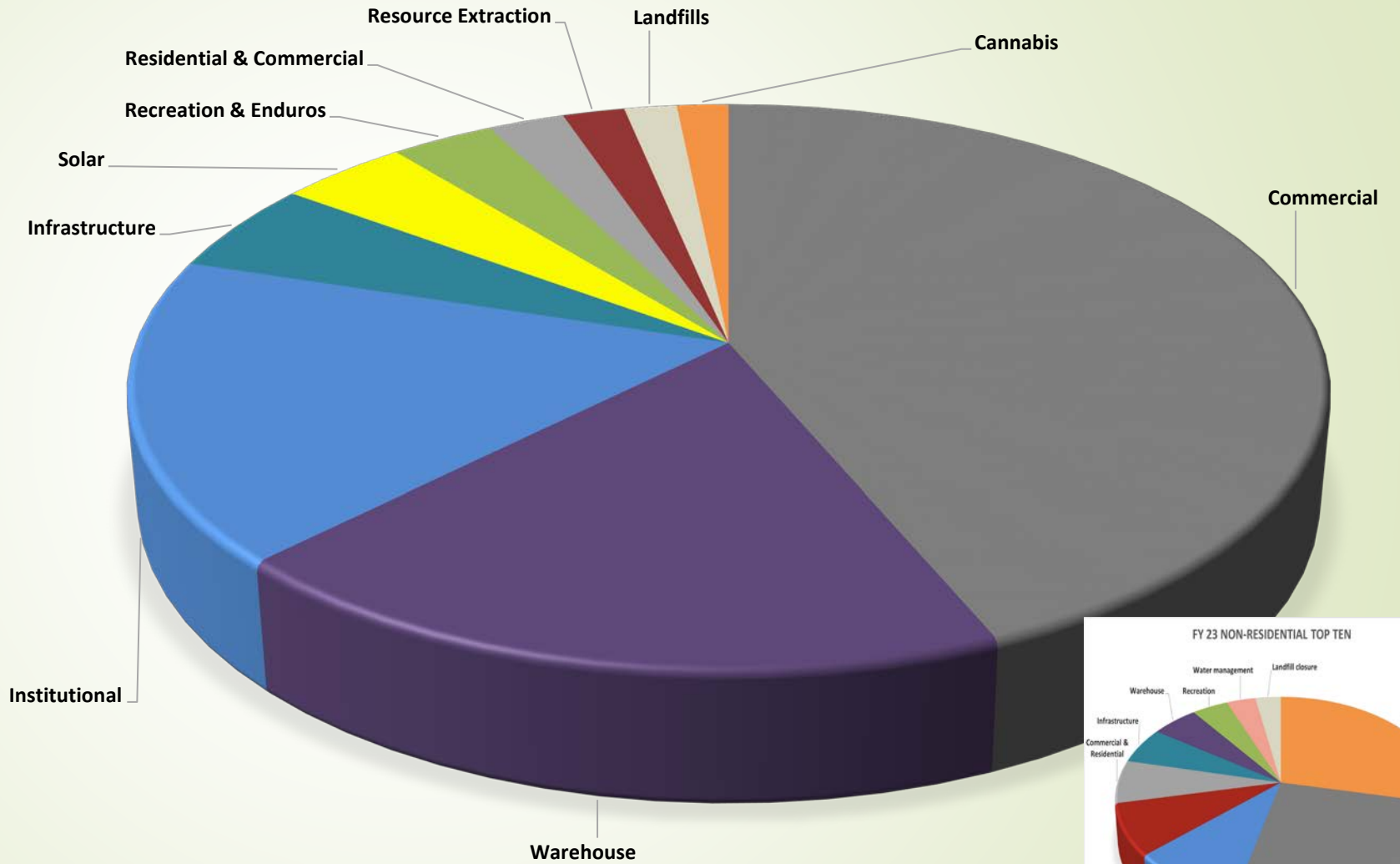
- Most residential is minor development
- Notable major residential developments in Manchester, Winslow, Pemberton, Hammonton, Egg Harbor Twp, Jackson, and Monroe
- Compare 1218 DUs to 1346 DUs around the same time in 2023 and 1358 DUs in 2022
- ~ 28% of the residential units were proposed in mixed use projects
- ~ 94% of residential units were proposed in RGA, Town, and Village (96% in FY2023)

FY24

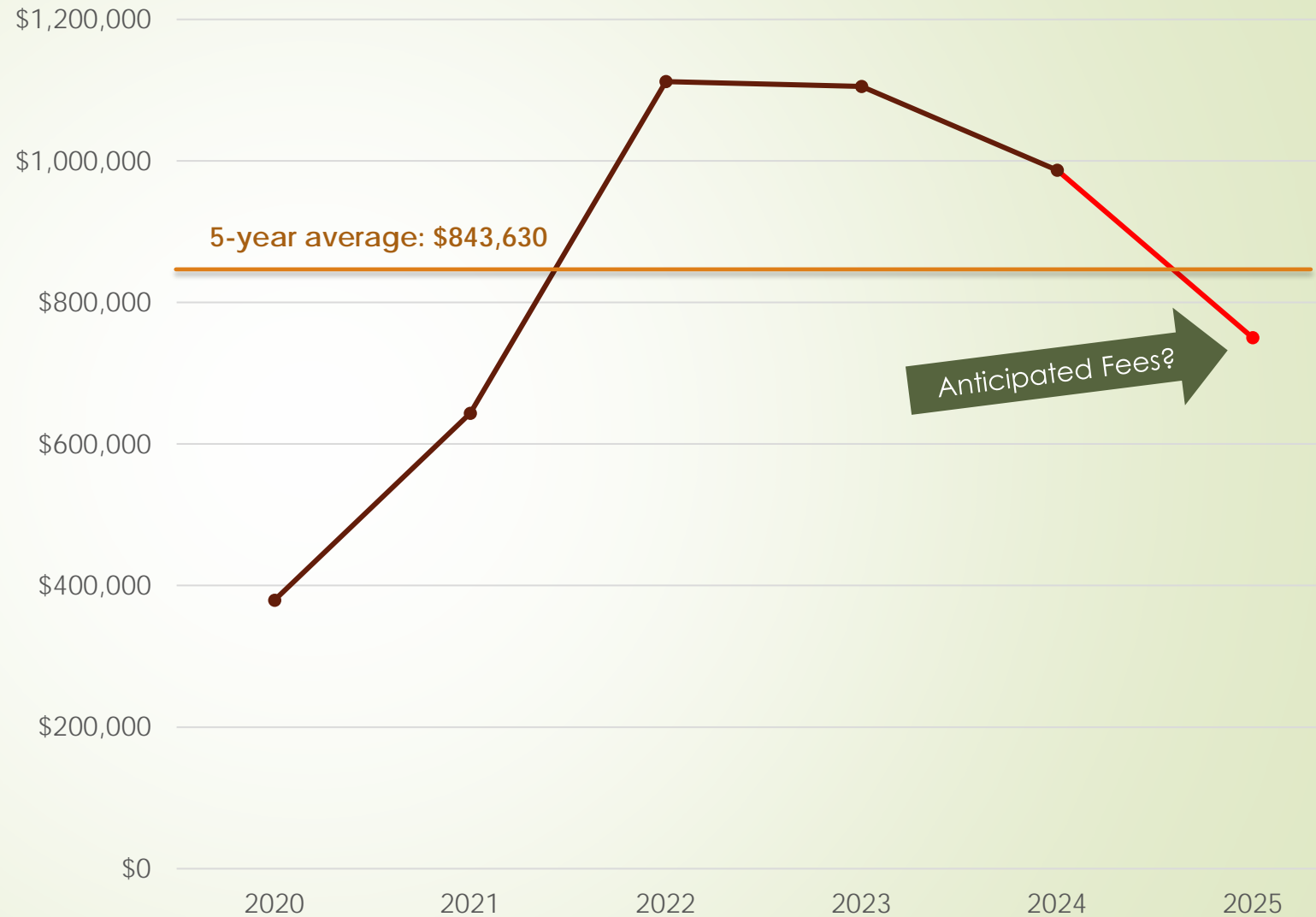
| Management Area | # Dwelling Units | Net Fees |
|------------------------------|------------------|------------------|
| Preservation Area District | 3 | \$750 |
| Forest Area | 25 | \$4,938 |
| Agricultural Production Area | 10 | \$4,000 |
| Rural Development Area | 39 | \$8,875 |
| Regional Growth Area | 903 | \$101,009 |
| Pinelands Town | 217 | \$6,490 |
| Pinelands Village | 21 | \$7,306 |
| Grand Total | 1218 | \$133,367 |

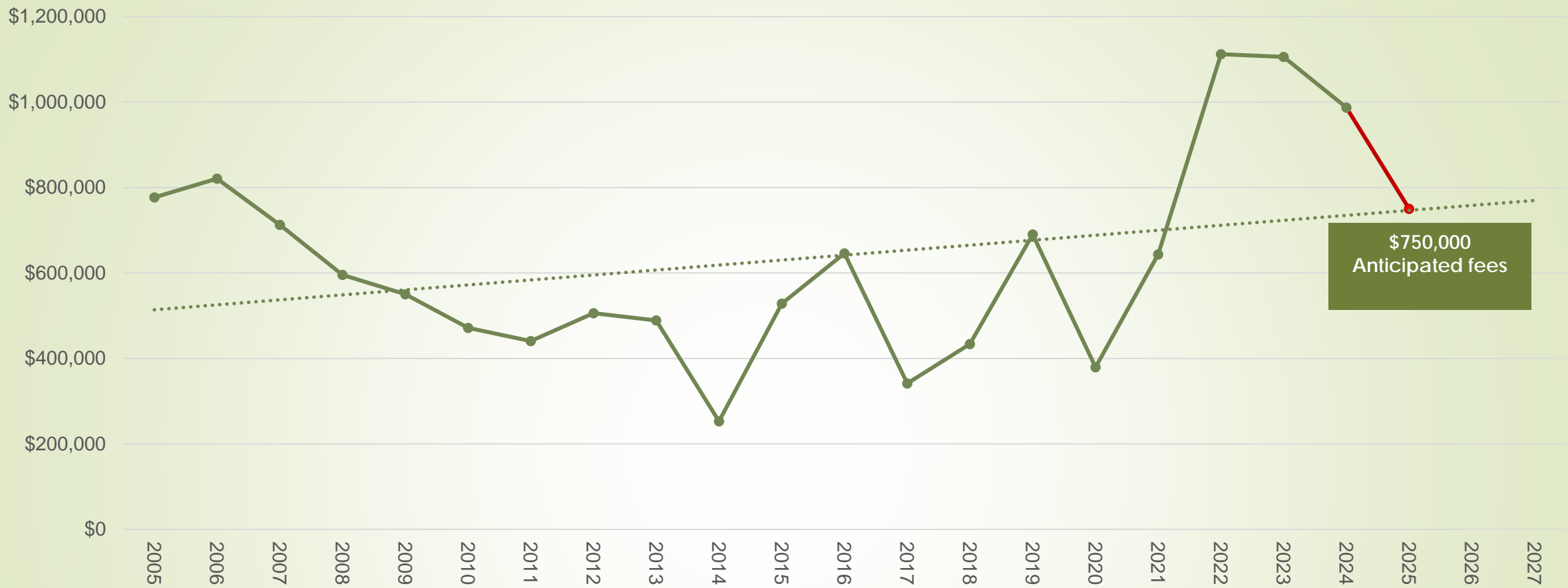
- Proportion of Application Fees
- Non-residential makes up 87% of net fees
- More warehouse, less cannabis apps compared to FY23
- Non-residential maximum fees:
 - Self storage & warehouses =4
 - Institutional (public)=1

FY 24 NON-RESIDENTIAL TOP TEN




Recent Fee Revenues & Five-Year Average





Annual Fee Revenues & 20-year trend line



Fee Projections – Considerations

- FY 24 Year-To-Date (May 31): \$977,728
- Average over five years (2019 to 2024): \$843,630
- Mean Net Annual since 2005: \$582,023
- Other considerations:
 - Changing market for non-residential uses – warehouse and cannabis applications
 - Solar applications with new dual use rules
 - Continued decline in number of residential units proposed?
 - Better to underestimate fees than to overestimate



FY2025 Fee Projection and Revenue Recommendation

Recommendation for 7% higher projected, but below actual of FY24

FY24 fees slightly down for second consecutive year, but still higher than average

\$750,000

Recommended fee projection is 11.3% below five-year average

Recommendation is 29% above mean net actual since 2005

Questions/Discussion



Personnel & Budget Committee

Fiscal Year 2025 Budget Update



June 18, 2024

Anticipated State Funding: FY25

| | |
|--|-------------|
| | |
| Anticipated State Appropriation | \$3,749,000 |
| Increase in State Appropriation for additional staff | 0 |
| Anticipated State Supplemental Funding (Fringe Benefits) | \$687,000 |
| | |

New/Continued Grant Funding: FY25

| Projects | |
|---|--|
| Fenwick Manor rehabilitation | \$575,000 from the NJHT |
| Long-Term Environmental and Economic Monitoring | \$298,000 from NPS for federal fiscal year 2024 |
| King Snake study | \$92,500 in supplemental funding from EPA |
| Box Turtle study | \$90,000 from US Fish & Wildlife (through NJDEP) |
| Timber rattlesnake tracking and monitoring | \$32,500 from the Sanctuary settlement agreement |
| | |

Range of Checking Accts: OPERATING to OPERATING Range of Check Dates: 06/01/24 to 06/30/24
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void | Ref Num | |
|-----------|------------|--|-------------|-----------------|---------|--|
| OPERATING | | | | | | |
| 8337 | 06/14/24 | APANE005 APA New Jersey | 300.00 | | 152 | |
| 8338 | 06/14/24 | BANK0010 BANK OF AMERICA | 0.00 | 06/14/24 VOID | 0 | |
| 8339 | 06/14/24 | BANK0010 BANK OF AMERICA | 0.00 | 06/14/24 VOID | 0 | |
| 8340 | 06/14/24 | BANK0010 BANK OF AMERICA | 0.00 | 06/14/24 VOID | 0 | |
| 8341 | 06/14/24 | BANK0010 BANK OF AMERICA | 3,440.32 | | 152 | Science Supplies, Jeep Repair and Professional Dues. |
| 8342 | 06/14/24 | CHALIS Chal is Cleani ng Servi ce LLC | 5,100.00 | | 152 | |
| 8343 | 06/14/24 | DELL0005 DELL | 1,512.74 | | 152 | |
| 8344 | 06/14/24 | ESRI P010 ESRI | 360.00 | | 152 | App Refund 1992-0453.002 |
| 8345 | 06/14/24 | FRANK005 FRANK' S PLACE ROUTE 206, LLC | 1,515.63 | | 152 | Southampton Twp. |
| 8346 | 06/14/24 | FRAYT005 FRAYTAK VEI SZ HOPKINS DUTHIE | 2,500.10 | | 152 | App Refund 1988-0390.018 Egg Harbor Twp. |
| 8347 | 06/14/24 | HOMED005 HOME DEPOT CREDIT SERVICES | 59.96 | | 152 | |
| 8348 | 06/14/24 | IMPAC005 IMPAC FLEET | 639.82 | | 152 | |
| 8349 | 06/14/24 | KIMMA005 KIMMAGE PUBLISHING LLC | 102.00 | | 152 | |
| 8350 | 06/14/24 | LOWES005 LOWES | 23.73 | | 152 | |
| 8351 | 06/14/24 | MASON005 W. B. MASON | 269.85 | | 152 | |
| 8352 | 06/14/24 | PHOTO010 B&H PHOTO-VIDEO | 764.27 | | 152 | |
| 8353 | 06/14/24 | PRIME005 PRIMEPAY, LLC | 568.18 | | 152 | |
| 8354 | 06/14/24 | PTSD Pemberton Twp Sewer Division | 1,710.00 | | 152 | |
| 8355 | 06/14/24 | PUBLI005 PUBLIC SERVICE ELECTRIC & GAS | 158.72 | | 152 | |
| 8356 | 06/14/24 | TECELO05 TEC ELEVATOR INC. | 220.00 | | 152 | |
| 8357 | 06/14/24 | THOMS005 THOMSON WEST PAYMENT CENTER | 460.00 | | 152 | |
| 8358 | 06/14/24 | VERI Z005 VERI ZON WI RELESS SERVICES, LLC | 401.05 | | 152 | |
| 8359 | 06/14/24 | WASTE005 WASTE MANAGEMENT OF NEW JERSEY | 93.50 | | 152 | |
| 8360 | 06/28/24 | ACME Al bertsons/Safeway | 97.92 | | 153 | |
| 8361 | 06/28/24 | ASSEL005 ASSELTA, NI CHOLAS | 90.24 | | 153 | |
| 8362 | 06/28/24 | CHALIS Chal is Cleani ng Servi ce LLC | 4,590.00 | | 153 | |
| 8363 | 06/28/24 | COLUM005 COLUMN SOFTWARE PBC | 31.44 | 07/10/24 VOID | 153 | (Reason: WRONG AMOUNT) |
| 8364 | 06/28/24 | COMMU010 COMMUNI CATIONS WORKERS OF AMER | 4,663.92 | | 153 | September - November Union Dues |
| 8365 | 06/28/24 | FORES005 FORESTRY SUPPLIERS, INC. | 92.25 | | 153 | |
| 8366 | 06/28/24 | GRAI N005 GRAI NGER | 873.31 | | 153 | |
| 8367 | 06/28/24 | HERPE Herpetologi cal Associ ates, Inc | 105.00 | | 153 | |
| 8368 | 06/28/24 | IRI CK010 IRI CK, JEROME | 315.84 | | 153 | |
| 8369 | 06/28/24 | JERSE025 JERSEY CENTRAL POWER & LIGHT | 1,728.57 | | 153 | |
| 8370 | 06/28/24 | JESSI005 JESSI CA LYNCH, PETTY CASH CUST | 421.04 | | 153 | |
| 8371 | 06/28/24 | JOANNO10 Joanna Burger | 1,891.92 | | 153 | |
| 8372 | 06/28/24 | KIMMA005 KIMMAGE PUBLISHING LLC | 20.35 | | 153 | |
| 8373 | 06/28/24 | LETTM005 LETTMAN, THERESA | 152.28 | | 153 | |
| 8374 | 06/28/24 | MARLE005 MARLEE CONTRACTORS | 530.82 | | 153 | |
| 8375 | 06/28/24 | MASON005 W. B. MASON | 60.26 | | 153 | |
| 8376 | 06/28/24 | MATOS005 MATOS, LAURA E. | 646.48 | | 153 | |
| 8377 | 06/28/24 | MAURI 010 MAURI ELLO, MARK | 210.56 | | 153 | |
| 8378 | 06/28/24 | METE0005 METEOR MOTORCYCLE CLUB | 500.00 | | 153 | |
| 8379 | 06/28/24 | ONSET005 ONSET COMPUTER CORPORATION | 2,170.08 | | 153 | |
| 8380 | 06/28/24 | PEMBE025 PEMBERTON ELECTRICAL SUPPLY CO | 198.59 | | 153 | |
| 8381 | 06/28/24 | PLEAKAN Paul Leakan | 50.29 | | 153 | |
| 8382 | 06/28/24 | RI COHO10 RI COH | 246.84 | | 153 | |
| 8383 | 06/28/24 | RI COHO10 RI COH | 169.54 | | 153 | |
| 8384 | 06/28/24 | SANCHO10 SANCHEZ, JESSI CA RI TTLER | 195.52 | | 153 | |
| 8385 | 06/28/24 | SHAHK005 SHAH, KETUL V. | 187.50 | | 153 | |

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void | Ref Num |
|-------------------------|-----------------|---|-------------|-----------------|--|
| OPERATING | | Continued | | | |
| 8386 | 06/28/24 | TECELO05 TEC ELEVATOR INC. | 220.00 | | 153 |
| 8387 | 06/28/24 | TREAS005 TREASURER, STATE OF NEW JERSEY | 8,100.79 | | 153 Telecommunications for April & May |
| 8388 | 06/28/24 | TREAS090 TREASURER, STATE OF NEW JERSEY | 844.01 | | 153 |
| 8389 | 06/28/24 | UGIEN005 UGI Energy Services, LLC | 96.46 | | 153 |
| 8390 | 06/28/24 | VERI Z005 VERI ZON WIRELESS SERVICES, LLC | 401.05 | | 153 |
| 8391 | 06/28/24 | WPIKOLYC William Pi kol ycky | 354.85 | | 153 |
| Checking Account Totals | | | | | |
| | | Paid | Void | Amount Paid | Amount Void |
| | Checks: | 51 | 4 | 50,426.15 | 31.44 |
| | Direct Deposit: | 0 | 0 | 0.00 | 0.00 |
| | Total: | 51 | 4 | 50,426.15 | 31.44 |
| Report Totals | | | | | |
| | | Paid | Void | Amount Paid | Amount Void |
| | Checks: | 51 | 4 | 50,426.15 | 31.44 |
| | Direct Deposit: | 0 | 0 | 0.00 | 0.00 |
| | Total: | 51 | 4 | 50,426.15 | 31.44 |

Range of Accounts: 1-00-000-01-11-02 to 1-00-000-01-11-02 Starting Date: 04/01/24 Ending Date: 06/30/24
 Transaction Type: Manual Db: N Cr: Y Receipts Db: N Cr: N Adopt/Amend Db: N Cr: N Invoice Db: N Cr: N
 Expenditures Db: N Cr: N Encumbrance Db: N Cr: N Accrued Revenue Db: N Cr: N Refund Db: N Cr: N
 Disbursements Db: N Cr: N Revenue Db: N Cr: N Reimbursements Db: N Cr: N Transfer OverPayment Db: N Cr: N
 Deferred Revenue Db: N Cr: N Received Db: N Cr: N
 Summarize Receipts/Disbursements: N

| G/L Account No. | Description | Type | Debit | Credit | Reference # | User |
|-------------------|------------------------------|--|-------|------------|-------------|--------------|
| Date | Transaction | | | | | |
| 1-00-000-01-11-02 | BANK OF PRINCETON -OPERATING | Asset | | | | |
| 04/01/24 | Manual Entry | EFT PAYMENT PA REV PPE 03/08/24 | | 124.80 | G 264 | 4 CEBERSBE |
| 04/01/24 | Manual Entry | EFT FSA PAYMENT | | 6.98 | G 264 | 6 CEBERSBE |
| 04/02/24 | Manual Entry | EFT FSA PAYMENT | | 15.64 | G 264 | 8 CEBERSBE |
| 04/03/24 | Manual Entry | EFT FEDERAL TAX PAYMENT PPE 03/22/24 | | 30,090.56 | G 264 | 12 CEBERSBE |
| 04/04/24 | Manual Entry | EFT PAYMENT DEF COMP/ROTH PPE 03/22/24 | | 5,572.52 | G 264 | 17 CEBERSBE |
| 04/04/24 | Manual Entry | EFT PAYMENT NJGIT PPE 03/22/24 | | 4,760.36 | G 264 | 19 CEBERSBE |
| 04/04/24 | Manual Entry | EFT PAYMENT PA REV PPE 03/22/24 | | 125.06 | G 264 | 21 CEBERSBE |
| 04/09/24 | Manual Entry | EFT FSA PAYMENT | | 10.00 | G 264 | 23 CEBERSBE |
| 04/09/24 | Manual Entry | EFT FSA PAYMENT | | 20.46 | G 264 | 25 CEBERSBE |
| 04/10/24 | Manual Entry | RECORD NET PAY DISBURSEMENT PPE 04/05/24 | | 81,203.67 | G 264 | 29 CEBERSBE |
| 04/16/24 | Manual Entry | EFT DIVISION OF PENSIONS JAN 2024 | | 25,900.80 | G 264 | 67 CEBERSBE |
| 04/17/24 | Manual Entry | EFT FSA PAYMENT | | 23.46 | G 264 | 69 CEBERSBE |
| 04/18/24 | Manual Entry | MONEY TRANSFER FEE CHARGED BY BANK | | 25.00 | G 264 | 73 CEBERSBE |
| 04/18/24 | Manual Entry | EFT DIVISION OF PENSIONS FEB 2024 | | 26,524.34 | G 264 | 77 CEBERSBE |
| 04/18/24 | Manual Entry | EFT FEDERAL TAX PAYMENT PPE 04/05/24 | | 29,812.54 | G 264 | 81 CEBERSBE |
| 04/19/24 | Manual Entry | EFT DIVISION OF PENSIONS FOR MARCH 2024 | | 26,379.87 | G 264 | 85 CEBERSBE |
| 04/22/24 | Manual Entry | ANNUAL EMPLOYER APPROPRIATION (PERS) | | 620,292.00 | G 264 | 91 CEBERSBE |
| 04/23/24 | Manual Entry | MONEY TRANSFER FEE CHARGED BY BANK | | 25.00 | G 264 | 95 CEBERSBE |
| 04/23/24 | Manual Entry | EFT FSA PAYMENT | | 10.00 | G 264 | 97 CEBERSBE |
| 04/24/24 | Manual Entry | EFT FOR NJGIT PAYMENT FOR PPE 04/05/24 | | 4,760.36 | G 264 | 99 CEBERSBE |
| 04/24/24 | Manual Entry | EFT FOR PA REV PAYMENT FOR PPE 04/05/24 | | 124.80 | G 264 | 101 CEBERSBE |
| 04/24/24 | Manual Entry | EFT PAYMENT DEF COMP/ROTH PPE 04/05/24 | | 5,572.52 | G 264 | 104 CEBERSBE |
| 04/24/24 | Manual Entry | RECORD NET PAY DISBURSEMENT PPE 04/19/24 | | 81,963.16 | G 264 | 106 CEBERSBE |
| 04/25/24 | Manual Entry | EFT FSA PAYMENT | | 275.00 | G 264 | 133 CEBERSBE |
| 04/26/24 | Manual Entry | EFT FSA PAYMENT | | 10.00 | G 264 | 135 CEBERSBE |
| 04/30/24 | Manual Entry | EFT FSA PAYMENT | | 94.20 | G 264 | 137 CEBERSBE |
| 04/30/24 | Manual Entry | EFT QTRLY SUI/SDI FORM 927 1ST QTR 2024 | | 3,038.34 | G 264 | 139 CEBERSBE |
| 05/01/24 | Manual Entry | EFT FSA PAYMENT | | 17.63 | G 266 | 2 CEBERSBE |
| 05/01/24 | Manual Entry | EFT FEDERAL TAX PAYMENT PPE 04/19/24 | | 30,071.62 | G 266 | 6 CEBERSBE |
| 05/07/24 | Manual Entry | EFT FSA PAYMENT | | 5.99 | G 266 | 8 CEBERSBE |
| 05/07/24 | Manual Entry | EFT FSA PAYMENT | | 10.00 | G 266 | 10 CEBERSBE |
| 05/08/24 | Manual Entry | EFT FSA PAYMENT | | 12.98 | G 266 | 12 CEBERSBE |
| 05/08/24 | Manual Entry | RECORD NET PAY DISBURSEMENT PPE 05/03/24 | | 82,005.51 | G 266 | 16 CEBERSBE |
| 05/13/24 | Manual Entry | EFT PAYMENT DEF COMP/ROTH PPE 04/19/24 | | 5,572.52 | G 266 | 46 CEBERSBE |
| 05/13/24 | Manual Entry | EFT NJGIT PAYMENT PPE 04/19/24 | | 4,760.36 | G 266 | 48 CEBERSBE |
| 05/13/24 | Manual Entry | EFT PA REV PAYMENT PPE 04/19/24 | | 125.06 | G 266 | 50 CEBERSBE |
| 05/14/24 | Manual Entry | EFT FSA PAYMENT | | 31.98 | G 266 | 52 CEBERSBE |
| 05/15/24 | Manual Entry | EFT FEDERAL TAX PAYMENT PPE 05/03/24 | | 29,985.25 | G 266 | 56 CEBERSBE |
| 05/20/24 | Manual Entry | EFT FSA PAYMENT | | 6.00 | G 266 | 62 CEBERSBE |
| 05/20/24 | Manual Entry | EFT FOR NJGIT PAYMENT PPE 05/03/24 | | 4,775.79 | G 266 | 64 CEBERSBE |
| 05/20/24 | Manual Entry | EFT PAYMENT FOR DENTAL FY 24 JULY 2023 | | 1,812.60 | G 266 | 67 CEBERSBE |
| 05/20/24 | Manual Entry | EFT PAYMENT FOR DENTAL FY 24 AUG 2023 | | 1,812.60 | G 266 | 70 CEBERSBE |
| 05/20/24 | Manual Entry | MONEY TRANSFER FEE CHARGED BY BANK | | 25.00 | G 266 | 74 CEBERSBE |
| 05/21/24 | Manual Entry | EFT PAYMENT DEF COMP/ROTH PPE 05/03/24 | | 5,572.52 | G 266 | 77 CEBERSBE |
| 05/22/24 | Manual Entry | EFT FSA PAYMENT | | 15.64 | G 266 | 79 CEBERSBE |

| G/L Account No. | Description | Type | Debit | Credit | Reference # | User |
|-------------------|------------------------------|--|-------|-----------|-------------|--------------|
| Date | Transaction | | | | | |
| 1-00-000-01-11-02 | BANK OF PRINCETON -OPERATING | Asset | | Continued | | |
| 05/22/24 | Manual Entry | RECORD NET PAY DISBURSEMENT PPE 05/17/24 | | 81,727.00 | G 266 | 81 CEBERSBE |
| 05/23/24 | Manual Entry | EFT FSA PAYMENT | | 13.91 | G 266 | 108 CEBERSBE |
| 05/24/24 | Manual Entry | EFT FEDERAL TAX PAYMENT PPE 05/17/24 | | 29,898.04 | G 266 | 112 CEBERSBE |
| 05/28/24 | Manual Entry | EFT PA REV PAYMENT PPE 05/03/24 | | 124.80 | G 266 | 114 CEBERSBE |
| 05/28/24 | Manual Entry | EFT PAYMENT FOR DENTAL FY 24 SEPT 2023 | | 1,812.60 | G 266 | 117 CEBERSBE |
| 05/28/24 | Manual Entry | EFT PAYMENT FOR DENTAL FY 24 OCT 2023 | | 1,812.60 | G 266 | 120 CEBERSBE |
| 05/29/24 | Manual Entry | EFT FSA PAYMENT | | 9.30 | G 266 | 122 CEBERSBE |
| 05/31/24 | Manual Entry | EFT FSA PAYMENT | | 1.83 | G 266 | 124 CEBERSBE |
| 06/04/24 | Manual Entry | MONEY TRANSFER FEES CHARGED BY BANK | | 25.00 | G 267 | 4 JLYNCH |
| 06/05/24 | Manual Entry | RECORD NET PAY DISBURSEMENT PPE 05/31/24 | | 80,655.10 | G 267 | 6 JLYNCH |
| 06/05/24 | Manual Entry | EFT FSA PAYMENT | | 12.98 | G 267 | 34 JLYNCH |
| 06/06/24 | Manual Entry | EFT FSA PAYMENT | | 105.91 | G 267 | 36 JLYNCH |
| 06/07/24 | Manual Entry | EFT FSA PAYMENT | | 94.20 | G 267 | 38 JLYNCH |
| 06/10/24 | Manual Entry | RECORD NET PAY DISBURSEMENT PPE 05/31/24 | | 1,801.63 | G 267 | 40 JLYNCH |
| 06/11/24 | Manual Entry | EFT FEDERAL TAX PAYMENT PPE 05/31/24 | | 29,199.61 | G 267 | 55 JLYNCH |
| 06/11/24 | Manual Entry | EFT FEDERAL TAX PAYMENT PPE 05/31/24 | | 424.87 | G 267 | 59 JLYNCH |
| 06/12/24 | Manual Entry | EFT NJGIT TAX PAYMENT PPE 05/31/24 | | 4,714.69 | G 267 | 61 JLYNCH |
| 06/12/24 | Manual Entry | EFT NJGIT TAX PAYMENT PPE 05/31/24 | | 39.81 | G 267 | 63 JLYNCH |
| 06/12/24 | Manual Entry | EFT PA REV TAX PAYMENT PPE 05/31/24 | | 124.80 | G 267 | 65 JLYNCH |
| 06/12/24 | Manual Entry | EFT DEF COMP/ROTH PAYMENT PPE 05/31/24 | | 5,572.52 | G 267 | 68 JLYNCH |
| 06/12/24 | Manual Entry | EFT DEF COMP/ROTH PAYMENT PPE 05/17/24 | | 5,572.52 | G 267 | 71 JLYNCH |
| 06/12/24 | Manual Entry | EFT NJGIT 927 PAYMENT PPE 05/17/24 | | 4,747.02 | G 267 | 73 JLYNCH |
| 06/12/24 | Manual Entry | EFT PA REV PAYMENT PPE 05/17/24 | | 125.06 | G 267 | 75 JLYNCH |
| 06/13/24 | Manual Entry | MONEY TRANSFER FEES CHARGED BY BANK | | 25.00 | G 267 | 79 JLYNCH |
| 06/13/24 | Manual Entry | EFT FSA PAYMENT | | 95.60 | G 267 | 81 JLYNCH |
| 06/13/24 | Manual Entry | EFT PAYMENT FOR DENTAL FY24 NOV 2023 | | 1,812.60 | G 267 | 84 JLYNCH |
| 06/13/24 | Manual Entry | EFT PAYMENT FOR DENTAL FY24 DEC 2023 | | 1,691.61 | G 267 | 87 JLYNCH |
| 06/14/24 | Manual Entry | EFT PAYMENT FOR DENTAL FY24 JAN 2024 | | 1,764.31 | G 267 | 90 JLYNCH |
| 06/14/24 | Manual Entry | RECORD EFT DIV PENSIONS FOR APRIL 2024 | | 26,887.98 | G 267 | 94 JLYNCH |
| 06/14/24 | Manual Entry | EFT FSA PAYMENT | | 12.04 | G 267 | 96 JLYNCH |
| 06/17/24 | Manual Entry | EFT TO DIVISION OF PENSIONS FOR MAY 2024 | | 26,686.07 | G 267 | 100 JLYNCH |
| 06/17/24 | Manual Entry | EFT PAYMENT FOR DENTAL FY24 FEB 2024 | | 1,802.03 | G 267 | 103 JLYNCH |
| 06/18/24 | Manual Entry | EFT PAYMENT FOR DENTAL FY24 MARCH 2024 | | 1,708.12 | G 267 | 106 JLYNCH |
| 06/18/24 | Manual Entry | EFT FSA PAYMENT | | 21.80 | G 267 | 108 JLYNCH |
| 06/18/24 | Manual Entry | EFT FSA PAYMENT | | 28.73 | G 267 | 110 JLYNCH |
| 06/20/24 | Manual Entry | RECORD NET PAY DISBURSEMENT PPE 06/14/24 | | 84,804.77 | G 267 | 112 JLYNCH |
| 06/20/24 | Manual Entry | EFT FSA PAYMENT | | 5.00 | G 267 | 139 JLYNCH |
| 06/20/24 | Manual Entry | EFT PAYMENT FOR DENTAL FY24 APRIL 2024 | | 1,765.35 | G 267 | 142 JLYNCH |
| 06/21/24 | Manual Entry | EFT PAYMENT FOR FY24 MAY RETIREE PREMIUM | | 26,039.73 | G 267 | 144 JLYNCH |
| 06/21/24 | Manual Entry | EFT PAYMENT FOR DENTAL FY24 MAY 2024 | | 1,763.35 | G 267 | 147 JLYNCH |
| 06/24/24 | Manual Entry | EFT PAYMENT FOR DENTAL FY24 JUNE 2024 | | 1,647.02 | G 267 | 150 JLYNCH |
| 06/24/24 | Manual Entry | EFT PAYMENT FOR FY24 JUN RETIREE PREMIUM | | 26,039.73 | G 267 | 152 JLYNCH |
| 06/25/24 | Manual Entry | EFT FSA PAYMENT | | 4.86 | G 267 | 154 JLYNCH |
| 06/26/24 | Manual Entry | EFT FEDERAL TAX PAYMENT PPE 06/14/24 | | 30,373.09 | G 267 | 177 JLYNCH |

Total Manual Entry: 89 Debit: 0.00 Credit: 1,596,975.08 Net: 1,596,975.08 Cr

| G/L Account No. Date | Description Transaction | Type | Debit | Credit | Reference # | User |
|-------------------------|----------------------------|--------|-------|----------------------|-------------------|------|
| Report Totals | | | | | | |
| Total Manual Entry: | 89 | Debit: | 0.00 | Credit: 1,596,975.08 | Net: 1,596,975.08 | Cr |
| | ----- | | ----- | ----- | ----- | |
| Total Transactions: | 89 | Debit: | 0.00 | Credit: 1,596,975.08 | Net: 1,596,975.08 | Cr |

New Jersey Pinelands Commission Application Fee Summary

| FY Total | Month | Total Revenue | Received | | Refunded | |
|----------------|-----------|----------------|----------|----------------|----------|-------------|
| | | | Number | Amount | Number | Amount |
| \$98,808.80 | July | 98,808.80 | 36 | \$99,308.80 | 2 | \$500.00 |
| \$172,027.55 | August | 73,218.75 | 51 | \$78,563.97 | 20 | \$5,345.22 |
| \$259,763.90 | September | 87,736.35 | 21 | \$87,923.85 | 1 | \$187.50 |
| \$277,978.29 | October | 18,214.39 | 38 | \$38,176.92 | 5 | \$19,962.53 |
| \$371,324.95 | November | 93,346.66 | 33 | \$94,614.16 | 5 | \$1,267.50 |
| \$453,836.08 | December | 82,511.13 | 35 | \$93,537.09 | 5 | \$11,025.96 |
| \$530,579.29 | January | 76,743.21 | 45 | \$80,426.96 | 7 | \$3,683.75 |
| \$638,299.55 | February | 107,720.26 | 31 | \$109,939.01 | 3 | \$2,218.75 |
| \$719,871.83 | March | 81,572.28 | 35 | \$82,842.28 | 5 | \$1,270.00 |
| \$876,102.39 | April | 156,230.56 | 43 | \$157,474.44 | 6 | \$1,243.88 |
| \$989,329.42 | May | 113,227.03 | 39 | \$114,877.03 | 8 | \$1,650.00 |
| \$1,085,112.12 | June | 95,782.70 | 34 | \$100,485.93 | 4 | \$4,703.23 |
| \$1,085,112.12 | | \$1,085,112.12 | 441 | \$1,138,170.44 | 71 | \$53,058.32 |

| | | |
|--------------------------------|----------------|---------|
| Budget Anticipated | \$700,000.00 | |
| Amount Collected | \$1,085,112.12 | 155.02% |
| <hr/> | | |
| Amount in Excess of Budget. | \$385,112.12 | 55.02% |

EMPLOYEE ACTIONS
July 2024- August 2024

A. DEPARTING EMPLOYEE(S)

| <u>Name</u> | <u>Title</u> | <u>Office</u> | <u>Departing Date</u> | <u>Effective Date</u> |
|-------------|--------------|---------------|-----------------------|-----------------------|
| NONE | | | | |

B. HIRED EMPLOYEE(S)

| <u>Name</u> | <u>Title</u> | <u>Office</u> | <u>Hire Date</u> | <u>Effective Date</u> |
|-------------|--------------|---------------|------------------|-----------------------|
| NONE | | | | |

C. VACANCIES / RECRUITMENT(S)

| <u>Title</u> | <u>Office</u> | <u>Status</u> |
|----------------------|---------------|-----------------|
| Research Scientist 3 | Science | Budgeted/Posted |