

From: (b) (6) edu
To: national_mall@nps.gov
Subject: From NPS.gov: (b) (6) edu
Date: Tuesday, January 23, 2018 10:17:27 PM

Email submitted from: (b) (6) edu at
[/nama/planyourvisit/permitsandreservations.htm](#) (UUID: 81F9C953-1DD8-B71B-096B0A6C2329AA82)

Mailing Address:

(b) (6)
(b) (6)
Washington DC, DC (b) (6)
United States

Dear Sir or Madam, I'm writing to address an inquiry of field shooting of a student project on the National Mall in late March. I am the head of the filming project for my student organization The (b) (6) Association. As I'm preparing for the application, I'm wondering what other forms you would recommend me to fill out other than the "Filming Permit Application, Short". It is a relatively small filming project with maximumly 80 students to come, and we are only planning to drive one small van for our equipments - which are mostly boxes. Besides, I'm also wondering if there is other materials you would recommend us to send within our application mail, and how long does it usually take to get response of our application. Thank you very much. Best, (b) (6)



**APPLICATION FOR SPECIAL USE PERMIT
COMMERCIAL FILMING / STILL PHOTOGRAPHY
(Short Form)**



National Mall and Memorial Parks
900 Ohio Drive, S.W.
Washington, DC 20024
202-245-4715

F18-052

Please supply the information requested below. **Attach additional sheets, if necessary, to provide required information. A nonrefundable processing fee of \$90.00** must accompany this application unless the requested use is an exercise of a First Amendment right. You must allow sufficient time for the park to process your request; check with the park for guidelines. You will be notified of the status of the application and the necessary steps to secure your final permit. Your permit may require the payment of cost recovery charges and proof of liability insurance naming the United States of America an additional insured.

* Enter either a social security number OR a tax ID number; we do not require both.

Applicant Name (b) (6)				Company/Organization Name (b) (6) Association			
Social Security Number* (b) (6)				Tax Identification Number*			
Street Address (b) (6)				Street Address (b) (6)			
City Washington	State DC	Zip Code (b) (6)	Country USA	City Washington	State DC	Zip Code (b) (6)	Country USA
Telephone Number (b) (6)				Contact Name (b) (6)			
Cell Phone Number (b) (6)				Telephone Number (b) (6)			
Fax Number				Fax Number			
Email Address (b) (6) @gmail.com				Email Address (b) (6) edu			
PROJECT INFORMATION							
Project Name (b) (6) Variety Show				Telephone Number		Cell Phone Number (b) (6)	
Location Manager (b) (6)				Email Address (b) (6) edu			
Type of Project <input checked="" type="checkbox"/> Video/Motion Picture/Movie <input type="checkbox"/> Still Photography							
Detailed Description of Onsite Activities (attach additional pages, if necessary)							
<p><i>Student project (non-commercial) at (b) (6) (b) (6) Association, by Publicity Dept.</i></p> <p><i>Filming for a talent show called (b) (6) (b) (6); takes a day to finish. Games will be the main activity for filming.</i></p>							

201M
Date:
7/24

LOCATION SCHEDULE						
Date	Location	Start	End time	Interior/ Exterior	Activity: Set-Up/Film/ Non-Filming/Breakdown	Number of Cast/Crew*
07/25/18	One lawn in between Madison	8:30am	9:30am	exterior	set-up	20
07/25	Dr. NW to Jefferson Dr. SW,	7:30am	6:30pm	exterior	film	25
07/25	14th St. to 4th St.	6:30pm	7:30pm	exterior	clean-up	15
07/25	(same as above)					
07/25						
07/25						

* number in this column should include all individuals present at the location

EQUIPMENT
Description of equipment, backdrops, sets, props (attach additional pages, if necessary). Please note if any of the following will be included: weapons, animals, minors, nudity.

camera and tripods (7 for each), go pro (7), game use items including small boxes, 2 tables, 2 bikes, and jumping ropes

Small cones (20 cm tall) to range the filming area.

NUMBER OF VEHICLES	
Cars, SUVs, or light pick-up trucks	Vehicles greater than a 10,000 lbs. (class 3 or higher)
1 SUV	

Have you physically visited the requested area? Yes No

When answering "Yes" to any of the following questions, provide additional information using additional pages, as necessary

Do you have, or are you applying for, a permit with another Federal, State or local agency for this activity? Yes No

Have you had previous permits from the National Park Service? Yes No

Have you ever been denied a permit or had a permit revoked by a Federal agency? Yes No

Have you forfeited a bond or other security for filming on Federal lands? Yes No

Are there any pending Federal investigations against you which involve a commercial filming activity? Yes No

Do you plan to advertise or issue a press release before the event? Yes No

Do you anticipate any security concerns? If yes, explain (attach additional sheet). Yes No

CONTACTS
Person on location responsible for adherence to all terms & conditions of the permit

Name (b) (6)	Title Director
Telephone Number (b) (6)	Cell Phone Number (b) (6)

The applicant by his or her signature certifies that all the information given is complete and correct, and that no false or misleading information or false statements have been given.

Printed Name (b) (6)	Title Filming Director	Company Name (b) (6)
Signature (b) (6)		Date (b) (6)

Conversation Contents

Permit #F18- 052

Association

Attachments:

/3. Permit #F18- 052 (b) (6) Association/1.1 (b) (6).pdf

"Gotha, Sheila" <sheila_gotha-samuel@nps.gov>

From: "Gotha, Sheila" <sheila_gotha-samuel@nps.gov>
Sent: Wed Feb 21 2018 11:46:30 GMT-0700 (MST)
To: (b) (6) edu,(b) (6) .edu
Subject: Permit #F18- 052 (b) (6)
Association
Attachments: (b) (6)

Please sign and return signature page only.

Thank You,

--

Sheila C. Gotha
Permit Assistant
National Park Service
National Mall and Memorial Parks
Division of Permits Management
Office (202) 245-4715
Fax (202) 475-2216

Do unto others as you would have them do unto you.

NATIONAL PARK SERVICE
Park Programs-NAMA-Nat'l Capital Region
900 Ohio Drive S.W.
Washington, D.C. 20024

Date: February 14, 2018

Cover to: (b) (6)
Organization: (b) (6) Assoc.
From: **Sheila C. Gotha**
FAX Number: (202) 475-2216
Telephone: (202) 245-4715

Subject: **Filming Permit**

Number of pages following: +
Response requested: **Yes**

If you have any problems receiving this transmission, please call (202) 245-4715. Our FAX machine operates 24 hours a day and is attended weekdays from 8:00 a.m. to 4:00 p.m.

Comments:

Attached is your permit for commercial filming/photography on National Park Service property. Please sign above your name on the signature page and fax only the signature page back to my attention as soon as possible. Permit is not valid without proper signatures. If you have any questions please feel free to call me at 202-245-4715.

UNITED STATES DEPARTMENT OF THE INTERIOR
NATIONAL PARK SERVICE

PERMISSION TO FILM FOR COMMERCIAL PURPOSES
(Motion or Motion and Sound Pictures or Commercial Still Photography)

F18-052

DATE: February 14, 2018

To the Superintendent **National Mall & Memorial Parks: Mall between 4th and 7thth Streets.**

National Park Service, Department of the Interior, **National Capital Region, NAMA, Division of Park Programs.**

(1) Permission is requested to make, in the area mentioned above, the following: *(Describe, include title of production if applicable.)*

Student Project: Filming for a Talent Show Called “(b) (6)” Games will be the main activity for filming.

Group Size: 25

Activity Date: March 25, 2018 8:30 am – 7:30 pm
Rain Date: March 24, 2018 8:30 am - 7:30 pm

Equipment to be used : Cameras and tripods, small boxes, (2) two tables, (2) two bikes, and jumping ropes, small cones (20 cm tall).

The scope of the filming activity (or production or recording of commercial still pictures) and the manner and extent production will involve the use of parkland are as follows: *(Use additional sheets if necessary.)*

- A. All equipment must be portable and self contained with all stands using rubber tips or matting as a base. All cables must be covered so as not to present a tripping hazard. All equipment must be hand carried / hand carted to event site.**
- B. Filming/photography cannot interfere with public visitation nor other permitted activities. All areas must remain open to the public at all times. No disruption nor impediment of visitor/pedestrian traffic flow allowed. Sidewalks and roadways cannot be blocked at any given time.**
- C. All vehicles must park in designated, available public spaces. Any equipment must be unloaded/loaded from the street curb.**

- D. Particular attention must be paid to protecting the resources. Permittee is responsible for reimbursing the National Park Service for any resource damage much may be incurred as a result of this permitted activity.**

- E. A copy of this permit must be carried at all times by the permittee while operating under the authority granted.**

- F. The National Park Service reserves the right to immediately revoke this permit at any time should it reasonably appear that the filming activity present a clear and present danger to the public safety, good order or health, or if any conditions of this permit are violated.**

- G. Permittee and all participants authorized therein must comply with all of the conditions of this permit and with all reasonable directions of the United States Park Police and/or the National Park Service duty Ranger.**

Weather conditions permitting, work will commence approximately **8:30 am, Sunday, March 25, 2018** and will be completed on **Sunday 25, 2018 by 7:30 pm.** Extension of this permit may only be made by the Superintendent in writing.

(3) The undersigned accepts and will comply with the following conditions:

- (i) Utmost care will be exercised to see that no natural, historic or cultural features are injured, and after completion of the work the area will, as required by the official in charge, either be cleaned up and restored to its prior conditions or left, after clean-up, in a conditions satisfactory to official in charge.

- (ii) Will credit be given to the Department of the Interior and the National Park Service through the use of an appropriate title or announcement (yes or no): **No**

- (iii) Photographing or filming of resident wildlife will be permitted only when such wildlife will not be molested, harmed, or disturbed thereby. Wildlife captured elsewhere will not be allowed in any filming whether trained or not. Domestic animals may be used if humane treatment is maintained at all times.

- (iv) Any special instructions received from the official in charge of the area will be complied with.

- (v) Any additional information relating to the privilege applied for by this application will be furnished upon request of the official in charge.

- (vi) No employee of the National Park Service may work for the permittee in any capacity whatsoever while in uniform or if directly involved in supervision of the permittee.

(vii) No personal gratuity of any nature will be offered to any employee of the Government in connection with the exercise of the privilege granted.

(4) A member of the park staff will supervise the filming done within park boundaries. He/she will have the authority to make all supervisory decisions compliance with the permit, applicable regulations, and Park Service filming policy. **ANY OVERTIME EXPENSE INCURRED DUE TO THE NECESSITY FOR SUCH SUPERVISION WILL BE BORNE BY THE PERMITTEE.**

(5) The permittee will be required to post a bond or cash deposit to insure that the area is left in as good condition after completion of filming activities as it was before. The bond or deposit will be determined by the Superintendent and will be an amount equal to the estimated cost to the Government of clean-up or restoration operations that would occur in the event that the permittee causes damage to resources of facilities or fails to satisfactorily clean up the area. Return of the bond or deposit is subject to compliance with the terms of this permit.

(6) The permittee, in exercising the privileges granted by this permit, shall comply with the regulations of the Department of the Interior, the National Park Service, and all Federal, State, county, and municipal laws, ordinances, or regulations which are applicable to the area of operations covered by this permit.

(7) The permittee is a revocable permit and may be revoked in the discretion of the Director of the National Park Service or his designee upon 24 hours notice, or without notice if damage to resources or facilities is threatened, notwithstanding any other term or condition of the permit to the contrary.

(8) The permittee hereby agrees to save and hold harmless the United States of America, its agents and employees, from any and all claims, damages, suits at law or equity of whatsoever kind of nature for damages to or loss of property or injury or death to persons resulting directly or indirectly from or attributable to the permittee or its employee in connection with the filming activities authorized by this permit. In addition, the permittee agrees to carry a general liability insurance policy in the amount of \$ N/A in which the United States is named an additional insured.

(Applicant)
(Company)
(Address)

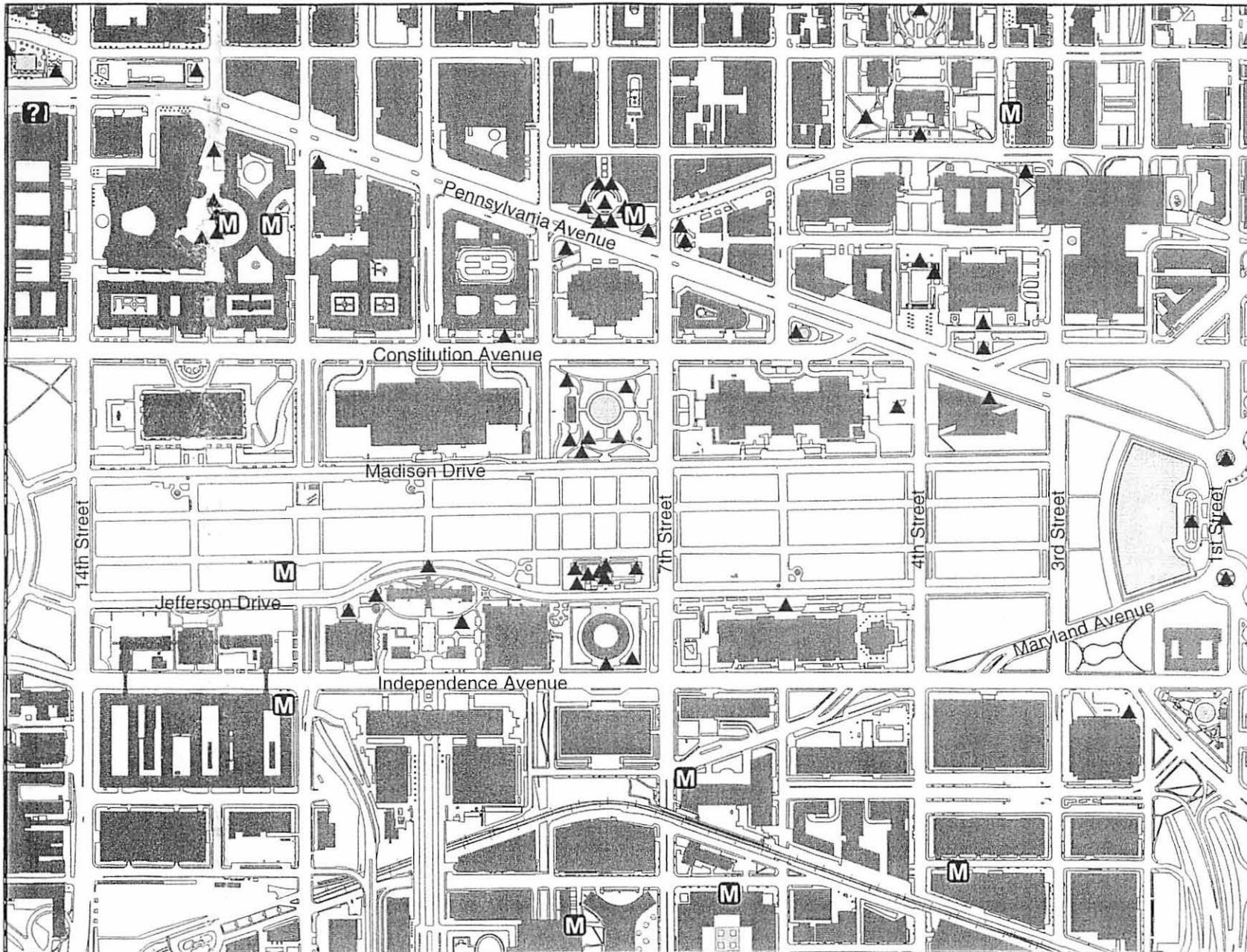
(b) (6)

Assoc

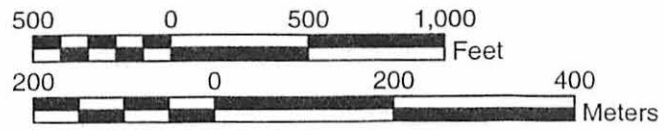
Washington, DC (b) (6)

(Phone)

(b) (6)



- M** Metro rail Entrance
- ▲ Statue
- Ⓚ Visitor Information
- ♿ Restrooms
- ⚡ Railroad
- ⊕ Building
- ☁ Water



TITLE OF SHEET
 NATIONAL MALL
 NATIONAL CAPITAL PARKS - CENTRAL
 NATIONAL PARK SERVICE
 WASHINGTON, DC

DRAWN: BC
 DATE: 1/14/2003

From: (b) (6) .edu
To: sheila_gotha-samuel@nps.gov
Subject: Signed signature page from (b) (6)
Date: Wednesday, February 21, 2018 2:41:29 PM
Attachments: [new.doc 2018-02-21 16 38 19-20180221163850.pdf](#)

Hi Ms. Gotha,

I attached the signature page after I signed. Thank you.

(b) (6)

(vii) No personal gratuity of any nature will be offered to any employee of the Government in connection with the exercise of the privilege granted.

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(b) (6)

(Applicant)
(Company)
(Address)

(b) (6)

(b) (6)

Assoc

Washington, DC (b) (6)

(Phone)

(b) (6)

NATIONAL MALL PERMITS
900 OHIO DRIVE SW
WASHINGTON, DC 20242
(202) 619-7377

SALE

MID: 000025526822
TID: 002 REF#: 00006520
Bank ID: 1396
Batch #: 052001 RRN: 200100001
02/21/18 13:58:25
AVS: Z CVC: M
APPR CODE: 154997
VISA Manual CNP
***** (b) (6) **/**

AMOUNT \$21.87

APPROVED

CUSTOMER COPY

NATIONAL MALL PERMITS
900 OHIO DRIVE SW
WASHINGTON, DC 20242
(202) 619-7377

SALE

MID: 000025526822
TID: 002 REF#: 00006519
Bank ID: 1396
Batch #: 052001 RRN: 250100001
02/21/18 13:50:17
AVS: Z CVC: M
APPR CODE: 164610
VISA Manual CNP
***** (b) (6) **/**

AMOUNT \$90.00
APPROVED AMT \$68.13

BAL DUE \$21.87

CARD BAL \$0.00

APPROVED

CUSTOMER COPY

Credit Card Authorization

All credit card information is protected under the Privacy Act of 1974

Applicant Name (b) (6)		Cardholder Name (as it appears on card) (b) (6) <input type="checkbox"/> Same as "Applicant"		
Company Name (if applicable)		Telephone Number (b) (6)	Cell Phone Number	
Email Address (b) (6) @gmail.com		Federal Taxpayer Identification or Social Security Number		
Credit Card Billing Address (b) (6)				
City Washington		State DC	Zip Code (b) (6)	Country USA
Amount to be Billed to Card				
Application Cost \$	90	Location Fee \$	Cost Recovery \$	Total \$
Type of Credit Card <input type="checkbox"/> American Express <input type="checkbox"/> Discover <input type="checkbox"/> Mastercard <input checked="" type="checkbox"/> Visa		Credit Card Number (b) (6)	Expiration Date	Security Code
I hereby authorize my card to be charged the amount indicated above in c			(b) (6) ested Special Use Permit:	
Cardholder Authorized Signature (b) (6)			Date 01/24/18	

\$68.13 PPNCNAMANO POPFRCR21.XZ0000
\$21.87 PPNCNAMANO POPFRCR21.XZ0000

INTERNAL AGENCY USE ONLY

Project Number/BILL	Date Processed 2/21/18
Permit Number F18-052	Prepared By Sheila C. Gotha
Organization Name	