



TEXAS DEPARTMENT OF LICENSING AND REGULATION
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CODE ENFORCEMENT OFFICER COMMERCIAL EDUCATION BUSINESS CONTINUING EDUCATION PROVIDER REGISTRATION

PURSUANT TO 16 TEXAS ADMINISTRATIVE CODE, CHAPTER 62

(Please type or print legibly)

CE Provider Contact Information	
Provider Business Name:	
Federal ID #	
Contact Person:	
Mailing Address:	
City:	
State:	Zip Code:
Physical Address:	
City:	
State:	
Phone Number: ()	Zip Code:
Website:	Fax Number:()
Email address:	

Requirements:

Continuing education providers are required to provide courses based on relevant subject matters to keep the licensee knowledgeable of current research, techniques, resources to improve skills, significant educational content and practical content to maintain competency. Courses must include one or more subjects found in Section 62.24 (i)(1-12) of the Code Enforcement Officers rules. Providers must ensure that all continuing education instructors have the required credentials and knowledge to impart the educational information. Providers must have procedures to verify participant attendance and provide a certificate of completion to the participants who complete the course. The certificate must include the name of the provider, name of the participant, the date and location, name of the course and the continuing education hours earned. Courses must be at least 50 minutes in length of actual instruction time. Providers are required to maintain a copy of all certificates of completion for five years. *(in accordance with 16 TAC §62)*

I certify that I will comply with all applicable provisions of the law and rules of the Texas Department of Licensing and Regulation (Chapter 62); (Texas Occupations Code, Chapter 51) and (Texas Administrative Code 60). I understand that providing false information on this application may result in the denial or revocation of the approval I am requesting and the imposition of administrative penalties.

Printed Name

Signature

Date

CEO CE Provider 20171101