

# Driving Safety Provider- Renewal application Training Guide

-Select link to [Online Licensing Services - TDLR \(texas.gov\)](https://www.tdlr.texas.gov) to log into your Online Services account.

**\*If you have not created an Online Licensing Services account, please review the training guide titled “How to Complete Online Licensing Services registration.”**

-Enter your “Username and password” and select “Sign-In.”

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TEXAS DEPARTMENT OF LICENSING & REGULATION

Texas Department of Licensing and Regulation

[Contact Customer Service](#)

## Online Licensing Services

Renew Your License

Please [login](#) with your existing user ID and password, or [register as a new user](#).

Apply for a New License

Please [login](#) with your existing user ID and password, or [register as a new user](#).

Search the License Database

Begin your [license search](#) here to verify that a person or business has a current license.

Change Your Address

Please [login](#) with your existing user ID and password, or [register as a new user](#).

Pay Fees

Please [login](#) with your existing user ID and password, or [register as a new user](#).

Login or Register

Username:

Password:

[Register as a New User](#)

[Forgot User ID?](#)  
[Forgot Password](#)

-This will bring you to the “Quick Start Menu.”

-To open your renewal application, view the “It’s time to Renew!” section.

- Look for the provider license number for which you need to complete the renewal and choose “Select.”

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### Quick Start Menu

To start choose an option and you will return to this Quick Start menu after you have finished. If no licenses display under the options, and you are licensed, select 'Add Licenses to Registration' to add your license(s) to your registration.

- Complete Certificate Upload**  
Driver Education Provider - Primary #C3497 Upload File of Completed Certificates [Select](#)
- It is time to Renew!**  
Driving Safety Provider #CP1000 Renew Driving Safety Provider License [Select](#)
- Manage your License Information**  
Driver Education Provider - Primary #C3497 <Choose Application> [Select](#)  
Driving Safety Provider #CP1000 <Choose Application> [Select](#)
- Apply for a New License**  
What are you applying for?  
<Choose Program> [Select](#)  
<Choose Application> [Select](#)
- View Application Status**  
Driver Education and Safety - Renew Driving Safety Provider License Status: Open [Details](#)
- Additional Activities**  
Add Licenses To Registration [Select](#)

**License Information** [Show Details](#)  
Name: TDLR Agency Driving School LLC  
License Number: #C3497  
License Type: Driver Education Provider - Primary

**License Information** [Show Details](#)  
Name: TDLR Agency Driving School LLC  
License Number: #CP1000  
License Type: Driving Safety Provider

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-You are now in the “**Driving Safety Provider Renewal Application Introduction**” screen. Please carefully read the instructions prior to proceeding.

-Once you have read the instructions, select “**Next.**”

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Driving Safety Provider CP1000

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**Introduction**

- Name and Organizational Details
- Contact Information**
- Website URL
- Existing Ownership
- Bond Information
- Attachments
- Application Summary

**Renew Driving Safety Provider License - Introduction**

Welcome to the Texas Department of Licensing and Regulation online application for Driving Safety Provider Renewal.

The following must be submitted along with this application, and approved prior to a license being issued:

- \$100.00 On-time renewal fee (subject to late penalty)
- Original Course Provider [Bond](#) or Continuation Agreement or Alternate Form of Security (See [Education Code 1001.209](#))

Press "Next" to continue.

Press "Cancel" to cancel this application and return to the main menu.

**PRIVACY NOTIFICATION** With few exceptions, you have the right to request and be informed about information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. See <http://www.tdlr.texas.gov> for more information on Privacy Notification. (Reference: Government Code, Section 522.021, 522.023, 559.003 and 559.004)

**Next** **Cancel**

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-In the “Name and Organization Details” screen, for your first renewal, you complete all required fields in this screen. For any additional application thereafter, you may only view this information.

Under “Tax Number Type” you have the option to choose “Federal Employer Identification Number (FEIN)” or “Social Security Number (SSN).” The Tax Number Type must be nine digits without hyphens.

* Organization Name:	<input type="text" value="TDLR Agency Driving School LLC"/>
Doing Business As Name:	<input type="text" value="TDLR Agency Driving School"/>
* Tax Number Type:	Federal Employer Identification Number (FEIN) ▾
* Tax Number: ⓘ	Federal Employer Identification Number (FEIN) Social Security Number (SSN)
* Confirm Tax Number:	<input type="text"/>

**Please keep in mind:** If you are not sure how to fill out this screen, please review next page that provides useful information regarding Types of Ownership and Doing Business as Names. \*

-Once you have completed this screen, select “Next.”

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Driving Safety Provider CP1000 Logged in as AGENCY, TDLR  
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<b>Introduction</b>	<b>Renew Driving Safety Provider License - Name and Organizational Details</b>
<b>Name and Organizational Details</b>	Please enter your organizational details and press "Next" to continue. Press "Previous" to return to the previous section.
<b>Contact Information</b>	Press "Cancel" to cancel this application and return to the main menu.
<b>Website URL</b>	Organization Name: TDLR Agency Driving School LLC
<b>Existing Ownership</b>	Doing Business As Name: TDLR Agency Driving School
<b>Bond Information</b>	Tax Number Type: Federal Employer Identification Number (FEIN)
<b>Attachments</b>	Tax Number: ⓘ *****
<b>Application Summary</b>	Entity Type: LLC

[Previous](#) [Next](#) [Cancel](#)

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**\*Useful information:**

**TYPE OF OWNERSHIP** – Choose the option that indicates how your business is organized. You can find a description of the various types of business structures at [www.sos.state.tx.us/corp/businessstructure.shtml](http://www.sos.state.tx.us/corp/businessstructure.shtml)

**DBA – DOING BUSINESS AS NAME (if applicable)** – Write the full DBA name for your business. What is a “Doing Business As” name? A fictitious name (or assumed name, trade name or DBA name) is a business name that is different from your personal name, the names of your partners or the officially registered name of your LLC or corporation. It is important to note that when you form a business, the legal name of the business defaults to the name of the person or entity that owns the business, unless you choose to rename it and register it as a DBA name. For example, consider this that John Smith sets up a painting business. Rather than operate under his own name, John Smith, he chooses to name his business “John Smith Painting.” This name is considered an assumed name and John will need to register the name with the appropriate local government agency. Do I need a DBA name? A DBA name is needed in the following scenarios: • Sole Proprietors or Partnerships: If you wish to start a business under any name other than your legal name, you will need to register the DBA to do business as another name. • Existing Corporations or LLCs: If your business is already set up and registered to do business under a name other than the existing corporation or LLC name, the DBA name will need to be registered.

**NAME AND ADVERTISING** – A licensed driver training provider must not conduct business or advertise under a name that is not distinguishable from a name used by any other licensed driver training provide, or tax-supported educational establishment in this state, unless specifically approved in writing by the department. Please view [Chapter 84.80](#) for the rule that explains Name and Advertising

-In the “**Contact Information**” screen, you will have the opportunity to update your **Mailing Address** and **Primary Contact**.

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Driving Safety Provider CP1000

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Renew Driving Safety Provider License - Contact Information

Press "Previous" to return to previous page.  
Press "Next" to go to next page.  
Press "Cancel" to Cancel application and go back to Quick Start Menu.  
If Return to Summary Button is available, press "Return to Summary" to return to the summary.  
If Delete Button is available, press "Delete" to delete the address.  
If Copy Button is available, press "Copy" to copy a previously entered address.  
Press "Zip Lookup" after entering the zip code to populate the U.S. city, state and county.  
Select an address type and press "Add" to add a new address.

**Mailing Address**

Copy From:  [Copy](#)

Street Number:

\* Street Name:

Address (cont'd):

\* Zip Code:

\* City:

\* State:

County:

\* Country:

\* Phone Number:

Extension:

\* E-mail:

Fax Number:

-Once you have verified your address select “**Next.**”

**Physical Address**

Street Number:

\* Street Name: 920 Colorado St

Address (cont'd):

\* Zip Code: 78701-2332

\* City: AUSTIN

\* State: Texas

County:

\* Country: United States

\* Phone Number: 999-999-9999

Extension:

\* E-mail: EE.Pleasedonotreply@tdlr.texas.gov

Add Another Contact

Contact Type:  [Add](#)

[Previous](#) [Next](#) [Cancel](#)

-In the “Website URL” screen, you have the option to “Add Website URL.”

-If you have entered or do not have a website to enter, you will select “Next.”

The screenshot displays the TDLR website interface for renewing a Driving Safety Provider License. The header includes the TDLR logo and the text 'TEXAS DEPARTMENT OF LICENSING & REGULATION'. The user is logged in as 'AGENCY, TDLR'. The main content area is titled 'Renew Driving Safety Provider License - Website URL' and contains the following instructions:

- Press "Previous" to return to previous page.
- Press "Next" to go to next page.
- Press "Cancel" to Cancel application and go back to Quick Start Menu.
- If Return to Summary Button is available. Press "Return to Summary" to return to the summary.
- If Save Button is available. Press "Save" to save the information and return to the summary.

The 'Website URL' section includes a form field with the label 'Website URL:' and the value 'www.tdlr.texas.gov'. At the bottom right of the form are three buttons: 'Previous', 'Next', and 'Cancel'. The 'Next' button is highlighted with a red box.

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-In the “Existing Ownership” screen, you will enter all owners associated with this business. This will include a FEIN or SSN for each owner entered.

**Note:** As a first-time user for this application, the “Tax number” and “Tax Number Type” are required fields for all owners listed.

-Once you have completed this screen, select “Next.”

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Driving Safety Provider CP1000

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**Renew Driving Safety Provider License - Existing Ownership**

Press "Previous" to return to previous page.  
Press "Next" to go to next page.  
Press "Cancel" to Cancel application and go back to Quick Start Menu.  
If Return to Summary Button is available. Press "Return to Summary" to return to the summary.  
If Save Button is available. Press "Save" to save the information and return to the summary.

Add Owner [Add](#)

**Owner**

For initial applications, enter the required name and contact information of individuals or organizations that have ownership in the business.  
For post-application processes, update address information, Ownership Percentage or End Date if changes have occurred.

\* Type of Owner: Organization ▼

Organization/Business Name: TDLR Agency Driving School LLC

Tax Number: 77777777

Tax Number Type:  FEIN  SSN

\* Address Line 1: 920

Address Line 2: Colorado St

\* City: Austin

State: Texas ▼

\* ZIP Code: 78701

\* Phone Number: 999-999-9999

\* Email Address: EE.Pleasedonotreply@tdlr.texas.gov

\* Ownership Percentage: 100

\* Start Date: 05/25/2023 (mm/dd/yyyy)

End Date: (mm/dd/yyyy)

[Delete](#)

[Previous](#) [Next](#) [Cancel](#)



-In the “**Bond Information**” screen, you will provide the information from your Original Bond.

The original document must be submitted with this application. Click [here](#) for the bond template. The minimum amount for the security device is \$10,000.00.

-Once completed, you will select “**Next.**”

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Driving Safety Provider CP1000

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**Renew Driving Safety Provider License - Bond Information**  
Press "Previous" to return to previous page.  
Press "Next" to go to next page.  
Press "Cancel" to Cancel application and go back to Quick Start Menu.  
If Return to Summary Button is available. Press "Return to Summary" to return to the summary.  
If Save Button is available. Press "Save" to save the information and return to the summary.

**Add Bond Information** [Add](#)

**Bond Information**

You must identify a security device or devices for the amount of \$10,000.00

\* Type:

Bond Number:

\* Effective Date:  (mm/dd/yyyy)

\* Expiration Date:  (mm/dd/yyyy)

\* Amount:

Issuer:

[Previous](#) [Next](#) [Cancel](#)

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-In the “Attachments” screen, you will attach all required documents.

**Note:** Please carefully read the bond requirements. The application will not be approved if the bond does not meet requirements.

-In order to add an attachment, you will select “Choose File.”

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### Renew Driving Safety Provider License - Attachments

Along with this application, the following **must** be submitted and approved prior to a license being issued:

- Original Course Provider [Bond](#) or Continuation Agreement or Alternate Form of Security (See [Education Code 1001.209](#))

Locate a file with the "Choose File" button and press "Attach" or "Remove" as is required.  
Press "Next" when there are no more files to attach.  
Press "Previous" to return to the previous screen.  
Press "Cancel" to cancel this application and return to the main menu.

**Attachments**

Application Summary

File Name:  No file chosen

Notes:

**To upload a document, use the "Choose File" button to locate the document on your computer. Once you find the document(s) you want to add, press "Attach" for each one.**

For applications requiring an official transcript from your university or college, please use [cs.transcript@tdlr.texas.gov](mailto:cs.transcript@tdlr.texas.gov) when ordering from your university's transcript ordering service provider.

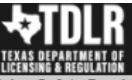
**Press "Next" when you have no more documents to attach.**

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-Once you chose your file, you must select “Attach.”

**Important: If you do not attach the document, it will not save to your application.**



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Driving Safety Provider CP1000 Logged in as AGENCY, TDLR

[Update Profile](#) | [Logoff](#)

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Introduction	<b>Renew Driving Safety Provider License - Attachments</b>
Name and Organizational Details	Along with this application, the following <i>must</i> be submitted and approved prior to a license being issued: <ul style="list-style-type: none"><li>Original Course Provider <a href="#">Bond</a> or or Continuation Agreement or Alternate Form of Security (See <a href="#">Education Code 1001.209</a>)</li></ul>
Contact Information	Locate a file with the "Choose File" button and press "Attach" or "Remove" as is required.
Website URL	Press "Next" when there are no more files to attach.
Existing Ownership	Press "Previous" to return to the previous screen.
Bond Information	Press "Cancel" to cancel this application and return to the main menu.

---

Attachments	
Application Summary	File Name: <input type="button" value="Choose File"/> <span style="background-color: yellow;">Sample Doc...ent-Bond.pdf</span>
	Notes: <input type="text"/>
	<p><u>To upload a document, use the "Choose File" button to locate the document on your computer. Once you find the document(s) you want to add, press "Attach" for each one.</u></p> <p>For applications requiring an official transcript from your university or college, please use <a href="mailto:transcript@tdlr.texas.gov">transcript@tdlr.texas.gov</a> when ordering from your university's transcript ordering service provider.</p> <p><u>Press "Next" when you have no more documents to attach.</u></p>
	 <input type="button" value="Attach"/> <input type="button" value="Previous"/> <input type="button" value="Next"/> <input type="button" value="Cancel"/>


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-Verify that your documents are attached and select “Next.”



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Driving Safety Provider CP1000

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**Introduction**

**Name and Organizational Details**

**Contact Information**

**Website URL**

**Existing Ownership**

**Bond Information**

**Attachments**

**Application Summary**

### Renew Driving Safety Provider License - Attachments

Along with this application, the following **must** be submitted and approved prior to a license being issued:

- Original Course Provider [Bond](#) or Continuation Agreement or Alternate Form of Security (See [Education Code 1001.209](#))

Locate a file with the "Choose File" button and press "Attach" or "Remove" as is required.  
Press "Next" when there are no more files to attach.  
Press "Previous" to return to the previous screen.  
Press "Cancel" to cancel this application and return to the main menu.

Files Uploaded	
Sample Document-Bond.pdf	<a href="#">View</a> <a href="#">Remove</a>

Total Size of Attached Files: 126020

File Name:  No file chosen

Notes:

**To upload a document, use the "Choose File" button to locate the document on your computer. Once you find the document(s) you want to add, press "Attach" for each one.**

For applications requiring an official transcript from your university or college, please use [cs.transcript@tdlr.texas.gov](mailto:cs.transcript@tdlr.texas.gov) when ordering from your university's transcript ordering service provider.

**Press "Next" when you have no more documents to attach.**

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-On the “**Application Summary**” screen, review the data you entered and verify that it is correct.

The screenshot shows the TDLR application summary page. The header includes the TDLR logo and the text "TEXAS DEPARTMENT OF LICENSING & REGULATION". Below the header, it says "Driving Safety Provider CP1000" and "Logged in as AGENCY, TDLR". There are links for "Update Profile" and "Logout".

The main content area is titled "Renew Driving Safety Provider License - Application Summary". It contains the following information:

- Application:** License Type: Driving Safety Provider, Application Date: 05/27/2023
- Organization Detail:** Organization Name: TDLR Agency Driving School LLC, Doing Business: TDLR Agency Driving School, Tax Number: \*\*\*\*\* (FEIN), Entity Type: LLC
- General Addresses:** Mailing Address: 920 Colorado St, AUSTIN, Texas, 78701-2332, US; Phone Number: 999-999-9999; E-mail: EE.Pleasedonotreply@tdlr.texas.gov

A left-hand navigation menu includes: Introduction, Name and Organizational Details, Contact Information, Website URL, Existing Ownership, Bond Information, Attachments, and Application Summary (which is currently selected).

-Once you have verified your information select “**Submit.**”

This screenshot shows the "Bond Information" and "Attachments" sections of the application summary page.

**Bond Information:** Type: Bond; Bond Number: 5555555; Effective Date: (mm/dd/yyyy) 05/23/2023; Expiration Date: (mm/dd/yyyy) 05/23/2024; Amount: \$10,000.00; Issuer: Western Surety Company.

**Attachments:** File Name: Sample Document-Bond.pdf; Notes: (empty).

At the bottom right, there are three buttons: "Previous", "Submit" (highlighted with a red box), and "Cancel".

-On the “**Attestation**” screen, answer “**Yes**” and select “**Submit**.”

After submission, you will receive a copy of your “**Application Summary**” in your Online Services account email.

-You will now see the “**Fee and Summary Report**” screen\*.

\*Fees shown in illustration may not reflect the fee you are required to pay.

-Select “**Pay Now**” to continue to the payment screen.

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Fee and Summary Report  
Your application data has been submitted. Click on "View PDF Summary Report" and print this report for your records.  
You are required to pay the amount below for your application to be processed.  
Press "Pay Now" to proceed to the fee payment page.

Fees	
Driving Safety Provider Course Renewal Fee:	\$100.00
Driving Safety Provider - Renewal Subscription Fee:	\$3.00
<b>Total Amount Due:</b>	<b>\$103.00</b>

[Pay Now](#) [View PDF Summary Report](#)

On the “**Online Application Payment**” screen, choose your payment method: Credit Card or Electronic Check.

-Once completed, select “**Next.**”

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Online Application Payment  
Select the applications you wish to pay for and press "Next" to continue  
Press "Main Menu" to return to the main menu

Application Number	Description	License Number	License Type	Applicant Name	Fee
26	Renew Driving Safety Provider License	CP1000	Driving Safety Provider	TDLR AGENCY DRIVING SCHOOL LLC	\$103.00 <input checked="" type="checkbox"/>

Payment Method  
 Credit Card  
 Electronic Check


[Next](#) [Show Fee Details](#) [Main Menu](#)

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-Verify that your payment is correct and select “Next.”

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[Update Profile](#) | [Logoff](#)

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**Confirm Payment Details**

If more than one payment method is listed, first select payment method and then press "Next" to pay for these applications.  
Press "Cancel" if you do not wish to continue with the payment.

Application Number	Description	License Number	License Type	Applicant Name	Fee
26	Renew Driving Safety Provider License	CP1000	Driving Safety Provider	TDLR AGENCY DRIVING SCHOOL LLC	\$103.00
Total					\$103.00

Payment Method:


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-Fill out all required fields and select “Next.”

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1 Payment Type2 Customer Info3 Payment4 Submit Payment

### Payment

Payment Type ✓

**Credit/Debit Card**

**Customer Information**

Complete all required fields [ \* ]

Country \*  
 ✓

First Name \*  ✓      Last Name \*  ✓

Address \*  
 ✓

Address 2  
 ✓

City \*  ✓      State \*  ✓

ZIP/Postal Code \*  
 ✓

Phone Number \*  
 ✓

Email \*  ✓

Next >

Payment Information

Cancel


#### Transaction Summary

TDLR Health Professional	\$103.00
Texas.gov Price	\$103.00

#### Need Help?

Please complete the Customer Information Section

-Fill out all required fields and select “Next.”

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### Payment

**Payment Type** ✓

**Credit/Debit Card**

**Customer Information** ✓

**Address**  
TDLR AGENCY  
920  
Colorado St  
Austin, TX 78701

**Phone Number**  
9999999999

[Edit](#)

**Country**  
United States

**Email Address**  
EE.Pleasedonotreply@tdlr.texas.gov

**Payment Information**

Complete all required fields [ \* ]

**Credit Card Number \*** ?

✓

**Credit Card Type**

MasterCard

VISA

DISCOVER

American Express

**Expiration Month \***

✓

**Expiration Year \***

✓

**Security Code \*** ?

**Name on Credit Card \***

✓

Payment Address is the same as Customer Information \*

Next >

Cancel


### Transaction Summary

TDLR Health Professional	\$103.00
Texas.gov Price	\$103.00

### Need Help?

You are paying by credit/debit card. Complete Customer Billing Information and enter Card Information. \*\*\*\* Please ensure Payment Address ZIP code matches your card billing address ZIP code, or your payment will be declined. \*\*\*\*

-Complete the “I’m not a robot” section and select “Submit Payment.”

TEXAS DEPARTMENT OF LICENSING & REGULATION

### Payment

Payment Type ✓

**Credit/Debit Card**

Customer Information ✓

[Edit](#)

**Address**  
TDLR AGENCY  
920  
Colorado St  
Austin, TX 78701

**Phone Number**  
9999999999

**Country**  
United States

**Email Address**  
EE.Pleasedonotreply@tdlr.texas.gov


Payment Information ✓

[Edit](#)

**Credit Card**  
[REDACTED]

**Name on Credit Card**  
TDLR Agency

Verification

I'm not a robot 

[Cancel](#) [Submit Payment](#)

### Transaction Summary

TDLR Health Professional	\$103.00
<b>Texas.gov Price</b>	<b>\$103.00</b>

### Need Help?

Review payment information. You may edit Billing and Payment Method here if needed. When complete, select Make Payment. You will receive a printable receipt at the end of your successful payment transaction.

-Once you see the “**Online Application Payment Success**” select “**Next**” to return to the quick start menu.

**TDLR**  
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Driving Safety Provider CP1000

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**Online Application Payment Success**  
Press "Next" to return to the Main Menu.  
Press "View PDF Summary" and print this page for your records using the print function of your browser.

Thank you. Your online payment was processed successfully. Please print this page or record the authorization and trace numbers for future reference.

Amount Paid: \$103.00  
Authorization Number: [REDACTED]  
Trace Number: [REDACTED]

Application Number	Description	Applicant Name	Fee
3003-26	Renew Driving Safety Provider License	TDLR Agency Driving School LLC	\$103.00

[Next](#) [View PDF Online Payment Summary Report](#)

-You will receive a “**Payment Receipt Confirmation**” in your online services account email box.

Texas.gov TDLR Health Receipt

noreply@tdlr.texas.gov  
To: [REDACTED]  
Retention Policy TDLR - 1 Year Delete (1 year)

[← Reply](#) [↶ Reply All](#) [→ Forward](#)

[If there are problems with how this message is displayed, click here to view it in a web browser.](#)

**Payment Receipt Confirmation**  
Your payment was successfully processed. You may print this receipt page for your records by selecting Print. To complete the transaction, you MUST click Continue to return to the TDLR web site.

**Transaction Summary**

Description	Amount
TDLR Health Professional	\$103.00
Texas.gov Price	\$103.00

**Customer Information**  
Customer Name TDLR AGENCY  
Local Reference ID [REDACTED]  
Receipt Date [REDACTED]  
Receipt Time [REDACTED]

**Payment Information**  
Payment Type Credit Card  
Credit Card Type VISA  
Credit Card Number [REDACTED]  
Order ID [REDACTED]  
Billing Name [REDACTED]

**Note:** The Education and Examination Division has received your renewal application. All applications are processed in the order received. Once an Accreditation Specialist is assigned to review your application, the Specialist will reach out to you to inform you of the status of your application.

Once the review begins, you may receive emails informing you of any deficiencies found during the review process. Please keep in mind all deficiencies must be resolved before we can approve your renewal.

**-Back on the “Quick Start Menu” you can check “View Application Status.”**

**Quick Start Menu**

To start choose an option and you will return to this Quick Start menu after you have finished. If no licenses display under the options, and you are licensed, select 'Add Licenses to Registration' to add your license(s) to your registration.

- Complete Certificate Upload**
  - Driver Education Provider - Primary #C3497 Upload File of Completed Certificates [Select](#)
- It is time to Renew!**
  - Driving Safety Provider #CP1000 Renew Driving Safety Provider License [Select](#)
- Manage your License Information**
  - Driver Education Provider - Primary #C3497 <Choose Application> [Select](#)
  - Driving Safety Provider #CP1000 <Choose Application> [Select](#)
- Apply for a New License**

What are you applying for?

<Choose Program> [Select](#)

<Choose Application> [Select](#)
- View Application Status**

Driver Education and Safety - Renew Driving Safety Provider License	Status: Open	<a href="#">Details</a>
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- Additional Activities**
  - Add Licenses To Registration [Select](#)

**License Information** [Show Details](#)

Name: TDLR Agency Driving School I LLC  
License Number: #C3497  
License Type: Driver Education Provider - Primary

**License Information** [Show Details](#)

Name: TDLR Agency Driving School I LLC  
License Number: #CP1000  
License Type: Driving Safety Provider

-Within the “**Application Details**” screen, you will be able to see if there are any deficiencies on your application and you are able to submit additional documents.

Select “**Done**” to leave this screen.

The screenshot shows a form with the following fields:

Submission Date	05/27/2023
Application Name	Renew Driving Safety Provider License
Status	Open
Deficiencies	
Notes	

At the bottom right of the form, there are two buttons: "Submit Document(s)" and "Done". The "Done" button is highlighted with a red square.

-Once we approve your application, you will no longer see the “**It’s Time to renew!**” and “**View Application Status**” sections. Your renewal has now been completed.

-Your updated license will be placed in the mail.

The screenshot shows the TDLR user dashboard with the following sections:

- Quick Start Menu:** Includes instructions and a link to "Add Licenses to Registration".
- Complete Certificate Upload:** Shows "Driver Education Provider - Primary #C3497" with an "Upload File of Completed Certificates" button.
- Manage your License Information:** Shows "Driver Education Provider - Primary #C3497" and "Driving Safety Provider #CP1000" with dropdown menus for "Choose Application" and "Select" buttons.
- Apply for a New License:** Includes a "What are you applying for?" section with dropdown menus for "Choose Program" and "Choose Application" and a "Select" button.
- Additional Activities:** Includes an "Add Licenses To Registration" button.
- License Information (Right Side):** Shows details for "TDLR Agency Driving School I LLC" with License Number #C3497 (Driver Education Provider - Primary) and #CP1000 (Driving Safety Provider).

[Department of Licensing and Regulation](#)  
The Texas Department of Licensing and Regulation certifies that it maintains the information for the license verification function of this website, performs daily updates to the information, and considers the website to be a secure, primary source for license verification.

Last Updated Jan 01, 2017