

**APPROVED MINUTES**  
**ETHICS COMMISSION OF THE UNIFIED GOVERNMENT**  
**Courtroom No. 18, 2<sup>nd</sup> Floor, Wyandotte County Courthouse**  
**710 N. 7<sup>th</sup> Street, Kansas City, KS 66101**

**March 12, 2020**

**Regular Meeting:**

**Roll Call:**

X Member John J. Bukaty, Jr.

E Member Linda Brown

X Member Dachia Busch

X Member Patty Orth

X Member Emily Cisneros

X Ruth Benien, Administrator

X (Present) E (Excused) U (Unexcused)

**Call to Order:**

Acting Chairperson Bukaty called the meeting to order at 4:02 p.m. Commissioners Busch, Orth and Cisneros were in attendance. Commissioner Brown was absent but excused. Administrator Benien was present.

**Public Comment:** No members of the public were present.

**Old Business:**

**a). Approval of Minutes:**

The Minutes of the February 13, 2020 meeting were reviewed and approved. Commissioner Orth moved for approval with a second by Commissioner Cisneros. The Motion passed unanimously.

**b). Monthly Administrator's Report:**

Administrator Benien provided the monthly report for the time period from February 1, 2020 through February 29, 2020 which outlined the training provided in that month and the nature of the ethics opinions rendered and complaints received.

Continuing Ethics training presentations by video have and are being provided by the Human Resources department for the police and fire department and are also used for a section of the sheriff's department and water treatment plant due to the shifts in each department.

UG Basic Ethics training was held on September 25, 2019 at Human Resources and Continuing Ethics training scheduled for November 6, 2019 at the Health Department from 2:00 p.m. – 3:00 p.m. was cancelled and attendees rescheduled to attend the Continuing Ethics training scheduled for December 4, 2019 at the Human Resources training center from 11:00 a.m. – 12:00 p.m. That session was held and provided. The Basic Ethics training scheduled for the Fire Department on October 24, 2019 was cancelled. A Basic Ethics training was held on December 17, 2019 from 1:00 p.m. – 2:00 p.m. in the Commission Chambers for approximately 70 new employees. A UG Basic Fire Academy Ethics training was held on December 5, 2019 at Human Resources. Basic Ethics training at the Police Academy is scheduled for January 16, 2020 from 2:30 p.m. – 3:30 p.m. Continuing Ethics training was held on February 5, 2020 at 1:00 p.m. at the Health Department. A Basic Ethics training was held March 3, 2020 at Memorial Hall (a new venue).

A request from the UG Legal Department was received to provide UG Ethics training for the Advisory Council on Aging. The same has been coordinated and issues with respect to the provision of the training and materials addressed. It was to be held January 22, 2020 at 10:00 a.m. at Eisenhower Community Center but was cancelled due to weather. In the coming year a rewrite and update is planned for the UG Ethic's training materials and video.

Four new complaints were received. One complaint was closed with no jurisdiction and provision of information with respect to prior complaints. One complaints was closed due to jurisdiction and self imposed deadline expiring. Two complaints are pending awaiting additional information, referral or review. Four new email advisory opinions were requested. Three advisory opinions were provided and matter closed. Three advisory opinion requests were pending as of February 29, 2020. Two are ongoing and outstanding one with respect to review of the UG Ethics website.

No new Requests for Information were received.

### **New Business:**

Report was made that the UG Ethics Website has been updated to include the posting for the new UG Ethics Commissioners.

All Ethics Commissioners were again asked to continually review and make notes for additional changes or improvement to the UG Ethics Web Site for the next meeting.

Ethics Administrator Benien will try at each meeting to cover a limited provision of the UG Ethics Code to better help the UG Ethics Commissioners understand its provisions or answer questions they may have. The topic this month dealt with continued discussion of the process for reviewing and making proposed amendments to the UG Ethics Code.

It was discussed and decided to commence a review of the UG Ethics Code with each UG Ethics Commissioner to review the sections of the code from start up to Sec. 2-254.

**Executive Session:**

No Executive Session was held.

Adjournment:

Motion for adjournment by Commissioner Orth

Seconded by Commissioner Cisneros

Motion passed unanimously.

Meeting Adjourned at 5:02 p.m.

Next Meeting is April 9, 2020 at 4:00 p.m.

Respectfully Submitted,

s/Ruth M. Benien  
Ruth M. Benien  
UG Ethics Administrator