



**Board of Governors Meeting  
 WSBA Conference Center  
 Seattle, WA  
 November 16, 2018**

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*WSBA Mission: To serve the public and the members of the Bar, to ensure the integrity of the legal profession, and to champion justice.*

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**PLEASE NOTE: ALL TIMES ARE APPROXIMATE AND SUBJECT TO CHANGE**

**FRIDAY, NOVEMBER 16, 2018**

**8:00 A.M. – BOG TRAINING**

**GENERAL INFORMATION** ..... 2

**1. AGENDA**..... 18

**9:15 A.M.**

**2. EXECUTIVE SESSION**

a. Approve September 27-28, 2018, Executive Session Minutes (**action**) ..... E-2

b. Approve October 8, 2018, Emergency Executive Session Minutes (**action**)

c. President’s and Executive Director’s Reports

d. Litigation Report – Julie Shankland..... E-9

**11:30 A.M. – PUBLIC SESSION**

- Welcome
- Report on Executive Session
- President’s Report and Executive Director’s Report
- Consideration of Consent Calendar\*

**MEMBER AND PUBLIC COMMENTS**

This time period is for guests to raise issues of interest.

**OPERATIONAL**

**3. FIRST READING/ACTION CALENDAR**

a. Appoint Chair to WSBA Committee (**action**) ..... 22

b. Approve Mandatory Malpractice Insurance Task Force Charter Extension (**action**) ..... 26

**12:00 P.M. – LUNCH WITH LIAISONS AND WASHINGTON LEADERSHIP INSTITUTE**

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\* See Consent Calendar. Any items pulled from the Consent Calendar will be scheduled at the President’s discretion. The WSBA is committed to full access and participation by persons with disabilities to Board of Governors meetings. If you require accommodation for these meetings, please contact Kara Ralph at [karar@wsba.org](mailto:karar@wsba.org) or 206.239.2125.

**1:15 P.M.**

**FIRST READING/ACTION CALENDAR (continued)**

c. Washington State Bar Foundation – Ken Masters, President, and Terra Nevitt, Director of Advancement/Chief Development Officer	
1. Annual Report .....	31
2. Treasurer’s Report .....	34
3. Approve Trustee Appointment ( <b>action</b> ) .....	38
d. Legislative Matters	
1. Approve 2018-2019 Legislative Priorities – Governor Kyle Sciuchetti, BOG Legislative Committee Chair, and Sanjay Walvekar, Legislative Affairs Manager ( <b>action</b> ).....	47
2. Approve 2018-2019 Legislative Committee Recommendations ( <b>action</b> ) .....	late materials
e. Approve BOG No-Retaliation Policy – Governor Chris Meserve, Chair, and Frances Dujon-Reynolds, Director of Human Resources ( <b>action</b> ) .....	late materials
f. Council on Public Defense (CPD)	
1. Approve CPD’s Letter of Support for Office of Public Defense’s 2019 Budget Request – Darryl Rodrigues, CPD Chair ( <b>first reading</b> ) .....	49
2. Approve Performance Guidelines for Attorneys Representing Respondents in Civil Commitment Proceedings – Eileen Farley, CPD Member ( <b>first reading</b> ).....	52
g. Update re Fastcase as an Additional Member Benefit – Governor Michael Cherry and Terra Nevitt, Director of Advancement/Chief Development Officer ( <b>action</b> ).....	64
h. Approve Senior Lawyers Section Amended Budget – Governor Dan Bridges, Treasurer, and Ann Holmes, Chief Operations Officer ( <b>action</b> ).....	late materials
i. Update from Budget and Audit Committee – Governor Dan Bridges, Treasurer, and Ann Holmes, Chief Operations Officer	

**GOVERNOR ROUNDTABLE**

This time period is for Board members to raise new business and issues of interest.

**OPERATIONAL (continued)**

<b>4. <u>CONSENT CALENDAR</u></b> .....	69
a. September 27-28, 2018, Public Session Minutes .....	70
<b>5. <u>INFORMATION</u></b>	
a. Executive Director’s Report .....	84
b. FY2018 Fourth Quarter Management Report .....	280
c. Washington Leadership Institute (WLI) Fellows Report .....	294
d. Diversity and Inclusion Events .....	314
e. Financials	
1. August 31, 2018, Financial Statements .....	316
2. Investment Update for August and September 2018 .....	360
<b>6. <u>PREVIEW OF JANUARY 17-18, 2019, MEETING</u></b> .....	361

## 2018-2019 Board of Governors Meeting Issues

### NOVEMBER (Seattle)

#### Standing Agenda Items:

- Financials
- FY2018 Fourth Quarter Management Report
- 2018-2019 Legislative Priorities
- 2018-2019 Legislative Review Committee Recommendations
- Office of Disciplinary Counsel Report (ED Report Information – quarterly)
- Outside Appointments (if any)
- Washington Leadership Institute (WLI) Fellows Report
- WSBA Practice Sections Annual Reports (ED Report Information)
- WSBF Annual Report

### JANUARY (Seattle)

#### Standing Agenda Items:

- ABA Midyear Meeting Sneak Preview
- Client Protection Fund (CFP) Board Annual Report
- Financials
- FY2018 Audited Financial Statements
- FY2019 First Quarter Management Report
- Legislative Report
- Office of Disciplinary Counsel Report (ED Report Information – quarterly)
- Outside Appointments (if any)

### MARCH (Olympia)

#### Standing Agenda Items:

- ABA Mid-Year Meeting Report
- Financials
- Legislative Report
- Outside Appointments (if any)
- Supreme Court Meeting

#### March 2018 Agenda Items:

- BOG Civil Litigation Rules Committee Report

### May (Yakima)

#### Standing Agenda Items:

- BOG Election Interview Time Limits (Executive Session)
- Financials
- FY2019 Second Quarter Management Report
- Interview/Selection of WSBA At-Large Governor
- Interview/Selection of the WSBA President-elect
- Legislative Report/Wrap-up
- Office of Disciplinary Counsel Report (ED Report Information – quarterly)
- Outside Appointments (if any)
- WSBA Awards Committee Recommendations (Executive Session)

## **JULY (Richland)**

### Standing Agenda Items:

- ATJ Board Report
- BOG Retreat
- Court Rules and Procedures Committee Report and Recommendations
- Financials
- Draft WSBA FY2020 Budget
- FY2018 Third Quarter Management Report
- Office of Disciplinary Counsel Report (ED Report Information – quarterly)
- WSBA Committee and Board Chair Appointments
- WSBA Mission Performance and Review (MPR) Committee Update
- WSBA Treasurer Election

## **SEPTEMBER (Seattle)**

### Standing Agenda Items:

- 2020 Keller Deduction Schedule
- ABA Annual Meeting Report
- Chief Hearing Officer Annual Report
- Professionalism Annual Report
- Report on Executive Director Evaluation (Executive Session)
- Financials
- Final FY2020 Budget
- Legal Foundation of Washington and LAW Fund Report
- Washington Law School Deans
- WSBA Annual Awards Dinner
- WSBF Annual Meeting and Trustee Election

## **Board of Governors – Action Timeline**

<b>Description of Matter/Issue</b>	<b>First Reading</b>	<b>Scheduled for Board Action</b>
Recommendation re Fastcase as an Additional Member Benefit	Sept 27-28, 2018	Nov 16, 2018
Council on Public Defense Letter of Support for Office of Public defense 2019 Budget Request	Nov 16, 2018	Jan 17-18, 2018
Performance Guidelines for Attorneys Representing Respondents in Civil Commitment Proceedings	Nov 16, 2018	Jan 17-18, 2018
Request for BOG Support of Diversity Committee Statement of Solidarity	Nov 16, 2018	Jan 17-18, 2018