



DIVISION OF ADMINISTRATION

Joint Briefing for Delegations

Speaker: Patrick Carey

Organization: Department of Operational Support

Date: Thursday, 22 August 2024

UNHQ CAFÉ OPERATING HOURS



Catering Facility	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	18-Sep	19-Sep	20-Sep	21-Sep	22-Sep	23-Sep	24-Sep	25-Sep	26-Sep	27-Sep	28-Sep	29-Sep	30-Sep	1-Oct	2-Oct	3-Oct	4-Oct	5-Oct
Main Cafeteria (570 seats)	C L O S E D					O P E N							C L O S E D					
<i>Hours of Operation</i>						7:30 am - 4:00 pm												
Café de la Paix (84)	O P E N		O P E N	O P E N							O P E N							
<i>Hours of Operation</i>	11:00 a.m. - 3:00 p.m.		9:00 a.m. - 5:00 p.m.	11:00 am - 3:00 pm							11:00 am - 3:00 pm							
Vienna Café (96)	O P E N		O P E N**	O P E N					O P E N		O P E N							
<i>Hours of Operation</i>	8:30 a.m. - 5:00 p.m.		9:00 a.m. - 6:00 p.m.	8:30 a.m. - 6:00 p.m.					9:00 - 5:00 pm		8:30 a.m. - 5:00 p.m.							
Visitors Café (80)	O P E N		O P E N	O P E N							O P E N							
<i>Hours of Operation</i>	9:00 a.m. - 5:00 p.m.		9:00 a.m. - 5:00 p.m.	9:00 a.m. - 5:00 p.m.							9:00 a.m. - 5:00 p.m.							
Delegates Dining Room, Pre-Fixe Lunch, 150)	C L O S E D					C L O S E D							C L O S E D					
<i>Hours of Operation</i>																		

UNHQ CAFÉ OPERATING HOURS



Catering Facility	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	18-Sep	19-Sep	20-Sep	21-Sep	22-Sep	23-Sep	24-Sep	25-Sep	26-Sep	27-Sep	28-Sep	29-Sep	30-Sep	1-Oct	2-Oct	3-Oct	4-Oct	5-Oct
North Delegates Lounge (NDL)	O P E N	O P E N	O P E N				C L O S E D	O P E N				O P E N						
<i>Hours of Operation</i>	9:30 a.m. - 6:00 p.m.	9:30 a.m - 7:00 p.m		Opens until 6:00 PM but no cafe				9:30 a.m. - 7:00 p.m.				9:30 a.m. - 7:00 p.m.						
Riverview Cafeteria (244)	O P E N					C L O S E D					O P E N							
<i>Hours of Operation</i>	11:00 a.m. - 3:00 pm										11:00 a.m. - 3:00 pm							
Lobby Café (48) *	O P E N	C L O S E D				C L O S E D					O P E N							
<i>Hours of Operation (*Open until 19 Sept.2024)</i>	8:00 a.m. - 3:30 p.m.										8:00 am - 3:30 pm							
North Lawn Media Tent (Pop-Up Café)	C L O S E D			*	*	O P E N					C L O S E D							
<i>Hours of Operation</i>						9:00 am - 4:00 pm												
Conference Delivery near Vienna Café	C L O S E D					C L O S E D					C L O S E D							
South Garden Outdoor Dining Area (by the Satellite Dish 1st Basement)	C L O S E D					O P E N					C L O S E D							
<i>Hours of Operation</i>						7:30 am - 4:00 pm												

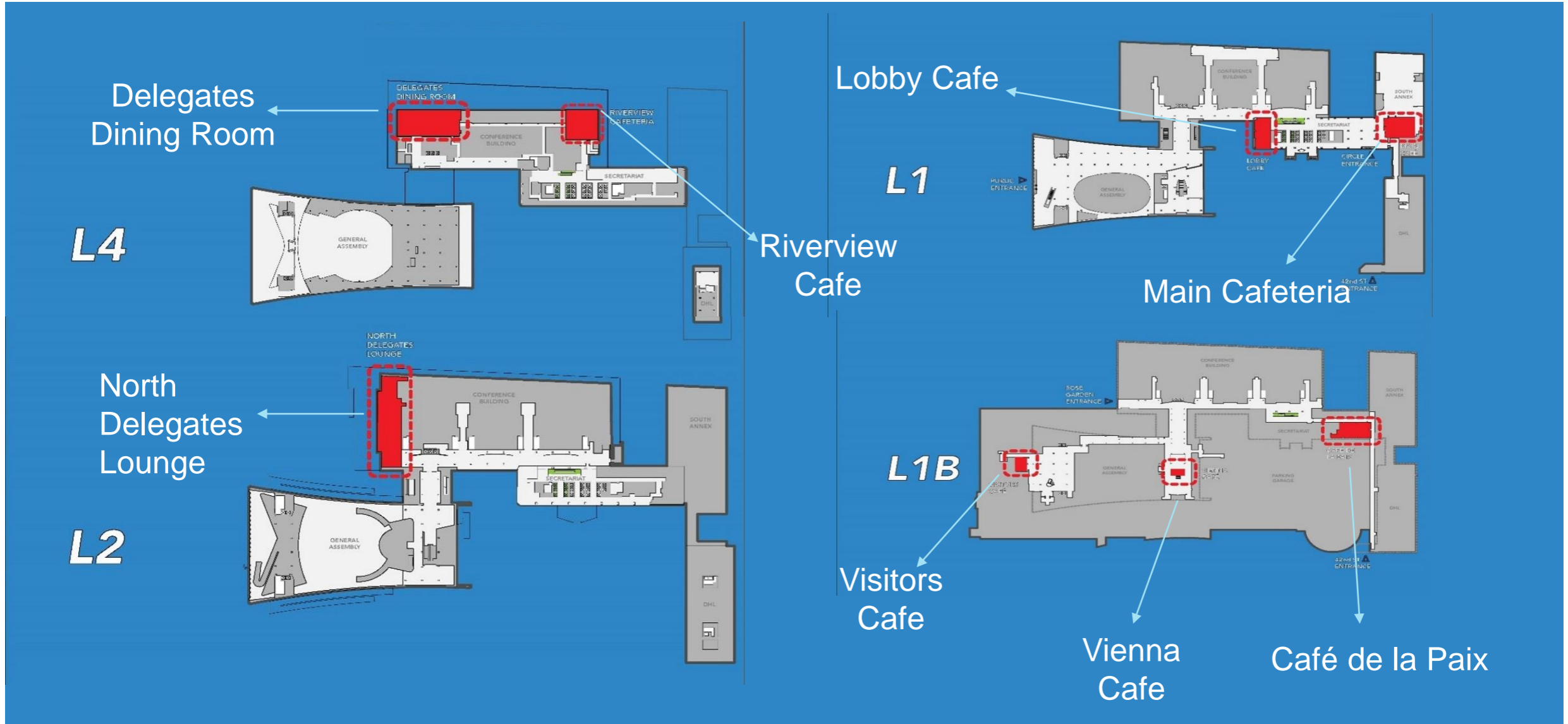


- Saturday & Sunday 21 – 22 September 2024 (Summit of the Future)
- The Vienna Café, will be open from 9:00 am to 6:00 pm
- Visitors Café and Café de la Paix will be open from 9:00 am to 5:00 pm

Saturday, 28 September 2024

- The Vienna Café will open from 9 am to 5 pm.
- **Delegates Dining Room & Private Dining Rooms** (CB-4th Floor), are available for private bookings.
 - Reservations should be made 2 weeks in advance tel: 212 963 7029 or 212 963 8897

UNHQ CAFÉ LOCATIONS





Support for travel of the Head of State and officials from Least Developed Countries (ST/SGB/107/Rev.6)

- On 19 June HQCSS held an information briefing attended by 27 delegates from 24 out of 46 invited PMs.
- Note Verbale and guidance document sent 12 July, providing information on entitlements and instructions.
- Requests should ideally be received a month before travel date. To date 10 LDC delegations have provided their complete travel requirements for timely processing (for 51 delegates).

Arrangements for obtaining parking permits for the 79th session of the General Assembly

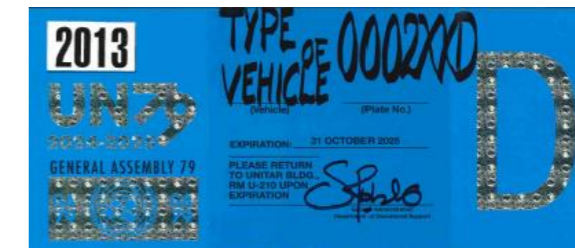
- **Note Verbale sent on 1 August 2024**, providing detailed guidance to facilitate preparations, application submission process and requirements (refer to **Annex 1 of NV**).
- The United Nations Garage Administration Team will be issuing new parking placards. Current eTags will remain active and are not to be removed from already registered vehicles.
- Original application forms should be **received ASAP, and no later than 1 September 2024** to avoid delayed issuance.

- **Two permit types are required:**

- The current eTag is to remain affixed to the front windshield
- A 79th placard to be visibly displayed on the vehicle dashboard

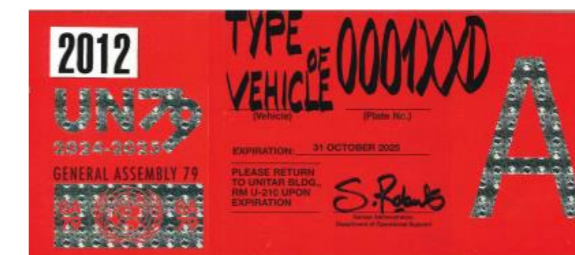


eTag



Dashboard Placard

- **One Ambassador decal** will be issued to the Ambassador's vehicle
 - A **second** Ambassador decal will be issued **for Security Council members**
 - Ambassador decal **allows access** through 43rd Street and 1st Avenue at all times, except during HLW





Arrangements for obtaining parking permits for the 79th session of the General Assembly

- Delegations reminded that **inoperable vehicles to be removed from the garage** and only vehicles with valid registrations will be issued updated parking permits.
- Current placards are to be to be **returned only when collecting updated placards.**
 - Garage Administration will inform when your permits are ready for collection
- Please provide **current contact information** to ensure Garage Administration can advise on collection of updated permits.
- Further information/assistance?
 - Email: garage-admin@un.org
 - Tel: 212-963-6212