

# Memorandum



NEW YORK STATE  
DEPARTMENT OF TAXATION & FINANCE  
OFFICE OF REAL PROPERTY TAX SERVICES

**TO:** NYS Office of Real Property Tax Services  
**FROM:** County Clerk  
**SUBJECT:** RP-5217 Fee

In accordance with Section 574 of the Real Property Tax Law and with subdivision 3 of Section 333 of the Real Property Tax Law, this form reports the number of RP-5217's filed and the **TOTAL AMOUNT DUE - \$116.00 or \$241.00 per form, effective June 1, 2009**. Payment should be received no later than the 15th of each month at:

Office of Real Property Tax Services  
W.A. Harriman State Campus  
Building 8A – Check Processing Unit  
Albany, NY 12227-0801

**NOTE: Please continue to mail all batches of RP-5217 Real Property Transfer Reports to:  
NYS Department of Taxation and Finance, W.A. Harriman State Campus, ORPTS - Data Management Unit,  
Building 8A, Albany, NY 12227-0801**

COUNTY NAME \_\_\_\_\_

MONTH OF \_\_\_\_\_  
(MM/YY)

1. # RP-5217 Forms Received for Month	_____
2. # RP-5217 Received that are Exempt from Payment	_____
3. # Qualifying Residential or Farm Received with Payment	_____
4. Qualifying Residential or Farm State Fee	x \$116.00 per RP-5217
5. Amount Due for Qualifying Residential or Farm (lines 3 x 4)	_____
6. # 'All Other' Property Types Received with Payment	_____
7. 'All Other' State Fee	x \$241.00 per RP-5217
8. Amount Due for 'All Other' Property Types (lines 6 x 7)	_____
9. TOTAL AMOUNT DUE NYSORPS (lines 5 + 8)	_____

I hereby certify that the number of reports listed is an exact count of RP-5217 Real Property Transfer Reports recorded by this office during the previous calendar month.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date