

Cisco Webex Teams

Join a Meeting in Cisco Webex Teams Using Your Phone

When you join a meeting, you can call into the meeting or have the meeting call you on any phone, such as your mobile phone, work phone, or home phone. Besides the flexibility of you being able to leave your desk and still being connected to work, you don't need to connect using your computer. When you join by phone, we provide you with toll, toll-free, or global numbers in the Webex Teams app.

Windows and Mac

Before You Begin

If you're using your phone audio along with the Webex Teams app, people in the meeting will see your name in the **People** list and know that you have no audio until your audio connects. And if your camera is on, everyone will see your video before your audio connects.

1. **Join the meeting** using the link in the calendar invite by clicking **Join** in the meeting notification, or in the Webex Teams app. Select **More Options** and then choose an option:
 - If you're not paired to a device, the Use phone for audio is the only option available.
 - If you're paired to a device, click **My computer**, reopen **More Options**, and then select **Use phone for audio**.
2. Choose how you want to connect to the meeting:
 - **Call in**—Dial one of the numbers listed, and when prompted, enter the meeting number and attendee ID.
 - **Call me**—Choose your country code, enter the number where you want to be reached, answer the incoming call, and then follow the audio prompts on your phone. If you've used this option before, we'll remember your number but you can always choose a different one. If you want to cancel the Call me option, you must click End and rejoin the meeting.

The option you choose becomes the default for subsequent meetings.


You're now in the meeting.

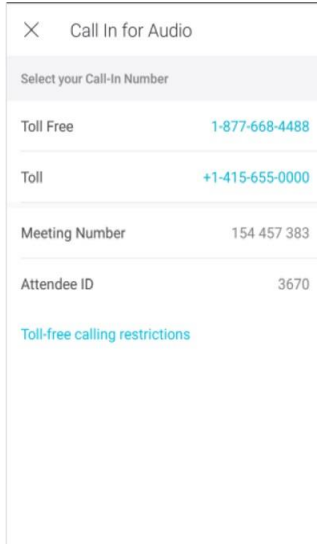
iPhone, iPad, and Android

Before You Begin

If you're using your phone audio along with the Webex Teams app, people in the meeting will see your name in the People list and know that you have no audio until your audio connects. And if your camera is on, everyone will see your video before your audio connects.

1. **Join the meeting** using the link in the calendar invite or by tapping **Join** in the meeting notification or in the Webex Teams app. Select **More Options** and then choose an option:

- **Phone**  —Use one of the device options presented.
- **Call in**— You're presented with toll and toll-free numbers to choose from as well as the **Meeting Number** and **Attendee ID**.



Call In for Audio	
Select your Call-In Number	
Toll Free	1-877-668-4488
Toll	+1-415-655-0000
Meeting Number	154 457 383
Attendee ID	3670
Toll-free calling restrictions	

The option you choose for this meeting becomes the default for every subsequent meeting.

2. Tap the number you want to call and then select **Call** to give Webex Teams permission to call that number. When you connect, you're prompted to enter the **meeting number** and **attendee ID**, but we'll enter them automatically, so you can ignore the prompt.