



Construction Contractors Board

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State of Oregon
Tina Kotek, Governor

Zoom Meeting Call In: 1 (669) 254-5252, Meeting ID: 160 349 8579 Passcode: 040720

The meeting is accessible to the public by telephone, video conference, or in-person attendance. To request video conference information, please contact Sanya Kite by email at sanya.kite@ccb.oregon.gov at least 48 hours prior to the meeting.

DRAFT
6/17/2024

NOTICE OF PUBLIC MEETING
CCB Board Meeting
201 High St SE, Salem and Zoom Videoconference
Wednesday, June 26, 2024
8:30 a.m. – 11:30 a.m.

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Meeting Called to Order	
Roll Call	
Approval of the Agenda	ACTION ITEM (pg 1)
Approval of the Minutes April 24, 2024 Board meeting.....	ACTION ITEM (pg 2)
Board Calendar:	
Next Meeting: August 21, 2024 at 8:30 am	(pg 8)
Public Comment	
Agency Reports	
1. Agency Update (Chris Huntington)	
a. Operations Update.....	(pg 9)
c. Budget Report.....	(pg 12)
b. Enforcement Program Overview (<i>late submission</i>)	
2. Licensing (Dana Zeimantz)	
a. CCB Licensing Program Update	(pg 13)
3. Information Technology (Noel Magee)	
a. IT Update	(pg 14)
4. Education (Leslie Culpepper)	
a. Communication and Education Program Update	(pg 16)
5. Enforcement (Vena Swanson)	
a. Enforcement Update.....	(pg 20)
Old Business	
None	
New Business	
1. Enforcement Consent Agenda (Vena Swanson).....	ACTION ITEM (pg 22)
Adjournment	

The Board may meet in executive session under authority of ORS 192.660 from time to time. The specific statutory basis for the executive session will be announced on the record prior to the commencement of the executive session. Executive sessions are closed to the public. The Board may recess the public meeting, in order to deliberate privately, under authority of ORS 192.690(1). The public meeting will then reconvene for the purpose of decision-making. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting; contact Sanya Kite by email at Sanya.Kite@ccb.oregon.gov or by phone at (503) 934-2217 to make arrangements.

**MINUTES OF THE FEBRUARY 21, 2024
CONSTRUCTION CONTRACTORS BOARD MEETING
PUBLIC SESSION**

The Construction Contractors Board (CCB) met on Thursday, April 24, 2024, in person at 201 High St SE, Salem OR and via Zoom teleconference.

ATTENDEES:

Board members appearing: Vice Chair Eric Olsen, Deb Flagan, Abel Carbajal, Brent Landels, Sean VanGordon, and Nate Gerding

Board members absent: Dylan Bochsler, Rosa Martinez

Staff: Administrator Chris Huntington, Board Secretary Julie Nadeau, Education Manager Leslie Culpepper, Licensing Manager Dana Zeimantz, Enforcement Manager Vena Swanson, IT Manager Noel Magee, and Assistant Attorney General Catriona McCracken

MEETING CALLED TO ORDER:

Vice Chair Olsen called the meeting to order at 8:30 am.

APPROVAL OF AGENDA:

MOTION: Nate Gerding moved to approve the agenda as presented. Brent Landels seconded the motion.

BOARD ACTION: 6 Ayes; Motion to approve carried unanimously.

APPROVAL OF MINUTES:

MOTION: Deb Flagan moved to approve the minutes of February 21, 2024 and March 27, 2024 as presented. Nate Gerding seconded the motion.

BOARD ACTION: 6 Ayes; Motion to approve carried unanimously.

DATE OF NEXT SCHEDULED MEETING: The next meeting is scheduled for June 26, 2024 in person from the 1st floor Hearing Room at 201 High Street SE, Salem, Oregon and via Zoom teleconference.

PUBLIC COMMENT:

Liana West addressed the board about contractor with CCB #233875, her complaint with the CCB about the contractor, and the issues she experienced with the investigatory processes of the CCB. Written comments are appended to and made a part of the minutes.

Nikolay Dubov spoke to the board about concerns over the CCB requirement for insurance and bonds to be purchased from private companies, which he feels is unfairly imposing requirements without free market alternatives. Written comments are appended to and made a part of the minutes.

AGENCY REPORTS:

Chris Huntington, Agency Administrator reported that, while renewal rates have remained fairly steady, a drop in new application rates was noticed in March that will need to be monitored. He agreed to provide a breakdown whether the dip in new applications is attributed to commercial or residential contractors. Chris also discussed his proposal to establish a subcommittee to study a different methodology of assessing fees and the adoption of a model for fee increases for future predictability based on set of metrics. He will have a proposal for subcommittee participation prepared for the next meeting.

Dana Zeimantz, Licensing Manager provided status on the open projects, noting bond increases should be wrapped up soon. The online application portal will be launched on the website Monday, April 29th, which will

also address many of the comments received in the survey. Processing times are expected to drop as new processes are rolled out with the anticipated benefit of shorter call wait times as well. Staff will begin working to take the LBP application online soon. Dana also discussed the ongoing issues related to the bond increase, noting that the agency has worked to build relationships with bond companies to streamline as much as possible.

Noel Magee, reported that several projects have wrapped up recently. DAS has required all state phones to be moved to a new Mobile Device Management system, which has taken up a considerable amount of time for the IT staff in addition to the work related to the bond increase requirement. Data retention will continue to be a big focus in preparation for the license system replacement.

Leslie Culpepper, Education Manager shared about the various outreach events her team is attending in addition to adding webinars to the lineup, utilizing press releases to reach more people, and partnering with more agencies to provide additional value to the contractors. She also added a pop-up on the website that encourage visitors to sign up for newsletters, which has increased their reach to a broader population. There was considerable discussion about the types of information provided about how to hire a licensed contractor.

Enforcement Manager Vena Swanson discussed the upcoming sweeps season, which will include CCB team actions as well as coordinated sweeps with other agencies. She provided an update on positions recently filled, how the team is cross-training and cross-functional use of resources, with additional retirements and hiring underway. Vena also described what a typical job site check looks like and what nuances may impact the encounter between contractor and field investigator.

OLD BUSINESS:

None

NEW BUSINESS:

Enforcement Consent Agenda

MOTION: Nate Gerding made a motion to approve the Notices of Intent and Final Orders on the Enforcement Consent Agenda. Deb Flagan seconded the motion.

BOARD ACTION: 6 Ayes; Motion to approve carried unanimously.

The meeting adjourned at 9:45 am.

NADEAU Julie T * CCB

From: Ms. Liana W. <mw_liana@yahoo.com>
Sent: Wednesday, April 24, 2024 8:45 AM
To: NADEAU Julie T * CCB; HUNTINGTON Chris * CCB
Subject: Liana West

My statement to the board:

Good morning -

My name is Liana West

In February of 2022 I hired a contractor and in August of 2023 I filed a complaint with the CCB.

I am not here to discuss the damages to my home today though my complaint is public information and I encourage anyone who wants to read his history to please contact the CCB.

What I WOULD like to discuss today is my frustration with the lack of enforcement of policy that all contractors are required to follow.

This contractor violated policy not once, but numerous times on my complaint alone, yet no real penalties were enforced.

When I reached out to your Enforcement Manager and asked why these were not enforced, they responded, and I quote, " To answer your question, our rules and laws are written in such a way that the CCB *may* issue warnings, penalties, or fines as grounds for discipline" She then went on to explain my file was complicated and not cut and dry. Let me me be clear, the rules are very clear and there was nothing confusing about the policies that he violated.

A small example:

Every contractor is required to provide a customer with notices for work performed over 2,000. There was not just one invoice exceeding 2,000.00 in my complaint, but several. I received notices for none of those. Right before his hearing with the CCB this contractor went local law enforcement and filed a report that he kept all these required notice in a file cabinet that he installed at my home and that I stole them all, and that is why he could not provide the CCB with proof that he provided me these notices. An outlandish excuse yet Yesterday I discovered a notice in the file that the CCB Enforcement Manager made the decision to withdraw a Notice of Intent to assess a proposed disciplinary action against this contractor after his hearing. Why?

I have heard the word "discretion" thrown around a lot when I ask why he wasn't penalized. One might think "reasonable discretion" was more likely the intended definition to be used by those in positions of power at the CCB and perhaps legislation needs to be introduced to add "reasonable" before the word "discretion" with more clear and less vague definition for reasonable discretion to be the measuring stick, but I still have not heard any reasonable explanation as to why he was not penalized for numerous violations.

Having spoken to several victims of this contractor and several who were victimized after me, I have to ask How many other consumers could have been spared all because of this one word "discretion" and how somebody is interpreting that definition?

I challenge the board to make sure those in positions of power are enforcing the rules according to how our lawmakers expected them, and I fully believe "reasonable discretion" was what they had in mind.

I have been studying the CCB manual as I have been studying for my own CCB license. Not because I am a contractor, I am not, but because I want to educate myself and know what exactly is expected of contractors in the State of Oregon, and what rules and polices they are required to abide by, We consumers in the state of Oregon look to the CCB to enforce those policies when a contractor is in direct violation. And so far, I haven't seen that.

I believe had the CCB used reasonable discretion, he wouldn't have gone on to victimize even more consumers after me. Instead, he did as he moved through our community doing the discretion warning walk.

My grievance is that I believe whomever is using "discretion" to issue a simple warning for repeated violations that I believe are done to create chaos, havoc and confusion is not using reasonable discretion and this is egregious. This absolutely hurts all of us.

NADEAU Julie T * CCB

From: Dubov Construction LLC <dubovconstruction@gmail.com>
Sent: Wednesday, April 24, 2024 7:36 AM
To: NADEAU Julie T * CCB
Subject: Re: Public Meeting

Good morning Julie,

I would like to ask you to share my comment with the CCB board. Just in case if my connection will not allow me to participate in the meeting.

The comment for the public meeting by CCB on 4/24/2024.

Depending on which side of the fence we look at the problem from, we choose the solution to the problem. This could be a brute force decision or it could be a smart one. Increasing the license fee is a brute force method. The CCB's method of replenishing the budget may be more effective if the CCB decides to work for the people of Oregon.

At this point, the CCB is making the same mistake that the US Congress did in 1913 by passing the Federal Reserve Bank Act and transferring its constitutional responsibility to coin money to a private bank, the Federal Reserve Bank. The result is known to everyone: the state drowned in debt and the private bank received slaves and wealth.

After becoming a government body, the CCB introduced laws for the benefit of Oregonians. For those who don't remember or don't know that more than 30 years ago CCB was a non-profit organization. Under these laws, the CCB obliges (the CCB does not provide, but obliges) contractors to buy insurance and bonds from private insurance companies, but at the same time, the CCB sells a license to the contractors. That is, CCB is already carrying out commercial activities. The essence of things does not change from their name: selling a license and collecting license fees are the same thing.

The Insurance and Bond requirement in CCB Law obliges contractors to go to a private company and pay any amount requested for the services of the private insurance company. In other words, the CCB turns contractors into slaves of private insurance companies because there is no other alternative in the free market.

Under CCB laws, the reality of life in Oregon is that the insurance company dictates what I can and cannot do. It is not the CCB that dictates to me what I can do on the basis of the purchased license, but the insurance company that tells me: "We are not interested in what the CCB allows you to do, you will do what we allow you to do". And the price contractors have to pay is whatever the insurance asks for. The slaves are not going anywhere. The master will say to pay \$5,000 for insurance and the slave will pay \$5,000, will say \$25,000 and the slave will have to pay \$25,000.

But if CCB offers insurance and bonds at affordable prices, then the benefits for CCB and contractors will be enormous, and therefore, the residents of Oregon will also benefit from this. By offering such a service, CCB will slow down inflation because insurance companies will not be able to increase prices without limit. In one year, CCB's budget will be something CCB has never dreamed of. Free markets in Oregon will become balanced because a strong competitor will appear in the market - CCB. In other words, the CCB would eliminate slavery in Oregon. The CCB, by having a huge budget from the sale of insurance and bonds, will be able to reduce the size of the license to a symbolic amount and not consider the license fee as a source of budget replenishment.

And if you tell me that this is impossible, then I will tell you that it was impossible to turn a non-profit organization into a state department 30 years ago. Selling insurance and bonds is simply an extension of CCB's existing commercial activities. And if CCB truly works for the benefit of Oregonians, then Oregon will see changes in CCB operations. And if the CCB indirectly works for insurance companies, we will see higher license fees, higher insurance prices, and higher inflation. So, who do you work for, CCB? For the people of Oregon or private insurance companies?

Thank you,

Nikolay

Dubov Construction LLC

CCB #216803

[503.333.9394](tel:503.333.9394)

On Tue, Apr 23, 2024 at 2:00 PM NADEAU Julie T * CCB <Julie.T.NADEAU@ccb.oregon.gov> wrote:

Hello,

I just want to let you know the majority of attendees for tomorrow's meeting will be joining remotely via Zoom with very few board members attending in person. If you would like to attend by Zoom, you may do that or we will have the Hearing Room open if you'd prefer to attend in person.

Please let me know if you have any questions.

Thank you,

Julie Nadeau

Executive Assistant

Oregon Construction Contractors Board

[201 High Street SE Ste 600, Salem, Oregon](#) | [Direct: 503-934-2217](tel:503-934-2217) | [Cell: 971-701-0214](tel:971-701-0214) | [Fax: 503-373-2155](tel:503-373-2155)

From: NADEAU Julie T * CCB <Julie.t.nadeau@ccb.oregon.gov>

Sent: Tuesday, April 23, 2024 8:23 AM

To: Dubov Construction LLC <dubovconstruction@gmail.com>

Subject: RE: Public Meeting

Hello,

I've attached the agenda for tomorrow's meeting. Public Comment is listed near the top of the agenda and the board will move fairly quickly through the first few items. I expect Public Comment to be accepted soon after the 8:30 am start time. The meeting is held at 201 High St SE in Salem – the Hearing Room is on the first floor. You may also attend by Zoom. All access information is available at the top of the attached agenda.

If you will have any materials to share with the board, you can send them to me prior to the meeting so I can share them in advance.

Thank you,

Julie Nadeau

Executive Assistant

Oregon Construction Contractors Board

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From: Dubov Construction LLC <dubovconstruction@gmail.com>

Sent: Tuesday, April 23, 2024 7:18 AM

To: NADEAU Julie T * CCB <Julie.t.nadeau@ccb.oregon.gov>

Subject: Public Meeting

You don't often get email from dubovconstruction@gmail.com. [Learn why this is important](#)

Good morning Julie,

1. I have reviewed the published document for the public meeting and have not found any information regarding the format of the meeting, namely when, if any, time will be provided for the public to express public opinion. And if such an opportunity is provided, how to notify about the desire to express an opinion.
2. In what room will the meeting be held? If I have the opportunity to attend the meeting.

Thank you,

Nikolay

2024 CCB Board Meeting Calendar		
DATE	NOTED ITEMS	LOCATION
February 21, 2024	Oregon Government Ethics	1st Floor Hearings Room or Teleconference via ZoomGov
March 27, 2024	Special Meeting: Proposed Fee Increase	1st Floor Hearings Room or Teleconference via ZoomGov
April 24, 2024		1st Floor Hearings Room or Teleconference via ZoomGov
June 26, 2024		1st Floor Hearings Room or Teleconference via ZoomGov
August 21, 2024	KPM Best Practices Survey Finalized	1st Floor Hearings Room or Teleconference via ZoomGov
October 16, 2024	Ethics Training	1st Floor Hearings Room or Teleconference via ZoomGov
December 4, 2024	Annual Performance Review of Administrator	1st Floor Hearings Room or Teleconference via ZoomGov

The following dates will be reserved for potential meetings in the event that urgent matters arise requiring immediate action by the Board. Board members and the public will be notified in advance when a meeting is going to occur and whether it will be held in person (Salem) or via Zoom teleconference.

- January 24, 2024
- May 22, 2024
- July 24, 2024
- September 18, 2024

CONSTRUCTION CONTRACTORS BOARD

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Memorandum

To: Construction Contractors Board
From: Chris Huntington
Date: June, 2024
Subject: Administrator Update

Summary

As described below, it has been an incredibly busy and somewhat hectic last several months due to both scheduled and predicted agency activities as well as some staff transitions and other events that have forced leadership and staff to make adjustments to ensure critical services are carried out. The adjustments described below have touched each group within the organization to one degree or another. Leadership has focused on ensuring predictable and stable service delivery and on shouldering responsibilities broadly so that no one group is unduly depleted in their ability to provide their core function.

Operations Update – Business Services Unit

Within our four-person business services, unit we've experienced a really challenging period. Business services handles numerous functions relied on by the entire agency and is critical to ensuring that day-to-day work proceeds fluidly. Within the unit we currently have two staff on extended leave, an upcoming retirement and a resignation to take a promotion with another agency. One or two of these occurring at once could be handled without much disruption. All coming at once has placed pressure on these functions and we've needed to be nimble and pull from other resources within the agency to make things work.

With all that doom-and-gloom as of the time of this memo, we are feeling quite a bit better about where we stand and feel we are on a good path. We have pulled together a task force that includes all the manager and staff involved in providing services and we meet regularly with a focus on clear priorities and fluid communication. A few key details on where we stand moving forward:

- **Business Services Specialist** – on leave: (Duties: Mail, cashiering and other duties).
 - We have two staff from other units in similar classifications cross-trained to perform daily mail, distribution and cashiering duties. Due to past cross-training and really strong inter-unit communication, staff are providing steady service with minimal draw from other units.
- **Business Services Analyst** – on leave: (Duties: payments, purchasing, contracts, public records requests, travel coordination).
 - Again we've split these functions amongst multiple staff, where possible drawing on areas of cross-over and past experience with the functions in order to ensure continuity.
- **Budget Analyst** – Accepted promotion: (Duties: Agency budget preparation and administration).
 - Currently in recruitment to replace the vacancy. Second round interviews will occur during the week of June 17th.
 - While the incumbent's last day will be June 21st, we continue to use the services of a seasoned part-time retiree to assist us through the transition and onboarding of the successful replacement candidate.
- Within these three positions, all were cross-trained to cover the duties of the others in the event of vacation or other absence.

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- **Executive Assistant:** Retiring: (Duties: back-up for most of the functions described above).
 - While the executive assistant technically is part of Administration, they also function as a back-up for most business services functions.
 - The replacement has already been selected and began work on May 27th to allow for thorough training for the primary position as well as backup for the other functions.

Budget Update

The packet includes the standard budget report. It is worth highlighting two major adjustments from prior budget reports:

- **Fee Increase Projected:** The impact of the fee increase is projected in our revenue for the first time. This affects the projected revenue for the biennium as well as our ending balance. Remember that the fee increase for renewals only goes into effect on July 1, 2024. New application fees will remain at \$325 until July 1, 2025.
- **Personal Services Expense Adjustments – Pay Equity:** Several years ago, the Legislature adopted pay equity standards that mandate equal pay for individuals with like training and experience working in similar positions. The state now periodically (every three years) assesses state agency positions and proposes adjustments where salary is out of alignment. This analysis was conducted recently and numerous CCB positions were identified as warranting adjustment. Statewide approximately 38% of state agency positions were identified as potentially needing adjustment. The changes you see in CCB's personal services projections are a function of two things:
 - Projecting the additional personal services costs associated with the salary increases associated with the pay equity analysis.
 - Changes I've made to the schedule for filling of some currently vacant positions in order to offset those added costs and support agency priorities.

It would also be prudent for me to highlight the possibility for some additional adjustments over the next couple of months as we solidify the impact of the fee increase going into effect on July 1, 2024 and as some of the personal services adjustments and current recruitments solidify.

2025-2027 Budget Development

We are currently in the process of working with DAS and the Governor's Office on the development of our 2025-2027 budget. A few key markers to understand in that process:

- **Revenue Projection:** In April we projected our revenue through June 30, 2027. This is always the first step in the process and a key reason it was so important for action on the fee increase to have been adopted on the timing we selected.
- **Current Service Level:** The next step was to develop our Current Service Level budget, which essentially is a process of applying presumed inflation to various your currently projected expenses. It essentially asks how much it will cost the agency in 2025-27 to do what we are doing right now.
- **Agency Request Budget:** The next phase and the one we are currently preparing is the agency request budget. The agency request is where we include any anticipated changes from the current service level. These are referred to as Policy Option Packages (POP). We anticipate the following:
 - **License System Replacement POP:** While we won't have clarity on the vendor or total cost we've proposed to include a \$1.5 million placeholder POP for the license system replacement project.

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- **Fee Increase POP:** While we are still working with the Chief Financial Office on the exact format, there will be a POP identifying the fact that the agency adjusted fees during the current biennium that will also affect revenue into the next biennium.
- **State Data Center:** We've also put in a placeholder POP to cover the cost of moving the hosting of our IT infrastructure to the State Data Center – projected to be about \$35,000 per biennium. No timeline for this move but having the authority in the budget will streamline the process when the time comes.

I will continue to update the board as we move through the budget development process.

2023-25 Fiscal Status Report Summary

Equity Pay

	Last Three Mos			Thru April 2024 ACTUAL to DATE	REMAINING PROJECTED	TOTAL PROJECTED BI 2023-25	Authorized BUDGET (LAB)	LAB VS. PROJECTED
	Feb-24 Actuals	Mar-24 Actuals	Apr-24 Actuals					
Beginning Cash Balance				6,193,148		6,193,148		
Revenue	817,981	861,566	842,165	7,151,580	11,326,222	18,477,802	15,764,581	(2,713,221)
Personal Services	610,874	607,674	624,429	6,033,487	9,542,794	15,576,282	15,576,285	3
Services & Supplies	104,146	129,248	154,139	1,421,367	2,063,745	3,485,112	3,566,928	81,816
Capital Outlay	-	-	-	-	-	-	-	-
Expenditures	715,020	736,922	778,568	7,454,854	11,606,539	19,061,394	19,143,213	81,819
				TRUE		TRUE	TRUE	
Revenue vs. Expenditures NOTE (1)	102,961	124,644	63,597	(303,274)	(280,318)	(583,591)		
Ending Cash Balance	5,701,633	5,826,277	5,889,874	5,889,874		5,609,556		

TRUE

Proctor Info

Proctor Revenue	37,020	43,140	37,440	340,320	470,518	810,838	807,550	(3,288)
Total Revenue To LAB	855,001	904,706	879,605	7,491,900	11,796,740	19,288,640	16,572,131	(2,716,509)
Proctor Expense Recon	37,020	43,140	37,440	340,320	470,518	810,838	807,550	(3,288)
Total Expenditures (w/ Proctor)	752,040	780,062	816,008	7,795,174	12,077,057	19,872,232	19,950,763	78,531

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Memorandum

To: Construction Contractors Board
From: Dana Zeimantz, Licensing Manager
Date: June 26, 2024
Subject: Licensing Report

Project Update.

- Licensing launched the electronic license application program on April 29, 2024. As of 6/14/2024, 686 online applications have been submitted. Staff have developed procedures for background screening and application processing and are still training the remainder of the work groups. Staff have reported less errors in applications submitted and a higher percentage of applications can be issued at the time licensing staff first touch the application (from 30% to 60%). These results will continue to be monitored as the link for electronic application is available to the public.

Current Quarter Update:

- The compliance/pre-license arm of the Licensing section has completed 3 of 4 hearing requests for license refusal.
- Licensing staff are experiencing an increase in walk-in customers, call center inquiries and online renewals. Since January 1, 2024, Licensing has created 2576 new license records, issued 2187 licenses and renewed 8489 licenses.
- Top 3 reasons for customers calling Licensing are: Informational, New Application Status and Renewal.

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Memorandum

To: Construction Contractors Board
From: Noel Magee, IT Manager
Date: 26 June 2024
Subject: Information Technology Report

Ongoing Activities

Generally, development work has slowed in favor of items that support the licensing system replacement process. Especially requirements development and data cleanup.

This Licensing System Replacement work continues with

- 1) documenting current business processes so they can be more easily configured in whichever new software is eventually chosen is a heavy lift. This activity will pay back with more time and effort savings as the project moves forward.
- 2) Software development to implement the retention specifications during this period although it will take some months to complete.
- 3) Requirements are being reviewed again by each section and IT. This will further refine and clarify what we want to achieve.

We're reporting good numbers on the Security metrics and they are back down where we like prefer them to be.

Prior Period Completed Work

- Tyler Online Apps – *Complete*

Current Period Changes

- Data Governance and retention
 - Reviewing the bulk of the ordinary retention data to ensure that nothing needing longer retention will be removed. This is case by case which is time consuming.
- Tyler Tech Application support

- Support for Convergy/Elavon (our online payments processor) to stop particular paths from being used.

Upcoming work

- Data retention work continues.
- EIS has announced the decommissioning of some old Email infrastructure that supported the <agency>.state.or.us email addresses. We are waiting for DAS to set up the replacement Email infrastructure so that we can move to it.

➤ **Security reported status - Reported monthly by EIS/Enterprise Security Office (ESO)**

- ◆ The state numbers may be confusing. This percentage is arrived at by comparing the number of vulnerabilities found to the number of systems that have a vulnerability. So a single system with 2 critical vulnerabilities would rate 200%. Thus 155% means that, on average each vulnerable system has 1.55 vulnerabilities.
- ◆ During the current period our security numbers stayed consistent. The statewide numbers got better and are now more in line with where ours have been.

- ◆ **03 June 2024**
 - 96% of systems scanned (statewide 91%)
 - 35% have critical vulnerabilities (statewide 77%)
- ◆ **01 April 2024**
 - 97% of systems scanned (statewide 91%)
 - 39% have critical vulnerabilities (statewide 38%)
- ◆ **21 February 2024**
 - 95% of systems scanned (statewide 91%)
 - 37% have critical vulnerabilities (statewide 45%)
- ◆ **02 October 2023**
 - 95% of systems scanned (statewide 92%)
 - 41% have critical vulnerabilities (statewide 57%)
- ◆ **04 September 2023**
 - 94% of systems scanned (statewide 91%)
 - 78% have critical vulnerabilities (statewide 91%)
- ◆ **05 July 2023**
 - 93% of systems scanned (statewide 90%)
 - 55% have critical vulnerabilities (statewide 69%)

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Memorandum

To: Construction Contractors Board
From: Leslie Culpepper, Communications and Education Manager
Date: June 6, 2024
Subject: Outreach and Education Program update

Education Activities

- **CCB 3-hour Contractor Webinar April 23** – 85 contractors
- **CCB 3-hour Contractor Class (live in Klamath Falls), May 10** – 27 contractors
- **CCB 3-hour Contractor Class in Spanish (live in Salem), May 21** – 26 contractors
- **CCB 3-hour Contractor Webinar May 22** – 53 contractors

Outreach Activities

- **Medford Home Show May 3-5** – hundreds of homeowners
- **COBA Home Show May 3-5, Bend** – hundreds of homeowners
- **Fraud Awareness Event, May 11, Klamath Falls** – 83 consumers
- **Boomerama (senior fair), May 18, Eugene** – 100 consumers

Scam Alert Sent April 30

CCB sent out a “Scam Alert” message to the homeowner newsletter group on April 30. This Scam Alert warned homeowners about the dangers of paving scams by using a real-world example of a paving scam that took place this spring in the Salem area. When the CCB learned about the scam, we sent a notice to our homeowner newsletter subscribers to warn them about the dangers of paving scams and why it’s important to check the license when hiring a contractor.

Press release sent out May 13

CCB Education section sent out a press release on May 13 to remind consumers to report unlicensed contractor activity. The press release generated some media attention and was reproduced in multiple papers. The press release also led to a radio interview that focused on the warning signs of a scam, how to report unlicensed contractor activity, and how/why to check the license. The press release is attached to this memo.

How to Get Your CCB License Webinar June 4

On June 4, the CCB education section, in partnership with the licensing section, held the first How to Get Your CCB License webinar. This webinar is meant to help introduce pre-license candidates to the CCB, assist with the process of getting a CCB license, and help businesses stay in compliance by making smart choices before and after getting their CCB license. Topics covered in the webinar include:

- What is the CCB?
- Who needs a CCB license?
- 9-step process for getting the CCB (as outlined on the CCB’s website)
- How to use the CCB’s new online application system
- Costs associated with getting a CCB license

The webinar was a success! A survey provided to attendees afterward showed the average rating was 4.5 stars (out of 5). Attendees were very engaged throughout, asking good questions and even providing commentary about various parts of the licensure process. This webinar series will continue, and we plan to offer this webinar once monthly near the beginning of each month. The next webinar is scheduled for July 9.



FOR IMMEDIATE RELEASE
May 13, 2024

Oregon Construction Contractors Board
Leslie Culpepper: 971-345-1379

CCB Urges Consumers to Report Unlicensed Contractors

The Construction Contractors Board (CCB), the state agency that licenses contractors in Oregon, follows a mission to protect consumers from unlicensed contractor activity. At this time of year, unlicensed contractor scams are common, as fly-by-night individuals take advantage of consumers conducting remodels and repairs on their property.

CCB combats unlicensed contractor activity in many ways, including through presence of Field Investigators who visit construction job sites in search of unlicensed contractor activity. While Field Investigators make unannounced, random visits to job sites as they encounter them, they also follow up on reports of unlicensed contractor activity from consumers. These reports are an essential part of the CCB's mission to protect consumers from scams.

"Contractors that operate outside the adopted license standards put consumers at risk and undercut responsible licensed businesses," said Chris Huntington, Administrator for the CCB. "When Oregonians report unlicensed activity they are standing up for their neighbors, supporting responsible licensed businesses and helping CCB be much more effective at addressing the harms of unlicensed contracting."

Dangers of Hiring an Unlicensed Contractor

Unlicensed contractor activity puts consumers at risk. While CCB can fine unlicensed contractors for violations, consumers that hire unlicensed contractors have little recourse when construction projects go awry.

CCB urges consumers to check contractors for an active license before hiring them. Consumers who become aware of unlicensed contractor jobsites should report them to the CCB.

Dangers of working with unlicensed contractors include:

- **No ability to look up license history.** CCB's [online license search](#) feature allows consumers to look up any license and see its history, including disciplinary history, previous suspensions, complaints and more. This helps consumers to make informed decisions when hiring a contractor. No such look up exists for unlicensed contractors.
- **No access to mediation.** CCB offers mediation services to consumers in dispute with their licensed contractor. CCB mediations help keep these disputes out of court. Consumers in

dispute with unlicensed contractors do not have this option, and while some do choose to go to court, others simply walk away. Many hire licensed contractors to fix the problem.

- **No insurance, bond, or workers comp policy.** Licensed contractors are required to have insurance and a bond in place to protect consumers. Businesses with employees are required to have workers comp. Most often, unlicensed contractors do not have this kind of protection and thus put consumers who hire them at risk.

“Hiring an unlicensed contractor can be enticing because they’re available sooner or seem more cost effective. The reality of using an unlicensed contractor is they may be too inexperienced to complete the work properly, which results in a failed project and potential damage to the home,” said Vena Swanson, CCB’s Enforcement Manager. “Since most unlicensed contractors are also uninsured and without a bond, the homeowner then must pay another contractor to fix the work and the damage. This can be three or four times the original amount.”

How to Report Unlicensed Contractor Activity?

Reporting unlicensed contractor activity is easy with the CCB’s website. Consumers that are aware of unlicensed contractors working on **active jobsites** can report the activity to the CCB at this link: https://search.ccb.state.or.us/online_complaint_enf/

Consumers can also find this link themselves through the CCB’s website, www.oregon.gov/ccb
To report activity, look for the button that says “Report Contractor Activity.”

Reports can be made anonymously, or consumers can request a follow up phone call to find out what happened to their report.

“If you see or suspect unlicensed work happening, report the address to the CCB, and we can dispatch a field investigator to the site in your area while the work is happening,” said Swanson. “You can call us anonymously at 503-934-2446 to report an active jobsite, or email us at ccbtips@ccb.oregon.gov.”

The CCB provides many tools to consumers to help them through their home improvement projects. Visit the CCB’s website at www.oregon.gov/ccb to find free downloadable guides, to order informational publications sent to your home, and to look up any contractor’s license.

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About the CCB

The CCB is the state agency licensing over 42,000 contractors. Anyone who is paid to repair, improve or build a home must be licensed. Learn more about how to have a successful project at www.oregon.gov/ccb.

CONSTRUCTION CONTRACTORS BOARD

201 High Street SE, Suite 600
PO Box 14140
Salem, OR 97309-5052
503-378-4621
503-373-2007 FAX



Memorandum

To: Construction Contractors Board
From: Vena Swanson, Enforcement Program Manager
Date: June 11, 2024
Subject: Enforcement Update

Field Operations

Industry Trend: Jobsite checks from Jan-May are up this year by over 100 locations and proposed violations are down by about 100 showing increased contractor compliance.

Sweeps: CCB has conducted 3 area sweeps to date.

North Coast (Lincoln County to Clatsop) 3 days

Eugene Springfield (Joint with ICN group) 2 days

Southern Oregon (K-falls, Medford, Ashland- Joint with BCD group) 2 days

Sweep Result Proposed Violations:

- 8 exempt with employees
- 12 Working without a license
- 1 Working without a LBP license
- 3 Hiring unlicensed Contractors
- 3 Failure to list an assumed business name on the license

Focused Project Work: CCB kickoff to remote investigations is in July. BCD will be sharing their knowledge and success in these types of investigations; this will push us forward in an expanded enforcement efforts for a more diverse set of complaints.

Compliance

- Combined file load is about 100 open files per week which is about where we were last year. The result of this work is what you see on the consent agenda, as we move through sweeps season the amount of files open will increase accordingly.
- In connection with DOJ, our compliance officers will be receiving lay rep training through mock hearings later this year.

DRS & Mediation

- Mediations 454 in 2024
- Currently training a new FI- Mediator position in the greater Portland Metro area

Consent Agenda Attached

CONSTRUCTION CONTRACTORS BOARD ENFORCEMENT CONSENT AGENDA

6/12/2024

04/11/2024 - 06/11/2024

NOTICES OF INTENT

1 - ADVERTISING, BIDDING OR WORKING WITHOUT A LICENSE

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
134047	NEAL, BLAKE MCKINLEY	701.021(1)	04/25/2024	5,000.00
134123	NW PARADISE PAINTING LLC	701.021(1)	05/03/2024	600.00
134196	YOUR SALEM HANDYMAN LLC	701.021(1)	05/08/2024	600.00
134196	YOUR SALEM HANDYMAN LLC	701.021(1)	04/17/2024	600.00
134197	BEER, RUSTY ALAN	701.021(1)	04/12/2024	600.00
134211	CRABTREE, VERNON LEROY	701.021(1)	04/17/2024	5,000.00
134215	MILLER, CHRISTOPHER RAY	701.021(1)	04/16/2024	5,000.00
134235	ZUNIGA MURILLO, DAGOBERTO	701.021(1)	04/19/2024	1,000.00
134236	ESMERS CONSTRUCTION LLC	701.021(1)	04/22/2024	600.00
134248	BISHOPS PAINTING LLC	701.021(1)	04/26/2024	1,000.00
134249	BOORTZ, RICHARD OTTO	701.021(1)	04/24/2024	1,000.00
134259	GILBERT JR, JOSEPH JESSE	701.021(1)	04/26/2024	1,000.00
134261	VOSS II, ALFRED EDWIN	701.021(1)	04/24/2024	1,000.00
134264	BERUKOFF, ALEXEI GABE	701.021(1)	04/24/2024	600.00
134266	JACKSON, CHAD BRADLEY	701.021(1)	05/16/2024	700.00
134266	JACKSON, CHAD BRADLEY	701.021(1)	04/26/2024	700.00
134272	RIP CITY ROOFING LLC	701.021(1)	04/26/2024	5,000.00
134281	DX GENERAL CONSTRUCTION LLC	701.021(1)	04/26/2024	600.00
134282	AMERICAN PRIDE CONCRETE LLC	701.021(1)	04/26/2024	5,000.00
134289	PACIFIC STAR ROOFING LLC	701.021(1)	05/03/2024	1,000.00
134290	TOLBERT COMPANY CONSTRUCTION LLC	701.021(1)	05/03/2024	1,000.00
134291	CONTRERAS, MELECIO	701.021(1)	04/30/2024	1,000.00
134305	HUMMEL, MYLES LEE	701.021(1)	05/01/2024	700.00
134319	F D CONSTRUCTION LLC	701.021(1)	05/03/2024	1,000.00
134321	SUPERIOR CONCRETE CONTRACTOR LLC	701.021(1)	05/10/2024	5,000.00
134331	CAMO CONSTRUCTION & LANDSCAPE LLC	701.021(1)	05/10/2024	700.00
134338	ACOSTA CRUZ, JUAN JOSE	701.021(1)	05/03/2024	1,000.00
134347	ALL PRO CONSTRUCTION & FLOORING LLC	701.021(1)	05/09/2024	1,000.00
134362	SOLIS, ALEJANDRO LOZA	701.021(1)	05/16/2024	1,000.00
134364	COLUMBIA ASPHALT PAVING LLC	701.021(1)	05/20/2024	600.00
134373	SPECIALIZED FINISHED CONCRETE LLC	701.021(1)	05/16/2024	600.00
134376	LETS LANDSCAPE SERVICES LLC	701.021(1)	05/16/2024	5,000.00
134377	JONES II, MICHAEL CRAIG	701.021(1)	05/16/2024	5,000.00
134379	LOOMIS, GUS T	701.021(1)	05/16/2024	1,000.00
134381	PLUMBING PROS INC	701.021(1)	05/22/2024	1,000.00
134388	VILLERALDO, HERIBERTO	701.021(1)	05/20/2024	1,000.00
134394	ORTEGA ESTRADA, JONATHAN SAMIR	701.021(1)	05/20/2024	1,000.00
134395	RAMIREZ GALLEGOS, ANASTASIO	701.021(1)	05/20/2024	1,000.00
134403	CALVARY LLC	701.021(1)	05/24/2024	5,000.00
134405	CHALLSTROM, JASON MICHAEL	701.021(1)	05/27/2024	5,000.00

CONSTRUCTION CONTRACTORS BOARD ENFORCEMENT CONSENT AGENDA

6/12/2024

04/11/2024 - 06/11/2024

NOTICES OF INTENT (cont.)

1 - ADVERTISING, BIDDING OR WORKING WITHOUT A LICENSE (cont.)

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
134418	GURETZKI, QUENTIN GRANT	701.021(1)	05/29/2024	600.00
134424	WAVELENGTHS CUSTOM CONTRACTING AND CONCRETE LLC	701.021(1)	05/27/2024	600.00
134428	ARENAS DIAZ, ROBERTO	701.021(1)	05/21/2024	1,000.00
134429	DIRTWORX NW CORPORATION	701.021(1)	05/29/2024	1,000.00
134439	RIDRIGUEZ CONSTRUCTION LLC	701.021(1)	05/29/2024	5,000.00
134440	SWOR, RANDY ALLEN	701.021(1)	05/31/2024	5,000.00
134454	DOLAN, MICHAEL JOHN	701.021(1)	05/31/2024	1,000.00
134489	ESMERS CONSTRUCTION LLC	701.021(1)	06/05/2024	1,000.00

2 - EXEMPT CONTRACTOR WITH EMPLOYEES

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
134201	SILVER STAR PAINTING LLC	701.035(3)	04/15/2024	1,000.00
134224	DMB CONSTRUCTION LLC	701.035(3)	04/18/2024	1,000.00
134283	TREE SMITH LLC	701.035(3)	04/29/2024	1,000.00
134313	TLC TILE & STONE LLC	701.035(3)	05/03/2024	1,000.00
134370	TWIN TREE SERVICES LLC	701.035(3)	05/16/2024	1,000.00
134508	NORTH EAGLE CONSTRUCTION LLC	701.035(3)	06/11/2024	1,000.00

3 - LEAD BASED PAINT

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
134172	ZURC CONSTRUCTION LLC	701.510(2)	04/17/2024	1,000.00
134205	PACHECO CONSTRUCTION INC	701.510(2)	04/16/2024	1,000.00
134213	DAHLED UP CONSTRUCTION INC	701.510(3)	04/17/2024	3,000.00
134219	DELAERE, STEPHEN CHARLES	701.510(2)	04/17/2024	3,000.00
134227	WIN CONSTRUCTION INC	701.510(2)	04/19/2024	1,000.00
134251	COTTERMAN CONSTRUCTION LLC	701.510(2)	04/23/2024	1,000.00
134258	MCGREGOR, DAVID DOUGLAS	701.510(2)	04/24/2024	1,000.00
134275	CAPA HOMES CORPORATION	701.510(2)	04/29/2024	3,000.00
134279	MCFADIN DESIGN/BUILD LLC	701.510(2)	04/26/2024	1,000.00
134280	MICHAEL HOOVER DRYWALL LLC	701.510(2)	04/26/2024	1,000.00
134293	JZ503 LLC	701.510(2)	04/30/2024	3,000.00
134308	ML BROCK CONSTRUCTION INC	701.510(2)	05/03/2024	1,000.00
134309	OPTION 1 CONTRACTING LLC	701.510(2)	05/03/2024	1,000.00
134332	STUTZMAN & KROPF CONTRACTORS INC	701.510(3)	05/10/2024	1,000.00
134354	WIELDY CONSTRUCTION LLC	701.510(2)	05/29/2024	1,000.00
134361	LR WINDOWS & CONSTRUCTION INC	701.510(3)	05/16/2024	1,000.00
134366	CUSTOM TOUCH CONTRACTING INC	701.510(2)	05/16/2024	1,000.00
134393	PORTLAND EGRESS WINDOW LLC	701.510(2)	05/17/2024	1,000.00
134411	REYNOLDS NW LLC	701.510(2)	05/21/2024	1,000.00

CONSTRUCTION CONTRACTORS BOARD ENFORCEMENT CONSENT AGENDA

6/12/2024

04/11/2024 - 06/11/2024

NOTICES OF INTENT (cont.)

3 - LEAD BASED PAINT (cont.)

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
134425	RIO VISTA CONSTRUCTION LLC	701.510(2)	05/23/2024	1,000.00
134427	MORRISON CONSTRUCTION LLC	701.510(2)	05/31/2024	1,000.00
134430	COLINS VIEW LLC	701.510(3)	05/27/2024	1,000.00
134435	WILSON, JON WAYNE	701.510(2)	05/29/2024	1,000.00
134444	ACUMEN CONSTRUCTION LLC	701.510(2)	05/31/2024	3,000.00
134455	CHARTER CONSTRUCTION LLC	701.510(2)	06/04/2024	1,000.00

5 - HIRING AN UNLICENSED SUBCONTRACTOR

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
134386	JY GRANITE & CABINET INC	701.026(1)	05/17/2024	1,000.00
134461	RENONATION LLC	701.026(1)	06/03/2024	1,000.00

6 - FAILURE TO DELIVER RESIDENTIAL CONSTRUCTION NOTICES

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
134231	RELIABUILD LLC	087.093(2)	05/15/2024	200.00
134234	TRU LIGHT CONSTRUCTION LLC	087.093(2)	05/03/2024	400.00
134311	TRU LIGHT CONSTRUCTION LLC	701.330(4)	05/03/2024	500.00

7 - SUSPENSIONS

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
134194	BIG BEAR FINISHES LLC	701.098(1)(b)	04/11/2024	0.00
134195	LNHS CONSTRUCTION INC	701.102(2)(a)	04/12/2024	0.00
134203	RHOMBUS SERVICES LLC	701.098(1)(b)	04/12/2024	0.00
134204	HOME WISE INVESTMENTS LLC	701.102(2)(a)	04/12/2024	0.00
134221	C & L ROOFING & REMODELING LLC	701.102(2)(a)	04/17/2024	0.00
134222	LUXURY OUTDOOR LIVING LLC	701.102(2)(a)	04/17/2024	0.00
134223	NOMIN8ED REMODELING AND FINISH LLC	701.102(2)(a)	04/17/2024	0.00
134225	TORX WOOD WORKS LLC	701.106(1)(k)	04/17/2024	0.00
134240	BRYAN PAINTING LLC	701.098(1)(b)	04/22/2024	0.00
134242	SHERMANS HOME SOLUTIONS LLC	701.098(1)(b)	04/22/2024	0.00
134243	CHRIS C & SON LLC	701.098(1)(b)	04/22/2024	0.00
134244	LEE HERMAN CONSTRUCTION LLC	701.098(1)(b)	04/22/2024	0.00
134245	SANDCASTLE CONSTRUCTION LLC	701.098(1)(b)	04/22/2024	0.00
134246	FLIPSIDE RENOVATIONS LLC	701.102(2)(a)	04/22/2024	0.00
134247	LIQUID STONE CONSTRUCTION LLC	701.102(2)(a)	04/22/2024	0.00
134255	BIG TIMBER CONSTRUCTION INC	701.102(2)(a)	04/23/2024	0.00
134274	TAYLPIPE INC	701.102(2)(a)	04/25/2024	0.00
134277	NW ELITE BUILDING & DESIGN LLC	701.102(2)(a)	04/25/2024	0.00
134285	MCCALLISTER, BILLY JOE	701.102(2)(a)	04/26/2024	0.00
134286	ALL AMERICAN JUNK REMOVAL LLC	701.102(2)(a)	04/26/2024	0.00

**CONSTRUCTION CONTRACTORS BOARD
ENFORCEMENT CONSENT AGENDA**

6/12/2024

04/11/2024 - 06/11/2024

NOTICES OF INTENT (cont.)

7 - SUSPENSIONS (cont.)

File #	Respondent	Cite	Date	Amount
134287	GREEN VALLEY ACRES RANCH LLC	701.102(2)(a)	04/26/2024	0.00
134302	ZANDER BUILT LLC	701.102(2)(a)	04/30/2024	0.00
134306	ROSE CITY CONCRETE LLC	701.102(2)(a)	05/01/2024	0.00
134307	C & C CONTRACTORS LLC	701.102(2)(a)	05/02/2024	0.00
134317	GOOKIN, MARC DOUGLAS	701.102(2)(a)	05/03/2024	0.00
134324	GREEN CONSTRUCTION SOLUTIONS LLC	701.102(2)(a)	05/06/2024	0.00
134325	MILLARD, CHRISTOPHER JAMES	701.102(2)(a)	05/06/2024	0.00
134327	K&K ROOFING LLC	701.102(2)(a)	05/06/2024	0.00
134336	OCHOA BROTHERS CONSTRUCTION LLC	701.102(2)(a)	05/10/2024	0.00
134356	INNOVATIVE HOME DESIGNS LLC	701.102(2)(a)	05/10/2024	0.00
134383	E & D CONSTRUCTION INC	701.098(1)(b)	05/17/2024	0.00
134384	EMANUEL CONSTRUCTION LLC	701.098(1)(b)	05/17/2024	0.00
134385	CASCADE INTERIORS INC	701.098(1)(b)	05/17/2024	0.00
134389	GREEN PEAKS HVAC LLC	701.098(1)(b)	05/17/2024	0.00
134396	KENS PAINTING LLC	701.098(1)(b)	05/20/2024	0.00
134397	PREMIER PAVING LLC	701.098(1)(b)	05/20/2024	0.00
134398	NUOVA CONSTRUCTION CORPORATION	701.098(1)(b)	05/20/2024	0.00
134399	RB CONSTRUCTION PAINTING LLC	701.098(1)(b)	05/20/2024	0.00
134400	DEGEER CONSTRUCTION LLC	701.098(1)(b)	05/20/2024	0.00
134410	MULLINS, JACK ROBERT	701.102(2)(a)	05/20/2024	0.00
134422	ALFRED'S ROOFING LLC	701.102(2)(b)	05/22/2024	0.00
134456	C & C ELECTRIC LLC	701.102(2)(a)	06/03/2024	0.00
134459	WEST PINE CONSTRUCTION INC	701.102(2)(a)	06/03/2024	0.00
134460	ALPHA OMEGA CONCRETE INC	701.102(2)(a)	06/03/2024	0.00
134462	ALPHA OMEGA CONCRETE INC	701.102(2)(a)	06/03/2024	0.00
134463	ALPHA OMEGA CONCRETE INC	701.102(2)(a)	06/03/2024	0.00
134464	CUSTOM PROJECTS AND RENOVATIONS LLC	701.102(2)(a)	06/03/2024	0.00
134465	RESIDENTIAL HOME HELPER LLC	701.102(2)(a)	06/03/2024	0.00
134469	INS LOG HOME CARE LLC	701.102(2)(a)	06/03/2024	0.00
134470	LEGACY PAINTING & CONSTRUCTION LLC	701.102(2)(a)	06/03/2024	0.00
134471	ROBO CONTRACTING LLC	701.102(2)(a)	06/03/2024	0.00
134472	ALL4U CONSTRUCTION LLC	701.102(2)(a)	06/03/2024	0.00
134473	ADAMS, NATHAN DANIEL	701.102(2)(a)	06/03/2024	0.00
134474	COLIMA CONSTRUCTION LLC	701.102(2)(a)	06/04/2024	0.00
134475	LINDELL, LORAN LEE	701.102(2)(a)	06/04/2024	0.00
134476	BEAVERTON PLUMBING INC	701.102(2)(a)	06/06/2024	0.00
134478	EXPERT FOUNDATIONS AND RENOVATIONS LLC	701.098(1)(b)	06/05/2024	0.00
134482	AMERICA CLEANING SOLUTIONS INC	701.098(1)(b)	06/05/2024	0.00
134487	SMITH LOGIX LLC	701.098(1)(b)	06/06/2024	0.00
134502	CTD CONSTRUCTION LLC	701.102(2)(a)	06/10/2024	0.00

**CONSTRUCTION CONTRACTORS BOARD
ENFORCEMENT CONSENT AGENDA**

6/12/2024

04/11/2024 - 06/11/2024

NOTICES OF INTENT (cont.)

7 - SUSPENSIONS (cont.)

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
134504	APISHIPA SERVICES LLC	701.098(1)(b)	06/10/2024	0.00
134509	LINDELL, LORAN LEE	701.102(2)(a)	06/11/2024	0.00
134510	CABRERAS TREE SERVICES INC	701.102(2)(a)	06/11/2024	0.00

8 - OTHER

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
134118	RAYMER, NIGEL JOURDAIN	701.305(1)	05/15/2024	500.00
134169	CHALIO FAST PRO CONSTRUCTION LLC	701.106(1)(j)	04/17/2024	1,000.00
134174	PREMIER HOMEBUILDERS LLC	701.098(b)	04/11/2024	0.00
134218	RIDGELINE UTILITIES LLC	701.098(1)(f)	04/16/2024	0.00
134220	S & K PAINTING INC	701.098(1)(f)	04/17/2024	0.00
134232	SHELTON, JOSHUA EUGENE	701.305(2)	04/19/2024	200.00
134233	PLATINUM FORGE LLP	701.305(2)	04/19/2024	200.00
134256	CERVANTES DRYWALL LLC	701.106(1)(j)	04/26/2024	1,000.00
134288	MD PAINTING & GENERAL CONSTRUCTION LLC	701.305(1)	05/08/2024	500.00
134295	MCS1 LLC	701.305(1)	05/15/2024	500.00
134330	CRISOSTOMO GENERAL CONSTRUCTION LLC	701.106(1)(j)	05/17/2024	1,000.00
134340	WEST PINE CONSTRUCTION INC	701.305(1)	05/08/2024	500.00
134358	BRENDA LIZETH BRAMBILA & RAMIRO RODRIGUEZ VARGAS	701.106(1)(j)	05/14/2024	1,000.00
134367	MARTINS DRYWALL AND INSULATION LLC	701.106(1)(j)	05/21/2024	1,000.00
134369	ALPHA ROOFERS LLC	701.106(1)(j)	05/17/2024	1,000.00
134371	ULLOA CONSTRUCTION LLC	701.106(1)(j)	05/17/2024	1,000.00
134390	HARDWOOD PAZ CO LLC	701.106(1)(j)	05/17/2024	1,000.00
134417	DIAMONDBACK CONSTRUCTION NW LLC	701.098(1)(d)	05/21/2024	0.00
134434	NAIR CONSTRUCTION LLC	701.106(1)(j)	05/27/2024	1,000.00
134448	GET ER DONE TREE SERVICE LLC	701.106(1)(j)	05/29/2024	1,000.00
134449	BY DESIGN CONSTRUCTION & PLUMBING LLC	701.106(1)(j)	05/29/2024	1,000.00
134493	AD & C ENTERPRISES LLC	701.098(b)	06/06/2024	0.00
134494	MCALVAIN CONSTRUCTION INC	701.098(b)	06/06/2024	0.00
134501	NORTH COAST CARPENTRY & WOODWORKING LLC	701.098(1)(l)	06/07/2024	1,000.00

9 - CRIMINAL / INJUNCTIONS / STOP WORK

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
134299	BUFFLEHEAD BUILDERS LLC	701.098(1)(i)	04/30/2024	0.00
134301	BROTHERS HOME IMPROVEMENT AND PROPERTY MAINTENANCE LLC	701.098(1)(i)	05/17/2024	0.00
134301	BROTHERS HOME IMPROVEMENT AND PROPERTY MAINTENANCE LLC	701.098(1)(i)	04/30/2024	0.00
134303	O BRIEN BUILD LLC	701.098(1)(i)	04/30/2024	0.00

**CONSTRUCTION CONTRACTORS BOARD
ENFORCEMENT CONSENT AGENDA**

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CONSTRUCTION CONTRACTORS BOARD ENFORCEMENT CONSENT AGENDA

6/12/2024

04/11/2024 - 06/11/2024

FINAL ORDERS

1 - ADVERTISING, BIDDING OR WORKING WITHOUT A LICENSE

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
133476	DALTON, LAWRENCE M	701.021(1)	04/19/2024	5,000.00
133962	COMPTON, JASON MICHAEL	701.021(1)	04/16/2024	5,000.00
133984	LIGHTING ELECTRIC LLC	701.021(1)	04/15/2024	1,000.00
133990	RIVERCAST CUSTOM REMODELING LLC	701.021(1)	04/16/2024	1,000.00
134039	STONESCAPE MASONRY & CONSTRUCTION INC	701.021(1)	04/25/2024	1,000.00
134047	NEAL, BLAKE MCKINLEY	701.021(1)	05/23/2024	5,000.00
134049	MOORE, BRANDON LEROY	701.021(1)	04/18/2024	5,000.00
134050	WALKER, CHRIS	701.021(1)	04/17/2024	600.00
134057	SAUCEDO, ARMANDO JAIMES	701.021(1)	05/17/2024	1,000.00
134074	BELLAS GUTTER SERVICES LLC	701.021(1)	04/19/2024	1,000.00
134075	PRECISION WOODWORKS LLC	701.021(1)	04/19/2024	1,000.00
134096	L & Z FENCING & DECKING LLC	701.021(1)	04/19/2024	5,000.00
134108	DNL ROOFING LLC	701.021(1)	04/30/2024	5,000.00
134119	LEGACY CONSTRUCTION AND REMODELING LLC	701.021(1)	04/24/2024	1,000.00
134123	NW PARADISE PAINTING LLC	701.021(1)	05/29/2024	600.00
134177	ROBERTS III, EDISON BATES	701.021(1)	05/02/2024	5,000.00
134184	MR BLUE LLC	701.021(1)	05/03/2024	600.00
134188	TAYLOR MADE SERVICE LLC	701.021(1)	05/10/2024	5,000.00
134189	UNION EXTERIORS LLC	701.021(1)	05/08/2024	5,000.00
134197	BEER, RUSTY ALAN	701.021(1)	05/08/2024	600.00
134211	CRABTREE, VERNON LEROY	701.021(1)	05/10/2024	5,000.00
134215	MILLER, CHRISTOPHER RAY	701.021(1)	05/30/2024	5,000.00
134235	ZUNIGA MURILLO, DAGOBERTO	701.021(1)	05/02/2024	1,000.00
134236	ESMERS CONSTRUCTION LLC	701.021(1)	05/16/2024	600.00
134248	BISHOPS PAINTING LLC	701.021(1)	05/22/2024	1,000.00
134249	BOORTZ, RICHARD OTTO	701.021(1)	05/27/2024	1,000.00
134259	GILBERT JR, JOSEPH JESSE	701.021(1)	06/07/2024	1,000.00
134261	VOSS II, ALFRED EDWIN	701.021(1)	05/20/2024	1,000.00
134264	BERUKOFF, ALEXEI GABE	701.021(1)	05/15/2024	600.00
134272	RIP CITY ROOFING LLC	701.021(1)	05/22/2024	5,000.00
134281	DX GENERAL CONSTRUCTION LLC	701.021(1)	05/29/2024	600.00
134290	TOLBERT COMPANY CONSTRUCTION LLC	701.021(1)	05/29/2024	1,000.00
134291	CONTRERAS, MELECIO	701.021(1)	05/27/2024	1,000.00
134305	HUMMEL, MYLES LEE	701.021(1)	06/04/2024	700.00
134319	F D CONSTRUCTION LLC	701.021(1)	06/04/2024	1,000.00
134362	SOLIS, ALEJANDRO LOZA	701.021(1)	06/06/2024	1,000.00
134373	SPECIALIZED FINISHED CONCRETE LLC	701.021(1)	06/10/2024	600.00

2 - EXEMPT CONTRACTOR WITH EMPLOYEES

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
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CONSTRUCTION CONTRACTORS BOARD ENFORCEMENT CONSENT AGENDA

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FINAL ORDERS (cont.)

2 - EXEMPT CONTRACTOR WITH EMPLOYEES (cont.)

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
133947	CAMO CONSTRUCTION & LANDSCAPE LLC	701.035(3)	04/16/2024	1,000.00
134024	GUNDERSEN JR, GARY LEE	701.035(3)	04/24/2024	1,000.00
134033	ALL UNDER 1 GENERAL CONSTRUCTION LLC	701.035(3)	04/11/2024	1,000.00
134045	HIGGINS, DAVID EDWARD	701.035(3)	05/14/2024	1,000.00
134058	MASON HOME REMODEL LLC	701.035(3)	04/17/2024	1,000.00
134086	EZ AQUISITIONS LLC	701.035(3)	04/29/2024	1,000.00
134114	ELOHIM PAINTING LLC	701.035(3)	04/17/2024	1,000.00
134156	PREMIUM HOME RENOVATION LLC	701.035(3)	05/10/2024	1,000.00
134201	SILVER STAR PAINTING LLC	701.035(3)	05/06/2024	1,000.00
134224	DMB CONSTRUCTION LLC	701.035(3)	05/16/2024	1,000.00
134283	TREE SMITH LLC	701.035(3)	05/29/2024	1,000.00

3 - LEAD BASED PAINT

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
133841	GLV ENTERPRISES INC	701.510(3)	05/14/2024	5,000.00
133999	CASTILLO, ALEXANDER MIGUEL	701.510(2)	04/24/2024	1,000.00
134034	NORTHWEST CONSTRUCTION & RENOVATION LLC	701.510(2)	04/11/2024	1,000.00
134054	NW PRECISION EXTERIORS LLC	701.510(2)	05/06/2024	1,000.00
134062	HERNANDEZ CONSTRUCTION CORPORATION	701.510(2)	04/15/2024	1,000.00
134065	MASON HOME REMODEL LLC	701.510(2)	04/17/2024	1,000.00
134085	STUTZMAN & KROPF CONTRACTORS INC	701.510(3)	04/19/2024	1,000.00
134089	MODERN VISION PAINTING & CONSTRUCTION LLC	701.510(2)	04/18/2024	1,000.00
134111	JIMENEZ CONSTRUCTION LLC	701.510(2)	05/15/2024	1,000.00
134140	GCA CONSTRUCTION LLC	701.510(2)	04/29/2024	1,000.00
134187	BIGFOOT CONSTRUCTION LLC	701.510(2)	05/03/2024	1,000.00
134205	PACHECO CONSTRUCTION INC	701.510(2)	05/03/2024	1,000.00
134219	DELAERE, STEPHEN CHARLES	701.510(2)	06/04/2024	3,000.00
134227	WIN CONSTRUCTION INC	701.510(2)	05/01/2024	1,000.00
134251	COTTERMAN CONSTRUCTION LLC	701.510(2)	06/04/2024	1,000.00
134258	MCGREGOR, DAVID DOUGLAS	701.510(2)	06/07/2024	1,000.00
134275	CAPA HOMES CORPORATION	701.510(2)	05/27/2024	3,000.00
134279	MCFADIN DESIGN/BUILD LLC	701.510(2)	04/30/2024	1,000.00
134280	MICHAEL HOOVER DRYWALL LLC	701.510(2)	05/20/2024	1,000.00
134293	JZ503 LLC	701.510(2)	05/27/2024	3,000.00
134309	OPTION 1 CONTRACTING LLC	701.510(2)	05/30/2024	1,000.00
134393	PORTLAND EGRESS WINDOW LLC	701.510(2)	06/11/2024	1,000.00

5 - HIRING AN UNLICENSED SUBCONTRACTOR

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
134019	R & R CUSTOM CABINETS LLC	701.026(1)	04/22/2024	1,000.00

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FINAL ORDERS (cont.)

5 - HIRING AN UNLICENSED SUBCONTRACTOR (cont.)

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
134061	MASON HOME REMODEL LLC	701.026(1)	04/17/2024	1,000.00

6 - FAILURE TO DELIVER RESIDENTIAL CONSTRUCTION NOTICES

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
134231	RELIABUILD LLC	087.093(2)	06/07/2024	200.00
134234	TRU LIGHT CONSTRUCTION LLC	087.093(2)	05/29/2024	400.00
134311	TRU LIGHT CONSTRUCTION LLC	701.330(4)	05/29/2024	500.00

7 - SUSPENSIONS

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
133969	HALCO CONTRACTING LLC	701.102(2)(a)	05/03/2024	0.00
134022	SWEENEY, ROBERT MICHAEL	701.102(2)(a)	04/11/2024	0.00
134025	BURNETT, KENNETH MICHAEL	701.102(2)(a)	04/11/2024	0.00
134026	20 TWENTY SUSTAINABLE MANUFACTURING INC	701.102(2)(a)	04/22/2024	0.00
134029	HAUGEN, JACOB WADE	701.102(2)(a)	04/11/2024	0.00
134037	FINE GRAIN CARPENTRY LLC	701.102(2)(a)	04/11/2024	0.00
134064	RAM CONSTRUCTION & PLUMBING LLC	701.098(1)(b)	05/24/2024	0.00
134071	HEDDEN CONSTRUCTION LLC	701.102(2)(a)	04/16/2024	0.00
134072	HIS&HERS LLC	701.102(2)(b)	05/29/2024	0.00
134073	ESMERS CONSTRUCTION LLC	701.102(2)(a)	04/16/2024	0.00
134077	G G MECHANICAL INC	701.102(2)(a)	04/16/2024	0.00
134079	HITMAN CONSTRUCTION LLC	701.102(2)(a)	04/16/2024	0.00
134084	ESMERS CONSTRUCTION LLC	701.102(2)(a)	04/16/2024	0.00
134101	BRIDGE CITY FLOORS LLC	701.098(1)(b)	04/22/2024	0.00
134102	MT HOOD FENCE & CONSTRUCTION LLC	701.102(2)(a)	04/22/2024	0.00
134120	DIRTWORX NW CORPORATION	701.068(6)	05/01/2024	0.00
134126	AMERIGAS PROPANE LIMITED PARTNERSHIP	701.098(1)(b)	04/22/2024	0.00
134127	E & A BROTHERS LANDSCAPE MAINTENANCE LLC	701.098(1)(b)	04/22/2024	0.00
134129	KING PLUMBING INC	701.098(1)(b)	04/23/2024	0.00
134130	MOON CREEK HOMES INC	701.098(1)(b)	04/23/2024	0.00
134132	FARWELL MASONRY LLC	701.106(1)(k)	04/23/2024	0.00
134133	OREGON CONSTRUCTION GUYS LLC	701.102(2)(a)	04/23/2024	0.00
134134	MILLS, ROBERT JASON	701.102(2)(a)	04/23/2024	0.00
134135	E HARDWICK CONSTRUCTION LLC	701.102(2)(a)	04/23/2024	0.00
134138	DREAM BUILDERS 541 LLC	701.102(2)(a)	04/24/2024	0.00
134139	APPLETREE CONSTRUCTORS LLC	701.102(2)(a)	04/26/2024	0.00
134165	HICKS, MARK EDWARD	701.102(2)(a)	04/25/2024	0.00
134167	K&K ROOFING LLC	701.102(2)(a)	04/26/2024	0.00
134168	OREGON CONSTRUCTION GUYS LLC	701.102(2)(a)	04/25/2024	0.00
134194	BIG BEAR FINISHES LLC	701.098(1)(b)	05/03/2024	0.00

**CONSTRUCTION CONTRACTORS BOARD
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FINAL ORDERS (cont.)

7 - SUSPENSIONS (cont.)

File #	Respondent	Cite	Date	Amount
134195	LNHS CONSTRUCTION INC	701.102(2)(a)	05/06/2024	0.00
134203	RHOMBUS SERVICES LLC	701.098(1)(b)	05/03/2024	0.00
134204	HOME WISE INVESTMENTS LLC	701.102(2)(a)	05/06/2024	0.00
134221	C & L ROOFING & REMODELING LLC	701.102(2)(a)	05/15/2024	0.00
134222	LUXURY OUTDOOR LIVING LLC	701.102(2)(a)	05/15/2024	0.00
134223	NOMIN8ED REMODELING AND FINISH LLC	701.102(2)(a)	05/15/2024	0.00
134245	SANDCASTLE CONSTRUCTION LLC	701.098(1)(b)	05/20/2024	0.00
134247	LIQUID STONE CONSTRUCTION LLC	701.102(2)(a)	05/15/2024	0.00
134255	BIG TIMBER CONSTRUCTION INC	701.102(2)(a)	05/15/2024	0.00
134274	TAYLPIPE INC	701.102(2)(a)	05/20/2024	0.00
134277	NW ELITE BUILDING & DESIGN LLC	701.102(2)(a)	05/20/2024	0.00
134285	MCCALLISTER, BILLY JOE	701.102(2)(a)	05/20/2024	0.00
134286	ALL AMERICAN JUNK REMOVAL LLC	701.102(2)(a)	05/20/2024	0.00
134287	GREEN VALLEY ACRES RANCH LLC	701.102(2)(a)	05/20/2024	0.00
134306	ROSE CITY CONCRETE LLC	701.102(2)(a)	05/31/2024	0.00
134307	C & C CONTRACTORS LLC	701.102(2)(a)	05/31/2024	0.00
134324	GREEN CONSTRUCTION SOLUTIONS LLC	701.102(2)(a)	05/31/2024	0.00
134325	MILLARD, CHRISTOPHER JAMES	701.102(2)(a)	05/31/2024	0.00
134327	K&K ROOFING LLC	701.102(2)(a)	05/31/2024	0.00
134336	OCHOA BROTHERS CONSTRUCTION LLC	701.102(2)(a)	06/04/2024	0.00
134383	E & D CONSTRUCTION INC	701.098(1)(b)	06/10/2024	0.00
134384	EMANUEL CONSTRUCTION LLC	701.098(1)(b)	06/10/2024	0.00
134389	GREEN PEAKS HVAC LLC	701.098(1)(b)	06/10/2024	0.00

8 - OTHER

File #	Respondent	Cite	Date	Amount
133754	MCCALLISTER, BILLY JOE	701.098(1)(l)	04/22/2024	1,000.00
133991	MICHAEL ANGELO EXTERIORS INC	701.106(1)(j)	05/14/2024	1,000.00
134048	MD & D CONSTRUCTION INC	701.305(1)	05/14/2024	500.00
134055	QUALTEK RENEWABLES LLC	701.098(1)(f)	04/16/2024	0.00
134056	STEVE COATS CONSTRUCTION INC	701.098(1)(f)	04/16/2024	0.00
134066	VERNAM INC	701.098(1)(f)	04/16/2024	0.00
134067	PETROLEUM CONSTRUCTORS INC	701.098(1)(f)	04/16/2024	0.00
134068	FE MORAN INC SPECIAL HAZARD SYSTEMS	701.098(1)(f)	04/16/2024	0.00
134091	FORN, DAVID DUANE	701.305(1)	04/19/2024	500.00
134157	LOGAN CUSTOM REMODELING LLC	701.098(1)(g)	05/03/2024	1,000.00
134179	BYRDHOUSE CONSTRUCTION LLC	701.305(1)	05/08/2024	500.00
134218	RIDGELINE UTILITIES LLC	701.098(1)(f)	05/08/2024	0.00
134232	SHELTON, JOSHUA EUGENE	701.305(2)	05/15/2024	200.00
134256	CERVANTES DRYWALL LLC	701.106(1)(j)	05/29/2024	1,000.00

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FINAL ORDERS (cont.)

8 - OTHER (cont.)

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
134288	MD PAINTING & GENERAL CONSTRUCTION LLC	701.305(1)	06/03/2024	500.00
134340	WEST PINE CONSTRUCTION INC	701.305(1)	06/03/2024	500.00

9 - CRIMINAL / INJUNCTIONS / STOP WORK

<u>File #</u>	<u>Respondent</u>	<u>Cite</u>	<u>Date</u>	<u>Amount</u>
133942	CRT WORKS LLC	701.098(1)(i)	05/17/2024	0.00
134078	TRINITY CUSTOM CONCRETE LLC	701.098(1)(i)	05/29/2024	0.00
134116	HOME IMPROVEMENT PRO LLC	701.098(1)(i)	05/30/2024	0.00
134117	NW PRIME CONSTRUCTION LLC	701.098(1)(i)	05/30/2024	0.00

Construction Contractors Board



June 2024 Meeting
Administrator Update &
Consumer Claim Overview



2023-2025: May Budget



2023-25 Fiscal Status Report Summary

	Last Three Mos			Thru May 2024 ACTUAL to DATE	REMAINING PROJECTED	TOTAL PROJECTED BI 2023-25	Authorized BUDGET (LAB)	LAB VS. PROJECTED
	Mar-24 Actuals	Apr-24 Actuals	May-24 Actuals					
Beginning Cash Balance				6,193,148		6,193,148		
Revenue	861,566	842,165	658,268	7,809,848	10,768,755	18,578,603	15,764,581	(2,814,022)
Personal Services	607,674	624,429	644,649	6,678,136	8,872,842	15,550,978	15,576,285	25,307
Services & Supplies	129,248	154,139	150,092	1,571,459	1,923,140	3,494,599	3,566,928	72,329
Capital Outlay	-	-	-	-	-	-	-	-
Expenditures	736,922	778,568	794,741	8,249,595	10,795,982	19,045,577	19,143,213	97,636
Revenue vs. Expenditures NOTE (1)	124,644	63,597	(136,474)	(439,747)	(27,227)	(466,974)		
Ending Cash Balance	5,826,277	5,889,874	5,753,400	5,753,400		5,726,173		

TRUE

3-Month Contingency: \$2.38M (Currently 7.22 Months)

Proctor Info

Proctor Revenue	43,140	37,440	37,200	377,520	436,870	814,390	807,550	(6,840)
Total Revenue To LAB	904,706	879,605	695,468	8,187,368	11,205,625	19,392,993	16,572,131	(2,820,862)
Proctor Expense Recon	43,140	37,440	37,200	377,520	436,870	814,390	807,550	(6,840)
Total Expenditures (w/ Proctor)	780,062	816,008	831,941	8,627,115	11,232,852	19,859,967	19,950,763	90,796



2025-2027: Budget Development



Basic Steps in Budget Development – Other Funds Agency

- **Revenue Projection: Key Factors**
 - Use last several years of history: Renewal rate and new applications
 - Factored in the fee increase: Legislative ratification is still pending
- **Continuing Service Level (CSL): Cost of maintaining existing programs**
 - Based on retaining all existing positions – 59 FTE
 - Apply established inflation factors to cost of goods and services
- **Agency Request Budget (ARB): Additions/Reductions from CSL**
 - Agency develops Policy Option Packages (POPs) to increase or decrease spending from the CSL – add or reduce staff, add projects, reduce programs etc.
 - CCB requests limitation not funds – we can only spend what comes in the door
 - Agency’s 2025-2027 set of POPs is a little complicated given the fee increase
- **Governor’s Recommended Budget**
 - Governor has the chance to review and either approve or disapprove our requests



What We Do: The 3 C's



CONSUMERS

- CCB **protects** Oregon consumers by enforcing licensing standards, resolving disputes and delivering education and resources to help consumers protect their investment.

CONTRACTORS

- CCB **supports** responsible licensed contractors through pro-active statewide enforcement, value-added education and streamlining the path to compliance with regulations.

CONTINUOUS IMPROVEMENT

- CCB continually looks for ways to **optimize** services while preserving scarce resources to support needed long-term investments.



How We Do It!



-License Contractors: 50,000 licensees.

-Enforce License Standards: Visit 8,000 jobsites annually cite violations.

-Resolve Disputes: Strive to resolve 80%.

-Educate: Educate consumers, contractors, related industries and regulators.

-Resource: Web resources, print materials and call center.



Interactive System



Address consumer Protection at every level of the organization

- **Consumer Outreach and Education**

- Homeowner Newsletter -- increased to 15,000+ subscribers
- Consumer awareness – 78% highest rate ever!
- Consumer Resources – avoid scams and ensure successful projects
- Partnerships – Collaborate with other agencies to support consumers

- **Contractor Education**

- Pre-license education and testing on Oregon rules and laws
- Mandated Continuing Education for all contractors
- Partnerships – CCB education addresses full spectrum of regulation:
 - OSHA, DEQ, Insurance, Workers Compensation, 811 Dig

- **Verifiable License History**

- **Protect your Investment, Check the license – Verify status & know the history!**
- All Oregonians should check license status and history on CCB website – license record includes complaints, sanctions etc.



Interactive System



- **Proactive Statewide Enforcement**
 - Statewide – Investigators live and work in every region of the state
 - Responsive – Respond to tips and reports of illegal conduct within 24-48 hours
 - Efficient – Process cases quickly – 28 days for fines, immediate suspension on consumer risks such as unpaid claims or lack of insurance
- **Financial Protections**
 - Licensed contractors carry liability insurance and workers compensation to shield consumers from financial obligation for accidents
- **Dispute Resolution Services**
 - Assists in mediating disputes between consumers and contractors
 - Approximately 70% success reaching settlement where both parties participate
- **Financial Recovery**
 - Licensed contractors file a surety bond with CCB to cover unpaid claims



CCB's Role: Civil v. Regulatory



Two Track Process – parties, law and standards are distinct

- Civil Track
- Regulatory Track

Analogy: Drunken driver hits and injures a pedestrian.

- **Civil Track:** Claim of the pedestrian against the driver for harm caused
 - **Parties:** Pedestrian and Driver -- City is not a party
 - **Governing law:** Negligence and related statutes
 - **Burden of proof:** Preponderance of evidence
 - **Decision Maker:** Civil Court -- City attorney/city police don't render decisions
- **Criminal Track:** Citation and penalties against the driver by the city
 - **Parties:** City and driver – Pedestrian is not a party
 - **Governing law:** Criminal statutes and
 - **Burden of proof:** Beyond a reasonable doubt
 - **Decisionmaker:** Criminal court – City attorney/city police determine the approach



CCB's Role: Civil v. Regulatory



Two Track Process* – parties, law and standards are distinct

- **Civil Track:** Recovery through civil courts
 - CCB has a limited, parallel role through accepting complaint and mediation
- **Regulatory Track:** Penalize violations -- no consumer recovery

CCB Process:

- **Civil Track:** Civil complaint filed by consumer against contractor
 - **Parties:** Consumer and Contractor -- CCB is not a party to the civil complaint
 - **Governing law:** Contract law principles **once in court**
 - **Burden of proof:** Whether there was a breach of contract
 - **Decision Maker:** Civil Court – CCB does not render a decision
 - NOTE on CCB Mediation Process – Parallel and independent of civil claim
- **Regulatory Track:** CCB pursues violations against contractor
 - **Parties:** CCB and Contractor – Consumer is not a party
 - **Governing law:** Regulatory licensing standards
 - **Burden of proof:** Preponderance of Evidence of regulatory violation
 - **Decisionmaker:** Administrative law judge – CCB determines charges.



Civil Complaint: CCB Role



- **Consumer hires a licensed contractor – Project goes awry**
- **Consumer sends a Pre-Claim Notice to contractor**
 - Must be filed 30 days prior to filing a formal claim
 - Intended to provide notice and opportunity to correct issues
- **If issues not corrected, consumer may file a complaint**
 - CCB determines whether the agency has jurisdiction
 - Agency has jurisdiction on residential claims against licensed contractors *one year from substantial completion*
- **CCB will attempt mediation**
 - Mediation not required some decide to go straight to court
 - Some go to court without even stopping at the CCB



Civil Complaint



Mediation Process

- CCB's role is to help parties achieve a resolution if possible
 - Agency does not render a decision
- Successful mediation: Settlement agreement signed by both parties
 - CCB monitors timely completion of settlement terms
- Unsuccessful mediation: Consumer can take matter to court
- If consumer obtains a judgment, contractor has 30 days to pay
 - If unpaid CCB orders payment from bond and suspends license.

Potential sources of conflict and misunderstanding:

- Determination of Jurisdiction
 - Obligated to decline claims outside jurisdiction – court may still be an option
- Understanding CCB's role – not a decisionmaker:
 - CCB will not determine fault or award recovery – no authority to do so.
- Not every contractual dispute results in regulatory action (some do).
- Filing window issues: claims filed within same 90-day window.
 - Statute is written to avoid a "Race to the bond."



Regulatory Complaints



Regulatory Violations come from multiple sources

- CCB onsite contact – random site checks
- Reports of violations followed up on by CCB – CCB Tips
- Referrals from other regulatory agencies
- Violations claimed or identified as part of a civil complaint filed by a consumer

The agency considers numerous factors in assessing violations:

- The established **legal standard**: Is the behavior regulated?
- The verifiable facts: **What we can prove**
- **Consistency** with prior agency action and interpretation.
- **Harm** to individual and/or to industry more broadly.



Regulatory Violations



Most Common Violations

- Working without a license
- Violation of lead paint standards/practices
- Working without a lead paint renovator license
- Claiming “Exempt” status, with employees
- Working without workers comp. when required to carry
- Failure to provide required notices

Common violations generally:

- Have a clear brightline **legal standard**
- Factual matters are not complex – **proof** is straightforward
- High level of **consistency** case-to-case



Regulatory Violations



Less Common, more serious violations/sanctions

- Dishonest and fraudulent conduct
- License revocation

Less-Common violations:

- Legal standard is generally more complicated
 - Requires multiple factors to be demonstrated
- Cases are factually complex – more difficult to prove
- High degree of variability from case-to-case
- Require more detailed investigations – take more time to build case
- Generally, violations are going to be cumulative
 - A single instance may be difficult to meet the higher legal standard



Regulatory Violations



Potential sources of conflict or misunderstanding:

- Civil and Regulatory tracks are separate:
 - Consumer cannot recover through the regulatory path – only the civil
 - No regulatory action is required to pursue civil claims
- Understanding agency obligations to follow legal process:
 - Due process timelines can cause frustration
 - Appreciation of agency's obligation to pursue cases consistently and based on what can be proven
- Distinction between simple regulatory violations and higher-level violations
- Not all contractual disputes rise to the level of regulatory violations



Conclusion



- **CCB administers a complex program aimed at**
 - Consumer Protection
 - Maintaining a level field within the industry
- **CCB plays distinct roles in administering two programs that are largely distinct, but also overlap**
 - Civil complaint program
 - CCB's mediation role
 - Regulatory Violation program
- **CCB operates within adopted legal parameters**
- **CCB regularly identifies refinements and improvements**



Questions?

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CCB Website

<https://www.oregon.gov/ccb/pages/index.aspx>