



May 22, 2020

MEMORANDUM FOR: JOHN PALLASCH
Assistant Secretary
for Employment and Training

Elliot P. Lewis

FROM: ELLIOT P. LEWIS
Assistant Inspector General
for Audit

SUBJECT: Audit of COVID-19 Pandemic Impact on Job Corps
Center Operations

Please be advised we are initiating an audit of the Employment and Training Administration's (ETA) response to the COVID-19 pandemic. Specifically, we will review the pandemic's impact on Job Corps Center (JCC) operations and the guidance ETA provided to JCC staff for preventing workforce and student exposures to COVID-19.

We have contacted your audit liaison to schedule an entrance conference so we can discuss the audit's objective, scope, methodology, and timeframes. Due to the urgency of this work, we would like to have an entrance conference the week of May 26, 2020, and plan to begin work immediately after the entrance conference. We would appreciate your notifying appropriate agency officials of our plans.

If you have any questions, please contact Nicholas Christopher, Audit Director, at (312) 353-2176.

cc: Greg Hitchcock, OJC Audit Liaison
Julie Cerruti, OJC Audit Liaison
Sheena Liburd-Perrus, OJC Audit Liaison