

CONVERSATION CONTENTS

FW: Revised Agenda - Logistics Meeting Tomorrow

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Tue Sep 08 2015 10:29:09 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: FW: Revised Agenda - Logistics Meeting Tomorrow

Dear Leonard,

Good afternoon! I hope you had a wonderful Labor Day Weekend. I want to give you the heads up that C3 wants to add all of the people listed in the below email to our weekly meetings. That being said, I will go ahead and send them the meeting request but I want your records to reflect that they've been added. Let me know if you have any questions or concerns.

Thank you.

Best,

Tiffany T. Rose

Director of Special Events
Trust for the National Mall

1300 Pennsylvania Avenue, NW, Suite 370

Washington, DC 20007

p: [\(202\) 688-3763](tel:202-688-3763) | c: [\(202\) 557-9938](tel:202-557-9938) | nationalmall.org

Making the National Mall the best park in the world.



LMF Email Sig Lincoln at Night

From: Courtney Murphy [mailto:cmurphy@c3presents.com]
Sent: Tuesday, September 8, 2015 11:28 AM
To: Tiffany Rose <TRose@nationalmall.org>
Cc: Kristine Fitton <KFitton@nationalmall.org>; Sam Elkin <samelkin@c3presents.com>; Rose Martin <rmartin@c3presents.com>; John Liipfert <jliipfert@c3presents.com>; Emmett Beliveau <EBeliveau@c3presents.com>; Jennifer Larus <jlarus@c3presents.com>; Mike Diienzo <mdiienzo@nationaleventservices.com>; Pete Beattle <pete@npbcompanies.com>; Jake Perry <j.perry@kilowattevents.com>
Subject: Re: Revised Agenda - Logistics Meeting Tomorrow

Hi Tiffany,

Thank you for having NPS send out the meeting invite for the weekly Thursday permitting calls. Would you please ask Leonard to have his assistant add the following people to the invite? Email addresses on copy. Thank you!

Sam Elkin

Rose Martin

Courtney Murphy

John Liipfert

Jennifer Larus

Emmett Beliveau

Jake Perry

Pete Beattle

Mike Diienzo

Best,

Courtney

COURTNEY MURPHY

Executive Assistant to Charlie Jones

C 3 P R E S E N T S

300 W 6th Street Suite 2100 | Austin, Texas 78701

From: Tiffany Rose <trose@nationalmall.org>
Date: Tuesday, September 1, 2015 at 11:02 PM
To: Courtney Murphy <cmurphy@c3presents.com>
Cc: Kristine Fitton <KFitton@nationalmall.org>, Tim Smith <tuba@c3presents.com>, Sam Elkin <samelkin@c3presents.com>, Charlie Jones <cjones@c3presents.com>, Rose Martin <rmartin@c3presents.com>, John Liipfert <jliipfert@c3presents.com>
Subject: RE: Revised Agenda - Logistics Meeting Tomorrow

Courtney,

Yes, the Logistics meetings, beginning on September 10th will be taking place every Thursday from 9:30am-11am. I announced the weekly meeting schedule during our last Logistics meeting. At that time Leonard said that he would have his assistant send everyone the meeting request. I will follow-up with Leonard tomorrow and make sure that there is a dial in number included.

Have a nice evening.

Best,

Tiffany

From: Courtney Murphy [<mailto:cmurphy@c3presents.com>]
Sent: Tuesday, September 1, 2015 2:13 PM
To: Tiffany Rose <TRose@nationalmall.org>
Cc: Kristine Fitton <KFitton@nationalmall.org>; Tuba <tuba@c3presents.com>; Sam Elkin <samelkin@c3presents.com>; Charlie Jones <cjones@c3presents.com>; Rose Martin <rmartin@c3presents.com>; John Liipfert <jliipfert@c3presents.com>
Subject: Re: Revised Agenda - Logistics Meeting Tomorrow

Thanks, Tiffany. We certainly want to be a part of all meetings with NPS. Will you please send us dial-in information and ask NPS to send us calendar reminders for the weekly calls? Are these happening on a weekly basis on Thursdays?

Courtney

COURTNEY MURPHY

Executive Assistant to Charlie Jones

C 3 P R E S E N T S

300 W 6th Street Suite 2100 | Austin, Texas 78701

512 478 7211 | 512 628 3059 fax

cmurphy@c3presents.com

www.c3presents.com

From: Tiffany Rose <trose@nationalmall.org>

Date: Tuesday, September 1, 2015 at 1:04 PM

To: Courtney Murphy <cmurphy@c3presents.com>

Cc: Kristine Fitton <KFitton@nationalmall.org>, Tim Smith <tuba@c3presents.com>, Sam Elkin <samelkin@c3presents.com>, Charlie Jones <cjones@c3presents.com>, Rose Martin <rmartin@c3presents.com>, John Liipfert <jliipfert@c3presents.com>

Subject: RE: Revised Agenda - Logistics Meeting Tomorrow

Courtney,

Thank you. Beginning on September 10th we will move to weekly permitting meetings, per NPS' request. If C3 staff wants to call into the meetings, that is fine but NPS and Park Police want to make sure that everyone is on the same page as the date draws near. Additionally, SWAT meetings will take place beforehand from 9am-9:30am and Logistics meetings will follow from 9:30am-11am.

From: Courtney Murphy [<mailto:cmurphy@c3presents.com>]

Sent: Tuesday, September 1, 2015 2:00 PM

To: Tiffany Rose <TRose@nationalmall.org>

Cc: Kristine Fitton <KFitton@nationalmall.org>; Tuba <tuba@c3presents.com>; Sam Elkin <samelkin@c3presents.com>; Charlie Jones <cjones@c3presents.com>; Rose Martin <rmartin@c3presents.com>

Subject: Re: Revised Agenda - Logistics Meeting Tomorrow

Thank you for sharing and sending this to NPS. My only revision is changing *Kids Zone* to *Kids Land*. Will let Tuba, Jones, and Rose chime in if they have anything to add before sending to NPS.

Also, can you please let us know what the Sept 10th meeting is regarding? I thought tomorrow was the last permitting meeting, and want to make sure C3 doesn't need to be in DC on the 10th.

Thanks so much,

Courtney

COURTNEY MURPHY

Executive Assistant to Charlie Jones

C 3 P R E S E N T S

300 W 6th Street Suite 2100 | Austin, Texas 78701
512 478 7211 | 512 628 3059 fax
cmurphy@c3presents.com
www.c3presents.com

From: Tiffany Rose <trose@nationalmall.org>
Date: Tuesday, September 1, 2015 at 12:49 PM
To: Courtney Murphy <cmurphy@c3presents.com>
Cc: Kristine Fitton <KFitton@nationalmall.org>, Tim Smith <tuba@c3presents.com>, Sam Elkin <samelkin@c3presents.com>
Subject: Revised Agenda - Logistics Meeting Tomorrow

Dear Courtney,

Please find the agenda for tomorrow's Logistics Meeting. Should you have any edits, please let me know by 3pm EST, as I plan on forwarding it to NPS by 3:30 pm EST. Thank you for your assistance.

Sincerely,

AGENDA

- I. TICKET SALES
- II. MEDIA/COMMUNICATIONS
- III. CONCESSIONS
 - a. Food and Beverage
 - b. Merchandise
- IV. FOOD COURT
 - a. Culturally Expressive Food Exemption
- V. SITE LOGISTICS
 - a. Production Plan Update
 - i. Build Schedule with hours & service after hours
 - ii. Workday Extension Waiver Letter requirements
 - b. Revised CAD
 - c. Transportation Plan
 - i. Cab lane
 - d. ADA Plan
 - e. Security Plan
 - f. Turf Protection/Restoration Plan
 - g. Water Source
 - i. Hydrant
- VI. SPONSOR ACTIVATIONS UPDATE
- VII. NPS TENT
 - a. Technical needs
 - b. Activities

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- a. Final plan and renderings – next week

IX. KIDS ZONE LAND

X. PUBLIC ACCESS PLAN

XI. DIGITAL WALL PROGRAMMING

XII. NEXT MEETING DATE: September 10, 2015

CONVERSATION CONTENTS

Landmark -Pre-event walk through

Tuba <tuba@c3presents.com>

From: Tuba <tuba@c3presents.com>
Sent: Sun Sep 06 2015 10:21:03 GMT-0600 (MDT)
To: "michael_stachowicz@nps.gov" <michael_stachowicz@nps.gov>, "Leonard Lee (leonard_lee@nps.gov)" <leonard_lee@nps.gov>, "Jake Perry (j.perry@kilowattevents.com)" <j.perry@kilowattevents.com>
Subject: Landmark -Pre-event walk through

CONVERSATION CONTENTS

Fwd: festival: West Potomac Park vs East Potomac Park

Attachments:

/91. Fwd: festival: West Potomac Park vs East Potomac Park/1.1 festival site analysis.docx

/91. Fwd: festival: West Potomac Park vs East Potomac Park/2.1 festival site analysis.docx

/91. Fwd: festival: West Potomac Park vs East Potomac Park/3.1 festival site analysis.docx

"Nixon, Robin" <robin_nixon@nps.gov>

From: "Nixon, Robin" <robin_nixon@nps.gov>
Sent: Mon Jun 01 2015 09:52:47 GMT-0600 (MDT)
To: Leonard Lee <leonard_lee@nps.gov>
Subject: Fwd: festival: West Potomac Park vs East Potomac Park
Attachments: festival site analysis.docx

Leonard, can you send the square footage of E and W Potomac Parks to Kristine? If you have them, that ise) thanks!! Robin

Robin Nixon

Chief of Partnerships

National Mall and Memorial Parks

National Park Service

900 Ohio Drive, SW

Washington, DC 20024

202-245-4710 (ofc)

202-738-7956 (cell)

robin_nixon@nps.gov

■

----- Forwarded message -----

From: Kristine Fitton <KFitton@nationalmall.org>

Date: Fri, May 29, 2015 at 10:32 AM

Subject: festival: West Potomac Park vs East Potomac Park

To: "Sean Kennealy (sean_kennealy@nps.gov)" <sean_kennealy@nps.gov>

Cc: "Nixon, Robin (robin_nixon@nps.gov)" <robin_nixon@nps.gov>

Hello:

I didn't want you to think I forgot about this. I put together a draft memo (see attached) and

In addition to getting your general sense of the content, do you know the size of the East Potomac Park site (Hains Point) and West Potomac Park? Size of the two locales is actually a big issue for C3 but they could only roughly tell me that WPP is twice as big.

Thank you!

--Kristine

-----Original Message-----

From: Kristine Fitton
Sent: Monday, May 25, 2015 11:22 PM
To: Caroline Cunningham
Cc: Alicia Alexion; Katie O'Neill
Subject: draft memo for Jarvis

I've attached a basic analysis, which I drafted with input from Sean and Charlie. Please let me know what you think.

I'd like to quickly run the final version by them before sending.

Thanks -Kristine

"Owen, Robbin" <robbin_owen@nps.gov>

From: "Owen, Robbin" <robbin_owen@nps.gov>
Sent: Mon Jun 08 2015 12:19:06 GMT-0600 (MDT)
To: Leonard Lee <leonard_lee@nps.gov>
Subject: Fwd: festival: West Potomac Park vs East Potomac Park
Attachments: festival site analysis.docx

FYI

----- Forwarded message -----

From: **Owen, Robbin** <robbin_owen@nps.gov>
Date: Mon, Jun 8, 2015 at 2:14 PM
Subject: Fwd: festival: West Potomac Park vs East Potomac Park
To: Michael Stachowicz <michael_stachowicz@nps.gov>

Can you give me the size of the Haines Point grassy field area?

Robbin

----- Forwarded message -----

~~From: Kennealy, Sean <sean_kennealy@nps.gov>~~

Date: Mon, Jun 8, 2015 at 2:11 PM

Subject: Fwd: festival: West Potomac Park vs East Potomac Park

To: Robin Nixon <robin_nixon@nps.gov>, Robbin Owen <Robbin_Owen@nps.gov>

Cc: Karen Cucurullo <Karen_Cucurullo@nps.gov>, Michael Litterst <mike_litterst@nps.gov>

Hello Everyone,

Please see below and attached. Bob just called me asking about the TNM's evaluation of EPP as a potential venue for the Music festival.

Robbin - Can you provide the size of the East Potomac Park site (Hains Point) and West Potomac Park?

Let me know your thoughts so I can get back to Bob quickly.

Thanks, Sean

Sean Kennealy
Acting Deputy Superintendent
National Mall and Memorial Parks
202-245-4685 (office)
202-359-1551 (cell)

----- Forwarded message -----

From: **Kristine Fitton** <KFitton@nationalmall.org>

Date: Fri, May 29, 2015 at 10:32 AM

Subject: festival: West Potomac Park vs East Potomac Park

To: "Sean Kennealy (sean_kennealy@nps.gov)" <sean_kennealy@nps.gov>

Cc: "Nixon, Robin (robin_nixon@nps.gov)" <robin_nixon@nps.gov>

Hello:

I didn't want you to think I forgot about this. I put together a draft memo (see attached) and Caroline wisely suggested I do a comparison in a grid format of WPP vs EPP.

In addition to getting your general sense of the content, do you know the size of the East Potomac Park site (Hains Point) and West Potomac Park? Size of the two locales is actually a big issue for C3 but they could only roughly tell me that WPP is twice as big.

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Thanks -Kristine

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Fri Sep 04 2015 11:47:54 GMT-0600 (MDT)
To: Robbin Owen <robbin_owen@nps.gov>
Subject: Fwd: festival: West Potomac Park vs East Potomac Park
Attachments: festival site analysis.docx

fyi

----- Forwarded message -----

From: **Nixon, Robin** <robin_nixon@nps.gov>
Date: Mon, Jun 1, 2015 at 11:52 AM
Subject: Fwd: festival: West Potomac Park vs East Potomac Park
To: Leonard Lee <leonard_lee@nps.gov>

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Robin Nixon
Chief of Partnerships
National Mall and Memorial Parks
National Park Service
900 Ohio Drive, SW
Washington, DC 20024
202-245-4710 (ofc)
202-738-7956 (cell)
robin_nixon@nps.gov

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Date: Fri, May 29, 2015 at 10:32 AM
Subject: festival: West Potomac Park vs East Potomac Park
To: "Sean Kennealy (sean_kennealy@nps.gov)" <sean_kennealy@nps.gov>
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CONVERSATION CONTENTS

Trust's Landmark food service: cultural food service vending permit

/92. Trust's Landmark food service: cultural food service vending permit/1.1
DCculturalcollaboration aug31final.pdf
/92. Trust's Landmark food service: cultural food service vending permit/2.1
DCculturalcollaboration aug31final.pdf

Kristine Fitton <KFitton@nationalmall.org>

From: Kristine Fitton <KFitton@nationalmall.org>
Sent: Mon Aug 31 2015 21:43:24 GMT-0600 (MDT)
To: Leonard Lee <leonard_lee@nps.gov>
Subject: Trust's Landmark food service: cultural food service vending permit
Attachments: DCculturalcollaboration aug31final.pdf

Leonard: After much consideration, the Trust for the National Mall would like to seek a temporary food service permit for culturally-relevant food at the Landmark Festival for the National Mall. In the past several weeks, we've had enormous interest from the city of Washington and Destination DC to leverage Landmark to share the culture of Washington to festivalgoers.

Specifically, the mayor has a new initiative supporting the creative expression of culture in Washington and she plans to attend the festival and present DC-based performer Wale with a special award. The city is thrilled that local chef Jose Andres is curating a "taste of DC" and they want to be a part of our efforts to use the food offerings to highlight the diversity of the city. The idea of bringing the city into the park and the park into the city seems to align well with the NPS's new Urban Agenda, which we'd love to support through Landmark.

I've attached a write-up explaining this interpretive component further. (Please see attached). From the Special Events guidelines, it looks like there may be another document explaining the permit requirements. I saw a reference to an Appendix D, but couldn't find this appendix so please let me know if there are additional materials required.

As you know, our production partners at C3 are working on the food handling qualifications and menu ingredients. I'd be happy to compile these elements into a single document..

From the Special Events regulations:

Application for Temporary Cultural Food Service Vending Permit (Appendix D) :

fProposed Temporary Cultural Food Menu f
Documentation of food handling qualifications f

Thank you, as always, for your thoughtful consideration. I can add this to the agenda of our meeting on Wednesday afternoon for discussion. —Kristine

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Thu Sep 03 2015 10:02:29 GMT-0600 (MDT)
To: Robbin Owen <robbin_owen@nps.gov>, John Swihart <dick_swihart@nps.gov>
Subject: Fwd: Trust's Landmark food service: cultural food service vending permit
Attachments: DCculturalcollaboration aug31final.pdf

fyi

----- Forwarded message -----

From: **Kristine Fitton** <KFitton@nationalmall.org>
Date: Mon, Aug 31, 2015 at 11:43 PM
Subject: Trust's Landmark food service: cultural food service vending permit
To: Leonard Lee <leonard_lee@nps.gov>
Cc: "Robbin <robbin_owen@nps.gov> Owen" <robbin_owen@nps.gov>, Karen Cucurullo <karen_cucurullo@nps.gov>

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Written interpretive component explaining cultural significance of menu items

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"Owen, Robbin" <robbin_owen@nps.gov>

From: "Owen, Robbin" <robbin_owen@nps.gov>
Sent: Fri Sep 04 2015 09:49:06 GMT-0600 (MDT)
To: Leonard Lee <leonard_lee@nps.gov>
Subject: Fwd: Trust's Landmark food service: cultural food service vending permit

----- Forwarded message -----

From: **Swihart, John** <dick_swihart@nps.gov>
Date: Fri, Sep 4, 2015 at 11:28 AM
Subject: Re: Trust's Landmark food service: cultural food service vending permit
To: "Owen, Robbin" <robbin_owen@nps.gov>, Sean Kennealy <sean_kennealy@nps.gov>
Cc: Karen Cucurullo <karen_cucurullo@nps.gov>

Robbin, Sean -

I didn't hear this discussed at the concert meeting on Wednesday.

I just got a call from GSI saying the discussion about an agreement with TNM/C3 has been put on hold pending the official response from the Park about this. Apparently TNM/C3 believe they won't have to go through GSI for food, beverages & merchandise if the park allows this to be a cultural event.

Has there or will there be a response from the Park to the Trust's letter?

If so, I need to let GSI know so that that negotiations on an agreement can move forward.

Dick Swihart
Concessions Chief
National Mall and Memorial Parks
900 Ohio Dr SW
Washington, DC 20024
Office: (202) 619-6392
Cell: (202) 748-2470
Dick_Swihart@NPS.gov

On Thu, Sep 3, 2015 at 10:09 AM, Owen, Robbin <robbin_owen@nps.gov> wrote:

fyi

----- Forwarded message-----

From: **Kristine Fitton** <KFitton@nationalmall.org>

Date: Mon, Aug 31, 2015 at 11:43 PM

Subject: Trust's Landmark food service: cultural food service vending permit

To: Leonard Lee <leonard_lee@nps.gov>

Cc: "Robbin <robbin_owen@nps.gov> Owen" <robbin_owen@nps.gov>, Karen Cucurullo <karen_cucurullo@nps.gov>

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CONVERSATION CONTENTS

Status of Request

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Thu Sep 03 2015 12:53:13 GMT-0600 (MDT)
To: charles muldoon <(b) (6)>
Subject: Status of Request

Good afternoon Charlie.

I met with the Landmark Music Festival organizers yesterday and received a copy of their current production schedule.

The current production schedule will not allow for the polo field to be used for the polo match on Saturday and/or Sunday, September 19-20, 2015. Currently, both northbound lanes of Ohio Drive, closest to the field, along with the gravel roadway into the polo field, are planned to be dedicated to receive the large trucks and other production vehicles supporting the music festival load-in. As a result, we would not be able to accommodate the horse trailers and other supporting vehicles needed to conduct the polo match.

I recall that you mentioned that the date was fixed. Unfortunately, I do not have an alternative area that I can offer you for your event at this time.

Please advise.

(b) (6)

From: (b) (6)
Sent: Thu Sep 03 2015 14:35:47 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Re: Status of Request

Leonard

This is very disappointing as the foreign teams were looking forward to playing there. Would there be a later date after the festival such as the first sat in Oct? It is really a big deal for them and the embassies.

I'll call you in the am.

Charlie

Sent from my iPhone

On Sep 3, 2015, at 8:53 PM, Lee, Leonard <leonard_lee@nps.gov> wrote:

Good afternoon Charlie.

I met with the Landmark Music Festival organizers yesterday and received a copy of their current production schedule.

The current production schedule will not allow for the polo field to be used for the polo match on Saturday and/or Sunday, September 19-20, 2015. northbound lanes of Ohio Drive, closest to the field, along with the gravel roadway into the polo field, are planned to be dedicated to receive the large trucks and other production vehicles supporting the music festival load-in. As a result, we would not be able to accommodate the horse trailers and other supporting vehicles needed to conduct the polo match.

I recall that you mentioned that the date was fixed. tely, I do not have an alternative area that I can offer you for your event at this time.

Please advise.

(b) (6)

From: (b) (6)
Sent: Thu Sep 03 2015 15:02:14 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Re: Status of Request

Leonard

Another option is would you allow me to talk with them to talk about what we are doing and how it would not effect their schedule. The horse trailers would be very quick in prior and out after. Players and guest could be bussed in and dropped at MLK memorial. I'm sure we could make it work with no one being interfered with. Maybe we can stage the horses on the other side of the field and not use the drive way. We are willing to do what it takes to make it work.

Let's talk in the am
Charlie

Sent from my iPhone

On Sep 3, 2015, at 8:53 PM, Lee, Leonard <leonard_lee@nps.gov> wrote:

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Please advise.

Lee, Leonard <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Fri Sep 04 2015 05:44:49 GMT-0600 (MDT)
To: charles muldoon <(b) (6)>
Subject: Re: Status of Request

Charlie,

Currently, the Landmark Music Festival's tear down and load out and site inspection is scheduled to be completed on Friday, October 2, 2015. However, they have reserved the use of the area until October 8th, to provide for any weather delays that would push back their schedule.

There is also the possibility that resource damages associated with the festival may result in the closure of certain areas for restoration and rehab.

Additionally, we have an application for the Boo Run, requesting a permit for the use of the polo field, to stage a 10k in West & East Potomac Parks, on October 4th.

I would consider the possibility of the area being available on the first weekend in October as a long shot.

On Thu, Sep 3, 2015 at 4:35 PM, <(b) (6)>
Leonard

This is very disappointing as the foreign teams were looking forward to playing there. Would there be a later date after the festival such as the first sat It is really a big deal for them and the embassies.

I'll call you in the am.

Charlie

Sent from my iPhone

On Sep 3, 2015, at 8:53 PM, Lee, Leonard <leonard_lee@nps.gov> wrote:

Good afternoon Charlie.

I met with the Landmark Music Festival organizers yesterday and received a copy of their current production schedule.

The current production schedule will not allow for the polo field to be used for the polo match on Saturday and/or Sunday, September 19-20, 2015. Currently, both northbound lanes of Ohio Drive, closest to the field, along with the gravel roadway into the polo field, are planned to be dedicated to receive the large trucks and other production vehicles supporting the music festival load-in. As a result, we would not be able to accommodate the horse trailers and other supporting vehicles needed to conduct the polo match.

I recall that you mentioned that the date was fixed. Unfortunately, I do not have an alternative area that I can offer you for your event at this time.

Please advise.

CONVERSATION CONTENTS

Landmark pre-event at DC War Memorial

/94. Landmark pre-event at DC War Memorial/1.1 201508201700.pdf

/94. Landmark pre-event at DC War Memorial/2.1 201508201700.pdf

/94. Landmark pre-event at DC War Memorial/4.1 201508201700.pdf

Jeremy Granoff <jgranoff@nationalmall.org>

From: Jeremy Granoff <jgranoff@nationalmall.org>
Sent: Thu Aug 20 2015 15:14:31 GMT-0600 (MDT)
To: "leonard (leonard_lee@nps.gov)" <leonard_lee@nps.gov>
Subject: Landmark pre-event at DC War Memorial
Attachments: 201508201700.pdf

Good evening Leonard!

Per our conversation yesterday, attached is the permit application for the pre-Landmark Music Festival event we would love to do at the DC War Memorial the night before (Friday 9/25).

Please let me know if you have any questions, and have a great evening!

-Jeremy

Jeremy Granoff
Marketing Associate

Trust for the National Mall

p: (202) 688-3759 | nationalmall.org

Making the National Mall the best park in the world.



Jeremy Granoff <jgranoff@nationalmall.org>

From: Jeremy Granoff <jgranoff@nationalmall.org>
Sent: Mon Aug 24 2015 14:05:03 GMT-0600 (MDT)
To: "leonard (leonard_lee@nps.gov)" <leonard_lee@nps.gov>
Subject: RE: Landmark pre-event at DC War Memorial
Attachments: 201508201700.pdf

Hi there Leonard!

Hope you had a wonderful weekend. Now that Tiffany (cc'd) is back, I wanted to loop her in to this permit request I sent over last week.

Thanks so much,

Jeremy

From: Jeremy Granoff
Sent: Thursday, August 20, 2015 5:15 PM
To: leonard (leonard_lee@nps.gov) <leonard_lee@nps.gov>
Subject: Landmark pre-event at DC War Memorial

Good evening Leonard!

Per our conversation yesterday, attached is the permit application for the pre-Landmark Music Festival event we would love to do at the DC War Memorial the night before (Friday 9/25).

Please let me know if you have any questions, and have a great evening!

-Jeremy

Jeremy Granoff
Marketing Associate

Trust for the National Mall

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LMF Email Sig Lincoln at Night

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Tue Sep 01 2015 14:53:43 GMT-0600 (MDT)
To: Jeremy Granoff <jgranoff@nationalmall.org>
Subject: Re: Landmark pre-event at DC War Memorial

Hello Jeremy.

Our Division Chief, Ms. Robbin Owen is handling this request.

Please stand by.

On Thu, Aug 20, 2015 at 5:14 PM, Jeremy Granoff <jgranoff@nationalmall.org> wrote:

Good evening Leonard!

Per our conversation yesterday, attached is the permit application for the pre-Landmark Music Festival event we would love to do at the DC War Memorial the night before (Friday 9/25).

Please let me know if you have any questions, and have a great evening!

-Jeremy

Jeremy Granoff
Marketing Associate

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LMF Email Sig Lincoln at Night

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Tue Sep 01 2015 14:54:08 GMT-0600 (MDT)
To: Robbin Owen <robbin_owen@nps.gov>
Subject: Fwd: Landmark pre-event at DC War Memorial
Attachments: 201508201700.pdf

fyi

----- Forwarded message -----

From: **Jeremy Granoff** <jgranoff@nationalmall.org>
Date: Thu, Aug 20, 2015 at 5:14 PM
Subject: Landmark pre-event at DC War Memorial
To: "leonard (leonard_lee@nps.gov)" <leonard_lee@nps.gov>

Good evening Leonard!

Per our conversation yesterday, attached is the permit application for the pre-Landmark Music

Please let me know if you have any questions, and have a great evening!

-Jeremy

Jeremy Granoff
Marketing Associate

Trust for the National Mall

p: (202) 688-3759 | nationalmall.org

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LMF Email Sig Lincoln at Night

Jeremy Granoff <jgranoff@nationalmall.org>

From: Jeremy Granoff <jgranoff@nationalmall.org>
Sent: Tue Sep 01 2015 14:57:49 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>, Robbin Owen <robbin_owen@nps.gov>
Subject: RE: Landmark pre-event at DC War Memorial

Thank you Leonard! I am working with Sheila to try to nail down a time right after Labor Day to have this meeting with the Trust and C3.

From: Lee, Leonard [mailto:leonard_lee@nps.gov]
Sent: Tuesday, September 01, 2015 4:54 PM
To: Robbin Owen <robbin_owen@nps.gov>
Cc: Jeremy Granoff <jgranoff@nationalmall.org>
Subject: Fwd: Landmark pre-event at DC War Memorial

fyi

----- Forwarded message -----

From: **Jeremy Granoff** <jgranoff@nationalmall.org>

Date: Thu, Aug 20, 2015 at 5:14 PM

Subject: Landmark pre-event at DC War Memorial

To: "leonard (leonard_lee@nps.gov)" <leonard_lee@nps.gov>

Good evening Leonard!

Per our conversation yesterday, attached is the permit application for the pre-Landmark Music Festival event we would love to do at the DC War Memorial the night before (Friday 9/25).

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-Jeremy

Jeremy Granoff

Marketing Associate

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LMF Email Sig Lincoln at Night

Jeremy Granoff <jgranoff@nationalmall.org>

From: Jeremy Granoff <jgranoff@nationalmall.org>
Sent: Thu Sep 03 2015 15:07:36 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>, Robbin Owen <robbin_owen@nps.gov>
Subject: RE: Landmark pre-event at DC War Memorial

Good afternoon Robbin and Leonard –

Unfortunately we are going to have to pull the permit application for this event. With so much going on around Landmark, it's a lot to get this event off the ground as well.

Thanks,

Jeremy

From: Lee, Leonard [mailto:leonard_lee@nps.gov]
Sent: Tuesday, September 01, 2015 4:54 PM
To: Robbin Owen <robbin_owen@nps.gov>
Cc: Jeremy Granoff <jgranoff@nationalmall.org>
Subject: Fwd: Landmark pre-event at DC War Memorial

fyi

----- Forwarded message -----

From: **Jeremy Granoff** <jgranoff@nationalmall.org>
Date: Thu, Aug 20, 2015 at 5:14 PM
Subject: Landmark pre-event at DC War Memorial
To: "leonard (leonard_lee@nps.gov)" <leonard_lee@nps.gov>

Good evening Leonard!

Per our conversation yesterday, attached is the permit application for the pre-Landmark Music Festival event we would love to do at the DC War Memorial the night before (Friday 9/25).

Please let me know if you have any questions, and have a great evening!

-Jeremye

Marketing Associate

Trust for the National Mall

p: (202) 688-3759 | nationalmall.org

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LMF Email Sig Lincoln at Night

Label: "Higham FOIA 2"

Created by:leonard_lee@nps.gov

Total Messages in label:565 (194 conversations)

Created: 10-16-2015 at 11:56 AM

Conversation Contents

FW: LM -Building permits.

Attachments:

/95. FW: LM -Building permits./1.1 30mx45mx4m Roder Structure.pdf
/95. FW: LM -Building permits./1.2 Landmark Festival 10 Tents.pdf

Tuba <tuba@c3presents.com>

From: Tuba <tuba@c3presents.com>
Sent: Thu Sep 03 2015 10:43:27 GMT-0600 (MDT)
To: "Owen, Robbin (robbin_owen@nps.gov)" <robbin_owen@nps.gov>, "Leonard Lee (leonard_lee@nps.gov)" <leonard_lee@nps.gov>
Subject: FW: LM -Building permits.
Attachments: 30mx45mx4m Roder Structure.pdf Landmark Festival 10 Tents.pdf

Attached are drawings of all tents that will be onsite. We will be using GPRS for locating anything buried and plan to stake all tents that are able. We are planning on barreling any tents that are within critical root zones of trees.

I owe you layouts of all tents over 900 sq ft which I will have to you by EOD tomorrow.

Thanks

2ba

Tim '2ba' Smith

Production Director

C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o | 785 760 3263c
tuba@c3presents.com

From: Jake Perry [mailto:j.perry@kilowatthevents.com]
Sent: Tuesday, September 01, 2015 12:12 PM
To: Tuba; Rose Martin; Brandon Sossamon
Subject: Re: LM -Building permits.

Tent stage drawing attached.

Still trying to work with Don on the legs to get that we need without going crazy.

From: Tuba Smith
Date: Tuesday, September 1, 2015 at 11:36 AM
To: Jake Perry, Rose Martin, Brandon Sossamon
Subject: RE: LM -Building permits.

Cool. This is good. Only one that looks to be missing is the BMI Tent. Also what leg height did we end up with from Don?

Thanks

2ba

Tim '2ba' Smith

Production Director

C 3 PRESENTS

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o | 785 760 3263c
tuba@c3presents.com

From: Jake Perry [<mailto:j.perry@kilowatthevents.com>]
Sent: Tuesday, September 01, 2015 10:04 AM
To: Tuba; Rose Martin; Brandon Sossamon
Subject: Re: LM -Building permits.

What do you need from me? Attached is basic drawings of the tents. Don is working on the tenting permit.

From: Tuba Smith
Date: Tuesday, September 1, 2015 at 10:32 AM
To: Rose Martin, Brandon Sossamon, Jake Perry
Subject: LM -Building permits.

Wanting to see where we're at with documents to submit for building permits? I'm working on tent layouts today.

Want to be able to give a solid update on the status here as we're very close to the 2 week deadline for submittal.

2ba

Tim '2ba' Smith
Production Director

C 3 PRESENTS

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o | 785 760 3263c
tuba@c3presents.com

Conversation Contents

Main Stage engineering

Tuba <tuba@c3presents.com>

From: Tuba <tuba@c3presents.com>
Sent: Thu Sep 03 2015 10:29:04 GMT-0600 (MDT)
To: "Owen, Robbin (robbin_owen@nps.gov)" <robbin_owen@nps.gov>, "Leonard Lee (leonard_lee@nps.gov)" <leonard_lee@nps.gov>
Subject: Main Stage engineering

Tim '2ba' Smith

Production Director

C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o | 785 760 3263c
tuba@c3presents.com

From: Brandon Sossamon
Sent: Wednesday, September 02, 2015 1:54 PM
To: Alison Ray; Rose Martin; Tuba
Subject: FW: Engineering - Landmark

Hot off the presses...

brandon sossamon

Production Manager

C 3 P R E S E N T S

512 334 8682 Direct

512 800 2474 Cell

From: Paul Serkosky [<mailto:paul@mountainproductions.com>]
Sent: Wednesday, September 2, 2015 1:53 PM
To: Brandon Sossamon
Subject: RE: Engineering - Landmark

Stamped drawings - <https://www.dropbox.com/s/qqqmlupjmkxyhwx/2015-9-2%2C%20Landmark%20Music%20Festival%20Drawings.pdf?dl=0>

Calculations - <https://www.dropbox.com/s/kmcntz6poq639s2/2015-9-02%2C%20Calculations%20-%20Mountain%20Productions%20-%20Landmark%20Music%20Festival%202015.pdf?dl=0>

Conversation Contents

Landmark -Hydraulic Stages

Attachments:

/97. Landmark -Hydraulic Stages/1.1 SAM575_Stamp_MSR_2015[1].pdf
/97. Landmark -Hydraulic Stages/1.2 SL250 Mobile Stage Signed&Sealed 2012-07-09.pdf
/97. Landmark -Hydraulic Stages/1.3 Stamped 340 certificate.pdf

Tuba <tuba@c3presents.com>

From: Tuba <tuba@c3presents.com>
Sent: Thu Sep 03 2015 10:32:43 GMT-0600 (MDT)
To: "Owen, Robbin (robbin_owen@nps.gov)" <robbin_owen@nps.gov>, "Leonard Lee (leonard_lee@nps.gov)" <leonard_lee@nps.gov>
Subject: Landmark -Hydraulic Stages
Attachments: SAM575_Stamp_MSR_2015[1].pdf SL250 Mobile Stage Signed&Sealed 2012-07-09.pdf Stamped 340 certificate.pdf

[Sam 575 –Miller Stage](#)

[SL 340 –VW Stage](#)

[SL250 - Roosevelt](#)

Tim '2ba' Smith

Production Director

C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o | 785 760 3263c
tuba@c3presents.com

From: Alison Ray
Sent: Tuesday, September 01, 2015 12:54 PM
To: Rose Martin; Tuba
Cc: Brandon Sossamon
Subject: Landmark Submittal Package - PGP

Stamped engineering documents attached for Miller Stage, VW Stage, and Hamilton Stage. Mountain docs to follow.

Alison Ray

PRODUCTION COORDINATOR

C 3 P R E S E N T S

970.619.9764 Cell

Conversation Contents

Waiver memo for your records...

Attachments:

/98. Waiver memo for your records.../1.1 ~OTT1M8I001F.PDF

"Brown, Richard" <scotty_brown@nps.gov>

From: "Brown, Richard" <scotty_brown@nps.gov>
Sent: Thu Sep 03 2015 09:37:09 GMT-0600 (MDT)
To: Robbin Owen <robbin_owen@nps.gov>, Leonard Lee <leonard_lee@nps.gov>, Marisa Richardson <marisa_richardson@nps.gov>, Michael Litterst <mike_litterst@nps.gov>
Subject: Waiver memo for your records...
Attachments: ~OTT1M8I001F.PDF

See attached.

--
Scotty Brown
HQ, 900 Ohio Drive SW
Washington, DC 20024
Office: (202) 245-4660

Conversation Contents

Fwd: Landmark Crane specs

/99. Fwd: Landmark Crane specs/1.1 90 ton Grove TMS 900E.pdf

"Owen, Robbin" <robbin_owen@nps.gov>

From: "Owen, Robbin" <robbin_owen@nps.gov>
Sent: Thu Sep 03 2015 08:04:03 GMT-0600 (MDT)
To: Leonard Lee <leonard_lee@nps.gov>, Michael Stachowicz <michael_stachowicz@nps.gov>
Subject: Fwd: Landmark Crane specs
Attachments: 90 ton Grove TMS 900E.pdf

Hi Mike for your review. We also need to talk about any height restrictions.

Robbin

----- Forwarded message -----

From: Tuba <tuba@c3presents.com>
Date: Thu, Sep 3, 2015 at 9:58 AM
Subject: RE: Landmark Crane specs
To: "Owen, Robbin" <robbin_owen@nps.gov>

Here you go. Our provider is Imperial Crane and is currently in communication with the FAA. This will be used to place 4 towers for the main stage roof and 1 spot tower behind the front of house mix position.

Please let me know of any issues.

Thanks

Tim

Tim '2ba' Smith

Production Director

C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o | 785 760 3263c
tuba@c3presents.com

From: Owen, Robbin [mailto:robbin_owen@nps.gov]
Sent: Thursday, September 03, 2015 8:25 AM
To: Tuba
Subject: Re: Landmark Crane specs

size, weigh, arm length, etc. spec sheet

Robbin

On Wed, Sep 2, 2015 at 5:40 PM, Tuba <tuba@c3presents.com> wrote:

Robbin

Good to see you this afternoon.

Wanted to see what specs youre specifically looking for on the crane and I can reach out to our crane vendor to get you exact info. Let me know and I can run it down ASAP.

Thanks

2ba

Sent from the Tubaphone!!!

Tim 'Tuba' Smith
Production Director

C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701

512 505 4496o

785-760-3263c

tuba@c3presents.com

www.c3presents.com

"Stachowicz, Michael" <michael_stachowicz@nps.gov>

From: "Stachowicz, Michael" <michael_stachowicz@nps.gov>
Sent: Thu Sep 03 2015 09:32:34 GMT-0600 (MDT)
To: "Owen, Robbin" <robbin_owen@nps.gov>
Subject: Re: Landmark Crane specs

That is a pretty large crane. I do not believe that ArmorDeck 3 will be heavy duty enough for this, they will have to find an alternative I think unless Armordeck says that it is okay.

- It will need flooring to get out to the site.
- Outriggers will require 6 layers of 3/4" plywood and 6 layers of Enkamat.

On Thu, Sep 3, 2015 at 10:04 AM, Owen, Robbin <robbin_owen@nps.gov> wrote:

Hi Mike for your review. We also need to talk about any height restrictions.

Robbin

----- Forwarded message -----

From: Tuba <tuba@c3presents.com>
Date: Thu, Sep 3, 2015 at 9:58 AM
Subject: RE: Landmark Crane specs
To: "Owen, Robbin" <robbin_owen@nps.gov>

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Please let me know of any issues.

Thanks

Tim

Tim '2ba' Smith

Production Director

C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701
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tuba@c3presents.com

From: Owen, Robbin [mailto:robbin_owen@nps.gov]
Sent: Thursday, September 03, 2015 8:25 AM
To: Tuba

Subject: Re: Landmark Crane specs

size, weigh, arm length, etc. spec sheet

Robbin

On Wed, Sep 2, 2015 at 5:40 PM, Tuba <tuba@c3presents.com> wrote:

Robbin

Good to see you this afternoon.

Wanted to see what specs youre specifically looking for on the crane and I can reach out to our crane vendor to get you exact info. Let me know and I can run it down ASAP.

Thanks

2ba

Sent from the Tubaphone!!!

Tim 'Tuba' Smith

Production Director

C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701

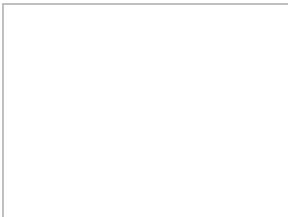
512 505 4496o

785-760-3263c

tuba@c3presents.com

www.c3presents.com

--
Michael Stachowicz
Turf Management Specialist
National Park Service
National Mall and Memorial Parks
Washington DC
(c)202.815.0563
(o)202.245.4668



Conversation Contents

Agenda for tomorrow's Landmark Logistics Meeting

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Tue Sep 01 2015 14:54:50 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Agenda for tomorrow's Landmark Logistics Meeting

Dear Leonard,

Welcome back! I hope you had a fantastic vacation! Please find below a copy of the agenda for tomorrow's Landmark Logistics meeting. Should you have any changes, please don't hesitate to contact me. Also, please let me know if you'd like me to make copies for everyone or if your office will handle making the copies.

Sincerely,

Tiffany

-
-

LANDMARK LOGISTICS MEETING AGENDA

- I. TICKET SALES
- II. MEDIA/COMMUNICATIONS
- III. CONCESSIONS
 - a. Food and Beverage
 - b. Merchandise
- IV. FOOD COURT
 - a. Culturally Expressive Food Exemption
- V. SITE LOGISTICS
 - a. Production Plan Update
 - i. Build Schedule with hours & service after hours
 - ii. Workday Extension Waiver Letter requirements
 - b. Revised CAD
 - c. Transportation Plan
 - i. Cab lane
 - d. ADA Plan
 - e. Security Plan
 - f. Turf Protection/Restoration Plan
 - g. Water Source
 - i. Hydrant
- VI. SPONSOR ACTIVATIONS UPDATE
- VII. NPS TENT
 - a. Technical needs

- b. Activities
- VIII. TNM TENT
 - a. Final plan and renderings – next week
- IX. KIDS LAND
- X. PUBLIC ACCESS PLAN
- XI. DIGITAL WALL PROGRAMMING
- XII. NEXT MEETING DATE: September 10, 2015

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Wed Sep 02 2015 05:21:09 GMT-0600 (MDT)
To: Tiffany Rose <TRose@nationalmall.org>
Subject: Re: Agenda for tomorrow's Landmark Logistics Meeting

Hello Tiffany.

I will make copies of the agenda. I look forward to seeing you later today.

On Tue, Sep 1, 2015 at 4:54 PM, Tiffany Rose <TRose@nationalmall.org> wrote:

Dear Leonard,

Welcome back! I hope you had a fantastic vacation! Please find below a copy of the agenda for tomorrow's Landmark Logistics meeting. Should you have any changes, please don't hesitate to contact me. Also, please let me know if you'd like me to make copies for everyone or if your office will handle making the copies.

Sincerely,

Tiffany

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- XI. DIGITAL WALL PROGRAMMING
- XII. NEXT MEETING DATE: September 10, 2015

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Wed Sep 02 2015 06:47:51 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: RE: Agenda for tomorrow's Landmark Logistics Meeting

Leonard,

Thank you! Please find below a revised agenda, as I've since added Cost Recovery to it. Have a nice morning and I look forward to seeing you this afternoon.

LANDMARK MUSIC FESTIVAL LOGISTICS MEETING

AGENDA

- I. TICKET SALES
- II. MEDIA/COMMUNICATIONS
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 - i. Hydrant
- VI. COST RECOVERY
- VII. SPONSOR ACTIVATIONS UPDATE
- VIII. NPS TENT
 - a. Technical needs
 - b. Activities
- IX. TNM TENT
 - a. Final plan and renderings – next week
- X. KIDS LAND
- XI. PUBLIC ACCESS PLAN
- XII. DIGITAL WALL PROGRAMMING
- XIII. NEXT MEETING DATE: September 10, 2015

From: Lee, Leonard [mailto:leonard_lee@nps.gov]
Sent: Wednesday, September 2, 2015 7:21 AM
To: Tiffany Rose <TRose@nationalmall.org>
Cc: Sheila Gotha (sheila_gotha-samuel@nps.gov) <sheila_gotha-samuel@nps.gov>; Kristine Fitton <KFitton@nationalmall.org>; Nixon, Robin (robin_nixon@nps.gov) <robin_nixon@nps.gov>
Subject: Re: Agenda for tomorrow's Landmark Logistics Meeting

Hello Tiffany.

I will make copies of the agenda. I look forward to seeing you later today.

On Tue, Sep 1, 2015 at 4:54 PM, Tiffany Rose <TRose@nationalmall.org> wrote:

Dear Leonard,

Welcome back! I hope you had a fantastic vacation! Please find below a copy of the agenda for tomorrow's Landmark Logistics meeting. Should you have any changes, please don't hesitate to contact me. Also, please let me know if you'd like me to make copies for everyone or if your office will handle making the copies.

Sincerely,

Tiffany

LANDMARK LOGISTICS MEETING AGENDA

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- g. Water Source
 - i. Hydrant

VI. SPONSOR ACTIVATIONS UPDATE

VII. NPS TENT

- a. Technical needs
- b. Activities

VIII. TNM TENT

- a. Final plan and renderings – next week

IX. KIDS LAND

X. PUBLIC ACCESS PLAN

XI. DIGITAL WALL PROGRAMMING

XII. NEXT MEETING DATE: September 10, 2015

Conversation Contents

Landmark Hydrant Usage Request

Attachments:

/101. Landmark Hydrant Usage Request/1.1 Landmark Hydrant.jpg

Tuba <tuba@c3presents.com>

From: Tuba <tuba@c3presents.com>
Sent: Tue Sep 01 2015 14:05:58 GMT-0600 (MDT)
To: "Leonard Lee (leonard_lee@nps.gov)" <leonard_lee@nps.gov>
Subject: Landmark Hydrant Usage Request
Attachments: Landmark Hydrant.jpg

Leonard,

I've attached a satellite image of the hydrant we would like to utilize for our event. It is on the Southwest corner of the intersection of Independence Ave and West Basin Dr. Also I have found the information for DC water as well but wanted to make sure, pending your approval, that this was the proper process to move forward with.

https://www.dewater.com/business/permits/fire_hydrant_use.cfm

Thank you sir.

Tim

Tim '2ba' Smith

Production Director

C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o | 785 760 3263c
tuba@c3presents.com

Conversation Contents

Re: Papal Visit

"Voigt, Eliza" <eliza_voigt@nps.gov>

From: "Voigt, Eliza" <eliza_voigt@nps.gov>
Sent: Fri Aug 28 2015 05:36:53 GMT-0600 (MDT)
To: "Lucas, Kimberly (DDOT)" <Kimberly.Lucas@dc.gov>
Subject: Re: Papal Visit

Hi Kim, I am forwarding your email to our permits staff who are managing these events. I doubt anything is planned at this point in terms of bikeshare corrals on NPS property. But maybe we can find a location that works for everyone.

Thanks, Eliza

Eliza Voigt, AICP
Park Planner
National Mall and Memorial Parks
900 Ohio Dr. SW
Washington, DC 20024
202-245-4694
202-420-8927 cell

On Thu, Aug 27, 2015 at 5:37 PM, Lucas, Kimberly (DDOT) <Kimberly.Lucas@dc.gov> wrote:

Hi Eliza,

Please apply to below to the Landmark Festival as well. Lots of big events happening in your area next month, exciting!!

Kim Lucas | Bicycle Program Specialist
Policy, Planning and Sustainability Administration
District Department of Transportation

55 M Street, SE | 5th Floor | Washington, DC 20003

(o) (202) 671-0534 | (c) (202) 438-9262 | (f) (202) 671-0617

www.ddot.dc.gov | Kimberly.lucas@dc.gov

From: Lucas, Kimberly (DDOT)
Sent: Thursday, August 27, 2015 5:32 PM
To: Eliza_Voigt@nps.gov
Cc: Euan Fisk (euanfisk@motivateco.com)
Subject: Papal Visit

Hi Eliza,

I'm sure you heard that the Pope is coming to town, and we're working on how to manage transportation to the festivities.

Depending on closures, we're interested in hosting Bikeshare corrals, possibly on the Mall (awaiting a schedule of events) to accommodate the visit.

Additionally, I was wondering if NPS had arranged for a personal bike parking area previously a la [Two-Wheel Valet](#)? I know I've seen them set-up on the Mall (Earth Day concert for one) but wasn't sure who organized. I think one may make sense for some of the Pope's events given the road closures and anticipated participation.

Thanks!

-Kim

Kim Lucas | Bicycle Program Specialist

Policy, Planning and Sustainability Administration

District Department of Transportation

55 M Street, SE | 5th Floor | Washington, DC 20003

(o): (202) 671-0534 | (c) (202) 438-9262 | (f) (202) 671-0617

www.ddot.dc.gov | Kimberly.lucas@dc.gov

"Lucas, Kimberly (DDOT)" <Kimberly.Lucas@dc.gov>

From: "Lucas, Kimberly (DDOT)" <Kimberly.Lucas@dc.gov>
Sent: Tue Sep 01 2015 13:39:46 GMT-0600 (MDT)
To: "Voigt, Eliza" <eliza_voigt@nps.gov>
Subject: RE: Papal Visit

Great, thanks Eliza!

Hi NPS permits staff,

We think a Bikeshare corral might be in order given the major street closures and anticipated crowds. Have you all been privy to the schedule yet and have an idea of where one might make sense?

Thanks!

-Kim

Kim Lucas | Bicycle Program Specialist

Policy, Planning and Sustainability Administration

District Department of Transportation

55 M Street, SE | 5th Floor | Washington, DC 20003

(o): (202) 671-0534 | (c) (202) 438-9262 | (f) (202) 671-0617

www.ddot.dc.gov | Kimberly.lucas@dc.gov

From: Voigt, Eliza [mailto:eliza_voigt@nps.gov]
Sent: Friday, August 28, 2015 7:37 AM
To: Lucas, Kimberly (DDOT)
Cc: Euan Fisk (euanfisk@motivateco.com); Nate Graham (ngraham@godcgo.com); Robbin Owen; Leonard Lee; Marisa Richardson; Jaime Boyle
Subject: Re: Papal Visit

Hi Kim, I am forwarding your email to our permits staff who are managing these events. I doubt anything is planned at this point in terms of bikeshare corrals on NPS property. But maybe we can find a location that works for everyone.

Thanks, Eliza

Eliza Voigt, AICP
Park Planner
National Mall and Memorial Parks
900 Ohio Dr. SW
Washington, DC 20024
202-245-4694
202-420-8927 cell

▫

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Kim Lucas | Bicycle Program Specialist
Policy, Planning and Sustainability Administration
District Department of Transportation
55 M Street, SE | 5th Floor | Washington, DC 20003
(o): (202) 671-0534 | (c) (202) 438-9262 | (f) (202) 671-0617
www.ddot.dc.gov | Kimberly.lucas@dc.gov

From: Lucas, Kimberly (DDOT)
Sent: Thursday, August 27, 2015 5:32 PM
To: Eliza_Voigt@nps.gov
Cc: Euan Fisk (ewanfisk@motivateco.com)
Subject: Papal Visit

Hi Eliza,

I'm sure you heard that the Pope is coming to town, and we're working on how to manage transportation to the festivities.

Depending on closures, we're interested in hosting Bikeshare corrals, possibly on the Mall (awaiting a schedule of events) to accommodate the visit.

Additionally, I was wondering if NPS had arranged for a personal bike parking area previously a la [Two-Wheel Valet](#)? I know I've seen them set-up on the Mall (Earth Day concert for one) but wasn't sure who organized. I think one may make sense for some of the Pope's events given the road closures and anticipated participation.

Thanks!

-Kim

Kim Lucas | Bicycle Program Specialist

Policy, Planning and Sustainability Administration

District Department of Transportation

55 M Street, SE | 5th Floor | Washington, DC 20003

(o): (202) 671-0534 | (c) (202) 438-9262 | (f) (202) 671-0617

www.ddot.dc.gov | Kimberly.lucas@dc.gov

Conversation Contents

Landmark Items 9-1

Attachments:

/103. Landmark Items 9-1/1.1 LANDMARK Build Schedule DC 8-31.pdf
/103. Landmark Items 9-1/1.2 Landmark15 8-31 ARCH E.pdf
/103. Landmark Items 9-1/1.3 Landmark15 8-31.pdf
/103. Landmark Items 9-1/1.4 Landmark15 8-31 Ground Plan.pdf

Tuba <tuba@c3presents.com>

From: Tuba <tuba@c3presents.com>
Sent: Tue Sep 01 2015 13:01:04 GMT-0600 (MDT)
To: "Leonard Lee (leonard_lee@nps.gov)" <leonard_lee@nps.gov>
Subject: Landmark Items 9-1
Attachments: LANDMARK Build Schedule DC 8-31.pdf Landmark15 8-31 ARCH E.pdf Landmark15 8-31.pdf Landmark15 8-31 Ground Plan.pdf

Leonard,

Good to speak with you today. Attached is our current site map, turf plan (map), and build schedule. Please don't hesitate to reach out should you have any questions ahead of tomorrow's meeting.

I've also cc'd Rose and Linzy who can facilitate information in my absence should the need arise.

Thanks

Tim

Tim '2ba' Smith

Production Director

C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o | 785 760 3263c
tuba@c3presents.com

Conversation Contents

Fwd: Landmark Music Festival

"Boyle, Jaime" <jaime_boyle@nps.gov>

From: "Boyle, Jaime" <jaime_boyle@nps.gov>
Sent: Mon Aug 31 2015 09:35:09 GMT-0600 (MDT)
To: Robbin Owen <robbin_owen@nps.gov>, Leonard Lee <leonard_lee@nps.gov>
Subject: Fwd: Landmark Music Festival

I just wanted to pass this along. Is this something they can do? You could be very aware of this but just in case.

Jaime

----- Forwarded message -----

From: **Stacy Madalena** <stacym@easternnational.org>
Date: Mon, Aug 31, 2015 at 11:15 AM
Subject: Landmark Music Festival
To: "Robin Nixon (robin_nixon@nps.gov)" <robin_nixon@nps.gov>
Cc: "Ollig, Paul" <paul_ollig@nps.gov>, Karen Cucurullo <karen_cucurullo@nps.gov>, Jaime Boyle <jaime_boyle@nps.gov>, Megan Cartwright <meganc@easternnational.org>, Lee Pettey <leep@easternnational.org>

Hi Robin,

I just talked to Tiffany Rose from the Trust for the National Mall. We want to help them with their retail but I need to make sure that the NPS is ok with what they are proposing. The merchandise that the Trust is producing is going to have a mission message so that is not problematic. Concert artist shirts and merchandise is outside of our regular mission. I'm surprised that Guest Services doesn't want to be involved. We don't want any issues with GSI and don't want to step on their toes.

Obviously we will do what we can to help. And hopefully this will be financially beneficial to all of the partners.

I couldn't find your phone number or I would have just called you..... But I thought this would be a good way to open the discussion.

Thanks,

Stacy

Stacy Madalena

National Capital Regional Manager

Eastern National

44 Canal Center Plaza, Suite 5, Level G1

Alexandria VA 22314

703-837-0746

fax 703-837-0767

www.eParks.com

Eastern National promotes the public's understanding and support of America's national parks and other public trust partners by providing quality educational experiences, products, and services.

--

Jaime Boyle
Special Events Coordinator

National Mall and Memorial Parks
900 Ohio Drive SW
Washington, DC 20024
202-245-4491 (desk)
202-438-9674 (cell)
jaime_boyle@nps.gov

"Owen, Robbin" <robbin_owen@nps.gov>

From: "Owen, Robbin" <robbin_owen@nps.gov>
Sent: Mon Aug 31 2015 10:47:21 GMT-0600 (MDT)
To: Leonard Lee <leonard_lee@nps.gov>
Subject: Fwd: Landmark Music Festival

FYI
----- Forwarded message -----
From: **Swihart, John** <dick_swihart@nps.gov>
Date: Mon, Aug 31, 2015 at 12:24 PM
Subject: Re: Landmark Music Festival
To: Karen Cucurullo <karen_cucurullo@nps.gov>
Cc: "Boyle, Jaime" <jaime_boyle@nps.gov>, "Owen, Robbin" <robbin_owen@nps.gov>, Teri Austin <teresa_austin@nps.gov>, Robin Nixon <robin_nixon@nps.gov>, Paul Ollig <paul_ollig@nps.gov>

Karen - Once again, TNM&C3 are out of line. For TNM to call up EN and state that GSI is not interested in selling retail merchandise is deliberately going against the instructions that I thought the park made perfectly clear to them.
I just got off the phone with GSI. They have not said they won't sell retail merchandise, and in fact, are still waiting for a response to a draft agreement that GSI sent to C3 last week which will have GSI personnel sell all the food, beverages and retail products at this event.
I was under the impressions the TNM/C3 fully understood that GSI, under their exclusive contract with the NPS, must sell the food, beverages and retail merchandise at this concert in our park. It continues to appear that is not the case or that TNM/C3 are being advised something different from that.
Please let me know if something has changed.
Dick

Dick Swihart
Concessions Chief
National Mall and Memorial Parks
900 Ohio Dr SW
Washington, DC 20024
Office: (202) 619-6392
Cell: (202) 748-2470
Dick_Swihart@NPS.gov

On Mon, Aug 31, 2015 at 11:51 AM, Owen, Robbin <robbin_owen@nps.gov> wrote:
Totally agree with Paul that this type of merchandise falls outside Eastern National and I believe Karen has also stated that.

Robbin

On Mon, Aug 31, 2015 at 11:48 AM, Boyle, Jaime <jaime_boyle@nps.gov> wrote:
Paul just sent this one along...

----- Forwarded message -----
From: **Ollig, Paul** <paul_ollig@nps.gov>
Date: Mon, Aug 31, 2015 at 11:45 AM
Subject: Re: Landmark Music Festival
To: Stacy Madalena <stacym@easternnational.org>, John Swihart <dick_swihart@nps.gov>
Cc: "Robin Nixon" <robin_nixon@nps.gov>, Karen Cucurullo <karen_cucurullo@nps.gov>, Jaime Boyle <jaime_boyle@nps.gov>, Megan Cartwright <meganc@easternnational.org>, Lee Pettey <leep@easternnational.org>

Generally, I'm ok with the concept of EN helping with the retail section of the festival, but I'm also surprised that GSI isn't wanting to be engaged with respect to artist shirts and merchandise. I have some concerns about EN selling those types of items, since, as Stacy mentioned, they fall well outside the regular mission of EN and the sales agreement. I'm cc'ing Dick Swihart to help us understand the issue with GSI better.

Paul Ollig
Chief, Interpretation and Education
National Mall and Memorial Parks
office: (202)245-4682
cell: (202)603-8974

On Mon, Aug 31, 2015 at 11:15 AM, Stacy Madalena <stacym@easternnational.org> wrote:

Hi Robin,

I just talked to Tiffany Rose from the Trust for the National Mall. We want to help them with their retail but I need to make sure that the NPS is ok with what they are proposing. The merchandise that the Trust is producing is going to have a mission message so that is not problematic. Concert artist shirts and merchandise is outside of our regular mission. I'm surprised that Guest Services doesn't want to be involved. We don't want any issues with GSI and don't want to step on their toes.

Obviously we will do what we can to help. And hopefully this will be financially beneficial to all of the partners.

I couldn't find your phone number or I would have just called you..... But I thought this would be a good way to open the discussion.

Thanks,

Stacy

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--

Jaime Boyle
Special Events Coordinator
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900 Ohio Drive SW
Washington, DC 20024
202-245-4491 (desk)
202-438-9674 (cell)
jaime_boyle@nps.gov

Conversation Contents

Landmark Turf Items

/105. Landmark Turf Items/1.1 Landmark15 8-27 Ground Plan.pdf

Tuba <tuba@c3presents.com>

From: Tuba <tuba@c3presents.com>
Sent: Fri Aug 28 2015 12:10:19 GMT-0600 (MDT)
To: "michael_stachowicz@nps.gov" <michael_stachowicz@nps.gov>, "Leonard Lee (leonard_lee@nps.gov)" <leonard_lee@nps.gov>
Subject: Landmark Turf Items
Attachments: Landmark15 8-27 Ground Plan.pdf

Michael and Leonard,

Please see the attached map packet regarding our turf protection items. Some initial dates for your review:

Armor Deck –indicated in Green

Sept 18 –Armordeck install for Main Stage Build. Removal Sept 22

Tbd- we will repurpose the Armordeck to other locations onsite. We will have a pad on the ball diamond behind the Miller Stage as well as a small pad at the VW stage. These will be placed in a time table of Michael's approval.

Sept 28 –Armordeck install for Main Stage Strike. Removal EOD Oct 1.

LD Rolls –indicated in Blue

-LD rolls will be used as temporary roadways for stage builds. These will be rolled out in the mornings and rolled up in the evenings at the end of the work day.

Terraplas –indicated in Grey

Sept 18 –Terraplas/tbd installed for Catering location. Removal Sept 30. (This location is on a ball diamond)

Sept 20 –Pathways builtout in Production compounds. Removed Sept 28 or 29th.

Sept 24 –Box Office, Main Gates, Food Court, ADA pathways installed. Removed Sept 28 in the am.

I have also indicated on this map set what we would be looking for as far as fence roll backs/removal. These are indicated in Red. Main areas we have listed are:

-Open a gate roughly on the corner of Independence and West Basin Dr.

-Remove 16' fence along Ohio Dr

-Remove 4' fence near box office

-Remove Backstop by VIP/Cabana Platform. Ideally these would be completed prior to our build starting on the 18th but can work with you on timelines if needed. I'll be in town as of the 16th and can line out exactly what we're looking for in person if you'd like.

Lastly I want to introduce Mike Walker who is our Special Projects Manager. He has been a vital part to our turf protection plans and regeneration efforts at all of our events. He will be coming in the Thursday prior to the show and will be everyone's primary contact for repair/regen items post event. Our plan is to have a running estimate through the build and event that we will work with Michael's team, C3, and the selected ground contractor so that we can be rolling the Monday after the event on any repairs/regen items. I am meeting with a contractor on Monday afternoon to discuss our plans for Landmark and should be able to brief everyone of how that went on Tuesday or Wed.

Please don't hesitate to reach out with any questions. Again, we look to be a partner with National Parks Service rather than simply another user of the space.

Mike Walker
mwalker@c3presents.com
512-796-6323 cell

Thanks
Tim

Tim '2ba' Smith
Production Director

C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o | 785 760 3263c
tuba@c3presents.com

Mike Walker <mwalker@c3presents.com>

From: Mike Walker <mwalker@c3presents.com>
Sent: Fri Aug 28 2015 20:20:27 GMT-0600 (MDT)
To: Tuba <tuba@c3presents.com>, "michael_stachowicz@nps.gov" <michael_stachowicz@nps.gov>, "Leonard Lee (leonard_lee@nps.gov)" <leonard_lee@nps.gov>
Subject: RE: Landmark Turf Items

Good evening, Michael and Leonard.

As Tim mentioned, I will be coordinating with you and our landscape contractor to ensure that the grounds are returned to you in as good or better shape than when we started our work.

I will be attending the Park Service meeting next Wednesday, and am looking forward to seeing you and getting started on this project.

My contact is below.

See you next week.

Regards
Mike

Mike Walker
SPECIAL PROJECTS

C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, TX 78701
512.478.7211 | 512.796.6323 cell

mwalker@c3presents.com
www.c3presents.com

From: Tuba
Sent: Friday, August 28, 2015 1:10 PM
To: michael_stachowicz@nps.gov; Leonard Lee (leonard_lee@nps.gov)
Cc: Mike Walker; Jake Perry (j.perry@kilowattevents.com)
Subject: Landmark Turf Items

Michael and Leonard,

Please see the attached map packet regarding our turf protection items. Some initial dates for your review:

Armor Deck –indicated in Green

Sept 18 –Armordeck install for Main Stage Build. Removal Sept 22

Tbd- we will repurpose the Armordeck to other locations onsite. We will have a pad on the ball diamond behind the Miller Stage as well as a small pad at the VW stage. These will be placed in a time table of Michael's approval.

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Mike Walker

mwalker@c3presents.com

512-796-6323 cell

Thanks

Tim

Tim '2ba' Smith

Production Director

C 3 PRESENTS

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o | 785 760 3263c
tuba@c3presents.com

Conversation Contents

Re: Updated Invitation: PERMIT #15- 0174 Trust For The National Mall @ Wed Sep 2, 2015 1pm - 3pm (dick_swihart@nps.gov)

"Swihart, John" <dick_swihart@nps.gov>

From: "Swihart, John" <dick_swihart@nps.gov>
Sent: Thu Aug 27 2015 11:51:27 GMT-0600 (MDT)
To: Sheila Gotha <sheila_gotha-samuel@nps.gov>, Leonard Lee <leonard_lee@nps.gov>
Subject: Re: Updated Invitation: PERMIT #15- 0174 Trust For The National Mall @ Wed Sep 2, 2015 1pm - 3pm (dick_swihart@nps.gov)

Please add Mr. Rick Wayland, VP of Guest Services Operations (waylandr@guestservices.com) and Mr. Doug Verner, VP & Secretary of Guest Services (vernerd@guestservices.com) to this and all upcoming invitations for the Landmark Concert meetings.

Thank you,
Dick

Dick Swihart
Concessions Chief
National Mall and Memorial Parks
900 Ohio Dr SW
Washington, DC 20024
Office: (202) 619-6392
Cell: (202) 748-2470
Dick_Swihart@NPS.gov

On Thu, Aug 27, 2015 at 9:25 AM, Sheila Gotha <sheila_gotha-samuel@nps.gov> wrote:

This event has been changed.

PERMIT #15- 0174 Trust For The National Mall

[more details »](#)

Date of Activity: September 10 - October 8, 2015

Location(s): West Potomac Park

Purpose(s): Raise National awareness and funds for the campaign for the National Mall

Permits Management Office Contact: Leonard D. Lee 245-4715

Anticipated Number of Participants: 50,000

When **Changed:** Wed Sep 2, 2015 1pm – 3pm Eastern Time

Where Permits Management Office - 900 Ohio Dr., SW / NPS-NAMA Annex 2 Large Conference Room ([map](#))

Calendar dick_swihart@nps.gov

Who

- Sheila Gotha - organizer
- robin_nixon@nps.gov
- leonard_lee@nps.gov
- kthomas@nationalmall.org
- steve_booker@nps.gov
- elizabeth_buchanan@nps.gov
- zachary.scott@dc.gov
- jlipfert@c3presents.com
- james_marker@nps.gov
- robbin_owen@nps.gov
- kfitton@nationalmall.org
- teresa_austin@nps.gov
- dick_swihart@nps.gov
- mark_varanelli@nps.gov
- eddie_burnett@nps.gov
- darin
- christopher_silva@nps.gov
- trose@nationalmall.org
- marisa_richardson@nps.gov
- [rsmartin@c3presents](mailto:rsmartin@c3presents.com)
- james_murphy@nps.gov
- deborah_deas@nps.gov
- deborah_strock@nps.gov
- pete@npbcompanies.com
- bsossamon@c3presents.com
- tuba@c3presents.com
- j.perry@kilowattevents.com
- sean_kennealy@nps.gov
- dstalnecker@c3presents.com
- cjones@c3presents.com
- jaime_boyle@nps.gov

Going? **Yes** - **Maybe** - **No** [more options »](#)

Invitation from [Google Calendar](#)

You are receiving this email at the account dick_swihart@nps.gov because you are subscribed for updated invitations on calendar dick_swihart@nps.gov.

To stop receiving these emails, please log in to <https://www.google.com/calendar/> and change your notification settings for this calendar.

Forwarding this invitation could allow any recipient to modify your RSVP response. [Learn More](#).

Conversation Contents

Updated Invitation: PERMIT #15-0174 Trust For The National Mall (Landmark SWA... @ Weekly from 9am to 9:30am on Thursday from Thu Sep 10 to Thu Oct 1 (leonard_lee@nps.gov)

Attachments:

/107. Updated Invitation: PERMIT #15-0174 Trust For The National Mall (Landmark SWA... @ Weekly from 9am to 9:30am on Thursday from Thu Sep 10 to Thu Oct 1 (leonard_lee@nps.gov)/1.1 invite.ics

Sheila Gotha <sheila_gotha-samuel@nps.gov>

From: Sheila Gotha <sheila_gotha-samuel@nps.gov>
Sent: Thu Aug 27 2015 07:24:16 GMT-0600 (MDT)
To: leonard_lee@nps.gov
Subject: Updated Invitation: PERMIT #15-0174 Trust For The National Mall (Landmark SWA... @ Weekly from 9am to 9:30am on Thursday from Thu Sep 10 to Thu Oct 1 (leonard_lee@nps.gov)
Attachments: invite.ics

This event has been changed.

PERMIT #15-0174 Trust For The National Mall (Landmark SWAT Meeting) NOTE: THURSDAY's ONLY

[more details »](#)

Date of Activity: September 10- October 1, 2015

Location(s): West Potomac Park

Purpose(s): Raise National awareness and funds for the campaign for the National Mall

Permits Management Office Contact: Leonard D. Lee 245-4715

Anticipated Number of Participants: 50,000

When **Changed:** Weekly from 9am to 9:30am on Thursday from Thu Sep 10 to Thu Oct 1 Eastern Time

Where Permits Management Office- 900 Ohio Dr., SW/NPS-NAMA Annex 2 Large Conference Room ([map](#))

Video call https://plus.google.com/hangouts/_/doi.gov/sheila-gotha-sa

Calendar leonard_lee@nps.gov

Who (Guest list has been hidden at organizer's request)

Going? All events in this series: **Yes** - **Maybe** - **No** [more options »](#)

Invitation from [Google Calendar](#)

You are receiving this email at the account leonard_lee@nps.gov because you are subscribed for updated invitations on calendar leonard_lee@nps.gov.

To stop receiving these emails, please log in to <https://www.google.com/calendar/> and change your notification settings for this calendar.

Forwarding this invitation could allow any recipient to modify your RSVP response. [Learn More](#).

Conversation Contents

Invitation: PERMIT #15-0174 Trust For The National Mall (Landmark SWA... @ Weekly from 9am to 9:30am on Thursday from Thu Sep 17 to Thu Oct 1 (leonard_lee@nps.gov)

Attachments:

/108. Invitation: PERMIT #15-0174 Trust For The National Mall (Landmark SWA... @ Weekly from 9am to 9:30am on Thursday from Thu Sep 17 to Thu Oct 1 (leonard_lee@nps.gov)/1.1 invite.ics

Sheila Gotha <sheila_gotha-samuel@nps.gov>

From: Sheila Gotha <sheila_gotha-samuel@nps.gov>
Sent: Thu Aug 27 2015 07:19:45 GMT-0600 (MDT)
To: leonard_lee@nps.gov
Subject: Invitation: PERMIT #15-0174 Trust For The National Mall (Landmark SWA... @ Weekly from 9am to 9:30am on Thursday from Thu Sep 17 to Thu Oct 1 (leonard_lee@nps.gov)
Attachments: invite.ics

PERMIT #15-0174 Trust For The National Mall (Landmark SWAT Meeting) NOTE: THURSDAY's ONLY

[more details »](#)

Date of Activity: September 10- October 1, 2015

Location(s): West Potomac Park

Purpose(s): Raise National awareness and funds for the campaign for the National Mall

Permits Management Office Contact: Leonard D. Lee 245-4715

Anticipated Number of Participants: 50,000

When Weekly from 9am to 9:30am on Thursday from Thu Sep 17 to Thu Oct 1 Eastern Time

Where Permits Management Office- 900 Ohio Dr., SW/NPS-NAMA Annex 2 Large Conference Room ([map](#))

Video call https://plus.google.com/hangouts/_/doi.gov/sheila-gotha-sa

Calendar leonard_lee@nps.gov

Who (Guest list has been hidden at organizer's request)

Going? All events in this series: [Yes](#) - [Maybe](#) - [No](#) [more options »](#)

Invitation from [Google Calendar](#)

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Conversation Contents

On site Water Source fro Lanmark

John Liipfert <jliipfert@c3presents.com>

From: John Liipfert <jliipfert@c3presents.com>
Sent: Tue Aug 25 2015 16:59:50 GMT-0600 (MDT)
To: Robbin Owen <Robbin_Owen@nps.gov>
Subject: On site Water Source fro Lanmark

Hi Robbin,

In Leonard's absence I am reaching out to you. We are still trying to explore a potable water source for Landmark. We would be interested in tapping into either the water fountains or the fire hydrants for this purpose. Can you recommend a solution? We would either like to utilize the fountains by adding a hose connection, or by running it from the hydrants. We noticed that most of the hydrants are currently labeled inoperative. Do you have any insights or recommendations?

Thanks!

JOHN LIIPFERT
PRODUCER

C 3 P R E S E N T S

1849 Calvert Street NW | Washington DC 20009
512.478.7211 | 512.476.0611 fax

jliipfert@c3presents.com
www.c3presents.com

Conversation Contents

Landmark ADA Call

Tuba <tuba@c3presents.com>

From: Tuba <tuba@c3presents.com>
Sent: Tue Aug 25 2015 12:53:48 GMT-0600 (MDT)
To: "jeff_gowen@nps.gov" <jeff_gowen@nps.gov>, Tuba <tuba@c3presents.com>, "leonard_lee@nps.gov" <leonard_lee@nps.gov>, "cari@fahntoosh.com" <cari@fahntoosh.com>, Rose Martin <rmartin@c3presents.com>
Subject: Landmark ADA Call

Call-In Number: 512-334-8675

Meeting will take place at 9am CST/10am EST

Conversation Contents

Fwd: Stage and Platform Permit Guidelines - Landmark Music Festival

Attachments:

/111. Fwd: Stage and Platform Permit Guidelines - Landmark Music Festival/1.1 Special Events and Tents DRAFT6 NOV 14 (1)RGC.pdf
/111. Fwd: Stage and Platform Permit Guidelines - Landmark Music Festival/2.1 Special Events and Tents DRAFT6 NOV 14 (1)RGC.pdf

"Castillo, Raul" <raul_castillo@nps.gov>

From: "Castillo, Raul" <raul_castillo@nps.gov>
Sent: Tue Aug 25 2015 11:52:09 GMT-0600 (MDT)
To: martin@c3presents.com
Subject: Fwd: Stage and Platform Permit Guidelines - Landmark Music Festival
Attachments: Special Events and Tents DRAFT6 NOV 14 (1)RGC.pdf

Ms. Martin,
Per our phone conversation and as requested. Attached is the "NPS-NCR Special Events and Tent Guidelines"
The Special Events and Tent Guideline codes were put together to assist National Park Service-National Capital Region NPS-NCR staff and event organizers with their outdoor events and life safety code requirements.

The National Park Service already follows and enforces the National Fire Protection Association (NFPA), Codes and Standards. *The NPS-NCR Special Events and Tent Guidelines* will make it easy for the NPS staff and event organizers to follow and implement such fire and life safety code requirements.

In addition to routine fire and life safety inspections, any assembly occupancy will be inspected for the appropriate number of exit doors, exit door remoteness, exit signs, emergency white lights, occupancy load and other fire and life safety codes. Once the occupancy load is determined, an occupancy load certificate will be issued by our office.

Could you please email me any available assembly or cooking tent plans so I can review them prior to the schedule event.

Please contact me if you have any questions

Raúl

Raúl G. Castillo, Structural Fire Program Specialist
DOI-National Park Service/National Capital Region
1100 Ohio Drive, SW, Suite 138
Washington, DC 20242

O 202- 619-7168
C 202-809-1592
F 202-205-0401

"At Your Service"

----- Forwarded message -----

From: **Rose Martin** <rmartin@c3presents.com>
Date: Tue, Aug 25, 2015 at 11:27 AM
Subject: Stage and Platform Permit Guidelines - Landmark Music Festival
To: "raul_castillo@nps.gov" <raul_castillo@nps.gov>

Hello Raul,

I am the event manager for Landmark Music Festival. Leonard Lee has directed me to you regarding permit guidelines for stages and platforms at the festival. Please let me know what you need from us in order to ensure a smooth permitting process.

Thank you for your time,

ROSE MARTIN

C 3 P R E S E N T S

512 334 8697 (o) | 616 550 4731 (c)

"Castillo, Raul" <raul_castillo@nps.gov>

From: "Castillo, Raul" <raul_castillo@nps.gov>
Sent: Tue Aug 25 2015 11:57:15 GMT-0600 (MDT)
To: Rose Martin <rmartin@c3presents.com>
Subject: Re: Stage and Platform Permit Guidelines - Landmark Music Festival
Attachments: Special Events and Tents DRAFT6 NOV 14 (1)RGC.pdf

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Per our phone conversation and as requested. Attached is the "NPS-NCR Special Events and Tent Guidelines"

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Could you please email me any available assembly or cooking tent plans so I can review them prior to the schedule event.

Please contact me if you have any questions

Raúl

Raúl G. Castillo, Structural Fire Program Specialist

DOI-National Park Service/National Capital Region

1100 Ohio Drive, SW, Suite 138

Washington, DC 20242

O 202- 619-7168

C 202-809-1592

F 202-205-0401

"At Your Service"

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ROSE MARTIN

C 3 P R E S E N T S

512 334 8697 (o) | 616 550 4731 (c)

Conversation Contents

Landmark ADA Items

Tuba <tuba@c3presents.com>

From: Tuba <tuba@c3presents.com>
Sent: Tue Aug 25 2015 08:38:01 GMT-0600 (MDT)
To: "jeff_gowen@nps.gov" <jeff_gowen@nps.gov>
Subject: Landmark ADA Items

Jeff,

Wanted to reach out and see if we could set a call Thursday or Friday this week to run through our ADA program? I'd like to include Cari from Fahntoosh who is the company we have run our ADA programs for all of our festivals.

Let us know if there is a time that works better for you and we can all jump on.

Thanks

2ba

Tim '2ba' Smith

Production Director

C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o | 785 760 3263c
tuba@c3presents.com

"Gowen, Jeffrey" <jeff_gowen@nps.gov>

From: "Gowen, Jeffrey" <jeff_gowen@nps.gov>
Sent: Tue Aug 25 2015 10:01:54 GMT-0600 (MDT)
To: Tuba <tuba@c3presents.com>
Subject: Re: Landmark ADA Items

Tim,

I can be on a call on Thursday. 9 or 10 works best for me.

Thanks,

Jeff

On Tue, Aug 25, 2015 at 10:38 AM, Tuba <tuba@c3presents.com> wrote:

Jeff,

Wanted to reach out and see if we could set a call Thursday or Friday this week to run through our ADA program? I'd like to include Cari from Fahntoosh who is the company we have run our ADA programs for all of our festivals.

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2ba

Tim '2ba' Smith

Production Director

C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o | 785 760 3263c
tuba@c3presents.com

--

Jeff Gowen
Landscape Architect
National Mall and Memorial Parks
202-841-0110

Tuba <tuba@c3presents.com>

From: Tuba <tuba@c3presents.com>
Sent: Tue Aug 25 2015 10:40:32 GMT-0600 (MDT)
To: "Gowen, Jeffrey" <jeff_gowen@nps.gov>
Subject: Re: Landmark ADA Items

10a eastern works for us. Ill send out a meeting invite here shortly.

Looking forward to speaking with you.

Thanks

2ba

Sent from the Tubaphone!!!

Tim 'Tuba' Smith
Production Director
C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o
785-760-3263c
tuba@c3presents.com
www.c3presents.com

On Aug 25, 2015, at 11:02 AM, Gowen, Jeffrey <jeff_gowen@nps.gov> wrote:

Tim,

I can be on a call on Thursday. 9 or 10 works best for me.

Thanks,

Jeff

On Tue, Aug 25, 2015 at 10:38 AM, Tuba <tuba@c3presents.com> wrote:

Jeff,

Wanted to reach out and see if we could set a call Thursday or Friday this week to run through our ADA program? I'd like to include Cari from Fahntoosh who is the company we have run our ADA programs for all of our festivals.

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Production Director

C 3 PRESENTS

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o | 785 760 3263c
tuba@c3presents.com

--

Jeff Gowen
Landscape Architect
National Mall and Memorial Parks
202-841-0110

Conversation Contents

Re: Potential opportunity for PRC

"Swihart, John" <dick_swihart@nps.gov>

From: "Swihart, John" <dick_swihart@nps.gov>
Sent: Mon Aug 24 2015 06:45:54 GMT-0600 (MDT)
To: Charlotte Hall <chall@potomacriverboatco.com>
Subject: Re: Potential opportunity for PRC

That is absolutely correct, Charlotte - Thank you so much for passing this along to me.

Selling T-shirts from a boat on the shoreline of West Potomac Park does not make it legal for C3 Presents to sell retail merchandise in our park. I am copying members of park management so they are fully aware that C3 is attempting to get around the regulations and policies about retail merchandise sales that have already been made perfectly clear to them.

I am so deeply sorry that there doesn't appear to be a way for PRC to be able to operate the water taxi on this weekend. Maybe next year (since this is going to be an annual event), the park will be able to work out a way for a temporary structure to be anchored in the river attached to the water transportation landing area so PRC can use the bigger boats, evacuate everyone safely at night, and provide Northern VA. concert attendees with an alternative method of travel to/from the event.

Thanks again for this email.
best regards,
Dick

Dick Swihart
Concessions Chief
National Mall and Memorial Parks
900 Ohio Dr SW
Washington, DC 20024
Office: (202) 619-6392
Cell: (202) 748-2470
Dick_Swihart@NPS.gov

On Sat, Aug 22, 2015 at 5:26 PM, Charlotte Hall <chall@potomacriverboatco.com> wrote:

Dick,

This morning I received a call from Lauren with Landmark Events.

She inquired about using a boat from which to sell t-shirts at the dock. I informed her that there was no dock, and informed her of what we were doing.....or hoping to do.....further inquiry from me I found out she is an intern....just thought you should know.... She said she works for a woman at Landmark Events, by the name of Stacey Rodriguez. I told her that I did not believe one was allowed to sell shirts from a boat, due to NPS regs, but that she should touch base with her boss.

Cheers,

c

Charlotte A. Hall

Vice President

Potomac Riverboat Company

205 The Strand

Alexandria, VA 22314

(703) 684-0580

2010 Alexandria Business Leader of the Year Award

2009 Alexandria Tourism Partner of the Year Award

Robbin Owen <robbin_owen@nps.gov>

From: Robbin Owen <robbin_owen@nps.gov>
Sent: Mon Aug 24 2015 09:29:03 GMT-0600 (MDT)
To: Leonard Lee <leonard_lee@nps.gov>
Subject: Fwd: Potential opportunity for PRC

Sent from my iPhone

Begin forwarded message:

From: "Swihart, John" <dick_swihart@nps.gov>
Date: August 24, 2015 at 8:45:54 AM EDT
To: Charlotte Hall <chall@potomacriverboatco.com>
Cc: Karen Cucurullo <karen_cucurullo@nps.gov>, Sean Kennealy <sean_kennealy@nps.gov>, Robbin Owen <robbin_owen@nps.gov>, Robin Nixon <robin_nixon@nps.gov>, Leonard Lee <leonard_lee@nps.gov>, Teri Austin <teresa_austin@nps.gov>
Subject: Re: Potential opportunity for PRC

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Conversation Contents

ADA Festival Site Accessibility

/114. ADA Festival Site Accessibility/1.1 News Article on Access for Persons with Mobility Disabilities.pdf

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Wed Aug 19 2015 15:22:41 GMT-0600 (MDT)
To: Tiffany Rose <trose@nationalmall.org>, Kristine Fitton <KFitton@nationalmall.org>, cjones@c3presents.com, Tuba <tuba@c3presents.com>, John Liipfert <jliipfert@c3presents.com>
Subject: ADA Festival Site Accessibility
Attachments: News Article on Access for Persons with Mobility Disabilities.pdf

Good afternoon all.

As a followup to our meeting this afternoon, and our discussion centered around the ADA accessibility issue, I am attaching a copy of an article that speaks directly to my concerns about the current site plan and ADA accommodations.

Some of the pages did not print consistently, but the message is clear. The title speaks for itself. I would encourage you to go to the site and read the article in its original format.

That being said, I would recommend that we revisit the site plan to see how we can develop an accessibility plan to maximize the experience for those persons with disabilities.

My colleague, Mr. Jeff Gowen, is our park's ADA Specialist. Jeff has consulted with me and provided feedback to the site plan. Jeff can be reached at (202) 245-4713, for assistance with making the current site plan more accessible.

Let us strive to have the September 28, 2015, Washington Post Headline be, "**You are welcome here. The Trust for the National Mall raised the bar for fans with disabilities.**"

Be well.

"Owen, Robbin" <robbin_owen@nps.gov>

From: "Owen, Robbin" <robbin_owen@nps.gov>
Sent: Wed Aug 19 2015 15:24:32 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Re: ADA Festival Site Accessibility

good email!!

On Wed, Aug 19, 2015 at 5:22 PM, Lee, Leonard <leonard_lee@nps.gov> wrote:

Good afternoon all.

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Be well.

"Gowen, Jeffrey" <jeff_gowen@nps.gov>

From: "Gowen, Jeffrey" <jeff_gowen@nps.gov>
Sent: Thu Aug 20 2015 06:54:47 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>, Ned Wallace <ned_wallace@nps.gov>
Subject: Re: ADA Festival Site Accessibility

Leonard,

I found this group, who works with Festival Organizers to ensure the festivals are accessible to everyone. The website is below. Definately a great opportunity for the festival organizers to reach out to this group and have them work together to make this an accessible venue. It will be a win win for everyone. The video on the website homepage describes this groups mission. It is pretty powerful.

<http://www.accessiblefestivals.com/>

Thanks,

Jeff

On Wed, Aug 19, 2015 at 5:22 PM, Lee, Leonard <leonard_lee@nps.gov> wrote:

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--
Jeff Gowen
Landscape Architect
National Mall and Memorial Parks
202-841-0110

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Thu Aug 20 2015 09:50:21 GMT-0600 (MDT)
Tiffany Rose <trose@nationalmall.org>, Kristine Fitton <KFitton@nationalmall.org>, cjones@c3presents.com, Tuba <tuba@c3presents.com>, John Liipfert <jliipfert@c3presents.com>, Sean Kennealy <sean_kennealy@nps.gov>, Karen Cucurullo <karen_cucurullo@nps.gov>, Robbin Owen <robbin_owen@nps.gov>, Jeffrey Gowen <jeff_gowen@nps.gov>
To:
Subject: Fwd: ADA Festival Site Accessibility

Good morning all.

My colleague, Mr. Jeff Gowen, has located an excellent source for ADA compliance technical assistance. I am forwarding the link for your consideration.

Be well.

----- Forwarded message -----

From: **Gowen, Jeffrey** <jeff_gowen@nps.gov>
Date: Thu, Aug 20, 2015 at 8:54 AM
Subject: Re: ADA Festival Site Accessibility
To: "Lee, Leonard" <leonard_lee@nps.gov>, Ned Wallace <ned_wallace@nps.gov>
Cc: Robin Nixon <robin_nixon@nps.gov>, Robbin Owen <robbin_owen@nps.gov>, Karen Cucurullo <Karen_Cucurullo@nps.gov>, Sean Kennealy <Sean_Kennealy@nps.gov>

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Jeff Gowen
Landscape Architect
National Mall and Memorial Parks
202-841-0110

Tuba <tuba@c3presents.com>

From: Tuba <tuba@c3presents.com>
Sent: Thu Aug 20 2015 10:26:13 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Re: ADA Festival Site Accessibility

Thank you Leonard and Jeff,

Im adding Cari to the chain who is our lead for Access items. Cari works for a company called Fahntoosh who coordinates the bulk of our access items at all of our events.

We are compiling all of our info now and would like to jump on a conference call next week to run through everything we have teed up as well as work through any concerns you may have with the information provided.

I can assure you that Access for patrons with disabilities is a very important part of the experience we provide to our patrons at all of our events. We will work hard to insure Landmark is no exception.

Let us know a time that works for you towards the end of next week and we can all jump on a call.

Thanks

Tim

Sent from the Tubaphone!!!

Tim 'Tuba' Smith
Production Director
C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o
785-760-3263c
tuba@c3presents.com
www.c3presents.com

On Aug 20, 2015, at 11:50 AM, Lee, Leonard <leonard_lee@nps.gov> wrote:

Good morning all.

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Be well.

----- Forwarded message -----

From: **Gowen, Jeffrey** <jeff_gowen@nps.gov>

Date: Thu, Aug 20, 2015 at 8:54 AM

Subject: Re: ADA Festival Site Accessibility

To: "Lee, Leonard" <leonard_lee@nps.gov>, Ned Wallace <ned_wallace@nps.gov>

Cc: Robin Nixon <robin_nixon@nps.gov>, Robbin Owen <robbin_owen@nps.gov>, Karen Cucurullo <Karen_Cucurullo@nps.gov>, Sean Kennealy <Sean_Kennealy@nps.gov>

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Jeff Gowen
Landscape Architect
National Mall and Memorial Parks
202-841-0110

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Thu Aug 20 2015 14:10:47 GMT-0600 (MDT)
To: Tuba <tuba@c3presents.com>
Subject: Re: ADA Festival Site Accessibility

Good afternoon Tim.

Thank you.

Be advised that I will be on leave, August 21-31, 2015. For specific questions regarding ADA in my absence, please reach out to Jeff Gowen and/or Robbin Owen.

Be well.

On Thu, Aug 20, 2015 at 12:26 PM, Tuba <tuba@c3presents.com> wrote:

Thank you Leonard and Jeff,

Im adding Cari to the chain who is our lead for Access items. Cari works for a company called Fahntoosh who coordinates the bulk of our access items at all of our events.

We are compiling all of our info now and would like to jump on a conference call next week to run through everything we have teed up as well as work through any concerns you may have with the information provided.

I can assure you that Access for patrons with disabilities is a very important part of the experience we provide to our patrons at all of our

events. We will work hard to insure Landmark is no exception.

Let us know a time that works for you towards the end of next week and we can all jump on a call.

Thanks

Tim

Sent from the Tubaphone!!!

Tim 'Tuba' Smith
Production Director
C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o
785-760-3263c
tuba@c3presents.com
www.c3presents.com

On Aug 20, 2015, at 11:50 AM, Lee, Leonard <leonard_lee@nps.gov> wrote:

Good morning all.

My colleague, Mr. Jeff Gowen, has located an excellent source for ADA compliance technical assistance. I am forwarding the link for your consideration.

Be well.

----- Forwarded message -----

From: **Gowen, Jeffrey** <jeff_gowen@nps.gov>

Date: Thu, Aug 20, 2015 at 8:54 AM

Subject: Re: ADA Festival Site Accessibility

To: "Lee, Leonard" <leonard_lee@nps.gov>, Ned Wallace <ned_wallace@nps.gov>

Cc: Robin Nixon <robin_nixon@nps.gov>, Robbin Owen <robbin_owen@nps.gov>, Karen Cucurullo <Karen_Cucurullo@nps.gov>, Sean Kennealy <Sean_Kennealy@nps.gov>

Leonard,

I found this group, who works with Festival Organizers to ensure the festivals are accessible to everyone. The website is below. Definately a great opportunity for the festival organizers to reach out to this group and have them work together to make this an accessible venue. It will be a win win for everyone. The video on the website homepage describes this groups mission. It is pretty powerful.

<http://www.accessiblefestivals.com/>

Thanks,

Jeff

On Wed, Aug 19, 2015 at 5:22 PM, Lee, Leonard <leonard_lee@nps.gov> wrote:

Good afternoon all.

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Some of the pages did not print consistently, but the message is clear. The title speaks for itself. I would encourage you to go to the site and read the article in its original format.

That being said, I would recommend that we revisit the site plan to see how we can develop an accessibility plan to maximize the experience for those persons with disabilities.

My colleague, Mr. Jeff Gowen, is our park's ADA Specialist. Jeff has consulted with me and provided feedback to the site plan. Jeff can be reached at (202) 245-4713, for assistance with making the current site plan more accessible.

Let us strive to have the September 28, 2015, Washington Post Headline be, "**You are welcome here. The Trust for the National Mall raised the bar for fans with disabilities.**"

Be well.

--

Jeff Gowen
Landscape Architect
National Mall and Memorial Parks
202-841-0110

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Thu Aug 20 2015 14:11:04 GMT-0600 (MDT)
To: Jeffrey Gowen <jeff_gowen@nps.gov>, Robbin Owen <robbin_owen@nps.gov>
Subject: Fwd: ADA Festival Site Accessibility

fyi

----- Forwarded message -----

From: Tuba <tuba@c3presents.com>
Date: Thu, Aug 20, 2015 at 12:26 PM
Subject: Re: ADA Festival Site Accessibility
To: "Lee, Leonard" <leonard_lee@nps.gov>
Cc: Tiffany Rose <trose@nationalmall.org>, Kristine Fitton <KFitton@nationalmall.org>, Charlie Jones <cjones@c3presents.com>, John Liipfert <jliipfert@c3presents.com>, Sean Kennealy <sean_kennealy@nps.gov>, Karen Cucurullo <karen_cucurullo@nps.gov>, Robbin Owen <robbin_owen@nps.gov>, Jeffrey Gowen <jeff_gowen@nps.gov>, "Cari Wieland (cari@fahntoosh.com)" <cari@fahntoosh.com>

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Jeff Gowen
Landscape Architect
National Mall and Memorial Parks
202-841-0110

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Sun Aug 23 2015 21:14:13 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: RE: ADA Festival Site Accessibility

Leonard,

Thank you very much! The document is extremely helpful as we move forward with trying to create an ADA Plan that is in compliance with the regulations. Have a nice evening.

Best,

Tiffany

From: Lee, Leonard [mailto:leonard_lee@nps.gov]
Sent: Wednesday, August 19, 2015 5:23 PM
To: Tiffany Rose <TRose@nationalmall.org>; Kristine Fitton <KFitton@nationalmall.org>; cjonas@c3presents.com; Tuba <tuba@c3presents.com>; John Liipfert <jliipfert@c3presents.com>
Cc: Jeffrey Gowen <jeff_gowen@nps.gov>; Karen Cucurullo <karen_cucurullo@nps.gov>; Sean Kennealy <sean_kennealy@nps.gov>; Robbin Owen <robbin_owen@nps.gov>; Robin Nixon <robin_nixon@nps.gov>
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Conversation Contents

USPP Invoice for the Landmark Music Festival

Attachments:

/115. USPP Invoice for the Landmark Music Festival/1.1 15-0174 Landmark Festival Tiffany Rose.xlsx

"Murphy, James" <james_murphy@nps.gov>

From: "Murphy, James" <james_murphy@nps.gov>
Sent: Fri Aug 21 2015 11:52:45 GMT-0600 (MDT)
To: trose@nationalmall.org
Subject: USPP Invoice for the Landmark Music Festival
Attachments: 15-0174 Landmark Festival Tiffany Rose.xlsx

Tiffany,

Please see attached invoice for the Landmark Festival. Please forward to the proper person for payment. Payment is due to by September 11, because of the federal fiscal year closeout.

Any questions let me know.

Thanks,

Jim

All e-mail to/from this account is subject to official review and is for official use only. Action may be taken in response to any inappropriate use of the United States Park Police e-mail system. This e-mail may contain information that is privileged, law enforcement sensitive, or subject to other disclosure limitations. Such information is loaned to you and should not be further disseminated without the permission of the United States Park Police. If you have received this e-mail in error, do not keep, use, disclose, or copy it; notify the sender immediately and delete it.

Lieutenant James Murphy
United States Park Police
Special Events Commander
Office:202-610-8771
Mobile:202-200-9222
james_murphy@nps.gov

Conversation Contents

Fwd: Scanned image from AR-M620U

Attachments:

/116. Fwd: Scanned image from AR-M620U/1.1 AR-M620U_20150821_125110.pdf

"Gasaway, Lucy" <lucy_gasaway@nps.gov>

From: "Gasaway, Lucy" <lucy_gasaway@nps.gov>
Sent: Fri Aug 21 2015 06:38:36 GMT-0600 (MDT)
To: Robbin Owen <robbin_owen@nps.gov>, Leonard Lee <leonard_lee@nps.gov>
Subject: Fwd: Scanned image from AR-M620U
Attachments: AR-M620U_20150821_125110.pdf

Hi Robbin,
Can you confirm if Landmark is Permit# 15-174 or 15-1744?
I've received documents with both,
Thanks!

----- Forwarded message -----

From: <PermitsSharpCopier@nps.gov>
Date: Fri, Aug 21, 2015 at 1:51 PM
Subject: Scanned image from AR-M620U
To: lucy_gasaway@nps.gov

DEVICE NAME:
DEVICE MODEL: SHARP AR-M620U
LOCATION:

FILE FORMAT: PDF MMR(G4)
RESOLUTION: 300dpi x 300dpi

Attached file is scanned image in PDF format.
This file can be read by Adobe Acrobat Reader.
The reader can be downloaded from the following URL:

<http://www.adobe.com/>

--
Lucy V. Gasaway
Budget Analyst
National Mall & Memorial Parks
900 Ohio Drive, SW
Washington, DC 20024
202-619-6398 (Office)
202-205-9727 (fax)
Lucy_Gasaway@nps.gov
NPS: www.nps.gov/nama

Conversation Contents

Cost Recovery Letter for Landmark

Attachments:

/117. Cost Recovery Letter for Landmark/1.1 CR. TNM.15.doc

"Owen, Robbin" <robbin_owen@nps.gov>

From: "Owen, Robbin" <robbin_owen@nps.gov>
Sent: Fri Aug 21 2015 06:35:15 GMT-0600 (MDT)
To: Tiffany Rose <trose@nationalmall.org>
Subject: Cost Recovery Letter for Landmark
Attachments: CR. TNM.15.doc

Good Morning Tiffany, Hopefully you are not in the office and on vacation. Please see attached cost recovery letter. I have mailed you a hard copy with documents to fill out.

Robbin

Conversation Contents

Cost Recovery Update - PP1517

/118. Cost Recovery Update - PP1517/1.1 SF1199A Direct Deposit Sign up Form AOC.pdf

"Gasaway, Lucy" <lucy_gasaway@nps.gov>

From: "Gasaway, Lucy" <lucy_gasaway@nps.gov>
Sent: Wed Aug 19 2015 07:58:03 GMT-0600 (MDT)
To: Deborah Deas <deborah_deas@nps.gov>, Leonard Lee <leonard_lee@nps.gov>, Marisa Richardson <marisa_richardson@nps.gov>, Robbin Owen <robbin_owen@nps.gov>, Sheila Gotha <sheila_gotha-samuel@nps.gov>
Subject: Cost Recovery Update - PP1517
Attachments: SF1199A Direct Deposit Sign up Form AOC.pdf

Permits,
According to the [WBS Log](#) we did not have any cost recoveries that ended in PP15-17.

To date, we have not received cost recovery deposits for the following:

- 15-250 One Million Mom March
- 15-168 DOD NAVY Half Marathon
- 15-174 Trust for Landmark Music Festival

We are also still waiting on the following documents to complete refunds in FY15:

Permit: **#14-153 DOD NAVY Half Marathon**
WBS: XXNAMAP446
Permit Specialist: Owen, R
Action to be taken: **Refund of \$4,095.53**
First Request sent: 4/28/2015
Needed: **SF1199 from Permittee**

Permit: **#14-167 American Diabetes Association**
WBS: XXNAMAP447
Permit Specialist: Owen, R
Action to be taken: **Refund of \$3,680.83**
First Request sent: 5/4/2015
Needed: **SF1199 from Permittee**

Permit: **#14-226 American Cancer Society**
WBS: XXNAMAP513
Permit Specialist: Lee, L
Action to be taken: **Refund of \$1,128.45**
First Request sent: 5/13/2015
Needed: **SF1199 from Permittee, WBS Request Letter and any supporting documents**

Permit: **#15-113 Walk to Cure Diabetes**
WBS: XXNAMAP527
Permit Specialist: Owen, R
Action to be taken: **Refund of \$861.25**
First Request sent: 7/14/2015
Needed: **SF1199 from Permittee**

This 1199 form is required by AOC to initiate a refund. A refund will not be completed without this form. Thanks for your help in reaching out to these Permittees. Unfortunately, if we do not receive these soon, we will have excess work in the budget office, as we need to accrue costs. This will also result in a delay of the refund to the Permittee.

I have attached a copy of the 1199 form.

Thanks again.

--

Lucy V. Gasaway
Budget Analyst
National Mall & Memorial Parks
900 Ohio Drive, SW
Washington, DC 20024
202-619-6398 (Office)
202-205-9727 (fax)
Lucy_Gasaway@nps.gov
NPS: www.nps.gov/nama

"Flottman, Melissa" <melissa_flottman@nps.gov>

From: "Flottman, Melissa" <melissa_flottman@nps.gov>
Sent: Wed Aug 19 2015 11:53:03 GMT-0600 (MDT)
To: "Gasaway, Lucy" <lucy_gasaway@nps.gov>
Subject: Re: Cost Recovery Update - PP1517

All -

Please respond to Lucy with updates in a timely manner given that we are nearing the end of the fiscal year and approaching AOC's deadline for refunds. It may be helpful to remind permittees that if they don't send you the required information soon, we won't be able to process their refund until at least late October.

Thanks,

Melissa Flottman
Financial Manager
National Park Service
National Mall and Memorial Parks
Division of Administration
202.619.6393 (Office)
202.603.6675 (Work cell)

On Wed, Aug 19, 2015 at 9:58 AM, Gasaway, Lucy <lucy_gasaway@nps.gov> wrote:
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"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Thu Aug 20 2015 06:52:37 GMT-0600 (MDT)
To: "Gasaway, Lucy" <lucy_gasaway@nps.gov>
Subject: Re: Cost Recovery Update - PP1517

Be advised that I sent the SF 1099A on August 7th. I just sent it again. Please let me know if you need anything else.

Additionally, I have asked Robbin, who has reached to Sean, if I should send the cost recovery deposit request letter to the Trust, for the Landmark Music Festival. I am waiting to get the go ahead from Sean and Robbin.

I will send a copy once I have approval to release.

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Thanks Leonard, I will let AOC know that you are in contact with the Permittee about #14-226 American Cancer Society's 1199 form. Hopefully, if they return it, we can get this refunded this FY.
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To: "Lee, Leonard" <leonard_lee@nps.gov>
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Needed: **SF1199 from Permittee, WBS Request Letter and any supporting documents**

Permit: **#15-113 Walk to Cure Diabetes**
WBS: XXNAMAP527
Permit Specialist: Owen, R
Action to be taken: **Refund of \$861.25**
First Request sent: 7/14/2015
Needed: **SF1199 from Permittee**

This 1199 form is required by AOC to initiate a refund. A refund will not be completed without this form. Thanks for your help in reaching out to these Permittees. Unfortunately, if we do not receive these soon, we will have excess work in the budget office, as we need to accrue costs. This will also result in a delay of the refund to the Permittee.

I have attached a copy of the 1199 form.

Thanks again.

--

Lucy V. Gasaway
Budget Analyst
National Mall & Memorial Parks
900 Ohio Drive, SW
Washington, DC 20024

202-619-6398 (Office)
202-205-9727 (fax)
Lucy_Gasaway@nps.gov
NPS: www.nps.gov/nama

--

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Lucy_Gasaway@nps.gov
NPS: www.nps.gov/nama

"Flottman, Melissa" <melissa_flottman@nps.gov>

From: "Flottman, Melissa" <melissa_flottman@nps.gov>
Sent: Thu Aug 20 2015 11:11:04 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Re: Cost Recovery Update - PP1517

Thanks so much, Leonard!

Melissa Flottman
Financial Manager
National Park Service
National Mall and Memorial Parks
Division of Administration
202.619.6393 (Office)
202.603.6675 (Work cell)

On Thu, Aug 20, 2015 at 8:52 AM, Lee, Leonard <leonard_lee@nps.gov> wrote:

Be advised that I sent the SF 1099A on August 7th. I just sent it again. Please let me know if you need anything else.

Additionally, I have asked Robbin, who has reached to Sean, if I should send the cost recovery deposit request letter to the Trust, for the Landmark Music Festival. I am waiting to get the go ahead from Sean and Robbin.

I will send a copy once I have approval to release.

On Wed, Aug 19, 2015 at 9:58 AM, Gasaway, Lucy <lucy_gasaway@nps.gov> wrote:

Permits,

According to the [WBS Log](#) we did not have any cost recoveries that ended in PP15-17.

To date, we have not received cost recovery deposits for the following:

- 15-250 One Million Mom March
- 15-168 DOD NAVY Half Marathon
- 15-174 Trust for Landmark Music Festival

We are also still waiting on the following documents to complete refunds in FY15:

Permit: **#14-153 DOD NAVY Half Marathon**
WBS: XXNAMAP446
Permit Specialist: Owen, R
Action to be taken: **Refund of \$4,095.53**
First Request sent: 4/28/2015
Needed: **SF1199 from Permittee**

Permit: **#14-167 American Diabetes Association**
WBS: XXNAMAP447
Permit Specialist: Owen, R
Action to be taken: **Refund of \$3,680.83**
First Request sent: 5/4/2015
Needed: **SF1199 from Permittee**

Permit: **#14-226 American Cancer Society**
WBS: XXNAMAP513
Permit Specialist: Lee, L
Action to be taken: **Refund of \$1,128.45**
First Request sent: 5/13/2015
Needed: **SF1199 from Permittee, WBS Request Letter and any supporting documents**

Permit: **#15-113 Walk to Cure Diabetes**
WBS: XXNAMAP527
Permit Specialist: Owen, R
Action to be taken: **Refund of \$861.25**
First Request sent: 7/14/2015
Needed: **SF1199 from Permittee**

This 1199 form is required by AOC to initiate a refund. A refund will not be completed without this form. Thanks for your help in reaching out to these Permittees. Unfortunately, if we do not receive these soon, we will have excess work in the budget office, as we need to accrue costs. This will also result in a delay of the refund to the Permittee.

I have attached a copy of the 1199 form.

Thanks again.

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National Mall & Memorial Parks
900 Ohio Drive, SW
Washington, DC 20024
202-619-6398 (Office)
202-205-9727 (fax)
Lucy_Gasaway@nps.gov
NPS: www.nps.gov/nama

Conversation Contents

Re: Landmark - cost recovery & TNM reaction

Sean Kennealy <sean_kennealy@nps.gov>

From: Sean Kennealy <sean_kennealy@nps.gov>
Sent: Thu Aug 20 2015 08:21:19 GMT-0600 (MDT)
To: Tonya Thomas <tonya_thomas@nps.gov>
Subject: Re: Landmark - cost recovery & TNM reaction

Can we meet at 12:30 because I already had a 1 o'clock?

Thanks, Sean

Sean Kennealy
Acting Deputy Superintendent
National Mall & Memorial Parks
National Park Service
202-245-4685 (o)
202-359-1551 (c)

> On Aug 20, 2015, at 9:52 AM, Tonya Thomas <tonya_thomas@nps.gov> wrote:

>

> You have been invited to the following event.

>

> Title: Landmark - cost recovery & TNM reaction

> When: Thu Aug 20, 2015 1pm - 1:30pm Eastern Time

> Where: Sean;s Ofc

> Video call: https://plus.google.com/hangouts/_/doi.gov/tonya-thomas

> <https://plus.google.com/hangouts/_/doi.gov/tonya-thomas?hceid=dG9ueWFfdGhvbWFzQG5wcy5nb3Y.pfj63nvh7ed5s5rcis5410r5o8>

> Calendar: sean_kennealy@nps.gov

> Who:

> * tonya_thomas@nps.gov - organizer

> * leonard_lee@nps.gov

> * sean_kennealy@nps.gov

> * karen_cucurullo@nps.gov

> * teresa_austin@nps.gov

> * robbin_owen@nps.gov

>

> Event details:

> [https://www.google.com/calendar/event?](https://www.google.com/calendar/event?action=VIEW&eid=cGZqNjNudmg3ZWQ1czVyY2lzNTRsMHI1bzgpc2Vhbl9rZW5uZWZseUBucHMuZ292&tok=MjAjdG9ueWFfdGhvbWFzQG5wcy!)

action=VIEW&eid=cGZqNjNudmg3ZWQ1czVyY2lzNTRsMHI1bzgpc2Vhbl9rZW5uZWZseUBucHMuZ292&tok=MjAjdG9ueWFfdGhvbWFzQG5wcy!

>

> Invitation from Google Calendar: <https://www.google.com/calendar/>

>

> You are receiving this email at the account sean_kennealy@nps.gov because

> you are subscribed for invitations on calendar sean_kennealy@nps.gov.

>

> To stop receiving these emails, please log in to

> <https://www.google.com/calendar/> and change your notification settings for

> this calendar.

>

> Forwarding this invitation could allow any recipient to modify your RSVP

> response. Learn more at

> <https://support.google.com/calendar/answer/37135#forwarding>

> <meeting.ics>

Conversation Contents

Invitation: Landmark - cost recovery & TNM reaction @ Thu Aug 20, 2015 1pm - 1:30pm (leonard_lee@nps.gov)

Attachments:

/120. Invitation: Landmark - cost recovery & TNM reaction @ Thu Aug 20, 2015 1pm - 1:30pm (leonard_lee@nps.gov)/1.1 invite.ics

Tonya Thomas <tonya_thomas@nps.gov>

From: Tonya Thomas <tonya_thomas@nps.gov>
Sent: Thu Aug 20 2015 07:52:33 GMT-0600 (MDT)
To: leonard_lee@nps.gov, teresa_austin@nps.gov, sean_kennealy@nps.gov, karen_cucurullo@nps.gov, robbin_owen@nps.gov
Subject: Invitation: Landmark - cost recovery & TNM reaction @ Thu Aug 20, 2015 1pm - 1:30pm (leonard_lee@nps.gov)
Attachments: invite.ics

Landmark - cost recovery & TNM reaction

[more details »](#)

When Thu Aug 20, 2015 1pm – 1:30pm Eastern Time

Where Sean;s Ofc ([map](#))

Video call https://plus.google.com/hangouts/_/doi.gov/tonya-thomas

Calendar leonard_lee@nps.gov

Who

- tonya_thomas@nps.gov - organizer
- teresa_austin@nps.gov
- sean_kennealy@nps.gov
- karen_cucurullo@nps.gov
- leonard_lee@nps.gov
- robbin_owen@nps.gov

Going? **Yes** - **Maybe** - **No** [more options »](#)

Invitation from [Google Calendar](#)

You are receiving this email at the account leonard_lee@nps.gov because you are subscribed for invitations on calendar leonard_lee@nps.gov.

To stop receiving these emails, please log in to <https://www.google.com/calendar/> and change your notification settings for this calendar.

Forwarding this invitation could allow any recipient to modify your RSVP response. [Learn More](#).

Conversation Contents

Landmark -Contacts

/121. Landmark -Contacts/3.1 Landmark15 8-18.pdf
/121. Landmark -Contacts/3.2 Landmark15 8-18.pdf
/121. Landmark -Contacts/5.1 Landmark15 8-18.pdf
/121. Landmark -Contacts/5.2 Landmark15 8-18.pdf
/121. Landmark -Contacts/6.1 Landmark15 8-18.pdf
/121. Landmark -Contacts/6.2 Landmark15 8-18.pdf

Tuba <tuba@c3presents.com>

From: Tuba <tuba@c3presents.com>
Sent: Mon Aug 17 2015 10:48:02 GMT-0600 (MDT)
To: "Leonard Lee (leonard_lee@nps.gov)" <leonard_lee@nps.gov>
Subject: Landmark -Contacts

Leonard,

Thank you for chatting with us on Friday. I wanted to reach out to see if you could shoot us the contact info/general info for:

- hydrant tie in procedure
- NPS PIO –for our PR team
- Building permit guidelines –Raul Castillo contact info if applicable though I know it will go through you.

Also I will be shooting over a handful of documents at end of day ahead of our Wed meeting for you to review. Let us know if there are any additional items you would like us to send prior to the meeting and we'll do our best to get them sent over.

Thanks

Tim

Tim '2ba' Smith

Production Director

C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o | 785 760 3263c
tuba@c3presents.com

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Tue Aug 18 2015 13:07:04 GMT-0600 (MDT)
To: Tuba <tuba@c3presents.com>
Subject: Re: Landmark -Contacts

Tuba,

Be mindful that the use of any fire hydrants in and around the concert venue will have to be reviewed and approved by the Superintendent's Office. As you continue to develop the site plan, please call out the hydrants that you would propose to use. I can then present your request to management.

The Point of Contact for NPS coordination of media will be Mr. Mike Litterst, (202) 245-4676, mike_litterst@nps.gov.

The site plan, to include the floor plan for tents/structures over 900 square feet, should be presented to me and I will forward to Mr. Castillo. I did however, provide Mr. Castillo's contact info to John earlier this morning if you need to speak to him with questions.

Standing by.

On Mon, Aug 17, 2015 at 12:48 PM, Tuba <tuba@c3presents.com> wrote:

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300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o | 785 760 3263c
tuba@c3presents.com

Tuba <tuba@c3presents.com>

From: Tuba <tuba@c3presents.com>
Sent: Tue Aug 18 2015 17:10:27 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: RE: Landmark -Contacts
Attachments: Landmark15 8-18.pdf Landmark15 8-18.pdf

Thank you Leonard. I will identify the hydrants we would ideally use and we can get the process started. We can also use other potable sources if available as well.

Attached you will find our updated CAD. If you choose to print it know that the first page is sized for an ARCH E (36x48 print) and pages 2-3 are set up as 11x17.

Also you will find our current state of the build schedule. This is getting closer but after this visit we should be able to dial in the details to a much finer degree.

We are getting the initial documents for the build permits put together now. We will get the tent company moving forward on their permits as well. I can shoot you what we have in the next couple days or can wait until we are completely dialed on platform sizes and the like and shoot it to you all at once. Whichever you would like. We will run everything to you first and then on to Mr Catillo at your direction.

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C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o | 785 760 3263c
tuba@c3presents.com

From: Lee, Leonard [mailto:leonard_lee@nps.gov]
Sent: Tuesday, August 18, 2015 2:07 PM
To: Tuba
Cc: Rose Martin; Courtney Murphy
Subject: Re: Landmark -Contacts

Tuba,

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Tim '2ba' Smith

Production Director

C 3 P R E S E N T S

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Wed Aug 19 2015 09:55:45 GMT-0600 (MDT)
To: Tuba <tuba@c3presents.com>
Subject: Re: Landmark -Contacts

Hello Tuba.

Thank you for the submissions.

I look forward to seeing you this afternoon.

On Tue, Aug 18, 2015 at 7:10 PM, Tuba <tuba@c3presents.com> wrote:

Thank you Leonard. I will identify the hydrants we would ideally use and we can get the process started. We can also use other potable sources if available as well.

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C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o | 785 760 3263c
tuba@c3presents.com

From: Lee, Leonard [mailto:leonard_lee@nps.gov]
Sent: Tuesday, August 18, 2015 2:07 PM
To: Tuba
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Subject: Re: Landmark -Contacts

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300 W. 6th Street Suite 2100 | Austin, Texas 78701
512.505.4496o | 785.760.3263c
tuba@c3presents.com

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Wed Aug 19 2015 09:57:43 GMT-0600 (MDT)
To: Carol Pannell <carol_pannell@nps.gov>, Raul Castillo <raul_castillo@nps.gov>
Subject: Fwd: Landmark -Contacts
Attachments: Landmark15 8-18.pdf Landmark15 8-18.pdf

fyi

Latest and greatest.

We are meeting today in our office at 1:30 p.m.. I am sorry for the late notice, however, if you are free, please plan to attend so that we can introduce you.

----- Forwarded message -----

From: **Tuba** <tuba@c3presents.com>

Date: Tue, Aug 18, 2015 at 7:10 PM

Subject: RE: Landmark -Contacts

To: "Lee, Leonard" <leonard_lee@nps.gov>

Cc: Rose Martin <rmartin@c3presents.com>, Courtney Murphy <cmurphy@c3presents.com>

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C 3 PRESENTS

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tuba@c3presents.com

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Sent: Tuesday, August 18, 2015 2:07 PM

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Subject: Re: Landmark -Contacts

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C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o | 785 760 3263c
tuba@c3presents.com

"Castillo, Raul" <raul_castillo@nps.gov>

From: "Castillo, Raul" <raul_castillo@nps.gov>
Sent: Wed Aug 19 2015 12:45:39 GMT-0600 (MDT)
To: Leonard Lee <leonard_lee@nps.gov>, Carol Pannell <carol_pannell@nps.gov>
Subject: Fwd: Landmark -Contacts
Attachments: Landmark15 8-18.pdf Landmark15 8-18.pdf

Leonard,

I am sorry for not seeing your email request for the 1:30 meeting.

I'm currently waiting operational instructions from Phil Selleck to better serve NAMA and the NCR staff.

My apologies for not attending this meeting.

Raúl

Raúl G. Castillo, Structural Fire Program Specialist
DOI-National Park Service/National Capital Region
1100 Ohio Drive, SW, Suite 138
Washington, DC 20242

O 202- 619-7168
C 202-809-1592
F 202-205-0401

"At Your Service"

----- Forwarded message -----

From: **Lee, Leonard** <leonard_lee@nps.gov>
Date: Wed, Aug 19, 2015 at 11:57 AM
Subject: Fwd: Landmark -Contacts

To: Carol Pannell <carol_pannell@nps.gov>, Raul Castillo <raul_castillo@nps.gov>

fyi

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Date: Tue, Aug 18, 2015 at 7:10 PM

Subject: RE: Landmark -Contacts

To: "Lee, Leonard" <leonard_lee@nps.gov>

Cc: Rose Martin <rmartin@c3presents.com>, Courtney Murphy <cmurphy@c3presents.com>

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Tim

Tim '2ba' Smith

Production Director

C 3 PRESENTS

300 W. 6th Street Suite 2100 | Austin, Texas 78701

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The Point of Contact for NPS coordination of media will be Mr. Mike Litterst, (202) 245-4676, mike_litterst@nps.gov.

The site plan , to include the floor plan for tents/structures over 900 square feet, should be presented to me and I will forward to Mr. Castillo. I

did however, provide Mr. Castillo's contact info to John earlier this morning if you need to speak to him with questions.

Standing by.

On Mon, Aug 17, 2015 at 12:48 PM, Tuba <tuba@c3presents.com> wrote:

Leonard,

Thank you for chatting with us on Friday. I wanted to reach out to see if you could shoot us the contact info/general info for:

-hydrant tie in procedure

-NPS PIO –for our PR team

-Building permit guidelines –Raul Castillo contact info if applicable though I know it will go through you.

Also I will be shooting over a handful of documents at end of day ahead of our Wed meeting for you to review. Let us know if there are any additional items you would like us to send prior to the meeting and we'll do our best to get them sent over.

Thanks

Tim

Tim '2ba' Smith

Production Director

C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o | 785 760 3263c
tuba@c3presents.com

Carol Pannell <carol_pannell@nps.gov>

From: Carol Pannell <carol_pannell@nps.gov>
Sent: Wed Aug 19 2015 15:26:27 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Re: Landmark -Contacts

Leonard,
I was in another prescheduled meeting. I will connect with you tomorrow if possible.

Have a good evening.
Carol

Sent from my iPhone

> On Aug 19, 2015, at 11:57 AM, Lee, Leonard <leonard_lee@nps.gov> wrote:
>
> fyi
>

> Latest and greatest.
>
> We are meeting today in our office at 1:30 p.m.. I am sorry for the late
> notice, however, if you are free, please plan to attend so that we can
> introduce you.
>
>
> ----- Forwarded message -----
> From: Tuba <tuba@c3presents.com>
> Date: Tue, Aug 18, 2015 at 7:10 PM
> Subject: RE: Landmark -Contacts
> To: "Lee, Leonard" <leonard_lee@nps.gov>
> Cc: Rose Martin <rmartin@c3presents.com>, Courtney Murphy <
> cmurphy@c3presents.com>
>
>
> Thank you Leonard. I will identify the hydrants we would ideally use and
> we can get the process started. We can also use other potable sources if
> available as well.
>
>
> Attached you will find our updated CAD. If you choose to print it know
> that the first page is sized for an ARCH E (36x48 print) and pages 2-3 are
> set up as 11x17.
>
>
> Also you will find our current state of the build schedule. This is
> getting closer but after this visit we should be able to dial in the
> details to a much finer degree.
>
>
> We are getting the initial documents for the build permits put together
> now. We will get the tent company moving forward on their permits as
> well. I can shoot you what we have in the next couple days or can wait
> until we are completely dialed on platform sizes and the like and shoot it
> to you all at once. Whichever you would like. We will run everything to
> you first and then on to Mr Catillo at your direction.
>
>
> I'm going to shoot the first drafts of our Security/Safety Plan to you,
> Capt Booker, and Lt. Murphy next. Pete Beatle who is our Security
> Director, and Mike Diienno who is our Medical Services Manager will also be
> in attendance at the 1p Safety meeting. They can stay for the overall NPS
> meeting if you would like as well.
>
>
> Lastly I've traded some emails with Michael Stachowitz as well as playing
> some phone tag. Currently it looks like we are slated to meet at 8a on
> Thursday with him to run through turf and grounds related items. Im happy
> to send you items for the turf plan as well if you would like.
>
>
> Thanks
>
> Tim
>
>
> *Tim '2ba' Smith*
>
>
> *Production Director _____*
> *C 3 P R E S E N T S *
>
> 300 W. 6th Street Suite 2100 | Austin, Texas 78701
> 512 505 4496o | 785 760 3263c
> tuba@c3presents.com
>
>
> *From:* Lee, Leonard [mailto:leonard_lee@nps.gov]
> *Sent:* Tuesday, August 18, 2015 2:07 PM
> *To:* Tuba

> *Cc:* Rose Martin; Courtney Murphy
> *Subject:* Re: Landmark -Contacts
>
>
> Tuba,
>
>
> Be mindful that the use of any fire hydrants in and around the concert
> venue will have to be reviewed and approved by the Superintendent's
> Office. As you continue to develop the site plan, please call out the
> hydrants that you would propose to use. I can then present your request to
> management.
>
>
> The Point of Contact for NPS coordination of media will be Mr. Mike
> Litterst, (202) 245-4676, mike_litterst@nps.gov.
>
>
> The site plan , to include the floor plan for tents/structures over 900
> square feet, should be presented to me and I will forward to Mr. Castillo.
> I did however, provide Mr. Castillo's contact info to John earlier this
> morning if you need to speak to him with questions.
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> to get them sent over.
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> Thanks
>
> Tim
>
>
>
> *Tim '2ba' Smith*
>
>
>
> *Production Director _____*
> *C 3 P R E S E N T S *

>
> 300 W. 6th Street Suite 2100 | Austin, Texas 78701
> 512 505 4496o | 785 760 3263c
> tuba@c3presents.com
> <Landmark15 8-18.pdf>
> <Landmark15 8-18.pdf>

Conversation Contents

draft agenda for Landmark logistics/permits meeting

Attachments:

/122. draft agenda for Landmark logistics/permits meeting/1.1 NPS Meeting 08 19 Agenda.docx
/122. draft agenda for Landmark logistics/permits meeting/2.1 NPS Meeting 08 19 Agenda.docx

Kristine Fitton <KFitton@nationalmall.org>

From: Kristine Fitton <KFitton@nationalmall.org>
Sent: Wed Aug 19 2015 07:55:06 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: draft agenda for Landmark logistics/permits meeting
Attachments: NPS Meeting 08 19 Agenda.docx

Leonard:

Good morning! I've attached a draft agenda from the Trust/C3 team for this afternoon's meeting. Feel free, of course, to edit and add to this as you see fit. I just wanted to provide you with a starting point.

Thank you --Kristine

Kristine Fitton

Vice President, Marketing & Communications

Trust for the National Mall

T: 202 407-9412

M: 202-641-4969

LMF Email Sig Lincoln at Night

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Wed Aug 19 2015 10:16:41 GMT-0600 (MDT)
To: Teresa Austin <teresa_austin@nps.gov>, John Swihart <dick_swihart@nps.gov>, Karen Cucurullo <karen_cucurullo@nps.gov>, Sean Kennealy <sean_kennealy@nps.gov>, Robbin Owen <robbin_owen@nps.gov>, Robin Nixon <robin_nixon@nps.gov>, Jaime Boyle <jaime_boyle@nps.gov>, Steven Booker <steve_booker@nps.gov>, James Murphy <james_murphy@nps.gov>
Subject: Fwd: draft agenda for Landmark logistics/permits meeting
Attachments: NPS Meeting 08 19 Agenda.docx

Hello all.

I am forwarding a copy of the agenda for today's meeting.

Be well.

----- Forwarded message -----

From: **Kristine Fitton** <KFitton@nationalmall.org>

Date: Wed, Aug 19, 2015 at 9:55 AM

Subject: draft agenda for Landmark logistics/permits meeting

To: "Lee, Leonard" <leonard_lee@nps.gov>

Cc: Tiffany Rose <TRose@nationalmall.org>, "Sheila Gotha (sheila_gotha-samuel@nps.gov)" <sheila_gotha-samuel@nps.gov>

Leonard:

Good morning! I've attached a draft agenda from the Trust/C3 team for this afternoon's meeting. Feel free, of course, to edit and add to this as you see fit. I just wanted to provide you with a starting point.

Thank you --Kristine

Kristine Fitton

Vice President, Marketing & Communications

Trust for the National Mall

T: 202 407-9412

M: 202-641-4969

LMF Email Sig Lincoln at Night

Conversation Contents

Circulator Capabilities

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Wed Aug 19 2015 05:34:32 GMT-0600 (MDT)
To: Eliza Voigt <Eliza_Voigt@nps.gov>
Subject: Circulator Capabilities

Good morning Eliza.

The Landmark Music Festival, September 26-27, 2015, and the 20th Anniversary of the Million Man March, October 10, 2015, will involve limited to no vehicular access to the event sites and large crowds going to and from the event sites.

The organizers of these events are formulating transportation plans to accommodate the movement of persons planning to attend each of their respective events.

I was wondering if I could offer the services of the Circulator as a transportation component. The requested services could range from small vehicles providing shuttle services to the use of a full scale bus, providing transportation to and from Union Station for example.

Please let me know your thoughts.

Thank you.

"Voigt, Eliza" <eliza_voigt@nps.gov>

From: "Voigt, Eliza" <eliza_voigt@nps.gov>
Sent: Wed Aug 19 2015 06:47:41 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>, "Circe Torruellas (DDOT)" <Circe.Torruellas@dc.gov>, "Powell, Sarah (sepowell@wmata.com)" <sepowell@wmata.com>
Subject: Re: Circulator Capabilities

Leonard,

Thanks for your email. I have ccd Circe from DDOT and Sarah from WMATA for their response.

Best, Eliza

Eliza Voigt, AICP
Park Planner
National Mall and Memorial Parks
900 Ohio Dr. SW
Washington, DC 20024
202-245-4694
202-420-8927 cell

On Wed, Aug 19, 2015 at 7:34 AM, Lee, Leonard <leonard_lee@nps.gov> wrote:
Good morning Eliza.

The Landmark Music Festival, September 26-27, 2015, and the 20th Anniversary of the Million Man March, October 10, 2015, will involve limited to no vehicular access to the event sites and large crowds going to and from the event sites.

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I was wondering if I could offer the services of the Circulator as a transportation component. The requested services could range from small vehicles providing shuttle services to the use of a full scale bus, providing transportation to and from Union Station for example.

Please let me know your thoughts.

Thank you.

"Torruellas, Circe (DDOT)" <Circe.Torruellas@dc.gov>

From: "Torruellas, Circe (DDOT)" <Circe.Torruellas@dc.gov>
Sent: Wed Aug 19 2015 07:07:15 GMT-0600 (MDT)
To: "Voigt, Eliza" <eliza_voigt@nps.gov>, "Lee, Leonard" <leonard_lee@nps.gov>, "Powell, Sarah (sepowell@wmata.com)" <sepowell@wmata.com>
Subject: RE: Circulator Capabilities

God mornina Leonard.

Yes, we would love to serve the event! We cannot do direct shuttle from Union Station to the event, but if there is a way to establish a detour within the existing Mall Route service (that begins at Union Station) that would serve the event that would be best. We are trying to get an understanding of the road closures, but at this time we were hoping to serve the event by the bus turning right on Independence and continuing on to the Lincoln Memorial stop (skipping three stops in and around the event: #6,7,8 <http://nationalmall.dccirculator.com/#route-anchor>) The cost of the fare would still be \$1 per passenger. We could add additional buses to the route to help with the crowds.

Let us know your thoughts,

Circe

Circe M. Torruellas | Senior Transportation Planner | PTSA | District Department of Transportation

55 M Street SE | Suite 500 | Washington DC 20003

Desk (202) 671-2847 | Cell (202) 409-2201 | Fax (202) 673-1733 | www.ddot.dc.gov

Serving with Integrity and Excellence

d.

From: Voigt, Eliza [mailto:eliza_voigt@nps.gov]
Sent: Wednesday, August 19, 2015 8:48 AM
To: Lee, Leonard; Torruellas, Circe (DDOT); Powell, Sarah (sepowell@wmata.com)
Subject: Re: Circulator Capabilities

Leonard,

Thanks for your email. I have ccd Circe from DDOT and Sarah from WMATA for their response.

Best, Eliza

Eliza Voigt, AICP

Park Planner

National Mall and Memorial Parks

900 Ohio Dr. SW

Washington, DC 20024

202-245-4694

202-420-8927 cell

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vehicles providing shuttle services to the use of a full scale bus, providing transportation to and from Union Station for example.

Please let me know your thoughts.

Thank you.

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Wed Aug 19 2015 10:09:29 GMT-0600 (MDT)
To: "Torruellas, Circe (DDOT)" <Circe.Torruellas@dc.gov>
Subject: Re: Circulator Capabilities

Good afternoon Circe.

Thank you for your attention to this request for information.

I am meeting with the organizers today and will get back to you to discuss findings. As plans are finalized related to road closures, I will make sure that you and Eliza are in the loop.

Please stand by.

On Wed, Aug 19, 2015 at 9:07 AM, Torruellas, Circe (DDOT) <Circe.Torruellas@dc.gov> wrote:

God morning Leonard,

Yes, we would love to serve the event! We cannot do direct shuttle from Union Station to the event, but if there is a way to establish a detour within the existing Mall Route service (that begins at Union Station) that would serve the event that would be best. We are trying to get an understanding of the road closures, but at this time we were hoping to serve the event by the bus turning right on Independence and continuing on to the Lincoln Memorial stop (skipping three stops in and around the event: #6,7,8 <http://nationalmall.dccirculator.com/#route-anchor>) The cost of the fare would still be \$1 per passenger. We could add additional buses to the route to help with the crowds.

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Serving with Integrity and Excellence

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Eliza Voigt, AICP

Park Planner

National Mall and Memorial Parks

900 Ohio Dr. SW

Washington, DC 20024

202-245-4694

202-420-8927 cell

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Please let me know your thoughts.

Thank you.

Conversation Contents

Fwd: Landmark cost recovery

Attachments:

/125. Fwd: Landmark cost recovery/1.1 15-0174 Trust for the National Mall Landmark Music Festival Cost Recovery (FM Input - AUG.13.2015).xlsx

"Owen, Robbin" <robbin_owen@nps.gov>

From: "Owen, Robbin" <robbin_owen@nps.gov>
Sent: Wed Aug 19 2015 08:54:16 GMT-0600 (MDT)
To: Marisa Richardson <marisa_richardson@nps.gov>, Leonard Lee <leonard_lee@nps.gov>
Subject: Fwd: Landmark cost recovery
Attachments: 15-0174 Trust for the National Mall Landmark Music Festival Cost Recovery (FM Input - AUG.13.2015).xlsx

----- Forwarded message -----

From: **Austin, Teresa** <teresa_austin@nps.gov>
Date: Wed, Aug 19, 2015 at 10:50 AM
Subject: Landmark cost recovery
To: Robbin Owen <robbin_owen@nps.gov>, Joseph Salvatore <joseph_salvatore@nps.gov>
Cc: Melissa Brown <melissa_flottman@nps.gov>

Robbin, Joe,

In the interests of time, I've created a simple summary page that we can present to the trust based on our discussion yesterday. My notes show that we are recovering OT for permits staff, and will present OT costs for facilities staff and see if the Trust is willing to cover those costs as well. If I missed something you heard differently please give me a call.

Joe,

If the facilities numbers look right to you let me know. If not, please have Maurice edit. I've linked the summary to the worksheets, so all he needs to do is update the numbers on the worksheets. FYI, I did not link in the supplies since we have no way to bill for supplies we already have in our inventory. Based on yesterday's discussion, it seems like this is something we should absorb.

Robbin, I will get with your folks in the future to develop a better model for them to use that will hopefully make their life easier.

Teri Austin
Chief, Division of Administration
National Mall & Memorial Parks
900 Ohio Dr SW
Washington, DC 20024
202.619.7377 Office
202.525.8949 Cell

Conversation Contents

Fwd: Updated Invitation: PERMIT #15- 0174 Trust For The National Mall (NOTE: NE... @ Wed Aug 19, 2015 1:30pm - 3:30pm (dick_swihart@nps.gov)

/126. Fwd: Updated Invitation: PERMIT #15- 0174 Trust For The National Mall (NOTE: NE... @ Wed Aug 19, 2015 1:30pm - 3:30pm (dick_swihart@nps.gov)/1.1 invite.ics

"Swihart, John" <dick_swihart@nps.gov>

From: "Swihart, John" <dick_swihart@nps.gov>
Sent: Tue Aug 18 2015 10:42:11 GMT-0600 (MDT)
To: Robbin Owen <robbin_owen@nps.gov>, Leonard Lee <leonard_lee@nps.gov>
Subject: Fwd: Updated Invitation: PERMIT #15- 0174 Trust For The National Mall (NOTE: NE... @ Wed Aug 19, 2015 1:30pm - 3:30pm (dick_swihart@nps.gov)
Attachments: invite.ics

Robbin, Leonard -

I don't believe we can talk about Concessions at this meeting until it is decided how GSI will sell the food, beverages & merchandise at this concert. We all know the Solicitors said GSI has to do that because they are the only ones with a concession contract. And to my knowledge there is no agreement for how to do that yet. Certainly that "agreement" C3 sent to Karen is not acceptable nor was it ever agreed to by GSI. Additionally, I don't see that Rick Wayland or Doug Verner were even invited to this meeting tomorrow.

Dick Swihart
Concessions Chief
National Mall and Memorial Parks
900 Ohio Dr SW
Washington, DC 20024
Office: (202) 619-6392
Cell: (202) 748-2470
Dick_Swihart@NPS.gov

----- Forwarded message -----

From: **Sheila Gotha** <sheila_gotha-samuel@nps.gov>

Date: Tue, Aug 18, 2015 at 11:00 AM

Subject: Updated Invitation: PERMIT #15- 0174 Trust For The National Mall (NOTE: NE... @ Wed Aug 19, 2015 1:30pm - 3:30pm (dick_swihart@nps.gov)

To: dick_swihart@nps.gov, christopher_silva@nps.gov, deborah_strock@nps.gov, mark_varanelli@nps.gov, dstalnecker@c3presents.com, sean_kennealy@nps.gov, deborah_deas@nps.gov, james_marker@nps.gov, trose@nationalmall.org, kfitton@nationalmall.org, tuba@c3presents.com, bsossamon@c3presents.com, rmartin@c3presents.com, j.perry@kilowattevents.com, karen_cucurullo@nps.gov, marisa_richardson@nps.gov, robin_nixon@nps.gov, darin <darin@npbcompanies.com>, james_murphy@nps.gov, eddie_burnett@nps.gov, cjones@c3presents.com, jlipfert@c3presents.com, leonard_lee@nps.gov, robbin_owen@nps.gov, jaime_boyle@nps.gov, teresa_austin@nps.gov, steve_booker@nps.gov, zachary.scott@dc.gov, pete@npbcompanies.com, elizabeth_buchanan@nps.gov

This event has been changed.

PERMIT #15- 0174 Trust For The National Mall (NOTE: NEW MEETING TIME 1:30 PM - 3:30 PM)

[more details »](#)

Date of Activity: September 10 - October 8, 2015

Location(s): West Potomac Park

Purpose(s): Raise National awareness and funds for the campaign for the National Mall

Permits Management Office Contact: Leonard D. Lee 245-4715

Anticipated Number of Participants: 50,000

When **Changed:** Wed Aug 19, 2015 1:30pm – 3:30pm Eastern Time

Where Permits Management Office - 900 Ohio Dr., SW / NPS-NAMA Annex 2 Large Conference Room ([map](#))

Calendar [dick_swihart@nps.gov](#)

Who

- Sheila Gotha - organizer
- [christopher_silva@nps.gov](#)
- [deborah_strock@nps.gov](#)
- [mark_varanelli@nps.gov](#)
- [dstalnecker@c3presents.com](#)
- [dick_swihart@nps.gov](#)
- [sean_kennealy@nps.gov](#)
- [deborah_deas@nps.gov](#)
- [james_marker@nps.gov](#)
- [trose@nationalmall.org](#)
- [kfitton@nationalmall.org](#)
- [tuba@c3presents.com](#)
- [bsossamon@c3presents.com](#)
- [rmartin@c3presents.com](#)

- j.perry@kilowattevents.com
- karen_cucurullo@nps.gov
- marisa_richardson@nps.gov
- robin_nixon@nps.gov
- [darin](#)
- james_murphy@nps.gov
- eddie_burnett@nps.gov
- cjones@c3presents.com
- jliipfert@c3presents.com
- leonard_lee@nps.gov
- robbin_owen@nps.gov
- jaime_boyle@nps.gov
- teresa_austin@nps.gov
- steve_booker@nps.gov
- zachary.scott@dc.gov
- pete@npbcompanies.com
- elizabeth_buchanan@nps.gov

Going? **Yes** - **Maybe** - **No** [more options »](#)

Invitation from [Google Calendar](#)

You are receiving this email at the account dick_swihart@nps.gov because you are subscribed for updated invitations on calendar dick_swihart@nps.gov.

To stop receiving these emails, please log in to <https://www.google.com/calendar/> and change your notification settings for this calendar.

Forwarding this invitation could allow any recipient to modify your RSVP response. [Learn More](#).

"Austin, Teresa" <teresa_austin@nps.gov>

From: "Austin, Teresa" <teresa_austin@nps.gov>
Sent: Tue Aug 18 2015 10:59:37 GMT-0600 (MDT)
To: "Swihart, John" <dick_swihart@nps.gov>
Subject: Re: Updated Invitation: PERMIT #15- 0174 Trust For The National Mall (NOTE: NE... @ Wed Aug 19, 2015 1:30pm - 3:30pm (dick_swihart@nps.gov))

Hi Leonard,

Is there an agenda for this meeting? Will you email me a copy, please?

Teri Austin
 Chief, Division of Administration
 National Mall & Memorial Parks
 900 Ohio Dr SW
 Washington, DC 20024
 202.619.7377 Office
 202.525.8949 Cell

On Tue, Aug 18, 2015 at 12:42 PM, Swihart, John <dick_swihart@nps.gov> wrote:

Robbin, Leonard -

I don't believe we can talk about Concessions at this meeting until it is decided how GSI will sell the food, beverages & merchandise at this concert. We all know the Solicitors said GSI has to do that because they are the only ones with a concession contract. And to my knowledge there is no agreement for how to do that yet. Certainly that "agreement" C3 sent to Karen is not acceptable nor was it ever agreed to by GSI. Additionally, I don't see that Rick Wayland or Doug Verner were even invited to this meeting tomorrow.

Dick Swihart
 Concessions Chief
 National Mall and Memorial Parks
 900 Ohio Dr SW
 Washington, DC 20024
 Office: (202) 619-6392
 Cell: (202) 748-2470
Dick_Swihart@NPS.gov

----- Forwarded message -----

From: **Sheila Gotha** <sheila_gotha-samuel@nps.gov>

Date: Tue, Aug 18, 2015 at 11:00 AM

Subject: Updated Invitation: PERMIT #15- 0174 Trust For The National Mall (NOTE: NE... @ Wed Aug 19, 2015 1:30pm - 3:30pm (dick_swihart@nps.gov))

To: dick_swihart@nps.gov, christopher_silva@nps.gov, deborah_strock@nps.gov, mark_varanelli@nps.gov, dstalnecker@c3presents.com, sean_kennealy@nps.gov, deborah_deas@nps.gov, james_marker@nps.gov, trose@nationalmall.org, kfitton@nationalmall.org, tuba@c3presents.com, bsossamon@c3presents.com, rmartin@c3presents.com, j.perry@kilowattevents.com, karen_cucurullo@nps.gov, marisa_richardson@nps.gov, robin_nixon@nps.gov, darin@npbcompanies.com, james_murphy@nps.gov, eddie_burnett@nps.gov, cjones@c3presents.com, jliipfert@c3presents.com, leonard_lee@nps.gov, robbin_owen@nps.gov, jaime_boyle@nps.gov, teresa_austin@nps.gov, steve_booker@nps.gov, zachary.scott@dc.gov, pete@npbcompanies.com, elizabeth_buchanan@nps.gov

This event has been changed.

PERMIT #15- 0174 Trust For The National Mall (NOTE: NEW MEETING TIME 1:30 PM - 3:30 PM)

[more details »](#)

Date of Activity: September 10 - October 8, 2015

Location(s): West Potomac Park

Purpose(s): Raise National awareness and funds for the campaign for the National Mall

Permits Management Office Contact: Leonard D. Lee 245-4715

Anticipated Number of Participants: 50,000

When **Changed:** Wed Aug 19, 2015 1:30pm – 3:30pm Eastern Time

Where Permits Management Office - 900 Ohio Dr., SW / NPS-NAMA Annex 2 Large Conference Room ([map](#))

Calendar dick_swihart@nps.gov

Who

- Sheila Gotha - organizer
- christopher_silva@nps.gov
- deborah_strock@nps.gov
- mark_varanelli@nps.gov
- dstalnecker@c3presents.com
- dick_swihart@nps.gov
- sean_kennealy@nps.gov
- deborah_deas@nps.gov
- james_marker@nps.gov
- trose@nationalmall.org
- kfitton@nationalmall.org
- tuba@c3presents.com
- bsossamon@c3presents.com
- rmartin@c3presents.com
- j.perry@kilowattevents.com
- karen_cucurullo@nps.gov
- marisa_richardson@nps.gov
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- cjones@c3presents.com
- jlijpfert@c3presents.com
- leonard_lee@nps.gov
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- steve_booker@nps.gov
- zachary.scott@dc.gov
- pete@npbcompanies.com
- elizabeth_buchanan@nps.gov

Going? **Yes** - **Maybe** - **No** [more options »](#)

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"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Wed Aug 19 2015 05:44:30 GMT-0600 (MDT)
To: "Swihart, John" <dick_swihart@nps.gov>
Subject: Re: Updated Invitation: PERMIT #15- 0174 Trust For The National Mall (NOTE: NE... @ Wed Aug 19, 2015 1:30pm - 3:30pm (dick_swihart@nps.gov))

Dick,

Rick and Doug's omission from the meeting notice was merely an oversight. Please feel free to invite them and/or a representative, to the meeting today at 1:30 p.m.

Our discussion about concessions and GSI will be limited to what we know at that time.

Hi Terri,

I have not received an agenda at this time. I will continue to go through my emails to see if Tiffany has sent me one. If so, I will gladly send you a copy.

Please stand by.

On Tue, Aug 18, 2015 at 12:42 PM, Swihart, John <dick_swihart@nps.gov> wrote:

Robbin, Leonard -

I don't believe we can talk about Concessions at this meeting until it is decided how GSI will sell the food, beverages & merchandise at this concert. We all know the Solicitors said GSI has to do that because they are the only ones with a concession contract. And to my knowledge there is no agreement for how to do that yet. Certainly that "agreement" C3 sent to Karen is not acceptable nor was it ever agreed to by GSI. Additionally, I don't see that Rick Wayland or Doug Verner were even invited to this meeting tomorrow.

Dick Swihart
Concessions Chief
National Mall and Memorial Parks
900 Ohio Dr SW
Washington, DC 20024
Office: (202) 619-6392
Cell: (202) 748-2470
Dick_Swihart@NPS.gov

----- Forwarded message -----

From: **Sheila Gotha** <sheila_gotha-samuel@nps.gov>

Date: Tue, Aug 18, 2015 at 11:00 AM

Subject: Updated Invitation: PERMIT #15- 0174 Trust For The National Mall (NOTE: NE... @ Wed Aug 19, 2015 1:30pm - 3:30pm (dick_swihart@nps.gov)

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PERMIT #15- 0174 Trust For The National Mall (NOTE: NEW MEETING TIME 1:30 PM - 3:30 PM)

[more details »](#)

Date of Activity: September 10 - October 8, 2015

Location(s): West Potomac Park

Purpose(s): Raise National awareness and funds for the campaign for the National Mall

Permits Management Office Contact: Leonard D. Lee 245-4715

Anticipated Number of Participants: 50,000

When **Changed:** Wed Aug 19, 2015 1:30pm – 3:30pm Eastern Time

Where Permits Management Office - 900 Ohio Dr., SW / NPS-NAMA Annex 2 Large Conference Room ([map](#))

Calendar [dick_swihart@nps.gov](#)

Who

- Sheila Gotha - organizer
- [christopher_silva@nps.gov](#)
- [deborah_strock@nps.gov](#)
- [mark_varanelli@nps.gov](#)
- [dstalnecker@c3presents.com](#)
- [dick_swihart@nps.gov](#)
- [sean_kennealy@nps.gov](#)
- [deborah_deas@nps.gov](#)
- [james_marker@nps.gov](#)
- [trose@nationalmall.org](#)
- [kfitton@nationalmall.org](#)
- [tuba@c3presents.com](#)
- [bsossamon@c3presents.com](#)
- [rmartin@c3presents.com](#)
- [j.perry@kilowattevents.com](#)
- [karen_cucurullo@nps.gov](#)
- [marisa_richardson@nps.gov](#)
- [robin_nixon@nps.gov](#)
- darin
- [james_murphy@nps.gov](#)
- [eddie_burnett@nps.gov](#)
- [cjones@c3presents.com](#)
- [jliipfert@c3presents.com](#)
- [leonard_lee@nps.gov](#)
- [robbin_owen@nps.gov](#)
- [jaime_boyle@nps.gov](#)
- [teresa_austin@nps.gov](#)
- [steve_booker@nps.gov](#)
- [zachary.scott@dc.gov](#)
- [pete@npbcompanies.com](#)
- [elizabeth_buchanan@nps.gov](#)

Going? **Yes** - **Maybe** - **No** [more options »](#)

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"Swihart, John" <dick_swihart@nps.gov>

From: "Swihart, John" <dick_swihart@nps.gov>
Sent: Wed Aug 19 2015 05:48:34 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Re: Updated Invitation: PERMIT #15- 0174 Trust For The National Mall (NOTE: NE... @ Wed Aug 19, 2015 1:30pm - 3:30pm (dick_swihart@nps.gov))

Thank you. Leonard -
I have forwarded the invitation to both and placed a call to Rick's office.
Not sure if they'll be here today based on short notice.
Can we be sure Sheila adds them to the future scheduled meetings, Please?
thank you,
Dick

Dick Swihart
Concessions Chief
National Mall and Memorial Parks
900 Ohio Dr SW
Washington, DC 20024
Office: (202) 619-6392
Cell: (202) 748-2470
Dick_Swihart@NPS.gov

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Dick,

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Dick_Swihart@NPS.gov

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From: **Sheila Gotha** <sheila_gotha-samuel@nps.gov>

Date: Tue, Aug 18, 2015 at 11:00 AM

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PERMIT #15- 0174 Trust For The National Mall (NOTE: NEW MEETING TIME 1:30 PM - 3:30 PM)

[more details »](#)

Date of Activity: September 10 - October 8, 2015

Location(s): West Potomac Park

Purpose(s): Raise National awareness and funds for the campaign for the National Mall

Permits Management Office Contact: Leonard D. Lee 245-4715

Anticipated Number of Participants: 50,000

When **Changed:** Wed Aug 19, 2015 1:30pm – 3:30pm Eastern Time

Where Permits Management Office - 900 Ohio Dr., SW / NPS-NAMA Annex 2 Large Conference Room ([map](#))

Calendar dick_swihart@nps.gov

Who

- Sheila Gotha - organizer
- christopher_silva@nps.gov
- deborah_strock@nps.gov
- mark_varanelli@nps.gov
- dstalneckerc3presents.com
- dick_swihart@nps.gov
- sean_kennealy@nps.gov
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Going? **Yes** - **Maybe** - **No** [more options »](#)

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"Austin, Teresa" <teresa_austin@nps.gov>

From: "Austin, Teresa" <teresa_austin@nps.gov>
Sent: Wed Aug 19 2015 06:41:14 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Re: Updated Invitation: PERMIT #15- 0174 Trust For The National Mall (NOTE: NE... @ Wed Aug 19, 2015 1:30pm - 3:30pm (dick_swihart@nps.gov))

Thanks, Leonard!

Teri Austin
Chief, Division of Administration
National Mall & Memorial Parks
900 Ohio Dr SW
Washington, DC 20024
202.619.7377 Office
202.525.8949 Cell

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PERMIT #15- 0174 Trust For The National Mall (NOTE: NEW MEETING TIME 1:30 PM - 3:30 PM)

[more details »](#)

Date of Activity: September 10 - October 8, 2015

Location(s): West Potomac Park

Purpose(s): Raise National awareness and funds for the campaign for the National Mall

Permits Management Office Contact: Leonard D. Lee 245-4715

Anticipated Number of Participants: 50,000

When **Changed:** Wed Aug 19, 2015 1:30pm – 3:30pm Eastern Time

Where Permits Management Office - 900 Ohio Dr., SW / NPS-NAMA Annex 2 Large Conference Room ([map](#))

Calendar dick_swihart@nps.gov

Who

- Sheila Gotha - organizer
- christopher_silva@nps.gov
- deborah_strock@nps.gov
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"Swihart, John" <dick_swihart@nps.gov>

From: "Swihart, John" <dick_swihart@nps.gov>
Sent: Wed Aug 19 2015 08:02:56 GMT-0600 (MDT)
To: Leonard Lee <leonard_lee@nps.gov>
Subject: Fwd: Updated Invitation: PERMIT #15- 0174 Trust For The National Mall (NOTE: NE... @ Wed Aug 19, 2015 1:30pm - 3:30pm (dick_swihart@nps.gov))

Hi Leonard -

Is there a conference line in the room for the concert meeting this afternoon that GSI can call-in to? I didn't see one listed on the invite. thanks,

Dick Swihart
 Concessions Chief
 National Mall and Memorial Parks
 900 Ohio Dr SW
 Washington, DC 20024
 Office: (202) 619-6392
 Cell: (202) 748-2470
Dick_Swihart@NPS.gov

----- Forwarded message -----

From: **Douglas Verner** <VernerD@guestservices.com>
Date: Wed, Aug 19, 2015 at 9:58 AM
Subject: RE: Updated Invitation: PERMIT #15- 0174 Trust For The National Mall (NOTE: NE... @ Wed Aug 19, 2015 1:30pm - 3:30pm (dick_swihart@nps.gov))
To: "Swihart, John" <dick_swihart@nps.gov>
Cc: "Rick Wayland - Vice President, Operations" <waylandr@guestservices.com>

Dick,

Rick is planning on attending in person. Would it be possible for me to attend by phone? I recall C3 attended the last meeting we had by phone.

Please let me know, and if that is OK, how do I call in? Thank you.

Doug

(703) 849-9363

From: Swihart, John [mailto:dick_swihart@nps.gov]

----- Forwarded message -----

From: **Sheila Gotha** <sheila_gotha-samuel@nps.gov>
Date: Tue, Aug 18, 2015 at 11:00 AM
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This event has been changed.

[more details »](#)

PERMIT #15- 0174 Trust For The National Mall (NOTE: NEW MEETING TIME 1:30 PM - 3:30 PM)

Date of Activity: September 10 - October 8, 2015

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Purpose(s): Raise National awareness and funds for the campaign for the National Mall

Permits Management Office Contact: Leonard D. Lee 245-4715

Anticipated Number of Participants: 50,000

When **Changed:** Wed Aug 19, 2015 1:30pm – 3:30pm Eastern Time

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Conversation Contents

Fwd: Landmark Music Festival -grounds items

/127. Fwd: Landmark Music Festival -grounds items/1.1 Baby Turf 2.jpg
/127. Fwd: Landmark Music Festival -grounds items/1.2 Big Turf.jpg
/127. Fwd: Landmark Music Festival -grounds items/1.3 Mega Deck.jpg
/127. Fwd: Landmark Music Festival -grounds items/1.4 Landmark15 36x48 8-12.pdf
/127. Fwd: Landmark Music Festival -grounds items/1.5 LANDMARK Build Schedule DC 8-11.docx
/127. Fwd: Landmark Music Festival -grounds items/2.1 Baby Turf 2.jpg
/127. Fwd: Landmark Music Festival -grounds items/2.2 Big Turf.jpg
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"Owen, Robbin" <robbin_owen@nps.gov>

From: "Owen, Robbin" <robbin_owen@nps.gov>
Sent: Tue Aug 18 2015 05:14:18 GMT-0600 (MDT)
To: Leonard Lee <leonard_lee@nps.gov>
Subject: Fwd: Landmark Music Festival -grounds items
Attachments: Baby Turf 2.jpg Big Turf.jpg Mega Deck.jpg Landmark15 36x48 8-12.pdf LANDMARK Build Schedule DC 8-11.docx

----- Forwarded message -----

From: **Stachowicz, Michael** <michael_stachowicz@nps.gov>
Date: Tue, Aug 18, 2015 at 7:07 AM
Subject: Fwd: Landmark Music Festival -grounds items
To: Jaime Boyle <jaime_boyle@nps.gov>, Robbin Owen <robbin_owen@nps.gov>

I hope this helps.

----- Forwarded message -----

From: **Tuba** <tuba@c3presents.com>
Date: Fri, Aug 14, 2015 at 6:55 PM
Subject: Landmark Music Festival -grounds items
To: "michael_stachowicz@nps.gov" <michael_stachowicz@nps.gov>
Cc: "Jake Perry (j.perry@kilowattevents.com)" <j.perry@kilowattevents.com>, Courtney Murphy <cmurphy@c3presents.com>

Michael,

Good to speak with you this morning. I apologize on the delay as I was missing a key piece of info. Attached you'll find our initial site map as well as the current state of the Build Schedule. I've also included a handful of pictures and links for methods and such that we would like to utilize to protect the turf and the grounds.

Ground Protection -We will need to build out a pad as a laydown yard for the Main Stage build which will be approx. 165' x 120'. This pad should be down no longer than 4 days. I've attached a picture from this year at Lollapalooza which shows the condition of the grass as we're taking up the pad. It was very dry this year and the grass under the pad actually fared better than the areas that were not. We also use a quicker deploy system called LD roll which is provided via EPS. These are 11x65' rolls of heavy duty aluminum that can be rolled out and back fairly quickly for getting the hydraulic stages into their place on the North West end.

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We also plan to use terraplas or similar products for any flooring that will need to go into tents. Leonard made it sound like that was one of the preferred products to be used at the last meeting but if there is something else you would like us to utilize just let us know and we'll hunt it down.

Equipment -I've also attached pictures of some of the forklifts we will be using. We have worked with Sunbelt rentals to put different tires on the machines that will need to operate on the grass. As you can see they are larger than the normal rough terrain tires that come with the machines

and have minimal impact on the ground they're operating on.

Lastly I want to introduce you to Jake Perry who is our Operations manager for the event. Jake and myself will be your main points of contact for anything turf related, or related to the event at all. He is cc'd here and his cell number is 310 612 9624.

I'd love to jump on the phone sometime on Monday to run through everything and get your thoughts. Let me know what may work for you and we'll give you a call.

Thanks

Tim

Tim '2ba' Smith

Production Director

C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701
512 505 4496o | 785 760 3263c
tuba@c3presents.com

--
Michael Stachowicz
Turf Management Specialist
National Park Service
National Mall and Memorial Parks
Washington DC
(c)202.815.0563
(o)202.245.4668

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Wed Aug 19 2015 06:33:14 GMT-0600 (MDT)
To: Carol Pannell <carol_pannell@nps.gov>, Raul Castillo <raul_castillo@nps.gov>
Subject: Fwd: Landmark Music Festival -grounds items
Attachments: Baby Turf 2.jpg Big Turf.jpg Mega Deck.jpg Landmark15 36x48 8-12.pdf LANDMARK Build Schedule DC 8-11.docx

Good morning Carol and Raul.

I am forwarding the current site plan and production schedule related to the Landmark Music Festival, scheduled for September 26-27, 2015.

I would like to speak to the two of you regarding the process for reviewing site plans and other related event materials and scheduling and conducting inspections.

I realize that we are still working out standard operating procedures for Occupational and Fire Life Safety reviews and inspections. However, events seem to be ever present, not allowing much planning time for our respective Divisions.

I would appreciate your assistance with this and other large scale events that I am responsible for in the coming months.

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Thank you

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From: **Owen, Robbin** <robbin_owen@nps.gov>
Date: Tue, Aug 18, 2015 at 7:14 AM
Subject: Fwd: Landmark Music Festival -grounds items
To: Leonard Lee <leonard_lee@nps.gov>

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Date: Tue, Aug 18, 2015 at 7:07 AM
Subject: Fwd: Landmark Music Festival -grounds items
To: Jaime Boyle <jaime_boyle@nps.gov>, Robbin Owen <robbin_owen@nps.gov>

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Subject: Landmark Music Festival -grounds items
To: "michael_stachowicz@nps.gov" <michael_stachowicz@nps.gov>
Cc: "Jake Perry (j.perry@kilowattevents.com)" <j.perry@kilowattevents.com>, Courtney Murphy <cmurphy@c3presents.com>

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Tim '2ba' Smith

Production Director

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--

Michael Stachowicz
Turf Management Specialist
National Park Service
National Mall and Memorial Parks
Washington DC
(c)202.815.0563
(o)202.245.4668

"Pannell, Carol" <carol_pannell@nps.gov>

From: "Pannell, Carol" <carol_pannell@nps.gov>
Sent: Wed Aug 19 2015 07:30:51 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Re: Landmark Music Festival -grounds items

Good Morning Leonard,

I would like to consult with you individually about this event for now. Occupational Safety & Health (OSH) looks at temporary set-ups and operations from a different perspective than Fire Structure Safety. We do need to work out standard procedures for including regional resources to accomplish event walk-through assessments because for us, it is a constant endeavor.

I would like to invite Tony Moreland, the new Regional OSH Manager to get his input on the event layout.

I am free tomorrow (Thurs) after 1pm, Friday, next Tuesday before 11am & after 3 pm, & next Wednesday.

Please let me know what time will work for you and I'll see if Tony is available.

Sincerely,

Carol D. Pannell, MS
Occupational Safety and Health Manager
National Mall and Memorial Parks
900 Ohio Drive, SW
Washington, DC 20024
Desk: 202-245-4667
Cell: 202-695-4330

"Keeping our employees, volunteers, & visitors safe is goal one."

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On Wed, Aug 19, 2015 at 8:33 AM, Lee, Leonard <leonard_lee@nps.gov>> wrote:
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To: Leonard Lee <leonard_lee@nps.gov>

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Date: Tue, Aug 18, 2015 at 7:07 AM
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Date: Fri, Aug 14, 2015 at 6:55 PM
Subject: Landmark Music Festival -grounds items
To: "michael_stachowicz@nps.gov" <michael_stachowicz@nps.gov>
Cc: "Jake Perry (j.perry@kilowattevents.com)" <j.perry@kilowattevents.com>, Courtney Murphy <cmurphy@c3presents.com>

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--
Michael Stachowicz
Turf Management Specialist
National Park Service
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Washington DC
(c)202.815.0563
(o)202.245.4668

Conversation Contents

Fwd: Fire Department Contact

John Liipfert <jliipfert@c3presents.com>

From: John Liipfert <jliipfert@c3presents.com>
Sent: Fri Aug 14 2015 08:12:44 GMT-0600 (MDT)
To: Leonard Lee <Leonard_Lee@nps.gov>
Subject: Fwd: Fire Department Contact

Hello Leonard,

Do you have the Fire Marshall contact who will be overseeing the build permit approval for Landmark?

We have some questions regarding the build permit for the stages and platforms. Tuba was informed a while back that this would go through the fire department. Are these structures covered by the event permit, and if not do we need to permit these separately, and if so do you know who our direct POC would be?

FYI we are having tent vendors permit their own tents, and food is all being handled via health permits that Kevin Noonan is working on.

Thanks,
JL

JOHN LIIPFERT
PRODUCER

C 3 P R E S E N T S

1849 Calvert Street NW | Washington DC 20009
512.478.7211 | 512.476.0611 fax

jliipfert@c3presents.com
www.c3presents.com

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Tue Aug 18 2015 06:24:18 GMT-0600 (MDT)
To: John Liipfert <jliipfert@c3presents.com>
Subject: Fwd: Fire Department Contact

Hello John.

The point of contact for the Fire Life Safety Inspections is Mr. Raul Castillo. I have included him on this email. Please feel free to contact him at (202)-619-7168.

----- Forwarded message -----

From: **John Liipfert** <jliipfert@c3presents.com>
Date: Fri, Aug 14, 2015 at 10:12 AM
Subject: Fwd: Fire Department Contact
To: Leonard Lee <Leonard_Lee@nps.gov>
Cc: Tuba <tuba@c3presents.com>, Courtney Murphy <cmurphy@c3presents.com>, Tiffany Rose <TRose@nationalmall.org>, Jennifer Larus <jlarus@c3presents.com>

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www.c3presents.com

John Liipfert <jliipfert@c3presents.com>

From: John Liipfert <jliipfert@c3presents.com>
Sent: Tue Aug 18 2015 08:36:43 GMT-0600 (MDT)
To: Leonard Lee <leonard_lee@nps.gov>
Subject: Re: Fire Department Contact

Thanks Leonard!

JOHN LIIPFERT
PRODUCER

C 3 P R E S E N T S

1849 Calvert Street NW | Washington DC 20009
512.478.7211 | 512.476.0611 fax

jliipfert@c3presents.com
www.c3presents.com

On Aug 18, 2015, at 8:24 AM, Lee, Leonard <leonard_lee@nps.gov> wrote:

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jliipfert@c3presents.com
www.c3presents.com

Conversation Contents

WBS Created - 15-174 Trust for NAMA Landmark Festival

"Gasaway, Lucy" <lucy_gasaway@nps.gov>

From: "Gasaway, Lucy" <lucy_gasaway@nps.gov>
Sent: Mon Aug 17 2015 14:22:05 GMT-0600 (MDT)
To: Dena Lowe <dena_lowe@nps.gov>, Jaime Boyle <jaime_boyle@nps.gov>, Joseph Salvatore <joseph_salvatore@nps.gov>, Leonard Lee <leonard_lee@nps.gov>, Marisa Richardson <marisa_richardson@nps.gov>, Melissa Flottman <melissa_flottman@nps.gov>, Michael Stachowicz <michael_stachowicz@nps.gov>, Robbin Owen <robbin_owen@nps.gov>, Rosanna Weltzin <rosanna_weltzin@nps.gov>, Scott Simmons <Scott_Simmons@nps.gov>, Sheila Gotha <sheila_gotha-samuel@nps.gov>, Teresa Austin <teresa_austin@nps.gov>
Subject: WBS Created - 15-174 Trust for NAMA Landmark Festival

All -

The following WBS account has been created for your use in Quicktime, PRs, and Credit Card Logs.

15-174 Trust for NAMA Landmark Festival 9/26-27/2015: **PX.XNAMAP559.00.1**

*****This account is for FY15 charges ONLY. (through September 30th)*****

Any charges for Landmark that occur on or after October 1 should be charged to a separate WBS, that will be sent out in September.

For your convenience, this has also been added to the [Admin Sharepoint Permit WBS Log](#) and the list of [WBS Accounts](#) on the Budget Sharepoint site.

Please feel free to distribute these to your employees for use.

Thank you

--

Lucy V. Gasaway
Budget Analyst
National Mall & Memorial Parks
900 Ohio Drive, SW
Washington, DC 20024
202-619-6398 (Office)
202-205-9727 (fax)
Lucy_Gasaway@nps.gov
NPS: www.nps.gov/nama

"Stachowicz, Michael" <michael_stachowicz@nps.gov>

From: "Stachowicz, Michael" <michael_stachowicz@nps.gov>
Sent: Tue Aug 18 2015 08:20:06 GMT-0600 (MDT)
To: Melissa Flottman <melissa_flottman@nps.gov>, Robbin Owen <robbin_owen@nps.gov>, Leonard Lee <leonard_lee@nps.gov>
Subject: Fwd: WBS Created - 15-174 Trust for NAMA Landmark Festival

Is there a way for me to use this account to do pre event work? This would be for pre seeding of the venue. That went into the budget spreadsheet we did last week for the Trust. It would be in the \$10k range.

----- Forwarded message -----

From: **Gasaway, Lucy** <lucy_gasaway@nps.gov>
Date: Mon, Aug 17, 2015 at 4:22 PM
Subject: WBS Created - 15-174 Trust for NAMA Landmark Festival
To: Dena Lowe <dena_lowe@nps.gov>, Jaime Boyle <jaime_boyle@nps.gov>, Joseph Salvatore <joseph_salvatore@nps.gov>, Leonard Lee <leonard_lee@nps.gov>, Marisa Richardson <marisa_richardson@nps.gov>, Melissa Flottman <melissa_flottman@nps.gov>, Michael Stachowicz <michael_stachowicz@nps.gov>, Robbin Owen <robbin_owen@nps.gov>, Rosanna Weltzin <rosanna_weltzin@nps.gov>, Scott Simmons <Scott_Simmons@nps.gov>, Sheila Gotha <sheila_gotha-samuel@nps.gov>, Teresa Austin <teresa_austin@nps.gov>

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(o)202.245.4668

Joseph Salvatore <joseph_salvatore@nps.gov>

From: Joseph Salvatore <joseph_salvatore@nps.gov>
Sent: Tue Aug 18 2015 08:35:23 GMT-0600 (MDT)
To: "Stachowicz, Michael" <michael_stachowicz@nps.gov>
Subject: Re: WBS Created - 15-174 Trust for NAMA Landmark Festival

We need to talk first. You will probably charge to base.

Sent from my iPhone

On Aug 18, 2015, at 10:20 AM, Stachowicz, Michael <michael_stachowicz@nps.gov> wrote:

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Conversation Contents

Re: LANDMARK: Traffic / Road Closure Plan

John Liipfert <jliipfert@c3presents.com>

From: John Liipfert <jliipfert@c3presents.com>
Sent: Mon Aug 17 2015 10:20:39 GMT-0600 (MDT)
To: "Murphy, James" <james_murphy@nps.gov>
Subject: Re: LANDMARK: Traffic / Road Closure Plan

Hello Lt. Murphy and Captain Booker,

I am circling back about the meeting we discussed last week. Per the traffic below I was under the impression that we were confirmed, but to circle back we were hoping to convene at 1pm on August 19th, after the regularly scheduled Landmark meeting for a deeper dive to discuss security. We have our Director of security flying in with his key people and we wanted to make sure we got everyone in the same room. If wednesday cannot work we could potential make something work Thursday as well. Please advise for you availability.

Thanks
JL

JOHN LIIPFERT
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jliipfert@c3presents.com
www.c3presents.com

On Aug 12, 2015, at 1:39 PM, Murphy, James <james_murphy@nps.gov> wrote:

John,

Absolutely, we can stay to go over security.

Jim

All e-mail to/from this account is subject to official review and is for official use only. Action may be taken in response to any inappropriate use of the United States Park Police e-mail system. This e-mail may contain information that is privileged, law enforcement sensitive, or subject to other disclosure limitations. Such information is loaned to you and should not be further disseminated without the permission of the United States Park Police. If you have received this e-mail in error, do not keep, use, disclose, or copy it; notify the sender immediately and delete it.

Lieutenant James Murphy
United States Park Police
Special Events Commander
Office:202-610-8771
Mobile:202-200-9222
james_murphy@nps.gov

On Wed, Aug 12, 2015 at 1:11 PM, John Liipfert <jliipfert@c3presents.com> wrote:
Lt. Murphy,

Hey its John Liipfert, Chiming in here as well.

There is a meeting with NPS next week from 10AM – 12 PM that I believe you and Booker were slated to attend. Would you guys be able to stay after for a security specific meeting? Our team was hoping to reconvene at 1:00p for a deeper dive on all things security.

Please let me know if you can make this work, otherwise we will set another time to reconvene.

Thanks

JOHN LIIPFERT
PRODUCER

C 3 P R E S E N T S

1849 Calvert Street NW | Washington DC 20009
512.478.7211 | 512.476.0611 fax

On Aug 12, 2015, at 12:51 PM, Murphy, James <james_murphy@nps.gov> wrote:

Jennifer,

Just tried calling no answer, give me a call when you get a chance.

Thanks,

Jim

All e-mail to/from this account is subject to official review and is for official use only. Action may be taken in response to any inappropriate use of the United States Park Police e-mail system. This e-mail may contain information that is privileged, law enforcement sensitive, or subject to other disclosure limitations. Such information is loaned to you and should not be further disseminated without the permission of the United States Park Police. If you have received this e-mail in error, do not keep, use, disclose, or copy it; notify the sender immediately and delete it.

Lieutenant James Murphy
United States Park Police
Special Events Commander
Office:202-610-8771
Mobile:202-200-9222
james_murphy@nps.gov

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All the best,

- Jennifer

Jennifer Larus
Associate Producer

C 3 P R E S E N T S

1849 Calvert St. NW | Washington, DC 20009
512.478.7211 | 512.476.0611 fax

jlarus@c3presents.com
www.c3presents.com

"Booker, Steven" <steve_booker@nps.gov>

From: "Booker, Steven" <steve_booker@nps.gov>
Sent: Mon Aug 17 2015 11:50:56 GMT-0600 (MDT)
To: John Liipfert <jliipfert@c3presents.com>
Subject: Re: LANDMARK: Traffic / Road Closure Plan

John;

I will leave it up to Lt. Murphy to meet and greet you on Wednesday at the NPS meeting. I have several meetings that day that were scheduled before your Landmark meeting. I am sure and confident that Lt. Murphy will work through any issue or concerns that you may have regarding road or sidewalk closures.

Captain Steven L. Booker
Commander, Special Forces Branch
FBINA #246

(202) 610-7089 Office
(202) 439-2245 Mobile

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On Mon, Aug 17, 2015 at 12:20 PM, John Liipfert <jlipfert@c3presents.com> wrote:

Hello Lt. Murphy and Captain Booker,

I am circling back about the meeting we discussed last week. Per the traffic below I was under the impression that we were confirmed, but to circle back we were hoping to convene at 1pm on August 19th, after the regularly scheduled Landmark meeting for a deeper dive to discuss security. We have our Director of security flying in with his key people and we wanted to make sure we got everyone in the same room. If wednesday cannot work we could potential make something work Thursday as well. Please advise for you availability.

Thanks
JL

JOHN LIIPFERT
PRODUCER

C 3 P R E S E N T S

1849 Calvert Street NW | Washington DC 20009
512.478.7211 | 512.476.0611 fax

jlipfert@c3presents.com
www.c3presents.com

On Aug 12, 2015, at 1:39 PM, Murphy, James <james_murphy@nps.gov> wrote:

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Absolutely, we can stay to go over security.

Jim

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JOHN LIIPFERT
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Lieutenant James Murphy
United States Park Police
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Office:202-610-8771
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Jennifer Larus
Associate Producer

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jarus@c3presents.com
www.c3presents.com

John Liipfert <jliipfert@c3presents.com>

From: John Liipfert <jliipfert@c3presents.com>
Sent: Mon Aug 17 2015 11:53:21 GMT-0600 (MDT)
To: "Booker, Steven" <steve_booker@nps.gov>
Subject: Re: LANDMARK: Traffic / Road Closure Plan

Roger that Captain,

Thank you sir.

JOHN LIIPFERT
PRODUCER

C 3 P R E S E N T S

1849 Calvert Street NW | Washington DC 20009
512.478.7211 | 512.476.0611 fax

jliipfert@c3presents.com
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All the best,

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www.c3presents.com

Conversation Contents

C3 & Trust Attendees for NPS Permitting Meeting on 8/19 - Can you please resend the meeting request?

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Wed Aug 12 2015 12:31:39 GMT-0600 (MDT)
To: "Gotha, Sheila" <sheila_gotha-samuel@nps.gov>
Subject: C3 & Trust Attendees for NPS Permitting Meeting on 8/19 - Can you please resend the meeting request?

Dear Sheila,

Good afternoon! When you get a moment can you please add the below individuals to the August 19th Landmark Music Festival Logistics meeting? Unfortunately, it isn't on some of the Trust staff member's calendars so it too would be great if you could send the meeting notice out to everyone. Regarding NPS, NAMA and Park Police staff who should be in attendance, I will leave that up to Leonard's discretion.

- Tim Smith, Festival Director, C3: tuba@c3presents.com
- Charlie Jones, Partner, C3 Presents: cjones@c3presents.com
- John Liipfert, Production, C3: jliipfert@c3presents.com
- Brandon Sossamon, Production Manager: bsossamon@c3presents.com
- Pete Beattle, Festival Security Director: pete@npbcompanies.com
- Darin Williams, Festival Security: darin@npbcompanies.com
- Jake Perry, Operations Manager: j.perry@kilowattevents.com
- Kristine Fitton, VP of Marketing and Communications, TNM: kfitton@nationalmall.org
- Tiffany Rose, Director of Special Events, TNM: trose@nationalmall.org

Please let me know if you have any questions.

Sincerely,

Tiffany Rose

From: Courtney Murphy [mailto:cmurphy@c3presents.com]
Sent: Wednesday, August 12, 2015 2:05 PM
To: Tiffany Rose
Cc: Rose Martin; Tuba
Subject: C3 Attendees for NPS Permitting Meeting on 8/19

Hi Tiffany,

Thank you for arranging the NPS call for Friday. In looking forward to next week, we are working on our agenda items, and in the meantime, could you please ask NPS to add the following attendees to the meeting invite for Wednesday, August 19 from 10:00am-12:00pm. I haven't seen one come across yet from NPS to forward.

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- Darin Williams, Festival Security: darin@npbcompanies.com
- Jake Perry, Operations Manager: j.perry@kilowattevents.com

Thanks so much!

Courtney

COURTNEY MURPHY

Executive Assistant to Charlie Jones

C 3 PRESENTS

300 W 6th Street Suite 2100 | Austin, Texas 78701
512 478 7211 | 512 628 3059 fax
cmurphy@c3presents.com
www.c3presents.com

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Fri Aug 14 2015 10:25:21 GMT-0600 (MDT)
To: "Gotha, Sheila" <sheila_gotha-samuel@nps.gov>
Subject: FW: C3 & Trust Attendees for NPS Permitting Meeting on 8/19 - Can you please resend the meeting request?

Sheila,

Good afternoon! I hope this email finds you well. In addition to the other people I added to the Aug. 19th meeting invite list, can you also add this person... Rose Martin, Festival Manager rmartin@c3presents.com ?

I apologize for continually bothering you but I still haven't received the Aug. 19th meeting request as of yet. Any chance you may have a moment to send it out to everyone on the list (including the new people) today?

Thank you for your continued support and assistance!

Sincerely,

Tiffany

From: Tiffany Rose
Sent: Thursday, August 13, 2015 1:10 PM
To: Gotha, Sheila <sheila_gotha-samuel@nps.gov>
Subject: RE: C3 & Trust Attendees for NPS Permitting Meeting on 8/19 - Can you please resend the meeting request?

Sheila,

It was great speaking with you this morning! When you get a moment can you please send the August 19th meeting request to the team? Many thanks!

Blessings,

Tiffany

From: Tiffany Rose
Sent: Wednesday, August 12, 2015 2:32 PM
To: 'Gotha, Sheila'
Cc: 'Lee, Leonard'; Kristine Fitton
Subject: C3 & Trust Attendees for NPS Permitting Meeting on 8/19 - Can you please resend the meeting request?

Dear Sheila,

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Tiffany Rose

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Thanks so much!

Courtney

COURTNEY MURPHY

Executive Assistant to Charlie Jones

C 3 P R E S E N T S

300 W 6th Street Suite 2100 | Austin, Texas 78701
512 478 7211 | 512 628 3059 fax
cmurphy@c3presents.com
www.c3presents.com

Conversation Contents

Fwd: C3 false Agreement

"Owen, Robbin" <robbin_owen@nps.gov>

From: "Owen, Robbin" <robbin_owen@nps.gov>
Sent: Fri Aug 14 2015 09:49:55 GMT-0600 (MDT)
To: Leonard Lee <leonard_lee@nps.gov>
Subject: Fwd: C3 false Agreement

FYI

----- Forwarded message -----

From: **Swihart, John** <dick_swihart@nps.gov>
Date: Fri, Aug 14, 2015 at 11:44 AM
Subject: C3 false Agreement
To: Robbin Owen <robbin_owen@nps.gov>

Robbin - FYI

Karen, Sean & Teri have been advised that GSI has not signed the "agreement" that C3 sent to Karen nor do they even have a simple agreement in principle with C3.

Teri says she's sent a text to Karen suggesting a meeting with all of us this afternoon to discuss the implications of C3s actions and misrepresentation of the facts.

Also, you should know that Teri suggests C3's unethical behavior and false statements, the failure to follow NPS & SOL directions and the disparaging of our Concessioner are reasons enough to deny the permit.

Dick Swihart
Concessions Chief
National Mall and Memorial Parks
900 Ohio Dr SW
Washington, DC 20024
Office: (202) 619-6392
Cell: (202) 748-2470
Dick_Swihart@NPS.gov

Conversation Contents

Landmark: Traffic / Road Closure Request

Attachments:

/136. Landmark: Traffic / Road Closure Request/1.1 LANDMARK 2015 Proposed Street closures - 8 7 15.pdf
/136. Landmark: Traffic / Road Closure Request/1.2 Street.Sidewalk Closures Diagram.pdf

Jennifer Larus <jlarus@c3presents.com>

From: Jennifer Larus <jlarus@c3presents.com>
Sent: Thu Aug 13 2015 14:48:11 GMT-0600 (MDT)
To: "leonard_lee@nps.gov" <leonard_lee@nps.gov>
Subject: Landmark: Traffic / Road Closure Request
Attachments: LANDMARK 2015 Proposed Street closures - 8 7 15.pdf Street.Sidewalk Closures Diagram.pdf

Leonard -

I hope you are doing well! Tuba has asked me to help guide us through the logistics of the lane closures and traffic adjustments for the upcoming Landmark Music Festival.

In anticipation of next week's meeting I wanted to share with you what our current requests are. I reviewed these with Lt. Murphy and Captain Booker yesterday to get their feedback and have made a couple adjustments to make this reflect what they feel is realistic.

Attached is our rolling lane and sidewalk closures plan and a drawing to help everyone visualize. I'm available tomorrow to discuss if you have any feedback you'd like to share prior to next week's meeting.

All the best,

Jennifer

Jennifer Larus
Associate Producer

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1849 Calvert St. NW | Washington, DC 20009
512.478.7211 | 512.476.0611 fax

jlarus@c3presents.com
www.c3presents.com

Label: "Higham FOIA 2"

Created by:leonard_lee@nps.gov

Total Messages in label:565 (194 conversations)

Created: 10-16-2015 at 12:01 PM

Conversation Contents

Landmark Music Festival Logistics Meeting Preparation (revised agenda below)

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Thu Aug 13 2015 12:34:59 GMT-0600 (MDT)
"Lee, Leonard" <leonard_lee@nps.gov>, Steven Booker <steve_booker@nps.gov>, James Murphy <james_murphy@nps.gov>, Charlie Jones <cjones@c3presents.com>, Tuba <tuba@c3presents.com>
To: <tuba@c3presents.com>, John Liipfert <jliipfert@c3presents.com>, Kevin Noonan <knoonan@c3presents.com>, Courtney Murphy <cmurphy@c3presents.com>, Kristine Fitton <KFitton@nationalmall.org>
Subject: Landmark Music Festival Logistics Meeting Preparation (revised agenda below)

Conference Call Information

1-800-882-3610

Host code (Tiffany): 6237046

Guest code: 1170653

The Landmark Logistics conference call will be held Friday, August 14th at 4pm CST/5pm EST. I realize some of you are taking personal time to join the call and it is greatly appreciated. This call is in preparation for the in-person August 19th Landmark Logistics meeting. Please find below the agenda for Friday's call. Should you like to add something to the agenda, please send me an email. Thank you for your time.

Best,

Tiffany Rose
(202) 688-3763

2015 Landmark Music Festival

AGENDA

- I. EXPECTED ATTENDANCE
- II. CONCESSIONS UPDATE
 - a. Food and Beverage
 - i. Food Court Infrastructure

- ii. Liquor Waiver Approval
- iii. Food Court Vendor Timeline
- b. Merchandise
 - iv. Follow up on acceptable locations close to park

III. SITE LOGISTICS

- c. Production Plan Update
 - v. Status of load-in and out schedule
 - vi. Events that may affect load-in schedule
 - 1. Nation's Triathlon
 - 2. Pope's Visit
 - a. Sept. 22nd Pope arrives in DC
 - b. Sept. 23rd Pope's procession
 - c. Sept. 24th Pope addresses Congress & concert between 4th & 7th St., NW
 - d. Sept. 24th Chinese Premiere & POTUS (TBC) will visit the MLK Memorial at around 1pm
- d. Transportation Plan
 - vii. Final plan by 8/19 meeting
- e. Building Permit
 - viii. Build Schedule
 - ix. Revised Dates
- f. Security Plan
 - x. Present credential board during the meeting
- g. Turf Protection/Restoration Plan
- h. Parking Needs
 - i. Lane and street closures are required
 - xi. Traffic Plan
- j. Permanent Fence Structures etc.

IV. NPS COST RECOVERY DISCUSSION

V. PUBLIC ACCESS PLAN

- k. Sylvan Theatre area will be the site

VI. FESTIVAL SITE ENHANCEMENTS

VII. NEXT STEPS

Conversation Contents

Landmark Music Festival Logistics Meeting Preparation

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
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d. Transportation Plan

- vii. Final plan by 8/19 meeting

e. Building Permit

- viii. Build Schedule

- ix. Revised Dates

f. Security Plan

- x. Present credential board during the meeting

g. Turf Protection/Restoration Plan

h. Parking Needs

- i. Lane and street closures are required

- xi. Traffic Plan

- j. Permanent Fence Structures etc.

IV. PUBLIC ACCESS PLAN

- k. Sylvan Theatre area will be the site

V. FESTIVAL SITE ENHANCEMENTS

VI. NEXT STEPS

Conversation Contents

FW: Landmark Propane Guidelines

/140. FW: Landmark Propane Guidelines/4.1 Temporary Food Establishment Application.pdf

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Fri Aug 07 2015 12:34:07 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: FW: Landmark Propane Guidelines

Dear Leonard,

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Sincerely,

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From: Kevin Noonan [mailto:knoonan@c3presents.com]
Sent: Friday, August 7, 2015 2:07 PM
To: Tiffany Rose; Kristine Fitton
Subject: Landmark Propane Guidelines

Hi Tiffany & Kristine,

I remember in the NPS meeting we had a few weeks ago that there were going to be new propane guidelines that we would need to follow. In order to pass this on to the food

vendors with enough time to prepare and plan, could you provide me with these new guidelines? If you do not have them, could you let me know when they would be available and how I would obtain them?

Thank you,

Kevin Noonan

VENDOR OPERATIONS MANAGER

C 3 P R E S E N T S

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512 478 7211 | 512 476 0611 fax

knoonan@c3presents.com

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"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Fri Aug 07 2015 12:51:04 GMT-0600 (MDT)
To: Tiffany Rose <TRose@nationalmall.org>
Subject: Re: FW: Landmark Propane Guidelines

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From: Tiffany Rose <TRose@nationalmall.org>
Sent: Fri Aug 07 2015 14:38:45 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: RE: FW: Landmark Propane Guidelines

Leonard,

Thank you for your prompt response. This is helpful and we will move forward with the guidelines outlined in the pamphlets. Have a nice weekend. I will see you on Monday.

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From: Lee, Leonard [mailto:leonard_lee@nps.gov]
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To: Tiffany Rose
Cc: Kevin Noonan
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Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Mon Aug 10 2015 20:23:46 GMT-0600 (MDT)
To: Leonard Lee <leonard_lee@nps.gov>
Subject: FW: FW: Landmark Propane Guidelines
Attachments: Temporary Food Establishment Application.pdf

Dear Leonard,

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From: Kevin Noonan [mailto:knoonan@c3presents.com]
Sent: Friday, August 7, 2015 5:10 PM
To: Tiffany Rose
Subject: RE: FW: Landmark Propane Guidelines

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From: Tiffany Rose [<mailto:TRose@nationalmall.org>]
Sent: Friday, August 07, 2015 3:39 PM
To: Lee, Leonard
Cc: Kevin Noonan
Subject: RE: FW: Landmark Propane Guidelines

Leonard,

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"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Tue Aug 11 2015 06:22:44 GMT-0600 (MDT)
To: Tiffany Rose <TRose@nationalmall.org>
Subject: Re: FW: FW: Landmark Propane Guidelines

Good morning Tiffany.

Kevin has a good understanding of the various classes as he describes in his email.

For further clarification, Class 1 food operation would apply to the Landmark Music Festival site in West Potomac Park, since this is a well defined area, closed to the general public and only ticketed participants will have access to the food. As Kevin recognizes, the other Classes may also apply depending on where the food is being prepared and/or cooked.

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Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Tue Aug 11 2015 06:30:26 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: RE: FW: FW: Landmark Propane Guidelines

Dear Leonard,

Thank you for your prompt response. I am sure Kevin is relieved to know that he is on the right track as it pertains to the various food vendor classes. Also, it was helpful to hear during our meeting that Events DC's snow cone activation will also have to adhere to Health Department regulations and that the ice vendor will fall under the Class 1 designation.

Have a nice day and thanks again.

Sincerely,

Tiffany Rose

From: Lee, Leonard [mailto:leonard_lee@nps.gov]
Sent: Tuesday, August 11, 2015 8:23 AM
To: Tiffany Rose
Cc: Kevin Noonan
Subject: Re: FW: FW: Landmark Propane Guidelines

Good morning Tiffany.

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To: Tiffany Rose

Subject: RE: FW: Landmark Propane Guidelines

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To: Lee, Leonard

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Subject: RE: FW: Landmark Propane Guidelines

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From: Kevin Noonan <knoonan@c3presents.com>
Sent: Tue Aug 11 2015 11:55:09 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>, Tiffany Rose <TRose@nationalmall.org>
Subject: RE: FW: FW: Landmark Propane Guidelines

Hi Leonard,

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However, in regards to the Production Caterer and the VIP Caterer, do these fall under Class 1? The Production Caterer is only for staff. It is restricted from the general public. The VIP Caterer is only for exclusive patrons (private members/guests), and is also restricted to the general public.

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To: Kevin Noonan <knoonan@c3presents.com>
Subject: Re: FW: FW: Landmark Propane Guidelines

Hi Kevin.

Production Caterer and VIP Caterer would be Class 1.

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To: Lee, Leonard
Cc: Kevin Noonan
Subject: RE: FW: Landmark Propane Guidelines

Leonard,

Thank you for your prompt response. This is helpful and we will move forward with the guidelines outlined in the pamphlets. Have a nice weekend. I will see you on Monday.

Best,

Tiffany Rose

From: Lee, Leonard [mailto:leonard_lee@nps.gov]
Sent: Friday, August 7, 2015 2:51 PM
To: Tiffany Rose
Cc: Kevin Noonan
Subject: Re: FW: Landmark Propane Guidelines

Hello Tiffany.

There are general guidelines in the "Requirements for Special Events Held on Parkland" pamphlet and the Temporary Food Establishment Permit guidelines that were provided earlier.

When it comes to propane, we will rely on the NFPA guidelines regarding the use of propane, emergency exits, types of fire extinguishers etc.

During our review of the food operation(s), and other associated structures, to include power sources, we can focus on specific questions regarding fire prevention and public safety.

Hope this helps.

On Fri, Aug 7, 2015 at 2:34 PM, Tiffany Rose <TRose@nationalmall.org> wrote:

Dear Leonard,

Thank you for taking the time to speak with me this morning. I received the below email from Kevin at C3 asking for the new propane guidelines. Would you happen to have a copy of them or should we reach out to someone else? Thank you for your assistance.

Sincerely,

Tiffany Rose

From: Kevin Noonan [mailto:knoonan@c3presents.com]

Sent: Friday, August 7, 2015 2:07 PM
To: Tiffany Rose; Kristine Fitton
Subject: Landmark Propane Guidelines

Hi Tiffany & Kristine,

I remember in the NPS meeting we had a few weeks ago that there were going to be new propane guidelines that we would need to follow. In order to pass this on to the food vendors with enough time to prepare and plan, could you provide me with these new guidelines? If you do not have them, could you let me know when they would be available and how I would obtain them?

Thank you,

Kevin Noonan

VENDOR OPERATIONS MANAGER

C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701

512 478 7211 | 512 476 0611 fax

knoonan@c3presents.com

www.c3presents.com

Kevin Noonan <knoonan@c3presents.com>

From: Kevin Noonan <knoonan@c3presents.com>
Sent: Tue Aug 11 2015 14:06:21 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Re: Landmark Propane Guidelines

Thank you, sir.

Kevin Noonan
C3 Presents

On Aug 11, 2015, at 3:04 PM, Lee, Leonard <leonard_lee@nps.gov> wrote:

Hi Kevin.

Production Caterer and VIP Caterer would be Class 1.

On Tue, Aug 11, 2015 at 1:55 PM, Kevin Noonan
<knoonan@c3presents.com> wrote:

Hi Leonard,

Thank you for the information below. Like mentioned, the majority of the food vendors will fall under Class 3, 4, or 5.

However, in regards to the Production Caterer and the VIP Caterer, do these fall under Class 1? The Production Caterer is only for staff. It is restricted from the general public. The VIP Caterer is only for exclusive patrons (private members/guests), and is also restricted to the general public.

These were the two areas I would like further clarification on how to proceed.

Thank you,

Kevin Noonan

VENDOR OPERATIONS MANAGER

C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701

512 478 7211 | 512 476 0611 fax

knoonan@c3presents.com

www.c3presents.com

From: Lee, Leonard [mailto:leonard_lee@nps.gov]
Sent: Tuesday, August 11, 2015 7:23 AM
To: Tiffany Rose
Cc: Kevin Noonan
Subject: Re: FW: FW: Landmark Propane Guidelines

Good morning Tiffany.

Kevin has a good understanding of the various classes as he describes in his email.

For further clarification, Class 1 food operation would apply to the Landmark Music Festival site in West Potomac Park, since this is a well defined area, closed to the general public and only ticketed participants will have access to the food. As Kevin recognizes, the other Classes may also apply depending on where the food is being prepared and/or cooked.

Please note that a decision has to be made regarding any food service on the Washington Monument grounds, in the general public viewing area. Class 1 will not apply here, since anyone from the general public may have access to the food.

Hope this helps.

Be well.

On Mon, Aug 10, 2015 at 10:23 PM, Tiffany Rose
<TRose@nationalmall.org> wrote:

Dear Leonard,

Good evening. When you get a moment can you please read the email below from Kevin (C3) regarding which class food vendors should list on their application? Thank you for your assistance.

Best,

Tiffany Rose

From: Kevin Noonan [mailto:knoonan@c3presents.com]
Sent: Friday, August 7, 2015 5:10 PM
To: Tiffany Rose
Subject: RE: FW: Landmark Propane Guidelines

Hey again,

Sorry, one more question and then I'll be done.

I have vendors questioning which "Class" they fall under regarding the attached health permit.

I am under the assumption that "Class 1" only refers to back-of-house catering, however, since this is a fenced off event, I just wanted to confirm. I believe that the majority of vendors will fall under the Class 3, 4 or 5 category booth. 3, 4 or 5 depends on if they are bringing the food prepared and just assembling onsite (3), or bringing food to cook and make onsite then serve (4), or doing both (5). Does that make sense?

Maybe something to mention to Leonard the next time you meet with him?

Kevin Noonan

VENDOR OPERATIONS MANAGER

C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701

512 478 7211 | 512 476 0611 fax

knoonan@c3presents.com

www.c3presents.com

From: Tiffany Rose [<mailto:TRose@nationalmall.org>]
Sent: Friday, August 07, 2015 3:39 PM
To: Lee, Leonard
Cc: Kevin Noonan
Subject: RE: FW: Landmark Propane Guidelines

Leonard,

Thank you for your prompt response. This is helpful and we will move forward with the guidelines outlined in the pamphlets. Have a nice weekend. I will see you on Monday.

Best,

Tiffany Rose

From: Lee, Leonard [mailto:leonard_lee@nps.gov]
Sent: Friday, August 7, 2015 2:51 PM

To: Tiffany Rose
Cc: Kevin Noonan
Subject: Re: FW: Landmark Propane Guidelines

Hello Tiffany.

There are general guidelines in the "Requirements for Special Events Held on Parkland" pamphlet and the Temporary Food Establishment Permit guidelines that were provided earlier.

When it comes to propane, we will rely on the NFPA guidelines regarding the use of propane, emergency exits, types of fire extinguishers etc.

During our review of the food operation(s), and other associated structures, to include power sources, we can focus on specific questions regarding fire prevention and public safety.

Hope this helps.

On Fri, Aug 7, 2015 at 2:34 PM, Tiffany Rose <TRose@nationalmall.org> wrote:

Dear Leonard,

Thank you for taking the time to speak with me this morning. I received the below email from Kevin at C3 asking for the new propane guidelines. Would you happen to have a copy of them or should we reach out to someone else? Thank you for your assistance.

Sincerely,

Tiffany Rose

From: Kevin Noonan [mailto:knoonan@c3presents.com]

Sent: Friday, August 7, 2015 2:07 PM

To: Tiffany Rose; Kristine Fitton

Subject: Landmark Propane Guidelines

Hi Tiffany & Kristine,

I remember in the NPS meeting we had a few weeks ago that there were going to be new propane guidelines that we would need to follow. In order to pass this on to the food vendors with enough time to prepare and plan, could you provide me with these new guidelines? If you do not have them, could you let me know when they would be available and how I would obtain them?

Thank you,

Kevin Noonan

VENDOR OPERATIONS MANAGER

C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701

512 478 7211 | 512 476 0611 fax

knoonan@c3presents.com

www.c3presents.com

Conversation Contents

USPP Supervisors Briefing for Landmark Music Festival and Papal Visit

"Boyle, Jaime" <jaime_boyle@nps.gov>

From: "Boyle, Jaime" <jaime_boyle@nps.gov>
Sent: Tue Aug 11 2015 10:14:39 GMT-0600 (MDT)
To: Leonard Lee <leonard_lee@nps.gov>, Stacy Shannon <Stacy_Shannon@nps.gov>
Subject: USPP Supervisors Briefing for Landmark Music Festival and Papal Visit

Hi Leonard and Stacy,

I was not able to send the meeting invite along but wanted to pass on the date and time of this meeting to you. It will take place from 1030 - 1200 in the AOF auditorium on September 17th.

Thanks!

Jaime

--

Jaime Boyle
Special Events Coordinator
National Mall and Memorial Parks
900 Ohio Drive SW
Washington, DC 20024
202-245-4491 (desk)
202-438-9674 (cell)
jaime_boyle@nps.gov

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Tue Aug 11 2015 13:15:27 GMT-0600 (MDT)
To: Robbin Owen <robbin_owen@nps.gov>, Marisa Richardson <marisa_richardson@nps.gov>, Deborah Deas <deborah_deas@nps.gov>, Sheila Gotha <sheila_gotha-samuel@nps.gov>
Subject: Fwd: USPP Supervisors Briefing for Landmark Music Festival and Papal Visit

fyi

----- Forwarded message -----

From: **Boyle, Jaime** <jaime_boyle@nps.gov>
Date: Tue, Aug 11, 2015 at 12:14 PM
Subject: USPP Supervisors Briefing for Landmark Music Festival and Papal Visit
To: Leonard Lee <leonard_lee@nps.gov>, Stacy Shannon <Stacy_Shannon@nps.gov>

Hi Leonard and Stacy,

I was not able to send the meeting invite along but wanted to pass on the date and time of this meeting to you. It will take place from 1030 - 1200 in the AOF auditorium on September 17th.

Thanks!

Jaime

--

Jaime Boyle
Special Events Coordinator
National Mall and Memorial Parks
900 Ohio Drive SW
Washington, DC 20024
202-245-4491 (desk)
202-438-9674 (cell)
jaime_boyle@nps.gov

Conversation Contents

FW: Routes 8-6-15

Attachments:

- /142. FW: Routes 8-6-15/1.1 13 Mile Map 8-6-15.pdf
- /142. FW: Routes 8-6-15/1.2 13 Mile Route Narrative 8-6-15.docx
- /142. FW: Routes 8-6-15/1.3 33 Mile Map 8-6-15.pdf
- /142. FW: Routes 8-6-15/1.4 33 Mile Narrative 8-6-15.docx
- /142. FW: Routes 8-6-15/1.5 50 Mile Map 8-6-15.pdf
- /142. FW: Routes 8-6-15/1.6 50 Mile Narrative 8-6-15.docx

"Adams, Nikelle (HSEMA)" <nikelle.adams@dc.gov>

From: "Adams, Nikelle (HSEMA)" <nikelle.adams@dc.gov>
Sent: Tue Aug 11 2015 12:34:48 GMT-0600 (MDT)
"Akintoye, Josiah (DOH)" <josiah.akintoye@dc.gov>, "Byrd, Kaylana", "KaylanaM." <Kaylana.Byrd@uscg.gov>, "Carroll, Jeffery W. (MPD)" <Jeffery.Carroll@dc.gov>, "Carter, Juan (FEMS)" <juan.carter@dc.gov>, "Duray, Paul (DOH)" <paul.duray@dc.gov>, Eddie Burnett <eddie_burnett@nps.gov>, "Edwards, Bernadette (DDOT)" <bernadette.edwards@dc.gov>, "Ellis, Wanda (DPW)" <wanda.ellis@dc.gov>, "Falwell, Tony (FEMS)" <tony.falwell@dc.gov>, "Gethers, Keith (ABRA)" <Keith.Gethers@dc.gov>, "Glover, Robert (MPD)" <robert.glover@dc.gov>, "Greenfield, Danielle (EOM)" <danielle.greenfield@dc.gov>, "Harrison, Daniel (DPW)" <daniel.harrison@dc.gov>, "Hawkins, Derron (FEMS)" <derron.hawkins@dc.gov>, "Hazel, Aaron (FEMS)" <aaron.hazel@dc.gov>, "Hester, Betty (DPR)" <betty.hester@dc.gov>, "Jackson, Johnnie (ABRA)" <johnnie.jackson@dc.gov>, "Jain, Rahul (DDOT)" <rahul.jain@dc.gov>, James Murphy <james_murphy@nps.gov>, "Jefferson, Katherine (DDOT)" <katherine.jefferson@dc.gov>, "Leonard Lee (leonard_lee@nps.gov)" <leonard_lee@nps.gov>, "Marisa Richardson (marisa_richardson@nps.gov)" <marisa_richardson@nps.gov>, "Mitchell, Tanya (HSEMA)" <tanya.mitchell@dc.gov>, "O'Donnell, Noelle", "NoelleE." <Noelle.O'Donnell@uscg.gov>, "Palka, Mary", "MaryJ." <Mary.Palka@uscg.gov>, "Parker, Vincent (DCRA)" <Vincent.Parker@dc.gov>, "Pearson, Curtis (DDOT)"

To:

<curtis.pearson2@dc.gov>, "Prather, Anthony (DCRA)"
<anthony.prather@dc.gov>, "Richey, Patricia (OCFO)"
<patricia.richey@dc.gov>, Robbin Owen
<robbin_owen@nps.gov>, "Scott, Zachery (MPD)"
<zachery.scott@dc.gov>, "Sneed , Robert (HSEMA)"
<robert.sneed@dc.gov>, "Stewart, Craig S. (ABRA)"
<Craig.Stewart@dc.gov>, "Stewart, Laverne (DCRA)"
<laverne.stewart@dc.gov>, "Stokes, John P. (DDOT)"
<John.Stokes4@dc.gov>, "Taylor, Herbert (FEMS)"
<herbert.taylor@dc.gov>, "Williams, Aisha (DOH)"
<aisha.williams@dc.gov>, "Winfield, Vanessa (DDOT)"
<vanessa.winfield@dc.gov>, "Wood, Jose (DDOT)"
<jose.wood@dc.gov>

Subject:

FW: Routes 8-6-15

Attachments:

13 Mile Map 8-6-15.pdf 13 Mile Route Narrative 8-6-15.docx
33 Mile Map 8-6-15.pdf 33 Mile Narrative 8-6-15.docx 50
Mile Map 8-6-15.pdf 50 Mile Narrative 8-6-15.docx

Good afternoon all,

Please find attached hereto the revised routes for the Tour de Cure for your review.

V/r,

Nikelle L. Adams

Program Analyst | Special Events Division

DC Homeland Security and Emergency Management Agency

2720 Martin Luther King, Jr. Avenue SE

D 202.481.3067|F 202.715.7288

nikelle.adams@dc.gov | www.hsema.dc.gov

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From: Julie Hanson [mailto:hpeventsdc@gmail.com]

Sent: Friday, August 07, 2015 5:50 PM

To: Mitchell, Tanya (HSEMA); Adams, Nikelle (HSEMA)

Subject: Fwd: Routes 8-6-15

Hi there - I wanted to let you know that I have had to make adjustments to the American Diabetes Association's Tour de Cure routes that I originally presented. I have recently found out that the Landmark Concert taking place in West Potomac Park is going to have road closures on September 26th beginning with the sweep in the early morning hours - which coincides with my ride times. I have also been told that there is a 99% chance that Memorial Bridge will not be usable this Fall for any rides/foot races.... Therefore, I have been working with USPP to determine an adjusted viable route to get to the Whitehurst Freeway and back so we have enough mileage. Now the new route does not affect the city streets I was originally closing. I just wanted you to be aware of the adjusted routes so you have the correct information. Lt. Glover has reviewed the new route and doesn't have any issues with the updates. I also had to make a few adjustments on the last part of the returns for the 33 and 50 mile routes but these return routes do not close any streets - cyclists ride Rules of the Road for the 33 and 50 mile from MacArthur Boulevard on.

Here are the specific changes for the road closures:

Originally, cyclists were going to continue from Haines Point to Erickson Circle and cross Independence to 23rd to Memorial Bridge. Proceed around Memorial Circle and return to Parkway Drive to the Potomac River Freeway to Whitehurst Freeway.

Now, cyclists will go from Haines Point to Inlet Bridge and bear right to go towards the Jefferson Memorial back to Swan Boat/Ohio Drive to Raoul Wallenberg Place to 15th Street to Constitution Avenue. They will then turn left onto Constitution Avenue to 23rd Street and turn left onto 23rd and proceed onto Parkway Drive to the Potomac River Freeway to Whitehurst Freeway....(This is because Ohio Drive from Inlet to Erickson Circle will be closed)

For the return portion, originally cyclists were going to take the Lincoln Memorial Circle to Independence to 15th to Jefferson to 14th to Constitution and return via 10th Street to PA Avenue. Now, the cyclists will take the Lincoln Memorial Circle to 23rd to Constitution and then return via 10th Street to PA Avenue.

I'm happy to discuss if needed....just let me know. Hope you have a great weekend!
Julie

Conversation Contents

"Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>

From: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Sent: Tue Aug 11 2015 09:51:03 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject:

Hi Leonard! How are you?

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Tue Aug 11 2015 09:51:19 GMT-0600 (MDT)
To: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Subject:

Hi Jaime.

"Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>

From: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Sent: Tue Aug 11 2015 09:51:20 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject:

I was wondering if you could tell me if there was a Landmark meeting coming up anytime soon

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>

Sent: Tue Aug 11 2015 09:51:36 GMT-0600 (MDT)
To: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Subject:

I am fine and I hope that you are as well.

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Tue Aug 11 2015 09:52:36 GMT-0600 (MDT)
To: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Subject:

We are trying to get a conference call meeting this week in addition to the SWAT team meeting scheduled for Thursday, August 13. I am waiting for Tiffany to contact me to confirm.

"Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>

From: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Sent: Tue Aug 11 2015 09:53:41 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject:

Thanks! I was just trying to schedule a pope update meeting for the team we put together and for some reason I had August 19th is my head...but I clearly made that up

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Tue Aug 11 2015 09:55:35 GMT-0600 (MDT)
To: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Subject:

We do have a meeting scheduled for August 19th. However, since we have not engaged in any meaningful way with C3, I asked Tiffany to get us back together sooner prior to the 19th.

"Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>

From: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Sent: Tue Aug 11 2015 09:56:19 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject:

I see

"Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>

From: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Sent: Tue Aug 11 2015 09:56:20 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject:

Thank you!\

"Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>

From: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Sent: Tue Aug 11 2015 09:56:31 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject:

I have not gone completely nuts...yet

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Tue Aug 11 2015 09:57:27 GMT-0600 (MDT)
To: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Subject:

I will let you know what Tiffany comes up with as soon as I can. In the meantime stay breezy :)

"Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>

From: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Sent: Tue Aug 11 2015 09:57:43 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject:

Thanks so much! Have a good one!

"Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>

From: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Sent: Tue Aug 11 2015 10:05:38 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject:

Hi again!

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Tue Aug 11 2015 10:05:54 GMT-0600 (MDT)
To: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Subject:

Hi Jaime

"Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>

From: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Sent: Tue Aug 11 2015 10:06:36 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject:

Can I ask you about one more meeting...were you invited to USPP supervisors meeting in early September for the papal visit

"Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>

From: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Sent: Tue Aug 11 2015 10:07:05 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject:

I was wondering the date because I swear stuff is disappearing from my calendar

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Tue Aug 11 2015 10:07:53 GMT-0600 (MDT)
To: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Subject:

Hi Jaime. No, I was not invited. Perhaps Robbin was invited.

"Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>

From: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Sent: Tue Aug 11 2015 10:08:19 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject:

I found it and will forward on to you in case you are interested

"Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>

From: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Sent: Tue Aug 11 2015 10:08:26 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject:

I really am going nuts

"Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>

From: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Sent: Tue Aug 11 2015 10:08:32 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject:

Sorry to bother you

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Tue Aug 11 2015 10:08:51 GMT-0600 (MDT)
To: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Subject:

Not a problem. thankfks for forwarding the meeting notice.

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Tue Aug 11 2015 10:08:58 GMT-0600 (MDT)
To: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Subject:

Be well.

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Tue Aug 11 2015 10:09:12 GMT-0600 (MDT)
To: "Jaime_Boyle@g-nps.doi.gov" <Jaime_Boyle@g-nps.doi.gov>
Subject:

Please excuse my typo!

Conversation Contents

Upcoming Landmark Music Festival Meetings

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Mon Aug 10 2015 21:56:30 GMT-0600 (MDT)
To: "Gotha, Sheila" <sheila_gotha-samuel@nps.gov>
Subject: Upcoming Landmark Music Festival Meetings

Sheila,

Hello! When you get a moment, do you mind sending the meeting request for the Landmark Music Festival Logistics meetings (Aug. 19th and Sept. 2nd) again to everyone to ensure they have it? For some reason Kristine Fitton and I don't have it on our calendars.

Also, can you send a meeting request to C3, Trust staff, Park Police and Leonard for a Logistics meeting being held this week via a conference call? I will send you the date and time once C3 gets back to me. Thank you for your consideration.

Best,

Tiffany T. Rose

Director of Special Events
Trust for the National Mall

1300 Pennsylvania Avenue, NW, Suite 370

Washington, DC 20007

p: (202) 688-3763 | c: (202) 557-9938 | nationalmall.org

Making the National Mall the best park in the world.

LMF Email Sig Lincoln at Night

Conversation Contents

Today's SWAT & Logistics Meeting Recap

Attachments:

/145. Today's SWAT & Logistics Meeting Recap/1.1 NPS Meeting Recap (8 10 15).docx

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Mon Aug 10 2015 21:43:23 GMT-0600 (MDT)
To: Leonard Lee <leonard_lee@nps.gov>, Steven Booker <steve_booker@nps.gov>
Subject: Today's SWAT & Logistics Meeting Recap
Attachments: NPS Meeting Recap (8 10 15).docx

Dear Leonard and Steve,

Good evening. Please find attached a recap of today's SWAT/Logistics meeting. Should you have any changes, please let me know. Otherwise, I will email you in the morning with the conference call date and time for our logistics meeting. Thank you.

Sincerely,

Tiffany T. Rose

Director of Special Events
Trust for the National Mall

1300 Pennsylvania Avenue, NW, Suite 370

Washington, DC 20007

p: (202) 688-3763 | c: (202) 557-9938 | nationalmall.org

Making the National Mall the best park in the world.

LMF Email Sig Lincoln at Night

Conversation Contents

RE: Washingtonian article & Landmark Music Festival Conference Call Dates

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Mon Aug 10 2015 19:45:43 GMT-0600 (MDT)
To: Steven Booker <steve_booker@nps.gov>, Leonard Lee <leonard_lee@nps.gov>
Subject: RE: Washingtonian article & Landmark Music Festival Conference Call Dates

Dear Steven,

This is good stuff! Thank you for forwarding me the article. I too greatly appreciate you and Leonard taking the time to meet with me this morning regarding the Landmark Music Festival. Please don't forget to hold the following dates and times for a Landmark Music Festival conference call later this week. I was hoping to hear back from our partners at C3 with the date and time that works best for them, but I am still waiting. I should know something by tomorrow afternoon. Have a nice evening and thanks again!

- Weds., August 12th at 8am EST (probably not an option for C3) or 10am EST
- Thurs., August 13th at 3:30pm EST or 4pm EST

Sincerely,

Tiffany Rose

From: Steven Booker [mailto:steve_booker@nps.gov]
Sent: Monday, August 10, 2015 9:58 AM
To: Tiffany Rose; Leonard Lee

Subject: Washingtonian article

<http://www.washingtonian.com/blogs/capitalcomment/local-news/how-big-can-the-national-mall-get.php>

Sent from my iPhone

Conversation Contents

Landmark Meeting-Today

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Mon Aug 10 2015 06:12:29 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Landmark Meeting-Today

Good morning! I am on my way. Thank you.

Sent from my iPhone

On Aug 7, 2015, at 2:51 PM, Lee, Leonard <leonard_lee@nps.gov> wrote:

Hello Tiffany.

There are general guidelines in the "Requirements for Special Events Held on Parkland" pamphlet and the Temporary Food Establishment Permit guidelines that were provided earlier.

When it comes to propane, we will rely on the NFPA guidelines regarding the use of propane, emergency exits, types of fire extinguishers etc.

During our review of the food operation(s), and other associated structures, to include power sources, we can focus on specific questions regarding fire prevention and public safety.

Hope this helps.

On Fri, Aug 7, 2015 at 2:34 PM, Tiffany Rose <TRose@nationalmall.org> wrote:

Dear Leonard,

Thank you for taking the time to speak with me this morning. I received the below email from Kevin at C3 asking for the new propane guidelines.

Would you happen to have a copy of them or should we reach out to someone else? Thank you for your assistance.

Sincerely,

Tiffany Rose

From: Kevin Noonan [mailto:knoonan@c3presents.com]
Sent: Friday, August 7, 2015 2:07 PM
To: Tiffany Rose; Kristine Fitton
Subject: Landmark Propane Guidelines

Hi Tiffany & Kristine,

I remember in the NPS meeting we had a few weeks ago that there were going to be new propane guidelines that we would need to follow. In order to pass this on to the food vendors with enough time to prepare and plan, could you provide me with these new guidelines? If you do not have them, could you let me know when they would be available and how I would obtain them?

Thank you,

Kevin Noonan

VENDOR OPERATIONS MANAGER

C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701

512 478 7211 | 512 476 0611 fax

knoonan@c3presents.com

www.c3presents.com

Conversation Contents

USCA Permit

Attachments:

/149. USCA Permit/1.1 ConfirmationNational9-Wicket2015 Rev MR.doc
/149. USCA Permit/5.1 2015 logo NPS Design.png
/149. USCA Permit/5.2 Court Map.jpeg
/149. USCA Permit/7.1 Schedule for USCA 9 Wicket Tournament.docx
/149. USCA Permit/8.1 National Mall-Playing Field Options.pdf

Smrumbin@aol.com

From: Smrumbin@aol.com
Sent: Mon Aug 03 2015 07:56:24 GMT-0600 (MDT)
To: leonard_lee@nps.gov
Subject: USCA Permit
Attachments: ConfirmationNational9-Wicket2015 Rev MR.doc

Leonard,
Still waiting for the permit. Attached is a map we sent out for the tournament location. Please verify that the time and location are correct.

Michael Rumbin
Chairman, 9 Wicket Committee
United States Croquet Association
smrumbin@aol.com

805-501-9908

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Tue Aug 04 2015 07:46:09 GMT-0600 (MDT)
To: Smrumbin@aol.com
Subject: Re: USCA Permit

Michael,

To finalize the permit, I will need the following:

1. Provide additional information on the "catering operation." Will the food truck provide free food to the participants only, or will the general public have access to the food as well? Where will the truck be parked? If you are envisioning that it will be parked on the field, please indicate what type of ground cover that you will use to access the turf area and park the truck on. Be mindful that you will not be able to park on the ball field in-fields.
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Standing by.

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Michael Rumbin
Chairman, 9 Wicket Committee
United States Croquet Association
smrumbin@aol.com

805-501-9908

Smrumbin@aol.com

From: Smrumbin@aol.com
Sent: Tue Aug 04 2015 20:36:11 GMT-0600 (MDT)
To: leonard_lee@nps.gov
Subject: Re: USCA Permit

Leonard,

Please send me a map of the park that you want me to detail with the tents and court layout.

Michael Rumbin

In a message dated 8/4/2015 6:46:23 A.M. US Mountain Standard Time, leonard_lee@nps.gov writes:

Michael,

To finalize the permit, I will need the following:

1. Provide additional information on the "catering operation." Will the food truck provide free food to the participants only, or will the general public have access to the food as well? Where will the truck be parked? If you are envisioning that it will be parked on the field, please indicate what type of ground cover that you will use to access the turf area and park the truck on. Be mindful that you will not be able to park on the ball field in-fields.
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"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Wed Aug 05 2015 07:30:29 GMT-0600 (MDT)
To: Smrumbin@aol.com
Subject: Re: USCA Permit

Michael,

The only map that I have of this area is the one that I shared with you at our meeting. It is the same map that you used to submit the first proposed site plan.

You can use Google Earth to view the area and discover the location of the Cricket Pitch. You may also be able to copy the Google Earth map and redevelop your site plan.

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smrumbin@aol.com

805-501-9908

Smrumbin@aol.com

From: Smrumbin@aol.com
Sent: Wed Aug 05 2015 09:47:50 GMT-0600 (MDT)
To: leonard_lee@nps.gov
Subject: Re: USCA Permit
Attachments: 2015 logo NPS Design.png Court Map.jpeg

Here you go with a map and the banner art. The banners will be about 5 X 7 feet.

In a message dated 8/5/2015 6:30:36 A.M. US Mountain Standard Time, leonard_lee@nps.gov writes:

Michael,

The only map that I have of this area is the one that I shared with you at our meeting. It is the same map that you used to submit the first proposed site plan.

You can use Google Earth to view the area and discover the location of the Cricket Pitch. You may also be able to copy the Google Earth map and redevelop your site plan.

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"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Thu Aug 06 2015 05:16:06 GMT-0600 (MDT)
To: Smrumbin@aol.com
Subject: Re: USCA Permit

1. The two (2) banners are approved as presented.
2. The site plan is approved as presented.

Additionally, you indicated that you will cater the event using a local food truck. I will need additional information regarding this operation. Who will have access to this food? Is access free and/or subject to a fee? While on site, where will the food truck be parked?

I will need a detailed timeline for each day. The timeline should include setup times, event times, tear down and cleanup times. If you plan to leave any logistical equipment/structures on site, you will have to provide overnight site security. If not, indicate in your response.

As mentioned, the Landmark Music Festival is scheduled to take place on this site, September 26-27, 2015. I have yet to receive a production schedule for this event. The possibility still exists that associated damages to this site, may result in the site having to be closed for restoration and rehab. I will continue to keep you up to date regarding this issue.

On Wed, Aug 5, 2015 at 11:47 AM, <Smrumbin@aol.com> wrote:

Here you go with a map and the banner art. The banners will be about 5 X 7 feet.

In a message dated 8/5/2015 6:30:36 A.M. US Mountain Standard Time, leonard_lee@nps.gov writes:

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805-501-9908

Smrumbin@aol.com

From: Smrumbin@aol.com
Sent: Fri Aug 07 2015 10:39:46 GMT-0600 (MDT)
To: leonard_lee@nps.gov
Subject: Re: USCA Permit
Attachments: Schedule for USCA 9 Wicket Tournament.docx

Leonard,

Attached is the schedule for the tournament. We will set up and tear down each day so there will be no need for security.

As for the food service, we will not use a food truck. Instead we will order out and have food delivered to the food tent. Food will not be available for the public.

I believe this covers all your requests.

I am concerned about point 5. What do you mean by "alternate location"? We have been planning on the softball fields at the South end of West Potomac Park by the FDR Memorial. Where is the music festival? What do you mean by "concern"? Back in June when we spoke about getting the permit, you told me to go ahead with planning for the event in October in West Potomac Park. All the advertising, press releases etc. have gone out. People have paid entry fees and booked air and rooms.

I called to speak to you about this issue on the 6th. Please get back to me as soon as possible.

Michael Rumbin
805-501-9908

In a message dated 8/5/2015 6:30:36 A.M. US Mountain Standard Time, leonard_lee@nps.gov writes:

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smrumbin@aol.com

805-501-9908

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Fri Aug 07 2015 13:34:43 GMT-0600 (MDT)
To: Smrumbin@aol.com
Subject: Re: USCA Permit
Attachments: National Mall-Playing Field Options.pdf

Michael,

I have attached a map of the National Mall. I have noted on the map, ball field areas #11 & #12. These areas appear to be available, October 1-4, 2015.

I have also identified an area titled the JFK hockey Field. Although this area runs from the Korean War Memorial to the World War II Memorial, much of it is closed for repairs. The open area near the Korean War Memorial, that would be available, October 1-4, is the size of a regulations soccer field.

You may chose some and/or all of these areas as second options for the tournament in the event that the West Potomac Park fields are closed for rehab after the concert.

Be mindful that if the area does not sustain major damages and will not be closed, there still may be some impacts that would alter the appearance and playability of the site. It may be kept open to be used "as is" until our Division of Maintenance decides to close it for repairs.

Please advise.

On Fri, Aug 7, 2015 at 12:39 PM, <Smrumbin@aol.com> wrote:

Leonard,

Attached is the schedule for the tournament. We will set up and tear down each day so there will be no need for security.

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Conversation Contents

Landmark SWAT Meeting Recap between Leonard and the Trust

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Fri Aug 07 2015 10:28:28 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>, Kristine Fitton <KFitton@nationalmall.org>
Subject: Landmark SWAT Meeting Recap between Leonard and the Trust

AGENDA

- I. Activations
 - a. State Farm
 - b. Events DC
 - c. Off the Leaf Coffee
 - d. VW (Wrapped Touareg)
- II. GSI Agreement Update
- III. Festival Site Enhancements
- IV. VW Vehicles
- V. Alcohol Waiver Status
- VI. Kid Zone (NPS Jr. Ranger Program)
 - e. Decorating/Usage of trees
- VII. Elizabeth Arden Activation
- VIII. Turf Protection Discussion
- IX. Events that may affect Load-in Schedule
- X. Upcoming Permits Meeting (Aug – Sept)

Conversation Contents

Facing Addiction/Meeting follow up

/151. Facing Addiction/Meeting follow up/2.1 Turf Management Guide-April 1, 2015.pdf

Peggy Cusack <peggycusack@gmail.com>

From: Peggy Cusack <peggycusack@gmail.com>
Sent: Tue Aug 04 2015 15:12:28 GMT-0600 (MDT)
To: Greg Williams <gwilliams@facingaddiction.org>, "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Facing Addiction/Meeting follow up

Hi Leonard –

So sorry I missed the meeting last week! An unavoidable conflict with the beach. J

I wanted to circle back on two items from below/your conversations with Greg. First, we would definitely like to pick up anything that's available in the NW Quad for overflow – please let me know if there's anything you need on our end to keep that moving.

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Please let me know what other information we can provide. This one is coming together a little slower while everyone is focused on the afternoon event.

Thanks!

Peggy

From: Greg Williams [mailto:gwilliams@facingaddiction.org]
Sent: Friday, July 31, 2015 10:33 AM
To: Lee, Leonard <leonard_lee@nps.gov>
Cc: Jonathan Baden <jbaden@aeglive.com>; Kate Fee <kate@katefeeproductions.com>; Peggy Cusack <peggycusack@gmail.com>
Subject: Re: Meeting follow up

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Gratefully,

Greg Williams Campaign Director

203.733.8326 | facingaddiction.org

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On Jul 31, 2015, at 10:22 AM, Lee, Leonard <leonard_lee@nps.gov> wrote:

Resending. Had to correct email address.

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From: **Lee, Leonard** <leonard_lee@nps.gov>

Date: Fri, Jul 31, 2015 at 10:18 AM

Subject: Meeting follow up

To: gwillams@facingaddiction.org

Good morning Greg.

Be advised that I have surveyed requests for permits to use the Mall and the Washington Monument grounds, September 30 through October 7, 2015.

1. Be advised that dropping ground cover on the Washington Monument grounds, northeast quadrant, Wednesday, September 30th, may be an options, depending on any finale load out activities associated with the Landmark Music Festival. If they have vacated the site by this date, then you may include September 30th as a production date.

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Be well.

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Wed Aug 05 2015 06:41:39 GMT-0600 (MDT)
To: Peggy Cusack <peggycusack@gmail.com>

Subject: Re: Facing Addiction/Meeting follow up
Attachments: Turf Management Guide-April 1, 2015.pdf

Good morning Peggy.

I hope that you had a wonderful time at the beach. I too am looking forward to a similar unavoidable conflict at the end of August ☺

Thank you for the updated information.

I am attaching a copy of the Turf Management Guide for your information.

I look forward to seeing you at the next meeting.

Be well.

On Tue, Aug 4, 2015 at 5:12 PM, Peggy Cusack <peggycusack@gmail.com> wrote:

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Peggy Cusack <peggycusack@gmail.com>

From: Peggy Cusack <peggycusack@gmail.com>
Sent: Wed Aug 05 2015 06:43:09 GMT-0600 (MDT)

To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: RE: Facing Addiction/Meeting follow up

Thanks Leonard.

From: Lee, Leonard [mailto:leonard_lee@nps.gov]
Sent: Wednesday, August 5, 2015 8:42 AM
To: Peggy Cusack <peggycusack@gmail.com>
Cc: Greg Williams <gwilliams@facingaddiction.org>
Subject: Re: Facing Addiction/Meeting follow up

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Conversation Contents

Meeting follow up

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Fri Jul 31 2015 08:18:03 GMT-0600 (MDT)
To: gwilliams@facingaddiction.org
Subject: Meeting follow up

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From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Fri Jul 31 2015 08:22:46 GMT-0600 (MDT)
To: gwilliams@facingaddiction.org
Subject: Fwd: Meeting follow up

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Greg Williams <gwilliams@facingaddiction.org>

From: Greg Williams <gwilliams@facingaddiction.org>
Sent: Fri Jul 31 2015 08:32:30 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Re: Meeting follow up

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Conversation Contents

Canceled: NPS Landmark meetings

Kelly Thomas <KThomas@nationalmall.org>

From: Kelly Thomas <KThomas@nationalmall.org>
Sent: Wed Jul 29 2015 09:01:50 GMT-0600 (MDT)
To: Kristine Fitton <KFitton@nationalmall.org>, Wendy O'Sullivan <wendy_o'sullivan@nps.gov>, Tiffany Rose <TRose@nationalmall.org>, "Nixon, Robin" <robin_nixon@nps.gov>, "Litterst, Michael" <mike_litterst@nps.gov>, "leonard_lee@nps.gov" <leonard_lee@nps.gov>
Subject: Canceled: NPS Landmark meetings

We are going to cancel this week due to a conflicting event. We will see you all on 8/6 for or weekly Thursday SWAT meeting.

Have a great weekend!

Best,
Kelly

Conversation Contents

Status of request

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Wed Jul 29 2015 07:37:27 GMT-0600 (MDT)
To: charles muldoon <CMuldoon68@gmail.com>
Subject: Status of request

Hello Charlie.

I hope that this email finds you well.

As you may have heard, there are current plans to conduct what is being called the Landmark Music Festival, in West Potomac Park, on September 26-27, 2015. The event is being planned by The Trust for the National Mall and we received their application prior to receiving your application.

You have an application on file, requesting a permit for the use of the polo field, September 19-27, 2015, which falls within the times for setup, event and tear down for the music festival.

I am writing to find out if you are still planning to conduct the polo matches. If so, we need to begin discussions on alternate dates. If you are cancelling your request for a permit, please do so in your response to this email.

Please advise.

Be well.

Conversation Contents

Proposed new Landmark Food Vendors Timeline Request

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Tue Jul 28 2015 07:00:59 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Proposed new Landmark Food Vendors Timeline Request

Proposed Food Court Vendor Timeline

Projected Food Vendor List Submitted To NPS: Thursday, July 16th (done)

Food Vendors Notified Of Acceptance: Friday, July 31st

Conservative Date For Completed Temporary Food Establishment Permits Submitted To NPS: Tuesday, August 4th (?)

Ideal Date For Completed Temporary Food Establishment Permits Submitted To NPS: Tuesday, August 18th (*Gives vendors a little over 2 weeks to submit, where we usually give vendors more than a month to submit*)

Food Vendors Announced Publicly: Thursday, August 20th

Tiffany T. Rose

Director of Special Events
Trust for the National Mall

1300 Pennsylvania Avenue, NW, Suite 370

Washington, DC 20007

p: (202) 688-3763 | c: (202) 557-9938 | nationalmall.org

Making the National Mall the best park in the world.

LMF Email Sig Lincoln at Night

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Tue Jul 28 2015 07:33:32 GMT-0600 (MDT)
To: Adam Kramer <adam_kramer@nps.gov>
Subject: Fwd: Proposed new Landmark Food Vendors Timeline Request

fyi

----- Forwarded message -----

From: **Tiffany Rose** <TRose@nationalmall.org>
Date: Tue, Jul 28, 2015 at 9:00 AM
Subject: Proposed new Landmark Food Vendors Timeline Request
To: "Lee, Leonard" <leonard_lee@nps.gov>

Proposed Food Court Vendor Timeline

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"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Tue Jul 28 2015 07:42:27 GMT-0600 (MDT)
To: Tiffany Rose <TRose@nationalmall.org>
Subject: Re: Proposed new Landmark Food Vendors Timeline Request

Good morning Tiffany.

I have spoken to Adam and he is willing to approve your amended proposed timeline for submitting complete temporary food establishment applications.

Adam is willing to accept all completed applications now, through close of business, August 18, 2015.

Be mindful that depending on the number of applications received on August 18, 2015, Adam may not have the time to complete his review of all of the applications submitted. As a result, some of the food vendors that you would like to announce on August 20th, may not have been fully vetted and subsequently approved.

With that, please continue to work with C3 to receive and submit all complete temporary food establishment applications as soon as they are available.

Standing by

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Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Tue Jul 28 2015 07:58:43 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: RE: Proposed new Landmark Food Vendors Timeline Request

Leonard,

Thank you for the update! We truly appreciate Adam's willingness to push back the submissions date. We will make every effort to get the applications submitted early. We also recognize that all of the food vendors may not be fully vetted by the Aug. 20th announcement date. Should we have any additional questions, we will contact you.

Again, thank you for your assistance.

Sincerely,

Tiffany Rose

From: Lee, Leonard [mailto:leonard_lee@nps.gov]
Sent: Tuesday, July 28, 2015 9:42 AM
To: Tiffany Rose
Cc: Adam Kramer; John Swihart
Subject: Re: Proposed new Landmark Food Vendors Timeline Request

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With that, please continue to work with C3 to receive and submit all complete temporary food establishment applications as soon as they are available.

Standing by

On Tue, Jul 28, 2015 at 9:00 AM, Tiffany Rose <TRose@nationalmall.org> wrote:

Proposed Food Court Vendor Timeline

Projected Food Vendor List Submitted To NPS: Thursday, July 16th **(done)**

Food Vendors Notified Of Acceptance: Friday, July 31st

Conservative Date For Completed Temporary Food Establishment Permits Submitted To NPS: Tuesday, August 4th (?)

Ideal Date For Completed Temporary Food Establishment Permits Submitted To NPS: Tuesday, August 18th (*Gives vendors a little over 2 weeks to submit, where we usually give vendors more than a month to submit*)

Food Vendors Announced Publicly: Thursday, August 20th

Tiffany T. Rose

Director of Special Events
Trust for the National Mall

1300 Pennsylvania Avenue, NW, Suite 370

Washington, DC 20007

p: (202) 688-3763 | c: (202) 557-9938 | nationalmall.org

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LMF Email Sig Lincoln at Night

Conversation Contents

Food Vendors List

/156. Food Vendors List/1.1 2015 Landmark Projected Food Court Vendor List.xlsx

/156. Food Vendors List/1.2 2015 Landmark Projected Food Court Menu Items.pdf

/156. Food Vendors List/2.1 2015 Landmark Projected Food Court Vendor List.xlsx

/156. Food Vendors List/2.2 2015 Landmark Projected Food Court Menu Items.pdf

/156. Food Vendors List/3.1 2015 Landmark Projected Food Court Vendor List.xlsx

/156. Food Vendors List/3.2 2015 Landmark Projected Food Court Menu Items.pdf

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Thu Jul 23 2015 13:33:56 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Food Vendors List
Attachments: 2015 Landmark Projected Food Court Vendor List.xlsx 2015 Landmark Projected Food Court Menu Items.pdf

Dear Leonard,

Good afternoon! As promised, please find attached the Food Vendors List and Menu for the Landmark Music Festival. Should you have any questions, or concerns, please do not hesitate to contact me at (202) 688-3763. Thank you for your continued assistance.

Sincerely,

Tiffany T. Rose

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"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Thu Jul 23 2015 13:53:54 GMT-0600 (MDT)
To: Adam Kramer <adam_kramer@nps.gov>
Subject: Fwd: Food Vendors List
Attachments: 2015 Landmark Projected Food Court Vendor List.xlsx 2015 Landmark Projected Food Court Menu Items.pdf

Hello Adam.

I am forwarding what I have to date regarding the food vending for the Landmark Music Festival.

I am still awaiting the actual applications and the notification as to how we are going to proceed within the framework of the GSI contract.

Please stand by for additional info.

Be well.

----- Forwarded message -----

From: **Tiffany Rose** <TRose@nationalmall.org>

Date: Thu, Jul 23, 2015 at 3:33 PM

Subject: Food Vendors List

To: "Lee, Leonard" <leonard_lee@nps.gov>

Cc: "Nixon, Robin" <robin_nixon@nps.gov>, Kristine Fitton <KFitton@nationalmall.org>

Dear Leonard,

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"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Thu Jul 23 2015 13:54:59 GMT-0600 (MDT)
To: John Swihart <dick_swihart@nps.gov>
Subject: Fwd: Food Vendors List
Attachments: 2015 Landmark Projected Food Court Vendor List.xlsx 2015 Landmark Projected Food Court Menu Items.pdf

Hello Dick.

FYI

----- Forwarded message -----

From: Lee, Leonard <leonard_lee@nps.gov>
Date: Thu, Jul 23, 2015 at 3:53 PM
Subject: Fwd: Food Vendors List
To: Adam Kramer <adam_kramer@nps.gov>

Hello Adam.

I am forwarding what I have to date regarding the food vending for the Landmark Music Festival.

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Date: Thu, Jul 23, 2015 at 3:33 PM
Subject: Food Vendors List
To: "Lee, Leonard" <leonard_lee@nps.gov>
Cc: "Nixon, Robin" <robin_nixon@nps.gov>, Kristine Fitton <KFitton@nationalmall.org>

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LMF Email Sig Lincoln at Night

"Kramer, Adam" <adam_kramer@nps.gov>

From: "Kramer, Adam" <adam_kramer@nps.gov>
Sent: Fri Jul 24 2015 04:19:15 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Re: Food Vendors List

Thanks Leonard.

Just after a quick look at the menu are they planning to prepare the food items onsite or transport them from their restaurants? There appear to be a number of fairly complex items that they may run into problems with doing in the field.

I can see that they will need a lot of refrigeration and should be planning on running

electric and using mechanical refrigeration.

For the Maki shop, I am not sure how they are handling the rice. One common method is to acidify it so that it is no longer a potentially hazardous food. This process requires a variance and we will not be issuing one with this short of a timeframe. They will need to use either time or temperature as their controls for the cooked rice.

If they will be using food trucks (such as for DC empanadas), we will need to see current inspection reports along with fire inspection reports if they have an ANSUL system.

If anyone will be preparing food in advance and then cooling it down, there must be a completed cooling log for the food item. The onus will be on the operator to show that the food was properly cooled and is safe for consumption. Without that completed log it will be assumed that the product did not cool in time and will be discarded.

-Adam

CDR Adam Kramer, USPHS
Chief, Field Services Branch
Regional Public Health Consultant, NCR
NPS Office of Public Health
Office Phone: 202-513-7056
NCR Phone: 202-619-7070
Cell: 202-641-0013
Fax: 202-371-1349

Attention Federal Employees Only: Please let us know how we are doing by completing a surveyy [Click here](#).

"The NPS One Health Network: promoting and protecting the health of all species and the parks that we share."

On Thu, Jul 23, 2015 at 3:53 PM, Lee, Leonard <leonard_lee@nps.gov> wrote:

Hello Adam.

I am forwarding what I have to date regarding the food vending for the Landmark Music Festival.

I am still awaiting the actual applications and the notification as to how we are going to proceed within the framework of the GSI contract.

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From: **Tiffany Rose** <TRose@nationalmall.org>
Date: Thu, Jul 23, 2015 at 3:33 PM
Subject: Food Vendors List
To: "Lee, Leonard" <leonard_lee@nps.gov>
Cc: "Nixon, Robin" <robin_nixon@nps.gov>, Kristine Fitton
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"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Mon Jul 27 2015 08:16:24 GMT-0600 (MDT)
To: "Kramer, Adam" <adam_kramer@nps.gov>
Subject: Re: Food Vendors List

Good morning Adam.

Thank you for your initial review.

Many of the questions will be answered when we receive the completed Temporary Food Establishment Permit Applications. The Trust for the National Mall has proposed a "Conservative Date" of Tuesday, August 4, 2015, to submit the applications to us. They have also proposed an "Ideal Date" of Friday, August 7, 2015 to submit the applications.

Be advised that the Trust is proposing to announce the names of the food vendors publicly on Thursday, August 20, 2015.

Please let me know if any of these dates are problematic.

Be well.

On Fri, Jul 24, 2015 at 6:19 AM, Kramer, Adam <adam_kramer@nps.gov> wrote:
Thanks Leonard.

Just after a quick look at the menu are they planning to prepare the food items onsite or transport them from their restaurants? There appear to be a number of fairly complex items that they may run into problems with doing in the field.

I can see that they will need a lot of refrigeration and should be planning on running electric and using mechanical refrigeration.

For the Maki shop, I am not sure how they are handling the rice. One common method is to acidify it so that it is no longer a potentially hazardous food. This process requires a variance and we will not be issuing one with this short of a timeframe. They will need to use either time or temperature as their controls for the cooked rice.

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-Adam

CDR Adam Kramer, USPHS
Chief, Field Services Branch
Regional Public Health Consultant, NCR
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Office Phone: 202-513-7056
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Cell: 202-641-0013
Fax: 202-371-1349

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On Thu, Jul 23, 2015 at 3:53 PM, Lee, Leonard <leonard_lee@nps.gov> wrote:

Hello Adam.

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Please stand by for additional info.

Be well.

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Date: Thu, Jul 23, 2015 at 3:33 PM

Subject: Food Vendors List

To: "Lee, Leonard" <leonard_lee@nps.gov>

Cc: "Nixon, Robin" <robin_nixon@nps.gov>, Kristine Fitton <KFitton@nationalmall.org>

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Sincerely,

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"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Mon Jul 27 2015 08:21:06 GMT-0600 (MDT)
To: Tiffany Rose <trose@nationalmall.org>
Subject: Fwd: Food Vendors List

Good morning Tiffany.

I am forwarding comments from CDR Adam Kramer, our Public Health Officer for your information. Prior to finalizing the list of food vendors and their related menu items, you may want to advise them of the initial comments and concerns regarding the onsite food preparation.

Be advised that I have also advised Adam of the proposed timeline for submitting the applications and announcing the list of food vendors to the public.

I am awaiting his response.

Be well.

----- Forwarded message -----

From: **Kramer, Adam** <adam_kramer@nps.gov>

Date: Fri, Jul 24, 2015 at 6:19 AM

Subject: Re: Food Vendors List

To: "Lee, Leonard" <leonard_lee@nps.gov>

Thanks Leonard.

Just after a quick look at the menu are they planning to prepare the food items onsite or transport them from their restaurants? There appear to be a number of fairly complex items that they may run into problems with doing in the field.

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"The NPS One Health Network: promoting and protecting the health of all species and the parks that we share."

On Thu, Jul 23, 2015 at 3:53 PM, Lee, Leonard <leonard_lee@nps.gov> wrote:
Hello Adam.

I am forwarding what I have to date regarding the food vending for the Landmark Music Festival.

I am still awaiting the actual applications and the notification as to how we are going to proceed within the framework of the GSI contract.

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Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Mon Jul 27 2015 09:27:33 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: RE: Food Vendors List

Dear Leonard,

Thank you for forwarding me Adam's concerns. I am certain that Kevin (C3) has already thought about all of the items listed in the email. I will reach out to Kevin right away and ask him to send you his response. Have a great day!

Best,

Tiffany

From: Lee, Leonard [mailto:leonard_lee@nps.gov]
Sent: Monday, July 27, 2015 10:21 AM
To: Tiffany Rose
Subject: Fwd: Food Vendors List

Good morning Tiffany.

I am forwarding comments from CDR Adam Kramer, our Public Health Officer for your information. Prior to finalizing the list of food vendors and their related menu items, you may want to advise them of the initial comments and concerns regarding the onsite food preparation.

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Subject: Re: Food Vendors List
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Date: Thu, Jul 23, 2015 at 3:33 PM

Subject: Food Vendors List

To: "Lee, Leonard" <leonard_lee@nps.gov>

Cc: "Nixon, Robin" <robin_nixon@nps.gov>, Kristine Fitton <KFitton@nationalmall.org>

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Conversation Contents

FW: TNM Landmark Festival: merchandise

Attachments:

/157. FW: TNM Landmark Festival: merchandise/1.1
LMF15_MerchReview_0708.pdf

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Fri Jul 24 2015 09:09:30 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: FW: TNM Landmark Festival: merchandise
Attachments: LMF15_MerchReview_0708.pdf

Leonard,

Good morning! I just want to make sure that you are kept in the loop. Please see the email below.

Best,

Tiffany

From: Kristine Fitton
Sent: Friday, July 24, 2015 10:33 AM
To: Swihart, John
Cc: Nixon, Robin (robin_nixon@nps.gov); Tiffany Rose
Subject: TNM Landmark Festival: merchandise

Dick:

As we work concurrently on a concessions arrangement for the music festival that works for all parties, I want to share with you mock-ups of the merchandise the Trust wishes to sell onsite. All of these elements feature our unique festival branding and mention the cause. (“for the National Mall.”)

I’m happy to discuss these with you or your team. Please let me know if you need to know anything about the production process or pricing.

I’d like to get approval on the items as we simultaneously work on the concessions arrangement so we have enough lead time for merchandise production.

Thanks --Kristine

Conversation Contents

Landmark Food Vendor Timeline

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Thu Jul 16 2015 09:53:09 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Landmark Food Vendor Timeline

Dear Leonard,

Thank you for agreeing to speak with the Health Department regarding the proposed Food Vendor deadline dates below. Should you have any questions, or concerns, please do not hesitate to contact me. Otherwise, I look forward to hearing back from you once you've received a response from the DOH. Thank you for your assistance.

Proposed Food Court Vendor Timeline

Projected Food Vendor List Submitted To NPS: Thursday, July 16th

Food Vendors Notified Of Acceptance: Monday, July 20th

Conservative Date For Completed Temporary Food Establishment Permits Submitted To NPS: Tuesday, August 4th

Ideal Date For Completed Temporary Food Establishment Permits

Submitted To NPS: Friday, August 7th

Food Vendors Announced Publicly: Thursday, August 20th

Tiffany T. Rose

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"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Thu Jul 16 2015 10:05:00 GMT-0600 (MDT)
To: Adam Kramer <adam_kramer@nps.gov>
Subject: Fwd: Landmark Food Vendor Timeline

Good afternoon Adam.

I am forwarding a request from the Trust for the National Mall, associated with the Landmark Music Festival's food vending operation. The would like to amend the time lines associated with the submissions of the

applications and your review and approvals of the food and beverage vendors.

I have advised them that you would have to review their request and determine if the timelines are reasonable.

Please review and respond.

Thank you.

----- Forwarded message -----

From: **Tiffany Rose** <TRose@nationalmall.org>

Date: Thu, Jul 16, 2015 at 11:53 AM

Subject: Landmark Food Vendor Timeline

To: "Lee, Leonard" <leonard_lee@nps.gov>

Cc: "Nixon, Robin" <robin_nixon@nps.gov>

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Adam Kramer <adam_kramer@nps.gov>

From: Adam Kramer <adam_kramer@nps.gov>
Sent: Thu Jul 16 2015 10:42:52 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Re: Landmark Food Vendor Timeline

So they are looking to get us the completed applications on 8/7 and looking to make the

announcement on 8/20. I can do this depending on the number of anticipated food vendors and the complexity of their operations, and assuming that the applications are complete, and either the event organizer or food facility can provide satisfactory responses to all follow up questions. If there are delays in responses or missing information then the timeline will not be met.

Please let them know that they can provide supplemental information describing their setup and processes, which can speed up the review process.

Sent from my iPhone. Please excuse any typos.

On Jul 16, 2015, at 12:05 PM, Lee, Leonard <leonard_lee@nps.gov> wrote:

Good afternoon Adam.

I am forwarding a request from the Trust for the National Mall, associated with the Landmark Music Festival's food vending operation. They would like to amend the time lines associated with the submissions of the applications and your review and approvals of the food and beverage vendors.

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Cc: "Nixon, Robin" <robin_nixon@nps.gov>

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<image001.gif>

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Thu Jul 16 2015 11:35:26 GMT-0600 (MDT)
To: Adam Kramer <adam_kramer@nps.gov>
Subject: Re: Landmark Food Vendor Timeline

Thanks Adam.

Please stand by.

On Thu, Jul 16, 2015 at 12:42 PM, Adam Kramer <adam_kramer@nps.gov> wrote:

So they are looking to get us the completed applications on 8/7 and looking to make the announcement on 8/20. I can do this depending on the number of anticipated food vendors and the complexity of their operations, and assuming that the applications are complete, and either the event organizer or food facility can provide satisfactory responses to all follow up questions. If there are delays in responses or missing information then the timeline will not be met.

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On Jul 16, 2015, at 12:05 PM, Lee, Leonard <leonard_lee@nps.gov> wrote:

Good afternoon Adam.

I am forwarding a request from the Trust for the National Mall, associated with the Landmark Music Festival's food vending operation. They would like to amend the time lines associated with the submissions of the applications and your review and approvals of the food and beverage vendors.

I have advised them that you would have to review their request and determine if the timelines

are reasonable.

Please review and respond.

Thank you.

----- Forwarded message -----

From: **Tiffany Rose** <TRose@nationalmall.org>

Date: Thu, Jul 16, 2015 at 11:53 AM

Subject: Landmark Food Vendor Timeline

To: "Lee, Leonard" <leonard_lee@nps.gov>

Cc: "Nixon, Robin" <robin_nixon@nps.gov>

Dear Leonard,

Thank you for agreeing to speak with the Health Department regarding the proposed Food Vendor deadline dates below. Should you have any questions, or concerns, please do not hesitate to contact me. Otherwise, I look forward to hearing back from you once you've received a response from the DOH. Thank you for your assistance.

Proposed Food Court Vendor Timeline

Projected Food Vendor List Submitted To NPS: Thursday, July 16th

Food Vendors Notified Of Acceptance: Monday, July 20th

Conservative Date For Completed Temporary Food Establishment Permits Submitted To NPS: Tuesday, August 4th

**Ideal Date For Completed Temporary Food Establishment
Permits Submitted To NPS: Friday, August 7th**

Food Vendors Announced Publicly: Thursday, August 20th

Tiffany T. Rose

Director of Special Events
Trust for the National Mall

1300 Pennsylvania Avenue, NW, Suite 370

Washington, DC 20007

p: (202) 688-3763 | c: (202) 557-9938 | nationalmall.org

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<image001.gif>

LMF Email Sig Lincoln at Night

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Thu Jul 16 2015 12:00:10 GMT-0600 (MDT)
To: Tiffany Rose <trose@nationalmall.org>

Subject: Landmark Food Vendor Timeline

Good afternoon Tiffany.

I have consulted with our Public Health Consultant and have responses to the proposed food vendor timeline below. He is willing to amend the timelines providing the following:

1. His approval is predicated on the number of anticipated food vendors and the complexity of their operations. It is understood that a projected list of vendors will be made available July 16th.
2. The applications will have to be complete when submitted.
3. C3 or the food facility representative would have to provide satisfactory and timely responses to all follow up questions.
4. If there are any delays in responses or missing information then the timeline will not be met.
5. C3 can provide supplemental information describing their setup and processes asap.
6. The timeline should be amended to include a deadline for each food and beverage vendor to have the application to the Trust for review prior to submitting to NPS.

As long as we proceed with the above guidelines, we can expect the support of the Public Health Officer.

Standing by.

Proposed Food Court Vendor Timeline

Projected Food Vendor List Submitted To NPS: Thursday, July 16th

Food Vendors Notified Of Acceptance: Monday, July 20th

Conservative Date For Completed Temporary Food Establishment Permits Submitted To NPS: Tuesday, August 4th

Ideal Date For Completed Temporary Food Establishment Permits Submitted To NPS: Friday, August 7th

Food Vendors Announced Publicly: Thursday, August 20th

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Thu Jul 16 2015 12:00:41 GMT-0600 (MDT)
To: Tiffany Rose <trose@nationalmall.org>
Subject: Landmark Food Vendor Timeline

Good afternoon Tiffany.

I have consulted with our Public Health Consultant and have responses to the proposed food vendor timeline below. He is willing to amend the timelines providing the following:

1. His approval is predicated on the number of anticipated food vendors and the complexity of their operations. It is understood that a projected list of vendors will be

made available July 16th.

2. The applications will have to be complete when submitted.
3. C3 or the food facility representative would have to provide satisfactory and timely responses to all follow up questions.
4. If there are any delays in responses or missing information then the timeline will not be met.
5. C3 can provide supplemental information , describing their setup and processes asap.
6. The timeline should be amended to include a deadline for each food and beverage vendor to have the application to the Trust for review prior to submitting to NPS.

As long as we proceed with the above guidelines, we can expect the support of the Public Health Officer.

Standing by.

Proposed Food Court Vendor Timeline

Projected Food Vendor List Submitted To NPS: Thursday, July 16th

Food Vendors Notified Of Acceptance: Monday, July 20th

Conservative Date For Completed Temporary Food Establishment Permits Submitted To NPS: Tuesday, August 4th

Ideal Date For Completed Temporary Food Establishment Permits Submitted To NPS: Friday, August 7th

Food Vendors Announced Publicly: Thursday, August 20th

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Thu Jul 16 2015 15:15:46 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Re: Landmark Food Vendor Timeline

Dear Leonard,

Thank you for your prompt follow-up! I have forwarded your recommendations to our partners at C3. They will be adding Trust submittal dates to the below timeline and I will make sure you receive the amended timeline.

Again, thank you for your assistance.

Sincerely,

Tiffany

Sent from my iPhone

On Jul 16, 2015, at 2:00 PM, Lee, Leonard <leonard_lee@nps.gov> wrote:

Good afternoon Tiffany.

I have consulted with our Public Health Consultant and have responses to the

proposed food vendor timeline below. He is willing to amend the timelines providing the following:

1. His approval is predicated on the number of anticipated food vendors and the complexity of their operations. It is understood that a projected list of vendors will be made available July 16th.

2. The applications will have to be complete when submitted.

3. C3 or the food facility representative would have to provide satisfactory and timely responses to all follow up questions.

4. If there are any delays in responses or missing information then the timeline will not be met.

5. C3 can provide supplemental information , describing their setup and processes asap.

6. The timeline should be amended to include a deadline for each food and beverage vendor to have the application to the Trust for review prior to submitting to NPS.

As long as we proceed with the above guidelines, we can expect the support of the Public Health Officer.

Standing by.

Proposed Food Court Vendor Timeline

Projected Food Vendor List Submitted To NPS: Thursday, July 16th

Food Vendors Notified Of Acceptance: Monday, July 20th

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Ideal Date For Completed Temporary Food Establishment Permits Submitted To NPS: Friday, August 7th

Food Vendors Announced Publicly: Thursday, August 20th

Conversation Contents

Draft

Attachments:

/160. Draft/1.1 LMF2015-OnsiteSponsors[1].pdf

Kelly Thomas <KThomas@nationalmall.org>

From: Kelly Thomas <KThomas@nationalmall.org>
Sent: Wed Jul 15 2015 16:15:06 GMT-0600 (MDT)
To: Wendy O'Sullivan <wendy_o'sullivan@nps.gov>, Robin Nixon <robin_nixon@nps.gov>
Subject: Draft
Attachments: LMF2015-OnsiteSponsors[1].pdf

Hi Wendy and Robin,

Per our meeting Thursday, July 2nd I'm attaching our draft of the Landmark Music Festival Sponsor Deck for your records.

Please let me know if you have any questions.

Thank you

Kelly

Kelly Thomas

Director of Corporate Partnerships

Trust for the National Mall
1300 Pennsylvania Avenue, NW, Suite 370

Washington, DC 20004

p: 202.688.3758 m: f: 202.407.9422| nationalmall.org

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Conversation Contents

Landmark Request - Revised document attached

Attachments:

/161. Landmark Request - Revised document attached/1.1 Landmark Waiver Request (revised 7 10 15).pdf

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Wed Jul 15 2015 08:21:28 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Landmark Request - Revised document attached
Attachments: Landmark Waiver Request (revised 7 10 15).pdf

Dear Leonard,

Good morning! Please find attached the revised Landmark Waiver Request. We made a few minor edits and as such, we'd like the attached version to be shared with Karen if at all possible. This item will be added to tomorrow's SWAT Meeting agenda. Thank you for your consideration.

Sincerely,

Tiffany Rose

From: Tiffany Rose
Sent: Wednesday, July 8, 2015 7:41 PM
To: 'Lee, Leonard'
Cc: Kristine Fitton; Nixon, Robin
Subject: Landmark Request

Dear Leonard,

Good afternoon! I hope this email finds you well. Please find attached a letter requesting the Trust for the National Mall be granted approval to serve specialty drinks in the VIP areas during the Landmark Festival, being held September 26-27, 2015. Should you have any questions, please do not hesitate to contact me, otherwise I look forward to seeing you tomorrow.

Thank you for your consideration.

Sincerely,

Tiffany T. Rose

Director of Special Events

Trust for the National Mall

1300 Pennsylvania Avenue, NW, Suite 370

Washington, DC 20007

p: (202) 688-3763 | c: (202) 557-9938 | nationalmall.org

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Conversation Contents

Today's meeting

Attachments:

/162. Today's meeting/1.1 Food Court Vendor Timeline.docx

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Thu Jul 09 2015 11:00:05 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Today's meeting
Attachments: Food Court Vendor Timeline.docx

Also, can you please tell me if you are ok with us sharing the attached document with everyone during our meeting in an hour? It is the proposed timeline for Food Court Vendors. Our partners don't want to put you on the spot by presenting it before you've seen it. Thanks! J

Proposed Food Court Vendor Timeline

Projected Food Vendor List Submitted To Trust: Thursday, July 9th

Projected Food Vendor List Submitted To NPS: Friday, July 10th

Food Vendors Notified Of Acceptance: Monday, July 13th (*Note: Can be Friday, pending NPS' approval*)

Completed Temporary Food Establishment Permits Submitted To NPS:

Friday, July 24th

Food Vendors Announced Publicly: Thursday, August 20th

Best,

Tiffany

From: Lee, Leonard [mailto:leonard_lee@nps.gov]

Sent: Thursday, July 9, 2015 12:30 PM

To: Tiffany Rose

Subject: Re: PBS Article: Pope's Speech to be broadcast on National Mall

Thank you.

On Thu, Jul 9, 2015 at 12:13 PM, Tiffany Rose <TRose@nationalmall.org> wrote:

Dear Leonard and Robin,

I thought the below article would be of interest to you since there could potentially be tens of thousands of people on the National Mall a few days before the Landmark Music Festival. Take care and I look forward to seeing you at our 2pm meeting.

Best,

Tiffany

POLITICS

Pope's speech to Congress to be broadcast on National Mall

BY [Donna Cassata, Associated Press](#) July 8, 2015 at 10:53 AM EDT | *Updated: Jul 8, 2015 at 11:50 AM*

Pope Francis

Pope Francis' speech to Congress on Sept. 24 will be broadcast on the National Mall. Photo by Alessandro Garofalo/Reuters

WASHINGTON — Pope Francis' historic speech to Congress in September will be viewed by tens of thousands on the Capitol grounds and beyond in a landmark event to rival any presidential inauguration or State of the Union address.

House Speaker John Boehner, R-Ohio, said Wednesday the pontiff's Sept. 24 address to a joint meeting of Congress will be broadcast live from the West Front, allowing the public in the shadow of the Capitol to watch along with those in the House chamber. Jumbotrons, typically used for Memorial Day and July 4th celebrations as well as for presidential inaugurations, will be set up on the West Front of the Capitol.

The speech will mark the first time the head of the world's Roman Catholics addresses Congress, and the chamber is expected to be packed with lawmakers, members of the president's Cabinet, Supreme Court justices and the diplomatic corps, similar to attendance for a State of the Union address by the president.

Demand for tickets to the visitors' gallery in the House chamber is high, especially since lawmakers are limited to one guest ticket per office.

Boehner said that after the speech, the pontiff wants to make a brief appearance on the West Front.

"The visit of Pope Francis to the U.S. Capitol is a historic moment for the country," Boehner said in a statement. He added: "We look forward to welcoming Pope Francis

and Americans from all walks of life to our Capitol” on Sept. 24.

The outspoken pope is expected to challenge Democrats and Republicans on abortion, immigration and climate change, the issue of his recent encyclical.

During the pontiff’s nine-day visit to the U.S. and Cuba, Pope Francis is scheduled to [meet with President Barack Obama](#) and celebrate Mass in New York, Philadelphia and Washington.

Boehner, who is Catholic, invited the pontiff to address Congress in March 2014, and the Vatican accepted the invitation in February.

Tiffany T. Rose

Director of Special Events

Trust for the National Mall

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Conversation Contents

Meeting re Landmark

"Lackey, Melissa" <melissa.lackey@sol.doi.gov>

From: "Lackey, Melissa" <melissa.lackey@sol.doi.gov>
Sent: Thu Jul 09 2015 10:22:01 GMT-0600 (MDT)
To: Leonard Lee <leonard_lee@nps.gov>, Randolph Myers <randolph.myers@sol.doi.gov>
Subject: Meeting re Landmark

Leonard:

When I received the invitation, I noticed that Steve LeBel had not been included, so I added him as an invitee. He has more experience dealing with GSI and special events than anyone else on the list.

Also, is the meeting room at the Region's offices, rather than NAMA's?

Melissa Lackey

Attorney Advisor
U. S. Department of the Interior, Office of the Solicitor
1849 C Street NW, Room 5323
Mail Stop 5311
Washington, DC 20240

Phone: 202 513-0733 Fax: 202 208-3877

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"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Thu Jul 09 2015 10:31:47 GMT-0600 (MDT)
To: "Lackey, Melissa" <melissa.lackey@sol.doi.gov>
Subject: Re: Meeting re Landmark

Hi Melissa.

The meeting will be in the Division of Permits Management's conference room, 900 Ohio Drive, Annex II.

See you next week.

On Thu, Jul 9, 2015 at 12:22 PM, Lackey, Melissa <melissa.lackey@sol.doi.gov> wrote:
Leonard:

When I received the invitation, I noticed that Steve LeBel had not been included, so I added him as an invitee. He has more experience dealing with GSI and special events than anyone else on the list.

Also, is the meeting room at the Region's offices, rather than NAMA's?

Melissa Lackey

Attorney Advisor
U. S. Department of the Interior, Office of the Solicitor
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Phone: 202 513-0733 Fax: 202 208-3877

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Conversation Contents

PBS Article: Pope's Speech to be broadcast on National Mall

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Thu Jul 09 2015 10:13:15 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>, "Nixon, Robin" <robin_nixon@nps.gov>
Subject: PBS Article: Pope's Speech to be broadcast on National Mall

Dear Leonard and Robin,

I thought the below article would be of interest to you since there could potentially be tens of thousands of people on the National Mall a few days before the Landmark Music Festival. Take care and I look forward to seeing you at our 2pm meeting.

Best,

Tiffany

POLITICS

Pope's speech to Congress to be broadcast on National Mall

BY [Donna Cassata, Associated Press](#) July 8, 2015 at 10:53 AM EDT | *Updated: Jul 8, 2015 at 11:50 AM*

Pope Francis

Pope Francis' speech to Congress on Sept. 24 will be broadcast on the National Mall.
Photo by Alessandro Garofalo/Reuters

WASHINGTON — Pope Francis' historic speech to Congress in September will be viewed by tens of thousands on the Capitol grounds and beyond in a landmark event to rival any presidential inauguration or State of the Union address.

House Speaker John Boehner, R-Ohio, said Wednesday the pontiff's Sept. 24 address to a joint meeting of Congress will be broadcast live from the West Front, allowing the public in the shadow of the Capitol to watch along with those in the House chamber. Jumbotrons, typically used for Memorial Day and July 4th celebrations as well as for presidential inaugurations, will be set up on the West Front of the Capitol.

The speech will mark the first time the head of the world's Roman Catholics addresses Congress, and the chamber is expected to be packed with lawmakers, members of the president's Cabinet, Supreme Court justices and the diplomatic corps, similar to attendance for a State of the Union address by the president.

Demand for tickets to the visitors' gallery in the House chamber is high, especially since lawmakers are limited to one guest ticket per office.

Boehner said that after the speech, the pontiff wants to make a brief appearance on the West Front.

"The visit of Pope Francis to the U.S. Capitol is a historic moment for the country," Boehner said in a statement. He added: "We look forward to welcoming Pope Francis and Americans from all walks of life to our Capitol" on Sept. 24.

The outspoken pope is expected to challenge Democrats and Republicans on abortion, immigration and climate change, the issue of his recent encyclical.

During the pontiff's nine-day visit to the U.S. and Cuba, Pope Francis is scheduled to [meet with President Barack Obama](#) and celebrate Mass in New York, Philadelphia and Washington.

Boehner, who is Catholic, invited the pontiff to address Congress in March 2014, and the Vatican accepted the invitation in February.

Tiffany T. Rose

Director of Special Events

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"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Thu Jul 09 2015 10:29:31 GMT-0600 (MDT)
To: Tiffany Rose <TRose@nationalmall.org>
Subject: Re: PBS Article: Pope's Speech to be broadcast on National Mall

Thank you.

On Thu, Jul 9, 2015 at 12:13 PM, Tiffany Rose <TRose@nationalmall.org> wrote:

Dear Leonard and Robin,

I thought the below article would be of interest to you since there could potentially be

tens of thousands of people on the National Mall a few days before the Landmark Music Festival. Take care and I look forward to seeing you at our 2pm meeting.

Best,

Tiffany

POLITICS

Pope's speech to Congress to be broadcast on National Mall

BY [Donna Cassata, Associated Press](#) *July 8, 2015 at 10:53 AM EDT* | *Updated: Jul 8, 2015 at 11:50 AM*

Pope Francis

Pope Francis' speech to Congress on Sept. 24 will be broadcast on the National Mall. Photo by Alessandro Garofalo/Reuters

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Boehner, who is Catholic, invited the pontiff to address Congress in March 2014, and the Vatican accepted the invitation in February.

Tiffany T. Rose

[Director of Special Events](#)

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Conversation Contents

Meeting Availability

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Thu Jul 09 2015 07:39:06 GMT-0600 (MDT)
To: Melissa Lackey <melissa.lackey@sol.doi.gov>, Randolph Myers <randolph.myers@sol.doi.gov>
Subject: Meeting Availability

Good morning Melissa and Randy.

In an attempt to resolve the issues surrounding merchandise, food and beverage sales on our property, as part of the Landmark Music Festival, Guest Services Inc. and C3 presents are negotiating options that would facilitate the sales of these items.

Both parties would like to meet with you both next week to present options and solicit your responses.

The current availabilities that we have in our meeting schedule are as follows:

1. Tuesday, July 14th, 8:00 a.m.-9:00 a.m., 2:00 p.m.-3:00 p.m. or 2:30 p.m.-3:30 p.m.
2. Wednesday, July 15, 8:00 a.m.-9:00 a.m. or 3:00 p.m.-4:00 p.m.
3. Thursday, July 16, 8:00 a.m.-9:00 a.m., 2:00 p.m.-3:00 p.m. or 2:30 p.m.-3:30 p.m.

Please advise which of these days and times will allow you to attend a meeting to discuss any proposals. After receipt of your responses, I will schedule the meeting and invite representatives from The Trust for the National Mall, Guest Services, Inc. to include their Attorney, C3 Presents and NAMA leadership.

Thank you.

"Lackey, Melissa" <melissa.lackey@sol.doi.gov>

From: "Lackey, Melissa" <melissa.lackey@sol.doi.gov>
Sent: Thu Jul 09 2015 08:40:45 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>, Randolph Myers <randolph.myers@sol.doi.gov>
Subject: Re: Meeting Availability

Leonard:

Randy and I are both available the afternoons of the 15th and 16th.

Melissa Lackey

Attorney Advisor
U. S. Department of the Interior, Office of the Solicitor
1849 C Street NW, Room 5323
Mail Stop 5311
Washington, DC 20240

Phone: 202 513-0733 Fax: 202 208-3877

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On Thu, Jul 9, 2015 at 9:39 AM, Lee, Leonard <leonard_lee@nps.gov> wrote:

Good morning Melissa and Randy.

In an attempt to resolve the issues surrounding merchandise, food and beverage sales on our property, as part of the Landmark Music Festival, Guest Services Inc. and C3 presents are negotiating options that would facilitate the sales of these items.

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Thank you.

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Thu Jul 09 2015 08:52:40 GMT-0600 (MDT)

To: "Lackey, Melissa" <melissa.lackey@sol.doi.gov>
Subject: Re: Meeting Availability

Hi Melissa.

Thank you. Please stand by for a meeting notice.

On Thu, Jul 9, 2015 at 10:40 AM, Lackey, Melissa <melissa.lackey@sol.doi.gov> wrote:
Leonard:

Randy and I are both available the afternoons of the 15th and 16th.

Melissa Lackey

Attorney Advisor
U. S. Department of the Interior, Office of the Solicitor
1849 C Street NW, Room 5323
Mail Stop 5311
Washington, DC 20240

Phone: 202 513-0733 Fax: 202 208-3877

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On Thu, Jul 9, 2015 at 9:39 AM, Lee, Leonard <leonard_lee@nps.gov> wrote:
Good morning Melissa and Randy.

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Please advise which of these days and times will allow you to attend a meeting to discuss any proposals. After receipt of your responses, I will schedule the meeting and invite representatives from The Trust for the National Mall, Guest Services, Inc. to include their Attorney, C3 Presents and NAMA leadership.

Thank you.

"Swihart, John" <dick_swihart@nps.gov>

From: "Swihart, John" <dick_swihart@nps.gov>
Sent: Thu Jul 09 2015 08:55:09 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Re: Meeting Availability

Hi Leonard -

Appreciate you reaching out to the Solicitors. This is complicated. I am hoping that we can please include Teri Austin in these emails and meetings from now on. Thanks much.

most appreciated,

Dick

Dick Swihart
Concessions Chief
National Mall and Memorial Parks
900 Ohio Dr SW
Washington, DC 20024
Office: (202) 619-6392
Cell: (202) 748-2470
Dick_Swihart@NPS.gov

On Thu, Jul 9, 2015 at 9:39 AM, Lee, Leonard <leonard_lee@nps.gov> wrote:

Good morning Melissa and Randy.

In an attempt to resolve the issues surrounding merchandise, food and beverage sales on our property, as part of the Landmark Music Festival, Guest Services Inc. and C3 presents are negotiating options that would facilitate the sales of these items.

Both parties would like to meet with you both next week to present options and solicit your responses.

The current availabilities that we have in our meeting schedule are as follows:

1. Tuesday, July 14th, 8:00 a.m.-9:00 a.m., 2:00 p.m.-3:00 p.m. or 2:30 p.m.-3:30 p.m.
2. Wednesday, July 15, 8:00 a.m.-9:00 a.m. or 3:00 p.m.-4:00 p.m.
3. Thursday, July 16, 8:00 a.m.-9:00 a.m., 2:00 p.m.-3:00 p.m. or 2:30 p.m.-3:30 p.m.

Please advise which of these days and times will allow you to attend a meeting to discuss any proposals. After receipt of your responses, I will schedule the meeting and invite representatives from The Trust for the National Mall, Guest Services, Inc. to include their Attorney, C3 Presents and NAMA leadership.

Thank you.

"Lee, Leonard" <leonard_lee@nps.gov>

From: "Lee, Leonard" <leonard_lee@nps.gov>
Sent: Thu Jul 09 2015 09:51:23 GMT-0600 (MDT)
To: "Swihart, John" <dick_swihart@nps.gov>
Subject: Re: Meeting Availability

Hi Dick.

My bad. I have coordinated the meeting with Tonya and I did ask her to include Teri.

Please stand by for the meeting notice.

On Thu, Jul 9, 2015 at 10:55 AM, Swihart, John <dick_swihart@nps.gov> wrote:

Hi Leonard -

Appreciate you reaching out to the Solicitors. This is complicated. I am hoping that we can please include Teri Austin in these emails and meetings from now on. Thanks much.

most appreciated,
Dick

Dick Swihart
Concessions Chief
National Mall and Memorial Parks
900 Ohio Dr SW
Washington, DC 20024
Office: (202) 619-6392
Cell: (202) 748-2470
Dick_Swihart@NPS.gov

On Thu, Jul 9, 2015 at 9:39 AM, Lee, Leonard <leonard_lee@nps.gov> wrote:

Good morning Melissa and Randy.

In an attempt to resolve the issues surrounding merchandise, food and beverage sales on our property, as part of the Landmark Music Festival, Guest Services Inc. and C3 presents are negotiating options that would facilitate the sales of these items.

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Please advise which of these days and times will allow you to attend a meeting to discuss any proposals. After receipt of your responses, I will schedule the meeting and invite representatives from The Trust for the National Mall, Guest Services, Inc. to include their Attorney, C3 Presents and NAMA leadership.

Thank you.

"Swihart, John" <dick_swihart@nps.gov>

From: "Swihart, John" <dick_swihart@nps.gov>
Sent: Thu Jul 09 2015 09:56:36 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Re: Meeting Availability

Thanks much. Leonard - that'll keep my boss in the chain of command.
kind regards,
Dick

Dick Swihart
Concessions Chief
National Mall and Memorial Parks
900 Ohio Dr SW
Washington, DC 20024
Office: (202) 619-6392
Cell: (202) 748-2470
Dick_Swihart@NPS.gov

On Thu, Jul 9, 2015 at 11:51 AM, Lee, Leonard <leonard_lee@nps.gov> wrote:
Hi Dick.

My bad. I have coordinated the meeting with Tonya and I did ask her to include Teri.

Please stand by for the meeting notice.

On Thu, Jul 9, 2015 at 10:55 AM, Swihart, John <dick_swihart@nps.gov> wrote:
Hi Leonard -

Appreciate you reaching out to the Solicitors. This is complicated. I am hoping that we can please include Teri Austin in these emails and meetings from now on.
Thanks much.
most appreciated,
Dick

Dick Swihart
Concessions Chief
National Mall and Memorial Parks
900 Ohio Dr SW
Washington, DC 20024

Office: (202) 619-6392
Cell: (202) 748-2470
Dick_Swihart@NPS.gov

On Thu, Jul 9, 2015 at 9:39 AM, Lee, Leonard <leonard_lee@nps.gov> wrote:
Good morning Melissa and Randy.

In an attempt to resolve the issues surrounding merchandise, food and beverage sales on our property, as part of the Landmark Music Festival, Guest Services Inc. and C3 presents are negotiating options that would facilitate the sales of these items.

Both parties would like to meet with you both next week to present options and solicit your responses.

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3. Thursday, July 16, 8:00 a.m.-9:00 a.m., 2:00 p.m.-3:00 p.m. or 2:30 p.m.-3:30 p.m.

Please advise which of these days and times will allow you to attend a meeting to discuss any proposals. After receipt of your responses, I will schedule the meeting and invite representatives from The Trust for the National Mall, Guest Services, Inc. to include their Attorney, C3 Presents and NAMA leadership.

Thank you.

Conversation Contents

Invitation: Landmark Music Festival - Concessions with NPS, SOL & TNM @ Thu Jul 16, 2015 2pm - 4pm (leonard_lee@nps.gov)

Attachments:

/166. Invitation: Landmark Music Festival - Concessions with NPS, SOL & TNM @ Thu Jul 16, 2015 2pm - 4pm (leonard_lee@nps.gov)/1.1 invite.ics

Tonya Thomas <tonya_thomas@nps.gov>

From: Tonya Thomas <tonya_thomas@nps.gov>
Sent: Thu Jul 09 2015 09:52:30 GMT-0600 (MDT)
leonard_lee@nps.gov, tuba@c3presents.com, Melissa Lackey <melissa.lackey@sol.doi.gov>, Karen Cucurullo <karen_cucurullo@nps.gov>, John Swihart <dick_swihart@nps.gov>, Sean Kennealy <sean_kennealy@nps.gov>, dstalnecker@c3presents.com,
To: Robin Nixon <robin_nixon@nps.gov>, Teresa Austin <teresa_austin@nps.gov>, Robbin Owen <robbin_owen@nps.gov>, cjones@c3presents.com, specialevents@guestservices.com, Randolph Myers <randolph_myers@sol.doi.gov>, kfitton@nationalmall.org
Subject: Invitation: Landmark Music Festival - Concessions with NPS, SOL & TNM @ Thu Jul 16, 2015 2pm - 4pm (leonard_lee@nps.gov)
Attachments: invite.ics

Landmark Music Festival - Concessions with NPS, SOL & TNM

[more details »](#)

When Thu Jul 16, 2015 2pm – 4pm Eastern Time

Where NPS-NAMA Annex 2 Large Conference Room ([map](#))

Video call https://plus.google.com/hangouts/_/doi.gov/tonya-thomas

Calendar leonard_lee@nps.gov

Who

- Tonya Thomas - organizer
- tuba@c3presents.com
- Melissa Lackey
- Karen Cucurullo
- John Swihart
- Sean Kennealy
- dstalnecker@c3presents.com
- Robin Nixon

- Leonard Lee
- Teresa Austin
- Robbin Owen
- cjones@c3presents.com
- specialevents@guestservices.com
- Randolph Myers
- kfitton@nationalmall.org

Going? **Yes** - **Maybe** - **No** [more options »](#)

Invitation from [Google Calendar](#)

You are receiving this email at the account leonard_lee@nps.gov because you are subscribed for invitations on calendar leonard_lee@nps.gov.

To stop receiving these emails, please log in to <https://www.google.com/calendar/> and change your notification settings for this calendar.

Forwarding this invitation could allow any recipient to modify your RSVP response. Learn more at <https://support.google.com/calendar/answer/37135#forwarding>

Conversation Contents

Landmark Request

Attachments:

/167. Landmark Request/1.1 Landmark Waiver Request.pdf

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Wed Jul 08 2015 17:41:19 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Landmark Request
Attachments: Landmark Waiver Request.pdf

Dear Leonard,

Good afternoon! I hope this email finds you well. Please find attached a letter requesting the Trust for the National Mall be granted approval to serve specialty drinks in the VIP areas during the Landmark Festival, being held September 26-27, 2015. Should you have any questions, please do not hesitate to contact me, otherwise I look forward to seeing you tomorrow.

Thank you for your consideration.

Sincerely,

Tiffany T. Rose

Director of Special Events
Trust for the National Mall

1300 Pennsylvania Avenue, NW, Suite 370

Washington, DC 20007

p: (202) 688-3763 | c: (202) 557-9938 | nationalmall.org

Making the National Mall the best park in the world.

LMF Email Sig Lincoln at Night

Conversation Contents

interpretative ethic food for Landmark -- application?

Kristine Fitton <KFitton@nationalmall.org>

From: Kristine Fitton <KFitton@nationalmall.org>
Sent: Mon Jul 06 2015 15:59:00 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>, "Nixon, Robin (robin_nixon@nps.gov)" <robin_nixon@nps.gov>
Subject: interpretative ethic food for Landmark -- application?

Hello: Congrats on a great event amid the wacky weather on July 4th! I hope you're getting a little bit of time to recover.

Regarding Landmark, I wanted to follow up on our conversation from Thursday about the interpretative food application.

Leonard gave me the general Standard Public Health requirements for Temporary Food Establishments, which defines interpretative food but it doesn't say much else.

Is there a separate application to get interpretative food status? It also looks like there is a separate NPS SOP related to ethnic food.

As always, your help is much appreciated.

Thank you! --Kristine

Kristine Fitton

Vice President, Marketing & Communications

Trust for the National Mall

T: 202 407-9412

M: 202-641-4969

LMF Email Sig Lincoln at Night

Kristine Fitton <KFitton@nationalmall.org>

From: Kristine Fitton <KFitton@nationalmall.org>
Sent: Wed Jul 08 2015 09:31:25 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>, "Nixon, Robin (robin_nixon@nps.gov)" <robin_nixon@nps.gov>
Subject: RE: interpretative ethic food for Landmark -- application?

Leonard and Robin:

I'm checking back to see if there are specific guidelines for applying for the interpretive food exemption.

Sorry to bug you at such a busy time but I want to make sure that we and C3 are prepared for our meetings with you tomorrow.

Thanks, again. –Kristine

From: Kristine Fitton
Sent: Monday, July 6, 2015 5:59 PM
To: 'Lee, Leonard'; Nixon, Robin (robin_nixon@nps.gov)
Cc: Tiffany Rose
Subject: interpretative ethnic food for Landmark -- application?

Hello: Congrats on a great event amid the wacky weather on July 4th! I hope you're getting a little bit of time to recover.

Regarding Landmark, I wanted to follow up on our conversation from Thursday about the interpretative food application.

Leonard gave me the general Standard Public Health requirements for Temporary Food Establishments, which defines interpretative food but it doesn't say much else.

Is there a separate application to get interpretative food status? It also looks like there is a separate NPS SOP related to ethnic food.

As always, your help is much appreciated.

Thank you! --Kristine

Kristine Fitton

Vice President, Marketing & Communications

Trust for the National Mall

T: 202 407-9412

M: 202-641-4969

LMF Email Sig Lincoln at Night

Conversation Contents

Landmark Festival - NPS Logistics Meeting Agenda - DRAFT

Attachments:

/169. Landmark Festival - NPS Logistics Meeting Agenda - DRAFT/1.1 NPS Logistics Meeting Agenda - DRAFT (7-9-15).docx

Tiffany Rose <TRose@nationalmall.org>

From: Tiffany Rose <TRose@nationalmall.org>
Sent: Wed Jul 08 2015 08:30:38 GMT-0600 (MDT)
To: "Lee, Leonard" <leonard_lee@nps.gov>
Subject: Landmark Festival - NPS Logistics Meeting Agenda - DRAFT
Attachments: NPS Logistics Meeting Agenda - DRAFT (7-9-15).docx

Dear Leonard,

Good morning! I hope this email finds you well. In preparation for the Landmark Logistics meeting, being held tomorrow, I have put together a suggested agenda. Please feel free to add or delete whatever items you deem necessary. We're looking forward to having a productive meeting.

Have a great day and thank you for your assistance.

Sincerely,

Tiffany T. Rose

Director of Special Events
Trust for the National Mall

1300 Pennsylvania Avenue, NW, Suite 370

Washington, DC 20007

p: (202) 688-3763 | c: (202) 557-9938 | nationalmall.org

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LMF Email Sig Lincoln at Night

Conversation Contents

Canceled: NPS Landmark meetings

Kelly Thomas <KThomas@nationalmall.org>

From: Kelly Thomas <KThomas@nationalmall.org>
Sent: Mon Jul 06 2015 15:07:48 GMT-0600 (MDT)
Kristine Fitton <KFitton@nationalmall.org>, Tiffany Rose <TRose@nationalmall.org>, "Nixon, Robin" <robin_nixon@nps.gov>, Wendy O'Sullivan <wendy_o'sullivan@nps.gov>, "Litterst, Michael" <mike_litterst@nps.gov>, "leonard_lee@nps.gov" <leonard_lee@nps.gov>
To:
Subject: Canceled: NPS Landmark meetings

Hi All,

I'm out of town this week so I'm going to cancel this meeting. I know most of you will be meeting in the permit meeting anyway.

If you need anything from me feel free to shoot me an e-mail. I'll send the revised deck as soon as I have it and an agenda for our next meeting on 7/16.

Best,
Kelly

Conversation Contents

Landmark Concert Vendor Application

/171. Landmark Concert Vendor Application/1.1 6.24.15 NAMA Landmark Concert Vendor Application.pdf

"Lackey, Melissa" <melissa.lackey@sol.doi.gov>

From: "Lackey, Melissa" <melissa.lackey@sol.doi.gov>
Sent: Mon Jul 06 2015 09:50:52 GMT-0600 (MDT)
Karen Cucurullo <karen_cucurullo@nps.gov>, Robin Nixon <robin_nixon@nps.gov>, Steve LeBel <steve_lebel@nps.gov>, Leonard Lee <leonard_lee@nps.gov>, John Swihart <dick_swihart@nps.gov>, Sean Kennealy <sean_kennealy@nps.gov>
To:
Subject: Landmark Concert Vendor Application
Attachments: 6.24.15 NAMA Landmark Concert Vendor Application.pdf

When I returned from vacation, I noticed the attached vendor application in my in-box from June 24. Has anyone followed up with the Trust about the issues we discussed on June 15? If not, you may want to before the promoter commits itself to these vendors then learns it has no authority to do so.

Melissa Lackey

Attorney Advisor
U. S. Department of the Interior, Office of the Solicitor
1849 C Street NW, Room 5323
Mail Stop 5311
Washington, DC 20240

Phone: 202 513-0733 Fax: 202 208-3877

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Karen Cucurullo <karen_cucurullo@nps.gov>

From: Karen Cucurullo <karen_cucurullo@nps.gov>
Sent: Mon Jul 06 2015 10:08:46 GMT-0600 (MDT)
To: "Lackey, Melissa" <melissa.lackey@sol.doi.gov>
Subject: Re: Landmark Concert Vendor Application

Yes we met with the TNM, they understood our concerns, we will be having a follow meeting this week.

Sent from my iPhone

On Jul 6, 2015, at 11:50 AM, Lackey, Melissa <melissa.lackey@sol.doi.gov> wrote:

When I returned from vacation, I noticed the attached vendor application in my in-box from June 24. Has anyone followed up with the Trust about the issues we discussed on June 15? If not, you may want to before the promoter commits itself to these vendors then learns it has no authority to do so.

Melissa Lackey

Attorney Advisor
U. S. Department of the Interior, Office of the Solicitor
1849 C Street NW, Room 5323
Mail Stop 5311
Washington, DC 20240

Phone: 202 513-0733 Fax: 202 208-3877

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<6.24.15 NAMA Landmark Concert Vendor Application.pdf>

Conversation Contents

NPS Landmark meetings

Kelly Thomas <KThomas@nationalmall.org>

From: Kelly Thomas <KThomas@nationalmall.org>
Sent: Tue Jun 30 2015 16:35:13 GMT-0600 (MDT)
Kristine Fitton <KFitton@nationalmall.org>, Tiffany Rose <TRose@nationalmall.org>, "Nixon, Robin" <robin_nixon@nps.gov>, Wendy O'Sullivan <wendy_o'sullivan@nps.gov>, "Litterst, Michael" <mike_litterst@nps.gov>, "leonard_lee@nps.gov" <leonard_lee@nps.gov>
To:
Subject: NPS Landmark meetings

Kelly Thomas <KThomas@nationalmall.org>

From: Kelly Thomas <KThomas@nationalmall.org>
Sent: Tue Jun 30 2015 16:35:12 GMT-0600 (MDT)
Kristine Fitton <KFitton@nationalmall.org>, Tiffany Rose <TRose@nationalmall.org>, "Nixon, Robin" <robin_nixon@nps.gov>, Wendy O'Sullivan <wendy_o'sullivan@nps.gov>, "Litterst, Michael" <mike_litterst@nps.gov>, "leonard_lee@nps.gov" <leonard_lee@nps.gov>
To:
Subject: NPS Landmark meetings

Conversation Contents

Hold for NPS Landmark meetings

Kelly Thomas <KThomas@nationalmall.org>

From: Kelly Thomas <KThomas@nationalmall.org>
Sent: Thu Jun 25 2015 10:50:21 GMT-0600 (MDT)
Kristine Fitton <KFitton@nationalmall.org>, Tiffany Rose <TRose@nationalmall.org>, "Nixon, Robin" <robin_nixon@nps.gov>, Wendy O'Sullivan <wendy_o'sullivan@nps.gov>, "Litterst, Michael" <mike_litterst@nps.gov>, "leonard_lee@nps.gov" <leonard_lee@nps.gov>
To:
Subject: Hold for NPS Landmark meetings

Conversation Contents

Invitation: Permit #15- 0174 Trust For The National Mall @ Thu Jul 9, 2015 8am - 9am (leonard_lee@nps.gov)

Attachments:

/174. Invitation: Permit #15- 0174 Trust For The National Mall @ Thu Jul 9, 2015 8am - 9am (leonard_lee@nps.gov)/1.1 invite.ics

Sheila Gotha <sheila_gotha-samuel@nps.gov>

From: Sheila Gotha <sheila_gotha-samuel@nps.gov>
Sent: Thu Jun 25 2015 08:31:10 GMT-0600 (MDT)
leonard_lee@nps.gov, cjones@c3presents.com, kfitton@nationalmall.org, John Swihart <dick_swihart@nps.gov>, Robin Nixon <robin_nixon@nps.gov>, Sean Kennealy <sean_kennealy@nps.gov>, trose@nationalmall.org, specialevents@guestservices.com, dstalnecker@c3presents.com
To:
Subject: Invitation: Permit #15- 0174 Trust For The National Mall @ Thu Jul 9, 2015 8am - 9am (leonard_lee@nps.gov)
Attachments: invite.ics

Permit #15- 0174 Trust For The National Mall

[more details »](#)

Date of Activity: September 10 - October 8, 2015

Purpose: TO DISCUSS AND FINALIZE MERCHANDISE, AND F&B AGREEMENT FOR LANDMARK MUSIC FESTIVAL

Permits Management Office Contact: Leonard D. Lee 245-4715

When Thu Jul 9, 2015 8am – 9am Eastern Time

Where Permits Management Office - 900 Ohio Dr., SW / NPS-NAMA Annex 2 Large Conference Room ([map](#))

Video call https://plus.google.com/hangouts/_/doi.gov/sheila-gotha-sa

Calendar leonard_lee@nps.gov

Who

- Sheila Gotha - organizer
- Leonard Lee
- cjones@c3presents.com
- kfitton@nationalmall.org
- John Swihart

- Robin Nixon
- Sean Kennealy
- trose@nationalmall.org
- specialevents@guestservices.com
- dstalnecker@c3presents.com

Going? **Yes** - **Maybe** - **No** [more options »](#)

Invitation from [Google Calendar](#)

You are receiving this email at the account leonard_lee@nps.gov because you are subscribed for invitations on calendar leonard_lee@nps.gov.

To stop receiving these emails, please log in to <https://www.google.com/calendar/> and change your notification settings for this calendar.

Forwarding this invitation could allow any recipient to modify your RSVP response. Learn more at <https://support.google.com/calendar/answer/37135#forwarding>

Conversation Contents

Landmark SWAT Team

Kelly Thomas <KThomas@nationalmall.org>

From: Kelly Thomas <KThomas@nationalmall.org>
Sent: Wed Jun 17 2015 15:19:27 GMT-0600 (MDT)
To: "mike_litterst@nps.gov" <mike_litterst@nps.gov>, "leonard_lee@nps.gov" <leonard_lee@nps.gov>, "Nixon, Robin" <robin_nixon@nps.gov>, Wendy O'Sullivan <wendy_o'sullivan@nps.gov>
Subject: Landmark SWAT Team

Hello all,

I hope you're having a nice week.

I would like to start by introducing myself to Mike & Lenard. I'm the Director of Corporate Partnerships at the Trust. I look forward to meeting you both in-person.

Per recent meetings with NPS we've asked to set up a weekly meeting with the key stakeholders from NPS and the Trust around Landmark. This will help streamline conversation and create a designated time every week to discuss specific needs and get approvals. We can alternate weeks between a call and an in-person meeting.

I would like to propose we meet **Thursdays between 10:00 AM and 4:00 PM**. Please let me know if you have any conflicts. My goal is to have our first meeting next week. I'll set an agenda each week so we can be prepared and efficient.

Looking forward to getting this on the calendar and working together.

Thank you,
Kelly

Kelly Thomas

Director of Corporate Partnerships

Trust for the National Mall

1300 Pennsylvania Avenue, NW, Suite 370

Washington, DC 20004

p: 202.688.3758 m: f: 202.407.9422| nationalmall.org

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Wendy O'Sullivan <wendy_o'sullivan@nps.gov>

From: Wendy O'Sullivan <wendy_o'sullivan@nps.gov>
Sent: Wed Jun 17 2015 17:05:29 GMT-0600 (MDT)
To: Kelly Thomas <KThomas@nationalmall.org>
Subject: Re: Landmark SWAT Team

Kelly – just to be clear -- the regular sessions be about an hour and you're looking for a time on Thursdays within the 10 to 4 block that works for all?

Thanks.

On Jun 17, 2015, at 5:19 PM, Kelly Thomas <KThomas@nationalmall.org> wrote:

Hello all,

I hope you're having a nice week.

I would like to start by introducing myself to Mike & Lenard. I'm the Director of Corporate Partnerships at the Trust. I look forward to meeting you both in-person.

Per recent meetings with NPS we've asked to set up a weekly meeting with the key stakeholders from NPS and the Trust around Landmark. This will help streamline conversation and create a designated time every week to discuss specific needs and get approvals. We can alternate weeks between a call and an in-person meeting.

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Looking forward to getting this on the calendar and working together.

Thank you,
Kelly

Kelly Thomas

Director of Corporate Partnerships

Trust for the National Mall

1300 Pennsylvania Avenue, NW, Suite 370

Washington, DC 20004

p: 202.688.3758 m: f: 202.407.9422 | nationalmall.org

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<image001.gif><image002.gif><image003.jpg>

<image004.png>

Kelly Thomas <KThomas@nationalmall.org>

From: Kelly Thomas <KThomas@nationalmall.org>
Sent: Wed Jun 17 2015 18:02:46 GMT-0600 (MDT)
To: Wendy O'Sullivan <wendy_o'sullivan@nps.gov>
Subject: RE: Landmark SWAT Team

Hi Wendy,

Thank you for clarifying. Let's schedule an hour on Thursdays between 10 to 4 if we can make that work for everyone.

Have a great night.

Kelly

From: Wendy O'Sullivan [mailto:wendy_o'sullivan@nps.gov]
Sent: Wednesday, June 17, 2015 7:05 PM
To: Kelly Thomas
Cc: mike_litterst@nps.gov; leonard_lee@nps.gov; Nixon, Robin; Kristine Fitton; Tiffany Rose
Subject: Re: Landmark SWAT Team

Kelly – just to be clear -- the regular sessions be about an hour and you're looking for a time on Thursdays within the 10 to 4 block that works for all?

Thanks.

On Jun 17, 2015, at 5:19 PM, Kelly Thomas <KThomas@nationalmall.org> wrote:

Hello all,

I hope you're having a nice week.

I would like to start by introducing myself to Mike & Lenard. I'm the Director of Corporate Partnerships at the Trust. I look forward to meeting you both in-person.

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Looking forward to getting this on the calendar and working together.

Thank you,
Kelly

Kelly Thomas
Director of Corporate Partnerships

Trust for the National Mall
1300 Pennsylvania Avenue, NW, Suite 370

Washington, DC 20004

p: 202.688.3758 m: f: 202.407.9422| nationalmall.org

Making the National Mall the best park in the world.

<image001.gif><image002.gif><image003.jpg>

<image004.png>

"Litterst, Michael" <mike_litterst@nps.gov>

From: "Litterst, Michael" <mike_litterst@nps.gov>
Sent: Thu Jun 18 2015 08:14:21 GMT-0600 (MDT)
To: Kelly Thomas <KThomas@nationalmall.org>
Subject: Re: Landmark SWAT Team

I've got a standing call from 2-3 on Thursdays; otherwise open.

Mike

~~~~~  
Mike Litterst  
Public Affairs Officer

National Park Service  
National Mall & Memorial Parks  
900 Ohio Drive, SW  
Washington, DC 20024  
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**Sent:** Wednesday, June 17, 2015 7:05 PM

**To:** Kelly Thomas

**Cc:** [mike\\_litterst@nps.gov](mailto:mike_litterst@nps.gov); [leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov); Nixon, Robin; Kristine Fitton; Tiffany Rose

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<image001.gif><image002.gif><image003.jpg>

<image004.png>

**Wendy O'Sullivan <wendy\_o'sullivan@nps.gov>**

**From:** Wendy O'Sullivan <wendy\_o'sullivan@nps.gov>  
**Sent:** Thu Jun 18 2015 08:37:02 GMT-0600 (MDT)  
**To:** "Litterst, Michael" <mike\_litterst@nps.gov>  
**Subject:** Re: Landmark SWAT Team

Mornings would generally be better for me. Actually before 10AM would be best for me but I can make it work.

- W

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I've got a standing call from 2-3 on Thursdays; otherwise open.

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Kelly Thomas <KThomas@nationalmall.org>

From: Kelly Thomas <KThomas@nationalmall.org>
Sent: Thu Jun 18 2015 12:52:08 GMT-0600 (MDT)
To: "Litterst, Michael" <mike_litterst@nps.gov>
Subject: RE: Landmark SWAT Team

Would Thursday morning at 9:00 AM work for everyone?

Thank you
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From: Litterst, Michael [mailto:mike_litterst@nps.gov]
Sent: Thursday, June 18, 2015 10:14 AM
To: Kelly Thomas

Cc: Wendy O'Sullivan; leonard_lee@nps.gov; Nixon, Robin; Kristine Fitton; Tiffany Rose
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**From:** Wendy O'Sullivan <wendy\_o'sullivan@nps.gov>  
**Sent:** Thu Jun 18 2015 12:54:58 GMT-0600 (MDT)  
**To:** Kelly Thomas <KThomas@nationalmall.org>  
**Subject:** Re: Landmark SWAT Team

Works for me!!

- W

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**To:** Kelly Thomas  
**Cc:** Wendy O'Sullivan; [leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov); Nixon, Robin; Kristine Fitton; Tiffany Rose  
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From: "Nixon, Robin" <robin_nixon@nps.gov>
Sent: Thu Jun 18 2015 14:28:21 GMT-0600 (MDT)
To: Wendy O'Sullivan <wendy_o'sullivan@nps.gov>
Subject: Re: Landmark SWAT Team

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## Kelly Thomas <KThomas@nationalmall.org>

**From:** Kelly Thomas <KThomas@nationalmall.org>  
**Sent:** Fri Jun 19 2015 13:10:49 GMT-0600 (MDT)  
**To:** "Nixon, Robin" <robin\_nixon@nps.gov>, Wendy O'Sullivan <wendy\_o'sullivan@nps.gov>  
**Subject:** RE: Landmark SWAT Team

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**Sent:** Thursday, June 18, 2015 4:28 PM  
**To:** Wendy O'Sullivan  
**Cc:** Kelly Thomas; Litterst, Michael; leonard\_lee@nps.gov; Kristine Fitton; Tiffany Rose  
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From: Wendy O'Sullivan <wendy_o'sullivan@nps.gov>
Sent: Fri Jun 19 2015 13:44:54 GMT-0600 (MDT)
To: Kelly Thomas <KThomas@nationalmall.org>
Subject: Re: Landmark SWAT Team

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**"Lee, Leonard" <leonard\_lee@nps.gov>**

**From:** "Lee, Leonard" <leonard\_lee@nps.gov>  
**Sent:** Fri Jun 19 2015 14:01:38 GMT-0600 (MDT)  
**To:** Kelly Thomas <KThomas@nationalmall.org>  
**Subject:** Re: Landmark SWAT Team

Hello Kelly.

I look forward to meeting you in person and participating on the team. As you can imagine, I do have future meetings already scheduled to coordinate permitting for other events. However, I will be looking forward to the meeting notices and will do my best to attend.

Standing by.

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LMF Email Sig Lincoln at Night

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**Subject:** RE: Landmark SWAT Team

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**From:** Wendy O'Sullivan [mailto:wendy\_o'sullivan@nps.gov]  
**Sent:** Friday, June 19, 2015 3:45 PM  
**To:** Kelly Thomas  
**Cc:** Nixon, Robin; Litterst, Michael; leonard\_lee@nps.gov; Kristine Fitton; Tiffany Rose  
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**To:** Wendy O'Sullivan  
**Cc:** Kelly Thomas; Litterst, Michael; leonard\_lee@nps.gov; Kristine Fitton; Tiffany Rose  
**Subject:** Re: Landmark SWAT Team

works for me

Robin Nixon

Chief of Partnerships

National Mall and Memorial Parks

National Park Service

900 Ohio Drive, SW

Washington, DC 20024

202-245-4710 (ofc)

202-738-7956 (cell)

[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)

<~WRD038.jpg>

On Thu, Jun 18, 2015 at 2:54 PM, Wendy O'Sullivan  
<[wendy\\_o'sullivan@nps.gov](mailto:wendy_o'sullivan@nps.gov)> wrote:

Works for me!!

- W

On Jun 18, 2015, at 2:52 PM, Kelly Thomas <[KThomas@nationalmall.org](mailto:KThomas@nationalmall.org)>  
wrote:

Would Thursday morning at 9:00 AM work for everyone?

Thank you  
Kelly

**From:** Litterst, Michael [[mailto:mike\\_litterst@nps.gov](mailto:mike_litterst@nps.gov)]

**Sent:** Thursday, June 18, 2015 10:14 AM

**To:** Kelly Thomas

**Cc:** Wendy O'Sullivan; [leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov); Nixon, Robin; Kristine Fitton; Tiffany Rose

**Subject:** Re: Landmark SWAT Team

I've got a standing call from 2-3 on Thursdays; otherwise open.

Mike

~~~~~

Mike Litterst

Public Affairs Officer

National Park Service

National Mall & Memorial Parks

900 Ohio Drive, SW

Washington, DC 20024

Phone: (202) 245-4676

Cell: (202) 306-4166

The National Park Service cares for special places saved by the American people so that all may experience our heritage.

EXPERIENCE YOUR AMERICA

<~WRD303.jpg>

On Wed, Jun 17, 2015 at 8:02 PM, Kelly Thomas
<KThomas@nationalmall.org> wrote:

Hi Wendy,

Thank you for clarifying. Let's schedule an hour on Thursdays between 10 to 4 if we can make that work for everyone.

Have a great night.

Kelly

From: Wendy O'Sullivan [mailto:wendy_o'sullivan@nps.gov]
Sent: Wednesday, June 17, 2015 7:05 PM
To: Kelly Thomas
Cc: mike_litterst@nps.gov; leonard_lee@nps.gov; Nixon, Robin; Kristine Fitton; Tiffany Rose
Subject: Re: Landmark SWAT Team

Kelly – just to be clear -- the regular sessions be about an hour and you're looking for a time on Thursdays within the 10 to 4 block that works for all?

Thanks.

On Jun 17, 2015, at 5:19 PM, Kelly Thomas <KThomas@nationalmall.org> wrote:

Hello all,

I hope you're having a nice week.

I would like to start by introducing myself to Mike & Lenard. I'm the Director of Corporate Partnerships at the Trust. I look forward to meeting you both in-person.

Per recent meetings with NPS we've asked to set

up a weekly meeting with the key stakeholders from NPS and the Trust around Landmark. This will help streamline conversation and create a designated time every week to discuss specific needs and get approvals. We can alternate weeks between a call and an in-person meeting.

I would like to propose we meet **Thursdays between 10:00 AM and 4:00 PM**. Please let me know if you have any conflicts. My goal is to have our first meeting next week. I'll set an agenda each week so we can be prepared and efficient.

Looking forward to getting this on the calendar and working together.

Thank you,
Kelly

Kelly Thomas
Director of Corporate Partnerships

Trust for the National Mall
1300 Pennsylvania Avenue, NW, Suite 370
Washington, DC 20004

p: 202.688.3758 m: f: 202.407.9422| nationalmall.org

Making the National Mall the best park in the world.

<image001.gif><image002.gif><image003.jpg>

<image004.png>

Kelly Thomas <KThomas@nationalmall.org>

From: Kelly Thomas <KThomas@nationalmall.org>
Sent: Wed Jun 24 2015 15:20:00 GMT-0600 (MDT)
To: Wendy O'Sullivan <wendy_o'sullivan@nps.gov>
Subject: RE: Landmark SWAT Team

Looking forward to seeing everyone tomorrow morning at 9:00 AM at the NAMA office!

Kelly

From: Wendy O'Sullivan [mailto:wendy_o'sullivan@nps.gov]
Sent: Friday, June 19, 2015 3:45 PM
To: Kelly Thomas
Cc: Nixon, Robin; Litterst, Michael; leonard_lee@nps.gov; Kristine Fitton; Tiffany Rose
Subject: Re: Landmark SWAT Team

Much easier for me to get in and out at NAMA -- but can make either work.

- W

On Jun 19, 2015, at 3:11 PM, Kelly Thomas <KThomas@nationalmall.org> wrote:

Great!

Let's have the first meeting in-person. Do you guys want to come to our office or is it better for us to come to you?

Happy Weekend Everyone!

Kelly

From: Nixon, Robin [mailto:robin_nixon@nps.gov]
Sent: Thursday, June 18, 2015 4:28 PM
To: Wendy O'Sullivan
Cc: Kelly Thomas; Litterst, Michael; leonard_lee@nps.gov; Kristine Fitton; Tiffany Rose
Subject: Re: Landmark SWAT Team

works for me

Robin Nixon
Chief of Partnerships
National Mall and Memorial Parks
National Park Service
900 Ohio Drive, SW
Washington, DC 20024
202-245-4710 (ofc)
202-738-7956 (cell)
robin_nixon@nps.gov

<~WRD038.jpg>

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<wendy_o'sullivan@nps.gov> wrote:

Works for me!!

- W

On Jun 18, 2015, at 2:52 PM, Kelly Thomas <KThomas@nationalmall.org>
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Would Thursday morning at 9:00 AM work for everyone?

Thank you
Kelly

From: Litterst, Michael [mailto:mike_litterst@nps.gov]
Sent: Thursday, June 18, 2015 10:14 AM
To: Kelly Thomas
Cc: Wendy O'Sullivan; leonard_lee@nps.gov; Nixon, Robin; Kristine Fitton; Tiffany Rose
Subject: Re: Landmark SWAT Team

I've got a standing call from 2-3 on Thursdays; otherwise open.

Mike

~~~~~

Mike Litterst

Public Affairs Officer

National Park Service

National Mall & Memorial Parks

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EXPERIENCE YOUR AMERICA

<~WRD303.jpg>

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<[KThomas@nationalmall.org](mailto:KThomas@nationalmall.org)> wrote:

Hi Wendy,

Thank you for clarifying. Let's schedule an hour on Thursdays  
between 10 to 4 if we can make that work for everyone.

Have a great night.

Kelly

**From:** Wendy O'Sullivan [mailto:[wendy\\_o'sullivan@nps.gov](mailto:wendy_o'sullivan@nps.gov)]  
**Sent:** Wednesday, June 17, 2015 7:05 PM  
**To:** Kelly Thomas  
**Cc:** [mike\\_litterst@nps.gov](mailto:mike_litterst@nps.gov); [leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov); Nixon,  
Robin; Kristine Fitton; Tiffany Rose  
**Subject:** Re: Landmark SWAT Team

Kelly – just to be clear -- the regular sessions be about an hour  
and you're looking for a time on Thursdays within the 10 to 4  
block that works for all?

Thanks.

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<[KThomas@nationalmall.org](mailto:KThomas@nationalmall.org)> wrote:

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I would like to start by introducing myself to Mike & Lenard. I'm the Director of Corporate Partnerships at the Trust. I look forward to meeting you both in-person.

Per recent meetings with NPS we've asked to set up a weekly meeting with the key stakeholders from NPS and the Trust around Landmark. This will help streamline conversation and create a designated time every week to discuss specific needs and get approvals. We can alternate weeks between a call and an in-person meeting.

I would like to propose we meet **Thursdays between 10:00 AM and 4:00 PM**. Please let me know if you have any conflicts. My goal is to have our first meeting next week. I'll set an agenda each week so we can be prepared and efficient.

Looking forward to getting this on the calendar and working together.

Thank you,  
Kelly

**Kelly Thomas**  
Director of Corporate Partnerships

**Trust for the National Mall**  
1300 Pennsylvania Avenue, NW, Suite 370

Washington, DC 20004

p: 202.688.3758 m: f: 202.407.9422| [nationalmall.org](http://nationalmall.org)

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<image001.gif><image002.gif><image003.jpg>

<image004.png>

# Conversation Contents

Hold for NPS Landmark meetings

**Kelly Thomas <KThomas@nationalmall.org>**

**From:** Kelly Thomas <KThomas@nationalmall.org>  
**Sent:** Fri Jun 19 2015 13:24:40 GMT-0600 (MDT)  
"Nixon, Robin" <robin\_nixon@nps.gov>, Wendy O'Sullivan  
<wendy\_o'sullivan@nps.gov>, "Litterst, Michael"  
**To:** <mike\_litterst@nps.gov>, "leonard\_lee@nps.gov"  
<leonard\_lee@nps.gov>  
**Subject:** Hold for NPS Landmark meetings

# Conversation Contents

## Landmark Festival

**Dirk Stalnecker** <dstalnecker@c3presents.com>

**From:** Dirk Stalnecker <dstalnecker@c3presents.com>  
**Sent:** Thu Jun 18 2015 08:49:52 GMT-0600 (MDT)  
**To:** "leonard\_lee@nps.gov" <leonard\_lee@nps.gov>  
**Subject:** Landmark Festival

Hello Leonard

Good seeing you last week.

Would you mind sending over the latest NPS event guidelines package and a copy of the current permit application?

We want to ensure we are tracking alongside you for our shared goal.

Thank you.

DIRK STALNECKER

Production Director

---

**C 3 P R E S E N T S**

300 W. 6th Street Suite 2100 | Austin, Texas 78701

512 478 7211 | [www.c3presents.com](http://www.c3presents.com)

**"Lee, Leonard" <leonard\_lee@nps.gov>**

**From:** "Lee, Leonard" <leonard\_lee@nps.gov>  
**Sent:** Fri Jun 19 2015 09:22:37 GMT-0600 (MDT)  
**To:** Tiffany Rose <trose@nationalmall.org>  
**Subject:** Fwd: Landmark Festival

Hello Tiffany.

I pray that you are having a great day.

I am forwarding Dirk's email to you so that you can let me know if you would like me to send him a copy of the application.

Since this request did not come from you and/or Christine, I wanted to make sure that you would authorize me to send him a copy.

Please advise.

----- Forwarded message -----

**From:** Dirk Stalnecker <dstalnecker@c3presents.com>  
**Date:** Thu, Jun 18, 2015 at 10:49 AM  
**Subject:** Landmark Festival  
**To:** "leonard\_lee@nps.gov" <leonard\_lee@nps.gov>  
**Cc:** Tuba <tuba@c3presents.com>

Hello Leonard

Good seeing you last week.

Would you mind sending over the latest NPS event guidelines package and a copy of the current permit application?

We want to ensure we are tracking alongside you for our shared goal.

Thank you.

DIRK STALNECKER

Production Director

---

**C 3 P R E S E N T S**

300 W. 6th Street Suite 2100 | Austin, Texas 78701

512 478 7211 | [www.c3presents.com](http://www.c3presents.com)

# Conversation Contents

## Landmark Music Festival Meeting Dates

**Tiffany Rose** <TRose@nationalmall.org>

**From:** Tiffany Rose <TRose@nationalmall.org>  
**Sent:** Wed Jun 17 2015 05:59:45 GMT-0600 (MDT)  
**To:** "Lee, Leonard" <leonard\_lee@nps.gov>  
**Subject:** Landmark Music Festival Meeting Dates

Dear Leonard,

Good morning! I hope this email finds you in the best of health and spirits. Thank you once again for taking the lead on last week's Landmark Music Festival Logistics meeting. Both the TNM and C3 staff members in attendance were encouraged by the feedback we received and we are working to fine tune our plans, based on everyone's recommendations. As promised, please find below proposed Landmark Logistics meeting dates that work for both C3 and TNM. My hope is that they work for NPS and Park Police as well. Once you have a chance to review your calendar, please let me know how you'd like to proceed.

Proposed follow-up meeting dates:

- July 9 (Tim Smith, John Liipfert, Charlie Jones, Kristine Fitton, Tiffany Rose)
- August 19,21 (Tim Smith, John Liipfert, Dirk Stalnecker Charlie Jones, Kristine Fitton, Tiffany Rose)
- September 1,2,3,4 (Tim Smith, Dirk Stalnecker, Charlie Jones, Kristine Fitton, Tiffany Rose)

Have a great day and I look forward to speaking with you soon.

Sincerely,



Tiffany T. Rose

Director of Special Events  
Trust for the National Mall

1300 Pennsylvania Avenue, NW, Suite 370

Washington, DC 20007

p: (202) 688-3763 | c: (202) 557-9938 | nationalmall.org

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**"Lee, Leonard" <leonard\_lee@nps.gov>**

**From:** "Lee, Leonard" <leonard\_lee@nps.gov>  
**Sent:** Thu Jun 18 2015 05:09:45 GMT-0600 (MDT)  
**To:** Tiffany Rose <TRose@nationalmall.org>  
**Subject:** Re: Landmark Music Festival Meeting Dates

Good morning Tiffany.

After receipt of your email, Sheila has scheduled the logistical meetings according to the availability of the majority of all concerned. Please let me know if any changes need to be made.

I pray for your continued success and look forward to seeing you soon.

On Wed, Jun 17, 2015 at 7:59 AM, Tiffany Rose <TRose@nationalmall.org> wrote:

Dear Leonard,

Good morning! I hope this email finds you in the best of health and spirits. Thank you once again for taking the lead on last week's Landmark Music Festival Logistics

meeting. Both the TNM and C3 staff members in attendance were encouraged by the feedback we received and we are working to fine tune our plans, based on everyone's recommendations. As promised, please find below proposed Landmark Logistics meeting dates that work for both C3 and TNM. My hope is that they work for NPS and Park Police as well. Once you have a chance to review your calendar, please let me know how you'd like to proceed.

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Sincerely,

**Tiffany T. Rose**

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Washington, DC 20007

p: (202) 688-3763 | c: (202) 557-9938 | [nationalmall.org](http://nationalmall.org)

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**Tiffany Rose <TRose@nationalmall.org>**

**From:** Tiffany Rose <TRose@nationalmall.org>  
**Sent:** Thu Jun 18 2015 08:15:22 GMT-0600 (MDT)  
**To:** "Lee, Leonard" <leonard\_lee@nps.gov>  
**Subject:** RE: Landmark Music Festival Meeting Dates

Leonard,

That is fantastic news. Thank you very much for your prompt attention to this matter. Kudos to Sheila for making it happen so quickly!! Have a great day.

Sincerely,

Tiffany Rose

**From:** Lee, Leonard [mailto:leonard\_lee@nps.gov]  
**Sent:** Thursday, June 18, 2015 7:10 AM  
**To:** Tiffany Rose  
**Cc:** Sheila Gotha; Nixon, Robin; Kristine Fitton  
**Subject:** Re: Landmark Music Festival Meeting Dates

Good morning Tiffany.

After receipt of your email, Sheila has scheduled the logistical meetings according to the availability of the majority of all concerned. Please let me know if any changes need to be made.

I pray for your continued success and look forward to seeing you soon.

On Wed, Jun 17, 2015 at 7:59 AM, Tiffany Rose <[TRose@nationalmall.org](mailto:TRose@nationalmall.org)> wrote:

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- July 9 (Tim Smith, John Liipfert, Charlie Jones, Kristine Fitton, Tiffany Rose)
- August 19,21 (Tim Smith, John Liipfert, Dirk Stalnecker Charlie Jones, Kristine Fitton, Tiffany Rose)
- September 1,2,3,4 (Tim Smith, Dirk Stalnecker, Charlie Jones, Kristine Fitton, Tiffany Rose)

Have a great day and I look forward to speaking with you soon.

Sincerely,

**Tiffany T. Rose**

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1300 Pennsylvania Avenue, NW, Suite 370

Washington, DC 20007

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# Conversation Contents

**Fwd: Meeting to discuss issues concerning sales of food & beverage and merchandise at Trust for the National Mall Concert**

**Robbin Owen <robbin\_owen@nps.gov>**

**From:** Robbin Owen <robbin\_owen@nps.gov>  
**Sent:** Mon Jun 15 2015 12:43:57 GMT-0600 (MDT)  
**To:** Leonard Lee <leonard\_lee@nps.gov>  
**Subject:** Fwd: Meeting to discuss issues concerning sales of food & beverage and merchandise at Trust for the National Mall Concert

Sent from my iPhone

Begin forwarded message:

**From:** "Lackey, Melissa" <[melissa.lackey@sol.doi.gov](mailto:melissa.lackey@sol.doi.gov)>  
**Date:** June 15, 2015 at 2:41:30 PM EDT  
**To:** Steve LeBel <[steve\\_lebel@nps.gov](mailto:steve_lebel@nps.gov)>, Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>, Robbin Owen <[robbin\\_owen@nps.gov](mailto:robbin_owen@nps.gov)>, John Swihart <[dick\\_swihart@nps.gov](mailto:dick_swihart@nps.gov)>, Randolph Myers <[randolph.myers@sol.doi.gov](mailto:randolph.myers@sol.doi.gov)>  
**Subject: Meeting to discuss issues concerning sales of food & beverage and merchandise at Trust for the National Mall Concert**

I propose a meeting as soon as possible to go over issues that have come to my attention only in the past few days concerning certain sales associated with the concert. Randy shared with me a copy of the Agreement between the Trust and C3 Presents, Inc., as well as a copy of the Trust's Special Events Permit. It appears that many issues remain unresolved.

I will be out of the office all day Friday, June 19, (but could be available by phone starting around 2), and then will be out of the country on leave from Wednesday, June 24 until Monday, July 6.

Please let me know if/when you would like to discuss the concert-related issues.

**Melissa Lackey**

Attorney Advisor  
U. S. Department of the Interior, Office of the Solicitor  
1849 C Street NW, Room 5323  
Mail Stop 5311  
Washington, DC 20240

Phone: 202 513-0733 Fax: 202 208-3877

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**Sean Kennealy <sean\_kennealy@nps.gov>**

**From:** Sean Kennealy <sean\_kennealy@nps.gov>  
**Sent:** Mon Jun 15 2015 13:53:59 GMT-0600 (MDT)  
**To:** "Nixon, Robin" <robin\_nixon@nps.gov>, Tonya Thomas <tonya\_thomas@nps.gov>  
**Subject:** Re: Meeting to discuss issues concerning sales of food & beverage and merchandise at Trust for the National Mall Concert

I say we try to meet with Melissa and Randy sooner rather than later. It appears Melissa is available this week.

Tonya - please set up. Attendees include: Karen, Teri, Dick, Leonard, Sean, Robin, Randy Myers, Melissa Lackey. Please get with Robin on specifics.

Thanks, Sean

\*\*\*\*\*

Sean Kennealy  
Acting Deputy Superintendent  
National Mall and Memorial Parks  
202-245-4685 (office - direct)  
202-359-1551 (cell)

On Jun 15, 2015, at 3:09 PM, Nixon, Robin <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)> wrote:

Please see message below. I think it will be awful in terms of trying to have a good conversation with so many people on the phone, but I think we should try to talk to Melissa on Friday afternoon. I'm out next week.

Robin Nixon  
Chief of Partnerships  
National Mall and Memorial Parks  
National Park Service  
900 Ohio Drive, SW  
Washington, DC 20024  
202-245-4710 (ofc)  
202-738-7956 (cell)  
[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)

----- Forwarded message -----

From: **Lackey, Melissa** <[melissa.lackey@sol.doi.gov](mailto:melissa.lackey@sol.doi.gov)>  
Date: Mon, Jun 15, 2015 at 2:41 PM  
Subject: Meeting to discuss issues concerning sales of food & beverage and merchandise at Trust for the National Mall Concert  
To: Steve LeBel <[steve\\_lebel@nps.gov](mailto:steve_lebel@nps.gov)>, Robin Nixon <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>, Robbin Owen <[robbin\\_owen@nps.gov](mailto:robbin_owen@nps.gov)>, John Swihart <[dick\\_swihart@nps.gov](mailto:dick_swihart@nps.gov)>, Randolph Myers <[randolph.myers@sol.doi.gov](mailto:randolph.myers@sol.doi.gov)>

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1849 C Street NW, Room 5323  
Mail Stop 5311  
Washington, DC 20240

Phone: 202 513-0733 Fax: 202 208-3877

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# Conversation Contents

## Meeting on Vending for Music Festival

**"Owen, Robbin"** <robbin\_owen@nps.gov>

**From:** "Owen, Robbin" <robbin\_owen@nps.gov>  
**Sent:** Sat Jun 13 2015 07:27:51 GMT-0600 (MDT)  
**To:** Leonard Lee <leonard\_lee@nps.gov>  
**Subject:** Meeting on Vending for Music Festival

Hi Leonard, Sean has asked to have a meeting set up with Randy and Melissa Lackey, the SOI concessions solicitor and our folks, Sean, you, Robin Nixon, Teri, Dick and Karen to discuss the vending issues. He would like the meeting this week.

Thanks  
Robbin

# Conversation Contents

## Landmark Music Festival Logistics Meeting - TOMORROW

/181. Landmark Music Festival Logistics Meeting - TOMORROW/1.1 NPS Logistics Meeting Agenda - DRAFT (6-9-15).docx

**Tiffany Rose <TRose@nationalmall.org>**

**From:** Tiffany Rose <TRose@nationalmall.org>  
**Sent:** Tue Jun 09 2015 05:44:34 GMT-0600 (MDT)  
**To:** "Lee, Leonard" <leonard\_lee@nps.gov>  
**Subject:** Landmark Music Festival Logistics Meeting - TOMORROW  
**Attachments:** NPS Logistics Meeting Agenda - DRAFT (6-9-15).docx

Dear Leonard,

Good morning! I hope this email finds you well. In preparation for tomorrow's Landmark Music Festival logistics meeting, C3 and TNM pulled together the attached list of suggested agenda items. When you get a moment can you please review and let me know if additional topics will be discussed? Additionally, are you expecting us to bring any particular documents to the meeting? Lastly, are we able to hook up our laptop and project onto a screen inside the conference room?

Thank you for coordinating what promises to be an informative meeting. Should you have any questions, please do not hesitate to call me at (202) 688-3763.

Sincerely,

**Tiffany T. Rose**

Director of Special Events  
Trust for the National Mall

1300 Pennsylvania Avenue, NW, Suite 370

Washington, DC 20007

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**"Lee, Leonard" <leonard\_lee@nps.gov>**

**From:** "Lee, Leonard" <leonard\_lee@nps.gov>  
**Sent:** Tue Jun 09 2015 06:54:12 GMT-0600 (MDT)  
**To:** Tiffany Rose <TRose@nationalmall.org>  
**Subject:** Re: Landmark Music Festival Logistics Meeting - TOMORROW

Good morning Tiffany.

Thank you for the copy of the meeting agenda. I would prefer to devote all of our time to address each item listed. As a result, I do not see any reason to add additional items to the agenda at this time.

I look forward to seeing you tomorrow.

Be well.

On Tue, Jun 9, 2015 at 7:44 AM, Tiffany Rose <TRose@nationalmall.org> wrote:

Dear Leonard,

Good morning! I hope this email finds you well. In preparation for tomorrow's Landmark Music Festival logistics meeting, C3 and TNM pulled together the attached list of suggested agenda items. When you get a moment can you please review and let me know if additional topics will be discussed? Additionally, are you expecting us to bring any particular documents to the meeting? Lastly, are we able to hook up our laptop and project onto a screen inside the conference room?

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Sincerely,

**Tiffany T. Rose**

Director of Special Events  
Trust for the National Mall

1300 Pennsylvania Avenue, NW, Suite 370

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**Tiffany Rose <[TRose@nationalmall.org](mailto:TRose@nationalmall.org)>**

**From:** Tiffany Rose <[TRose@nationalmall.org](mailto:TRose@nationalmall.org)>  
**Sent:** Tue Jun 09 2015 08:51:08 GMT-0600 (MDT)  
**To:** "Lee, Leonard" <[leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov)>  
**Subject:** RE: Landmark Music Festival Logistics Meeting - TOMORROW

Leonard,

Thank you for your prompt response! If you are ok with those agenda items, we are too. We look forward to seeing you in the morning. I will call Sheila regarding A/V questions.

Sincerely,

Tiffany Rose

(202) 688-3763

**From:** Lee, Leonard [mailto:leonard\_lee@nps.gov]  
**Sent:** Tuesday, June 9, 2015 8:54 AM  
**To:** Tiffany Rose  
**Cc:** Sheila Gotha; Kristine Fitton  
**Subject:** Re: Landmark Music Festival Logistics Meeting - TOMORROW

Good morning Tiffany.

Thank you for the copy of the meeting agenda. I would prefer to devote all of our time to address each item listed. As a result, I do not see any reason to add additional items to the agenda at this time.

I look forward to seeing you tomorrow.

Be well.

On Tue, Jun 9, 2015 at 7:44 AM, Tiffany Rose <[TRose@nationalmall.org](mailto:TRose@nationalmall.org)> wrote:

Dear Leonard,

Good morning! I hope this email finds you well. In preparation for tomorrow's Landmark Music Festival logistics meeting, C3 and TNM pulled together the attached list of suggested agenda items. When you get a moment can you please review and let me know if additional topics will be discussed? Additionally, are you expecting us to bring any particular documents to the meeting? Lastly, are we able to hook up our laptop and project onto a screen inside the conference room?

Thank you for coordinating what promises to be an informative meeting. Should you have any questions, please do not hesitate to call me at (202) 688-3763.

Sincerely,

Tiffany T. Rose

Director of Special Events

Trust for the National Mall

1300 Pennsylvania Avenue, NW, Suite 370

Washington, DC 20007

p: (202) 688-3763 | c: (202) 557-9938 | [nationalmall.org](http://nationalmall.org)

Making the National Mall the best park in the world.

LMF Email Sig Lincoln at Night

# Conversation Contents

## Request for Demisions

/182. Request for Demisions/5.1 Permits - Hains Point Area.pdf

/182. Request for Demisions/5.2 Permits - West Potomac Park Area.pdf

**"Lee, Leonard" <leonard\_lee@nps.gov>**

**From:** "Lee, Leonard" <leonard\_lee@nps.gov>  
**Sent:** Fri Jun 05 2015 05:10:03 GMT-0600 (MDT)  
**To:** Jeffrey Gowen <jeff\_gowen@nps.gov>  
**Subject:** Request for Demisions

Good morning Jeff.

Currently, the Trust for the National Mall and C3 Presents have a request for a permit to conduct the Landmark Music Festival in West Potomac Park, between Ericsson Statue and Inlet Bridge. In response to their request, NAMA management has suggested that they assess the feasibility of conducting the Landmark Music Festival in East Potomac Park, Hains Point area.

The size of each area is a critical element of their assessment. Please provide the square footage of West Potomac Park, between Inlet Bridge and Ericsson Statue and East Potomac Park, Hains Point, between the southernmost edge of the golf course to the southernmost edge of Hains point.

Thank you.

**Kristine Fitton <KFitton@nationalmall.org>**

**From:** Kristine Fitton <KFitton@nationalmall.org>  
**Sent:** Fri Jun 05 2015 08:13:48 GMT-0600 (MDT)  
**To:** "Lee, Leonard" <leonard\_lee@nps.gov>  
**Subject:** RE: Request for Demisions

Leonard: Thank you so much for following up on this. --Kristine

**From:** Lee, Leonard [mailto:leonard\_lee@nps.gov]  
**Sent:** Friday, June 5, 2015 7:10 AM  
**To:** Jeffrey Gowen



**Cc:** Robin Nixon; Kristine Fitton  
**Subject:** Request for Demisions

Good morning Jeff.

Currently, the Trust for the National Mall and C3 Presents have a request for a permit to conduct the Landmark Music Festival in West Potomac Park, between Ericsson Statue and Inlet Bridge. In response to their request, NAMA management has suggested that they assess the feasibility of conducting the Landmark Music Festival in East Potomac Park, Hains Point area.

The size of each area is a critical element of their assessment. Please provide the square footage of West Potomac Park, between Inlet Bridge and Ericsson Statue and East Potomac Park, Hains Point, between the southernmost edge of the golf course to the southernmost edge of Hains point.

Thank you.

**"Lee, Leonard"** <[leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov)>

**From:** "Lee, Leonard" <[leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov)>  
**Sent:** Fri Jun 05 2015 12:35:32 GMT-0600 (MDT)  
**To:** Kristine Fitton <[KFitton@nationalmall.org](mailto:KFitton@nationalmall.org)>  
**Subject:** Re: Request for Demisions

Hello,  
Not a problem. Be advised that Jeff did not come in today. It will probably be Monday before we can get you the informaiton.

Have a great weekend.

On Fri, Jun 5, 2015 at 10:13 AM, Kristine Fitton <[KFitton@nationalmall.org](mailto:KFitton@nationalmall.org)> wrote:

Leonard: Thank you so much for following up on this. --Kristine

**From:** Lee, Leonard [mailto:[leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov)]  
**Sent:** Friday, June 5, 2015 7:10 AM  
**To:** Jeffrey Gowen  
**Cc:** Robin Nixon; Kristine Fitton  
**Subject:** Request for Demisions

Good morning Jeff.

Currently, the Trust for the National Mall and C3 Presents have a request for a permit to conduct the Landmark Music Festival in West Potomac Park, between Ericsson Statue and Inlet Bridge. In response to their request, NAMA management has suggested that they assess the feasibility of conducting the Landmark Music Festival in East Potomac Park, Hains Point area.

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Thank you.

**Kristine Fitton <[KFitton@nationalmall.org](mailto:KFitton@nationalmall.org)>**

**From:** Kristine Fitton <[KFitton@nationalmall.org](mailto:KFitton@nationalmall.org)>  
**Sent:** Fri Jun 05 2015 12:59:36 GMT-0600 (MDT)  
**To:** "Lee, Leonard" <[leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov)>  
**Subject:** RE: Request for Demisions

Understood, Leonard. And have a great weekend, too. --Kristine

**From:** Lee, Leonard [mailto:[leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov)]  
**Sent:** Friday, June 5, 2015 2:36 PM  
**To:** Kristine Fitton  
**Subject:** Re: Request for Demisions

Hello,

Not a problem. Be advised that Jeff did not come in today. It will probably be Monday before we can get you the informaiton.

Have a great weekend.

On Fri, Jun 5, 2015 at 10:13 AM, Kristine Fitton <[KFitton@nationalmall.org](mailto:KFitton@nationalmall.org)> wrote:

Leonard: Thank you so much for following up on this. --Kristine

**From:** Lee, Leonard [mailto:[leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov)]  
**Sent:** Friday, June 5, 2015 7:10 AM  
**To:** Jeffrey Gowen  
**Cc:** Robin Nixon; Kristine Fitton  
**Subject:** Request for Demisions

Good morning Jeff.

Currently, the Trust for the National Mall and C3 Presents have a request for a permit to conduct the Landmark Music Festival in West Potomac Park, between Ericsson Statue and Inlet Bridge. In response to their request, NAMA management has suggested that they assess the feasibility of conducting the Landmark Music Festival in East Potomac Park, Hains Point area.

The size of each area is a critical element of their assessment. Please provide the square footage of West Potomac Park, between Inlet Bridge and Ericsson Statue and East Potomac Park, Hains Point, between the southernmost edge of the golf course to the southernmost edge of Hains point.

Thank you.

**"Gowen, Jeffrey" <jeff\_gowen@nps.gov>**

**From:** "Gowen, Jeffrey" <jeff\_gowen@nps.gov>  
**Sent:** Mon Jun 08 2015 06:36:59 GMT-0600 (MDT)  
**To:** "Lee, Leonard" <leonard\_lee@nps.gov>  
**Subject:** Re: Request for Demsions  
**Attachments:** Permits - Hains Point Area.pdf Permits - West Potomac Park Area.pdf

Leonard,

Here are two maps of the areas you requested with the acreage for each. Let me know if you need anything else.

Thanks,

Jeff

On Fri, Jun 5, 2015 at 7:10 AM, Lee, Leonard <[leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov)> wrote:  
Good morning Jeff.

Currently, the Trust for the National Mall and C3 Presents have a request for a permit to conduct the Landmark Music Festival in West Potomac Park, between Ericsson Statue and Inlet Bridge. In response to their request, NAMA management has suggested that they assess the feasibility of conducting the Landmark Music Festival in East Potomac Park, Hains Point area.

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Thank you.

--  
Jeff Gowen  
Landscape Architect

National Mall and Memorial Parks  
202-841-0110

**Kristine Fitton <KFitton@nationalmall.org>**

**From:** Kristine Fitton <KFitton@nationalmall.org>  
**Sent:** Mon Jun 08 2015 12:54:46 GMT-0600 (MDT)  
**To:** "Lee, Leonard" <leonard\_lee@nps.gov>  
**Subject:** RE: Request for Demisions

Hi Leonard:

I'm writing just to check back about this stat. I talked to Bob Vogel today and really want to get him the analysis asap. If I can get the data today, I'll include it in a memo to him/NPS tomorrow.

Thanks, Leonard. --Kristine

**From:** Lee, Leonard [mailto:leonard\_lee@nps.gov]  
**Sent:** Friday, June 5, 2015 2:36 PM  
**To:** Kristine Fitton  
**Subject:** Re: Request for Demisions

Hello,

Not a problem. Be advised that Jeff did not come in today. It will probably be Monday before we can get you the informaiton.

Have a great weekend.

On Fri, Jun 5, 2015 at 10:13 AM, Kristine Fitton <KFitton@nationalmall.org> wrote:

Leonard: Thank you so much for following up on this. --Kristine

**From:** Lee, Leonard [mailto:[leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov)]  
**Sent:** Friday, June 5, 2015 7:10 AM  
**To:** Jeffrey Gowen  
**Cc:** Robin Nixon; Kristine Fitton  
**Subject:** Request for Demisions

Good morning Jeff.

Currently, the Trust for the National Mall and C3 Presents have a request for a permit to conduct the Landmark Music Festival in West Potomac Park, between Ericsson Statue and Inlet Bridge. In response to their request, NAMA management has suggested that they assess the feasibility of conducting the Landmark Music Festival in East Potomac Park, Hains Point area.

The size of each area is a critical element of their assessment. Please provide the square footage of West Potomac Park, between Inlet Bridge and Ericsson Statue and East Potomac Park, Hains Point, between the southernmost edge of the golf course to the southernmost edge of Hains point.

Thank you.

**Kristine Fitton <[KFitton@nationalmall.org](mailto:KFitton@nationalmall.org)>**

**From:** Kristine Fitton <[KFitton@nationalmall.org](mailto:KFitton@nationalmall.org)>  
**Sent:** Mon Jun 08 2015 19:25:26 GMT-0600 (MDT)  
**To:** "Gowen, Jeffrey" <[jeff\\_gowen@nps.gov](mailto:jeff_gowen@nps.gov)>  
**Subject:** Re: Request for Demisions

Thank you, Jeffrey! This is immensely helpful. I apologize for my delayed response, but your note was caught in our overly-aggressive spam filter.

Thank you all! --Kristine

On Jun 8, 2015, at 8:36 AM, "Gowen, Jeffrey" <[jeff\\_gowen@nps.gov](mailto:jeff_gowen@nps.gov)> wrote:

Leonard,

Here are two maps of the areas you requested with the acreage for each. Let me know if you need anything else.

Thanks,

Jeff

On Fri, Jun 5, 2015 at 7:10 AM, Lee, Leonard <[leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov)> wrote:  
Good morning Jeff.

Currently, the Trust for the National Mall and C3 Presents have a request for a permit to conduct the Landmark Music Festival in West Potomac Park, between Ericsson Statue and Inlet Bridge. In response to their request, NAMA management has suggested that they assess the feasibility of conducting the Landmark Music Festival in East Potomac Park, Hains Point area.

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Thank you.

--

Jeff Gowen  
Landscape Architect  
National Mall and Memorial Parks  
202-841-0110  
<Permits - Hains Point Area.pdf><Permits - West Potomac Park Area.pdf>

# Conversation Contents

Fwd: 2015 Landmark Music Festival - Food Vendors

"Kramer, Adam" <adam\_kramer@nps.gov>

**From:** "Kramer, Adam" <adam\_kramer@nps.gov>  
**Sent:** Fri Jun 05 2015 10:02:32 GMT-0600 (MDT)  
**To:** "Swihart, John" <dick\_swihart@nps.gov>, Leonard Lee <leonard\_lee@nps.gov>, Robbin Owen <robbin\_owen@nps.gov>  
**Subject:** Fwd: 2015 Landmark Music Festival - Food Vendors

FYI

-Adam

LCDR Adam Kramer, USPHS  
Chief, Field Services Branch  
Regional Public Health Consultant, NCR  
NPS Office of Public Health  
Office Phone: 202-513-7056  
NCR Phone: 202-619-7070  
Cell: 202-641-0013  
Fax: 202-371-1349

"The NPS One Health Network: promoting and protecting the health of all species and the parks that we share."

----- Forwarded message -----

From: **Kramer, Adam** <adam\_kramer@nps.gov>  
Date: Fri, Jun 5, 2015 at 12:00 PM  
Subject: Re: 2015 Landmark Music Festival - Food Vendors  
To: Kevin Noonan <knoonan@c3presents.com>

Hi Kevin,

I am currently out in the field. The form that you identified is one that we use generally, however within the National Capital Area there is a different form due to the large number of events that occur. The form is available through the Permits office (<http://www.nps.gov/nama/planyourvisit/permits.htm>).



-Adam

LCDR Adam Kramer, USPHS  
Chief, Field Services Branch  
Regional Public Health Consultant, NCR  
NPS Office of Public Health  
Office Phone: 202-513-7056  
NCR Phone: 202-619-7070  
Cell: 202-641-0013  
Fax: 202-371-1349

"The NPS One Health Network: promoting and protecting the health of all species and the parks that we share."

On Fri, Jun 5, 2015 at 11:45 AM, Kevin Noonan <[knoonan@c3presents.com](mailto:knoonan@c3presents.com)> wrote:

Hi Adam,

My name is Kevin Noonan and I am the Vendor Operations Manager at [C3 Presents](#), a production company based in Austin, TX. I left you a voicemail a few minutes ago, but also wanted to reach out via email, if that happens to be easier for you.

We are the company producing the [Landmark Music Festival](#) taking place in West Potomac Park on September 26-27 this year.

I deal with the food vendors for our events and I was wondering if you could point me in the right direction. I found the attached Temporary Food Establishment Permit Application and am wondering if this permit would fall in the jurisdiction of West Potomac Park. If it doesn't, could you please connect me with the appropriate contact and permit application for onsite food vendors at a temporary event in West Potomac Park?

Best,

Kevin Noonan

VENDOR OPERATIONS MANAGER

---

# C 3 P R E S E N T S

300 W. 6th Street Suite 2100 | Austin, Texas 78701

512 478 7211 | 512 476 0611 fax

[knoonan@c3presents.com](mailto:knoonan@c3presents.com)

[www.c3presents.com](http://www.c3presents.com)

# Conversation Contents

**Fwd: Controlled Correspondence NPS0018492 Landmark Festival PunkLife**

**Attachments:**

/184. Fwd: Controlled Correspondence NPS0018492 Landmark Festival PunkLife/1.1 CORRESPONDENCE CONTROL COVER SHEET.doc

/184. Fwd: Controlled Correspondence NPS0018492 Landmark Festival PunkLife/1.2 Landmark Festival for the National Mall..pdf

**"Owen, Robbin" <robbin\_owen@nps.gov>**

**From:** "Owen, Robbin" <robbin\_owen@nps.gov>  
**Sent:** Wed Jun 03 2015 04:55:21 GMT-0600 (MDT)  
**To:** Leonard Lee <leonard\_lee@nps.gov>  
**Subject:** Fwd: Controlled Correspondence NPS0018492 Landmark Festival PunkLife  
**Attachments:** CORRESPONDENCE CONTROL COVER SHEET.doc  
Landmark Festival for the National Mall..pdf

for you files

----- Forwarded message -----

**From:** **Kennealy, Sean** <sean\_kennealy@nps.gov>  
**Date:** Tue, Jun 2, 2015 at 4:37 PM  
**Subject:** Fwd: Controlled Correspondence NPS0018492 Landmark Festival PunkLife  
**To:** Robin Nixon <robin\_nixon@nps.gov>, Robbin Owen <Robbin\_Owen@nps.gov>, Michael Litterst <mike\_litterst@nps.gov>  
**Cc:** Karen Cucurullo <Karen\_Cucurullo@nps.gov>, Christopher Watts <christopher\_watts@nps.gov>

Robin,

Please take the lead to draft this response about the Landmark Music Festival. Note due dates.

Thanks, Sean

\*\*\*\*\*

Sean Kennealy  
Acting Deputy Superintendent  
National Mall and Memorial Parks  
202-245-4685 (office)  
202-359-1551 (cell)

----- Forwarded message -----

From: **NCR Office of the Regional Director, NPS**

<[ncr\\_office\\_ofthe\\_regional\\_<wbr>director@nps.gov](mailto:ncr_office_ofthe_regional_director@nps.gov)>

Date: Tue, Jun 2, 2015 at 1:22 PM

Subject: Controlled Correspondence NPS0018492 Landmark Festival PunkLife

To: Karen Cucurullo <[Karen\\_Cucurullo@nps.gov](mailto:Karen_Cucurullo@nps.gov)>, Sean Kennealy

<[sean\\_kennealy@nps.gov](mailto:sean_kennealy@nps.gov)>, Bob Vogel <[bob\\_vogel@nps.gov](mailto:bob_vogel@nps.gov)>

Cc: Christopher Watts <[Christopher\\_Watts@nps.gov](mailto:Christopher_Watts@nps.gov)>, Lisa Mendelson-Ielmini

<[lisa\\_mendelson-ielmini@nps.gov](mailto:lisa_mendelson-ielmini@nps.gov)>, Brandon Bies <[brandon\\_bies@nps.gov](mailto:brandon_bies@nps.gov)>

**DUE: 06/12/2015**

Please review the attached and provide your draft response to my attention.

It is technically due in DTS on 06/22/15, but I will not be in the office 06/15/19.

If you can provide a response sooner, great- otherwise I'll address it when I return.

Thanks

**Sent by:**

Christopher Watts

(Acting) Staff Assistant for the Office of the Regional Director

and

Staff Assistant

Lands, Planning and Design

National Park Service / National Capital Region

1100 Ohio Drive SW

Washington, DC 20242

202-619-7485

# Conversation Contents

**FW: Invitation: Permit #15- 0174 Trust For The National Mall @ Wed Jun 10, 2015 10am - 12pm (sheila\_gotha-samuel@nps.gov)**

## Attachments:

/185. FW: Invitation: Permit #15- 0174 Trust For The National Mall @ Wed Jun 10, 2015 10am - 12pm (sheila\_gotha-samuel@nps.gov)/1.1 invite.ics

## Sheila Gotha <sheila\_gotha-samuel@nps.gov>

**From:** Sheila Gotha <sheila\_gotha-samuel@nps.gov>  
**Sent:** Tue Jun 02 2015 12:15:42 GMT-0600 (MDT)  
**To:** Sheila Gotha <sheila\_gotha-samuel@nps.gov>, "Lee, Leonard" <leonard\_lee@nps.gov>  
**Subject:** FW: Invitation: Permit #15- 0174 Trust For The National Mall @ Wed Jun 10, 2015 10am - 12pm (sheila\_gotha-samuel@nps.gov)  
**Attachments:** invite.ics

Dear Sheila,

Good afternoon! I hope this email finds you well. In preparation for next week's Landmark Music Festival logistics meeting, I want to make sure you and Leonard know who will be attending from C3 and the Trust for the National Mall. Please see below.

### C3

- Charlie Jones, Partner
- Dirk Stalnecker, Production Director
- John Liipfert, Events Director – Washington Office
- Tim Smith, Production Manager

### Trust for the National Mall

- Kristine Fitton, VP of Marketing and Communications
- Tiffany Rose, Director of Special Events
- MacKenzie Babb, Communications Manager

Tim Smith: <u>[tsmith@c3presents.com](mailto:tsmith@c3presents.com)</u> and John Liipfert: <u>[jliipfert@c3presents.com](mailto:jliipfert@c3presents.com)</u>  
-----Original Appointment-----

**From:** Sheila Gotha [[mailto:sheila\\_gotha-samuel@nps.gov](mailto:sheila_gotha-samuel@nps.gov)]

**Sent:** Thursday, May 21, 2015 4:52 PM

**To:** Sheila Gotha; [cjones@c3presents.com](mailto:cjones@c3presents.com); James Marker; Christopher Silva; Robin Nixon; Deborah Deas; [dstalnecker@c3presents.com](mailto:dstalnecker@c3presents.com); Mark Varanelli; Sean Kennealy; Stephanie Redfearn; [zachary.scott@dc.gov](mailto:zachary.scott@dc.gov); Eddie Burnett; Michael Litterst; Leonard Lee; Kristine Fitton; NPS-NAMA Annex 2 Large Conference Room; Elizabeth Buchanan; Maria Salas; James Murphy;

Tiffany Rose; Marisa Richardson; Robbin Owen; Deborah Strock; Jaime Boyle

**Subject:** Invitation: Permit #15- 0174 Trust For The National Mall @ Wed Jun 10, 2015 10am - 12pm (sheila\_gotha-samuel@nps.gov)

**When:** Wednesday, June 10, 2015 10:00 AM-12:00 PM (UTC-05:00) Eastern Time (US & Canada).

**Where:** Permits Management Office - 900 Ohio Dr., SW / NPS-NAMA Annex 2 Large Conference Room

more details »<[https://www.google.com/calendar/event?action=VIEW&eid=ZjdiNzhnNzZwdGNIN29najQ4MWQ2MWNtbHMgdHJvc2VAbmF0aW9uYWxtYWxsLm9yZw&tok=MjcyZ2hlaWxhX2dvdGhhLXNhbXVlbEBucHMuZ292NDgxZWQzZjNiMGEyZTIzYzkyMDdmODFmZWQ2MDYzZGE3OGIwZDIhYw&ctz=America/New\\_York&hl=en](https://www.google.com/calendar/event?action=VIEW&eid=ZjdiNzhnNzZwdGNIN29najQ4MWQ2MWNtbHMgdHJvc2VAbmF0aW9uYWxtYWxsLm9yZw&tok=MjcyZ2hlaWxhX2dvdGhhLXNhbXVlbEBucHMuZ292NDgxZWQzZjNiMGEyZTIzYzkyMDdmODFmZWQ2MDYzZGE3OGIwZDIhYw&ctz=America/New_York&hl=en)>

Permit #15- 0174 Trust For The National Mall

Date of Activity: September 10 - October 8, 2015

## Location(s): West Potomac Park

Purpose(s): Raise National awareness and funds for the campaign for the National Mall

Permits Manag

# Conversation Contents

## Status of Permit Request

**"Lee, Leonard" <leonard\_lee@nps.gov>**

**From:** "Lee, Leonard" <leonard\_lee@nps.gov>  
**Sent:** Thu May 28 2015 09:27:04 GMT-0600 (MDT)  
**To:** admin@dcdoubles.com  
**Subject:** Status of Permit Request

Good morning Mr. Oliva.

Be advised that I am in receipt of your application, requesting a permit to conduct a volleyball tournament on June 6-7, 2015.

You should expect to receive an invoice from Sgt. Eddie Burnett, United States Park Police. Once I have confirmation that you have satisfied the invoice payment, I will release the permit.

Please stand by.

**DC Doubles <admin@dcdoubles.com>**

**From:** DC Doubles <admin@dcdoubles.com>  
**Sent:** Thu May 28 2015 09:38:45 GMT-0600 (MDT)  
**To:** "Lee, Leonard" <leonard\_lee@nps.gov>, Robbin Owen <robbin\_owen@nps.gov>  
**Subject:** Re: Status of Permit Request

That's great, Ranger Lee, we will pay directly. May we go ahead and use the same application for the tournament in the Fall (9/26 and 9/27) all of the other items are the same.

Ms. Owen, for the porta-potty this morning you said to submit the same permit as before - can you verify the cost of the permit. I failed to ask this morning (didn't think about it 'til now). It seems a bit steep to add-on to what we are trying to provide (they charge ~\$90/month for that service).

Thanks,  
R. Oliva

-----Original Message-----

From: Lee, Leonard <leonard\_lee@nps.gov>  
To: admin@dcdoubles.com  
Cc: Eddie Burnett <eddie\_burnett@nps.gov>, Robbin Owen  
<robbin\_owen@nps.gov>  
Subject: Status of Permit Request  
Sent: 28 May '15 11:27

Good morning Mr. Oliva.

Be advised that I am in receipt of your application, requesting a permit to conduct a volleyball tournament on June 6-7, 2015.

You should expect to receive an invoice from Sgt. Eddie Burnett, United States Park Police. Once I have confirmation that you have satisfied the invoice payment, I will release the permit.

Please stand by.

**"Lee, Leonard" <leonard\_lee@nps.gov>**

**From:** "Lee, Leonard" <leonard\_lee@nps.gov>  
**Sent:** Fri May 29 2015 12:24:32 GMT-0600 (MDT)  
**To:** DC Doubles <admin@dcdoubles.com>  
**Subject:** Re: Status of Permit Request

Mr. Oliva.

You may submit the same application for a permit, for the use of the courts in September. Be advised that a large concert activity, staged from West Potomac Park, may adversely impact participants getting to the volleyball courts on both of those days.

Keep your eyes on advertising for the "Landmark Music Festival" for additional information.

On Thu, May 28, 2015 at 11:38 AM, DC Doubles <[admin@dcdoubles.com](mailto:admin@dcdoubles.com)> wrote:  
That's great, Ranger Lee, we will pay directly. May we go ahead and use the same application for the tournament in the Fall (9/26 and 9/27) all of the other items are the same.

Ms. Owen, for the porta-potty this morning you said to submit the same permit as before - can you verify the cost of the permit. I failed to ask this morning (didn't think about it 'til now). It seems a bit steep to add-on to what we are trying to provide (they charge ~\$90/month for that service).

Thanks,  
R. Oliva



-----Original Message-----

From: Lee, Leonard <leonard\_lee@nps.gov>  
To: [admin@dcdoubles.com](mailto:admin@dcdoubles.com)  
Cc: Eddie Burnett <eddie\_burnett@nps.gov>, Robbin Owen <robbin\_owen@nps.gov>  
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Please stand by.

## DC Doubles <[admin@dcdoubles.com](mailto:admin@dcdoubles.com)>

**From:** DC Doubles <[admin@dcdoubles.com](mailto:admin@dcdoubles.com)>  
**Sent:** Fri May 29 2015 12:56:18 GMT-0600 (MDT)  
**To:** "Lee, Leonard" <leonard\_lee@nps.gov>  
**Subject:** Re: Status of Permit Request

We had something similar last year with (I think it was an Iron Man or some other race). Players are pretty resourceful. It only delayed us about 30 mins. I haven't heard from E. Burnett yet. How much is it? I suppose I need to wait so that he can inform on how to pay? Thanks Ranger Lee, have a great weekend.

-----Original Message-----

From: Lee, Leonard <leonard\_lee@nps.gov>  
To: DC Doubles <[admin@dcdoubles.com](mailto:admin@dcdoubles.com)>  
Cc: Robbin Owen <robbin\_owen@nps.gov>, Eddie Burnett <eddie\_burnett@nps.gov>  
Subject: Re: Status of Permit Request  
Sent: 29 May '15 14:24

Mr. Oliva.

You may submit the same application for a permit, for the use of the courts in September. Be advised that a large concert activity, staged from West Potomac Park, may adversely impact participants getting to the volleyball courts on both of those days.

Keep your eyes on advertising for the "Landmark Music Festival" for additional information.

On Thu, May 28, 2015 at 11:38 AM, DC Doubles <[admin@dcdoubles.com](mailto:admin@dcdoubles.com)> wrote:  
That's great, Ranger Lee, we will pay directly. May we go ahead and use the same application for the tournament in the Fall (9/26 and 9/27) all of the other items are the same.

Ms. Owen, for the porta-potty this morning you said to submit the same permit as before - can you verify the cost of the permit. I failed to ask this morning (didn't think about it 'til now). It seems a bit steep to add-on to what we are trying to provide (they charge ~\$90/month for that service).

Thanks,  
R. Oliva

-----Original Message-----

From: Lee, Leonard <[leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov)>

To: [admin@dcdoubles.com](mailto:admin@dcdoubles.com)

Cc: Eddie Burnett <[eddie\\_burnett@nps.gov](mailto:eddie_burnett@nps.gov)>, Robbin Owen <[robbin\\_owen@nps.gov](mailto:robbin_owen@nps.gov)>

Subject: Status of Permit Request

Sent: 28 May '15 11:27

Good morning Mr. Oliva.

Be advised that I am in receipt of your application, requesting a permit to conduct a volleyball tournament on June 6-7, 2015.

You should expect to receive an invoice from Sgt. Eddie Burnett, United States Park Police. Once I have confirmation that you have satisfied the invoice payment, I will release the permit.

Please stand by.

**"Burnett, Eddie" <[eddie\\_burnett@nps.gov](mailto:eddie_burnett@nps.gov)>**

**From:** "Burnett, Eddie" <[eddie\\_burnett@nps.gov](mailto:eddie_burnett@nps.gov)>  
**Sent:** Fri May 29 2015 13:29:30 GMT-0600 (MDT)  
**To:** "Lee, Leonard" <[leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov)>  
**Subject:** Re: Status of Permit Request

Good Afternoon,  
I made several attempts to contact Mr. Oliva. I will send out an invoice soon. I am waiting for signatures.

Thanks,

Sgt. Burnett

On Fri, May 29, 2015 at 2:24 PM, Lee, Leonard <[leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov)> wrote:

Mr. Oliva.

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Please stand by.

**DC Beach Volleyball <[admin@dcdoubles.com](mailto:admin@dcdoubles.com)>**

**From:** DC Beach Volleyball <[admin@dcdoubles.com](mailto:admin@dcdoubles.com)>

**Sent:** Fri May 29 2015 14:23:56 GMT-0600 (MDT)  
**To:** "Lee, Leonard" <leonard\_lee@nps.gov>  
**Subject:** RE: Status of Permit Request

I stand corrected – he did leave a phone message, I just hadn't heard it and have left him a return message. Thanks, r

**From:** DC Doubles [mailto:admin@dcdoubles.com]  
**Sent:** Friday, May 29, 2015 2:56 PM  
**To:** Lee, Leonard  
**Subject:** Re: Status of Permit Request

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# Conversation Contents

## Landmark Music Festival Logistics Meeting Request - June 10th ?

### Attachments:

/187. Landmark Music Festival Logistics Meeting Request - June 10th ?/3.1  
image002.gif

/187. Landmark Music Festival Logistics Meeting Request - June 10th ?/3.2  
image003.png

/187. Landmark Music Festival Logistics Meeting Request - June 10th ?/3.3  
image001.gif

**Tiffany Rose** <TRose@nationalmall.org>

**From:** Tiffany Rose <TRose@nationalmall.org>  
**Sent:** Wed May 20 2015 15:28:50 GMT-0600 (MDT)  
**To:** "Lee, Leonard" <leonard\_lee@nps.gov>  
**Subject:** Landmark Music Festival Logistics Meeting Request - June 10th ?

Dear Leonard,

I hope this email finds you well. As promised, I reached out to C3 about scheduling our next Landmark Music Festival logistics meeting to include, NPS (you, Mike L., Robin N., Jaime B. and Sean?), C3 (Charlie J. and Dirk), Trust for the National Mall (Kristine F. and Tiffany Rose), Park Police and anyone else you deem necessary. The date that works best for the Trust and C3 is **June 10<sup>th</sup>**. Does that date work for you and your team? If so, please let me know you'd like me or Sheila to send out the meeting request. Thank you for your consideration and assistance.

Sincerely,

**Tiffany T. Rose**

Director of Special Events  
Trust for the National Mall

1300 Pennsylvania Avenue, NW, Suite 370

Washington, DC 20007

p: (202) 688-3763 | c: (202) 557-9938 | [nationalmall.org](http://nationalmall.org)

Making the National Mall the best park in the world.

## LMF Email Sig Lincoln at Night

**"Lee, Leonard" <[leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov)>**

**From:** "Lee, Leonard" <[leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov)>  
**Sent:** Thu May 21 2015 14:13:14 GMT-0600 (MDT)  
**To:** Tiffany Rose <[TRose@nationalmall.org](mailto:TRose@nationalmall.org)>  
**Subject:** Re: Landmark Music Festival Logistics Meeting Request - June 10th ?

Hello Tiffany.

Great news.

Sheila is in the process of scheduling the meeting and sending out a meeting notice.

Have a great Memorial Day Weekend.

On Wed, May 20, 2015 at 5:28 PM, Tiffany Rose <[TRose@nationalmall.org](mailto:TRose@nationalmall.org)> wrote:

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[LMF Email Sig Lincoln at Night](#)

**Tiffany Rose <TRose@nationalmall.org>**

**From:** Tiffany Rose <TRose@nationalmall.org>  
**Sent:** Thu May 21 2015 14:27:26 GMT-0600 (MDT)  
**To:** "Lee, Leonard" <leonard\_lee@nps.gov>  
**Subject:** Re: Landmark Music Festival Logistics Meeting Request - June 10th ?  
**Attachments:** image002.gif image003.png image001.gif

That is fantastic news! Thank you for making the 10th happen. Early next week we'll send over suggested agenda items if that is ok.

Have a great day!



Sent from my iPhone

On May 21, 2015, at 4:14 PM, Lee, Leonard <[leonard\\_lee@nps.gov](mailto:leonard_lee@nps.gov)> wrote:

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Have a great Memorial Day Weekend.

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<image001.gif><image002.gif>

<image003.png>



# Conversation Contents

Fwd: info on East Potomac Park

"Owen, Robbin" <[robbin\\_owen@nps.gov](mailto:robbin_owen@nps.gov)>

**From:** "Owen, Robbin" <[robbin\\_owen@nps.gov](mailto:robbin_owen@nps.gov)>  
**Sent:** Thu May 14 2015 09:34:07 GMT-0600 (MDT)  
**To:** Kristine Fitton <[KFitton@nationalmall.org](mailto:KFitton@nationalmall.org)>  
**Subject:** Fwd: info on East Potomac Park

Yes we have four picnic areas on Haines Point under the reservation system and they have been booked. I also have the Tour De Cure bike ride on Saturday Sept. 26 for East Potomac Park roadways that require the roads being closed.

Robbin

----- Forwarded message -----

From: **Kristine Fitton** <[KFitton@nationalmall.org](mailto:KFitton@nationalmall.org)>

Date: Thu, May 14, 2015 at 10:21 AM

Subject: info on East Potomac Park

To: "Sean Kennealy ([sean\\_kennealy@nps.gov](mailto:sean_kennealy@nps.gov))" <[sean\\_kennealy@nps.gov](mailto:sean_kennealy@nps.gov)>, "Owen, Robbin" <[robbin\\_owen@nps.gov](mailto:robbin_owen@nps.gov)> ([robbin\\_owen@nps.gov](mailto:robbin_owen@nps.gov))" <[robbin\\_owen@nps.gov](mailto:robbin_owen@nps.gov)>

Cc: "Nixon, Robin ([robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov))" <[robin\\_nixon@nps.gov](mailto:robin_nixon@nps.gov)>

Good morning, Sean and Robbin:

When you have a sec, could you let me know with some specificity what part of East Potomac Park would be available to use for the music festival? (I'm assuming Hains Point, but please let me know if there is a more detailed way to reference this area).

And Robbin, you mentioned on the phone Monday that there are already some picnic permits in for the dates we're holding the festival – Sept 26<sup>th</sup> and 27<sup>th</sup>. Any more information on that will be helpful, too, as I pull together the pro/con analysis of the site.

Thanks in advance! --Kristine

Kristine Fitton

Vice President, Marketing & Communications

Trust for the National Mall

T: 202 407-9412

M: 202-641-4969

LMF Email Sig Lincoln at Night

**Kristine Fitton <KFitton@nationalmall.org>**

**From:** Kristine Fitton <KFitton@nationalmall.org>  
**Sent:** Thu May 14 2015 11:11:49 GMT-0600 (MDT)  
**To:** "Owen, Robbin" <robbin\_owen@nps.gov>  
**Subject:** RE: info on East Potomac Park

Thank you, Robbin. This is very helpful. --Kristine

**From:** Owen, Robbin [mailto:robbin\_owen@nps.gov]  
**Sent:** Thursday, May 14, 2015 11:34 AM  
**To:** Kristine Fitton  
**Cc:** Leonard Lee; Sean Kennealy  
**Subject:** Fwd: info on East Potomac Park

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To: "Sean Kennealy ([sean\\_kennealy@nps.gov](mailto:sean_kennealy@nps.gov))" <[sean\\_kennealy@nps.gov](mailto:sean_kennealy@nps.gov)>, "Owen, Robbin" <[robbin\\_owen@nps.gov](mailto:robbin_owen@nps.gov)> ([robbin\\_owen@nps.gov](mailto:robbin_owen@nps.gov))" <[robbin\\_owen@nps.gov](mailto:robbin_owen@nps.gov)>

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LMF Email Sig Lincoln at Night

**Kristine Fitton <KFitton@nationalmall.org>**

**From:** Kristine Fitton <KFitton@nationalmall.org>  
**Sent:** Sun May 17 2015 22:26:30 GMT-0600 (MDT)  
**To:** Sean Kennealy <sean\_kennealy@nps.gov>, Leonard Lee <leonard\_lee@nps.gov>  
**Subject:** Fwd: info on East Potomac Park

I was putting together some material for the East Potomac Park analysis tonight and took a closer look at the Tour De Cure event on Saturday 9/25. It looks like the route for the cycling event also goes through West Potomac Park with a first aid/rest stop in the West Potomac Park on our planned festival site: <http://ridewithgps.com/routes/6822724/>

When you have a moment, can we get some clarity around the Tour De Cure in terms of what areas it has permitted?

Thanks --Kristine

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**Date:** May 14, 2015 11:34:07 AM EDT  
**To:** Kristine Fitton <[KFitton@nationalmall.org](mailto:KFitton@nationalmall.org)>  
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**"Kennealy, Sean" <sean\_kennealy@nps.gov>**

**From:** "Kennealy, Sean" <sean\_kennealy@nps.gov>  
**Sent:** Mon May 18 2015 05:54:30 GMT-0600 (MDT)  
**To:** Robbin Owen <Robbin\_Owen@nps.gov>, Leonard Lee <leonard\_lee@nps.gov>  
**Subject:** Fwd: info on East Potomac Park

Hello Robbin and Leonard.

Looks like a small portion of the bike race conflicts with the Landmark Music festival. Please look at ways/options to accommodate both events.

Thanks, Sean

\*\*\*\*\*

Sean Kennealy  
Acting Deputy Superintendent  
National Mall and Memorial Parks  
202-245-4685 (office)  
202-359-1551 (cell)

----- Forwarded message -----

**From:** **Kristine Fitton** <[KFitton@nationalmall.org](mailto:KFitton@nationalmall.org)>  
**Date:** Mon, May 18, 2015 at 12:26 AM  
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