

Sunshine Horses, Inc.

Code of Conduct

Sunshine Horses, Inc.'s mission is "Helping Horses, Helping People." We are dedicated to the well-being of horses in need, and we value the contribution of every volunteer who supports our cause. To ensure a positive and inclusive environment, we have established the following Code of Conduct for all volunteers:

1. Respect and Equality:

- All volunteers are considered equal, regardless of their position, background, experience, or time commitment.
- Treat all volunteers with respect and kindness.
- Embrace and celebrate the diversity of our volunteers, recognizing that everyone has unique skills and perspectives.

2. Compassion towards Horses:

- Prioritize the well-being and welfare of the horses in our care.
- Follow established guidelines and procedures for handling, feeding, and caring for the horses.
- Report any concerns or issues regarding the health and behavior of the horses to your Team Leader.

3. Teamwork:

- Collaborate with fellow volunteers to achieve our common goal of Helping Horses and Helping People.
- Communicate openly and constructively with Team Leaders and volunteers.
- Support and assist others when needed, fostering a sense of camaraderie.

4. Punctuality and Commitment:

- Arrive on time for your scheduled shifts.
- Notify your Team Leader in advance if you cannot fulfill your commitment.
- Honor the time and effort of fellow volunteers by being reliable.

5. Confidentiality:

- Respect the privacy and confidentiality of information regarding the organization, its volunteers, and any individuals involved.
- Refrain from sharing sensitive information without proper authorization.

6. Safety and Well-being:

- Prioritize the safety of yourself, fellow volunteers, staff, and the horses.
- Follow safety guidelines, protocols, and instructions from Sunshine Horses, Inc. Policies.
- Report any safety concerns or incidents promptly to your Team Leader.

7. Positive Representation:

- Represent Sunshine Horses, Inc. in a positive and professional manner.
- Uphold the organization's values and mission both on-site and in the community.
- When referencing Sunshine Horses on social media, protect confidential, proprietary information, follow the law, follow the Code of Conduct, and be responsible. Be respectful of others, display a positive attitude, and strive to make community connections.

8. Open Communication:

- Share feedback, suggestions, or concerns through appropriate channels.
- Foster an environment where open communication is encouraged and valued.

9. Compliance with Policies:

- Adhere to all organizational policies, procedures, and guidelines.
- If uncertain about any policy, seek clarification from your Team Leader or Volunteer Committee.

By adhering to this Code of Conduct, volunteers contribute to a harmonious and effective working environment at Sunshine Horses, Inc. We appreciate your commitment to helping us fulfill our mission and positively impact the lives of horses and people.