

**APPROVED MINUTES**  
**ETHICS COMMISSION OF THE UNIFIED GOVERNMENT**  
**Courtroom No. 18, 2<sup>nd</sup> Floor, Wyandotte County Courthouse**  
**710 N. 7<sup>th</sup> Street, Kansas City, KS 66101**

**July 12, 2018**

**Regular Meeting:**

**Roll Call:**

- X Member Jerry Fiscus
- X Member David Duckers
- X Member John J. Bukaty, Jr.
- X Member Linda Brown
- E Member Dachia Busch
- X Ruth Benien, Administrator

X (Present) E (Excused)

U (Unexcused)

**Call to Order:**

Chairperson Fiscus called the meeting to order at 4:06 p.m. Commissioners Duckers, Bukaty and Brown were in attendance. Commissioners Busch was absent but excused. Administrator Benien was present.

**Public Comment:** No members of the public were present.

**Old Business:**

**a). Approval of Minutes:**

The proposed Minutes of the June 14, 2018 meeting were reviewed and approved. Commissioner Brown moved for approval with a second by Commissioner Bukaty. The Motion passed unanimously.

**b). Monthly Administrator's Report:**

Administrator Benien provided the monthly report for the time period from June 1, 2018 through June 30, 2018 which outlined the training provided in that month and the nature of the ethics opinions rendered and complaints received.

Continuing Ethics training presentations by video have and are being provided by the Human Resources department for the police and fire department and are also used for a section of the sheriff's department and water treatment plant due to the shifts in each department. Continuing Ethics was provided on June 22, 2018 at NRC. Basic training for the Police Academy was held July 5, 2018. Continuing Ethics training is scheduled for July 25, 2018 at HR and August 29, 2018 at the Appraiser's Annex. Basic training is scheduled for September 10, 2018 for the Planning and Zoning, Board of Zoning Appeals and Landmarks Commission at the Commission Chambers. Basic Ethics training is scheduled for September 18, 2018 and December 13, 2018 at HR.

One new hotline complaint was received in June and one new written complaint was received in June. One email complaint is pending awaiting referral. Four complaints were closed for lack of violation or finding of no jurisdiction. Three advisory opinion requests were pending as of June 30, 2018. One new request for a verbal advisory opinion was received and one new request was received by email. One verbal request for advisory opinion was provided. One email advisory opinion was provided. One verbal advisory request was closed with opinion provided and one email request for advisory opinion was provided and closed.

#### **New Business:**

Under new business the Ethics Administrator forwarded the request of the UG Ethics Commission to the UG IT department has corrected and relocated the UG Ethics contact spots on the UG website. Additional updates will be made. The procedure for confirming posting of minutes, agendas and notices is in place and being used.

All Ethics Commissioners were again asked to review and make notes for changes or improvement to the UG Ethics Web Site for the next meeting.

Ethics Administrator Benien provided a limited training session regarding investigation of a complaint and procedure proposed for handling. She advised she will try at each meeting to cover a limited provision of the UG Ethics Code to better help the UG Ethics Commissioners understand its provisions or answer questions they may have.

#### **Executive Session:**

No Executive Session was held.

Adjournment:

Motion for adjournment by Commissioner Brown

Seconded by Commissioner Bukaty

Motion passed unanimously.

Meeting Adjourned at 4:31 p.m.

Next Meeting is August 9, 2018 at 4:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien

Ruth M. Benien

UG Ethics Administrator