

# YMCA of Centre County

## Application For Employment

Bellefonte, 125 West High Street, Bellefonte, PA 16823 – Phone (814) 355-5551 – Fax (814) 355-6556

State College, 677 West Whitehall Road, State College, PA 16801 – Phone (814) 237-7717 – Fax (814) 238-5914

Moshannon Valley, 113 North 14<sup>th</sup> St, PO Box 426, Philipsburg, PA 16866 – Phone (814) 342-0889 – Fax (814) 342-1928

Penns Valley, 115 W. Streamside Place, P.O. Box 154, Spring Mills, PA 16875 - Phone (814) 422-6000

[www.ymcaofcentrecounty.org](http://www.ymcaofcentrecounty.org)

### Personal Information

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Last

Middle Initial

First

Present Address: \_\_\_\_\_

Street

City

State

Zip

Permanent Address: \_\_\_\_\_

Street

City

State

Zip

Phone Number: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Are you 18 or Older? Yes \_\_\_\_\_/No \_\_\_\_\_

Have you worked at a YMCA before? Yes \_\_\_\_\_ City \_\_\_\_\_, State \_\_\_\_\_ / No \_\_\_\_\_

Are you related to anyone employed at the YMCA of Centre County? Yes \_\_\_\_\_, \_\_\_\_\_/No \_\_\_\_\_  
Name

Did a current employee refer you to this position? Yes \_\_\_\_\_, \_\_\_\_\_/No \_\_\_\_\_  
Name

Have you ever been convicted of a crime? Yes \_\_\_\_\_/No \_\_\_\_\_

### Employment Desired

Desired Branch: \_\_\_\_\_

Position: \_\_\_\_\_

Are you employed now? Yes \_\_\_\_\_/No \_\_\_\_\_ If yes, may we contact your current employer? Yes \_\_\_\_\_/No \_\_\_\_\_

What hours are you available to work? \_\_\_\_\_ to \_\_\_\_\_ Days of the Week \_\_\_\_\_

\_\_\_\_\_ to \_\_\_\_\_ Days of the Week \_\_\_\_\_

\_\_\_\_\_ to \_\_\_\_\_ Days of the Week \_\_\_\_\_

\_\_\_\_\_ to \_\_\_\_\_ Days of the Week \_\_\_\_\_

## Education

	Name, City and State of School	Years Attended	Date Graduated	Major
High School				
College				
Graduate School				
Other Certifications				

Please list any additional educational/specialized training/ certifications you have received related to the job for which you are applying for:

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## Employment History

Employer Name:	General Job Responsibilities:		
Telephone Number:			
Position:	Dates of Employment:		
Reason For Leaving:			

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**References (please include one family member AND two non-family professional or personal references that can attest to your ability to serve in the position for which you are applying):**

Name	Phone Numbers: Home/Cell/Work	Relationship to Applicant	Years Acquainted
	Home: Cell: Work:		
	Home: Cell: Work:		
	Home: Cell: Work:		

**Please answer the following questions if applying for a position in the child care department. If not applying for a position in the child care departments please skip to applicant's statement.**

1. Why have you chosen to work in the child care field? \_\_\_\_\_

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2. What do you find rewarding about working with children and families? \_\_\_\_\_

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3. What makes a successful child care program? \_\_\_\_\_

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4. What skills, talents, and special abilities will you bring to this program? \_\_\_\_\_

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## **Applicant's Statement:**

I certify that the answers and information given herein are true, correct and complete. I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in termination regardless of when the information is discovered to be false or misleading.

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Print Name

Date: \_\_\_\_\_

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Signature

## **Equal Opportunity**

The YMCA of Centre County provides equal opportunity in employment to all staff members and applicants for employment regardless of race, color, creed, religion, national origin, gender, marital status, sexual orientation, status with regard to public assistance, membership or activity in a local commission, disability, age, veteran status or other legally protected status. Equal employment opportunity applies to all facets of employment, pre-employment and the terms and conditions of employment, as well as discharge from employment.

Thank you for your interest in being employed at the YMCA of Centre County. Upon review of completed application representative of the YMCA of Centre County will schedule interviews with applicants who meet the initial requirements, as evidence by the information provided herein.



**For Youth Development  
For Healthy Living  
For Social Responsibility**