



Please Note: Incomplete applications will not be processed

Elevator Unit
220 French Landing Drive
Nashville, TN 37243-1002
(844) 224-5818 EXT. 222

Internal Use Only
Permit NO.
TN NO.
Date

Application for Installation or Alteration of Conveyance

Section 1 - Application Information

Type of Application:

Installation Alteration For Alterations Provide Previous TN NO.

Installer/Contractor Information:

Name
Office Address
Email address to Send Permits Phone

Type of Conveyance:

Elevator Freight Escalator Dumbwaiter Platform Lift
Stairway Lift Moving Walk Lula Aerial Lift Conveyor
Tow Other:

Specifications:

Speed (fpm) Number of Floors Capacity Equipment Mfr.

Section 2 - Location Information

Location Name Street Address
City State Zip Code County
Primary Location Phone Number Primary Email Address

Section 3 - Owner Information

Owner Name Street Address
City State Zip Code County
Primary Owner Phone Number Primary Owner Email Address

Section 4 - Billing Information

Billing Name

Street Address

City

State

Zip Code

County

Primary Billing Phone Number

Primary Billing Email Address

Signature of Elevator Company or Contractor

Date

Section 5 - Scope of Work for Alterations

Please provide a brief description or narrative of work to be performed (i.e. Items to be replaced).

Section 6 - Following Items are Needed to Process Application

1. A set of detailed blueprints is required to be included with **new** installation applications.
2. A scope of work is required to be included with **alteration** applications.
3. Permit and inspection fees for construction or alteration permits must be submitted with the application, \$400 per conveyance.
4. Payment must be included with the application. Check or money order is required, made payable to: Tennessee Department of Labor (Elevator Unit).
5. Please complete the application and provide a proper signature.