



CONSTRUCTION CONTRACTORS BOARD

P.O. Box 14140 Salem, OR 97309-5052
Fax (503) 373-2155 | www.oregon.gov/ccb



REQUEST FOR DISCLOSURE OF PUBLIC RECORDS

REQUESTOR'S INFORMATION

Name: _____ Date: _____
E-mail: _____ Phone Number: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
 I am an attorney, representing the following party related to this request: _____

RECORDS REQUEST BY SECTION

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Specific document(s): _____

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Compliance

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Attach additional list of license numbers/file names, if necessary.

Certification of Licensing History: This letter documents the historical information and current status of a license record. **\$20 fee**, per license, will be charged.

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Please note: If you are seeking a document commonly called "Letter of Good Standing" for another State Board, check the box above for a certification of your license or you can provide the Oregon CCB with a form used by the other State Board.

RECEIPT OF INFORMATION

I wish to receive copies of the following requested records: As ordinary copies* As certified records**
**cost will vary based on page count **\$20 fee per license*

You may submit this Public Records Request by email to CCB.Public.Records@ccb.oregon.gov or by fax at (503) 373-2155
If needed, CCB staff will contact you by email unless otherwise requested. Please do not send duplicate requests.