

02.05 Presidents of System Member Universities



Revised [August 26, 2021](#) (MO -2021)
Next Scheduled Review: August 26, 2026
Click to view [Revision History](#).

Policy Summary

This policy provides that the Board of Regents (board) of The Texas A&M University System (system) appoints the presidents of the member universities who serve under the direction of the chancellor and establishes their duties and administrative responsibilities, in addition to other duties and responsibilities delegated by the chancellor or the board.

Policy

1. GENERAL

The presidents of member universities are appointed by the board on the recommendation of the chancellor, serve under the direction of the chancellor, and have the following duties and responsibilities and such others as may be duly delegated by the chancellor or the board.

2. DUTIES OF THE PRESIDENT

Subject to, and under the general authority of the chancellor, the president of each member university:

- 2.1 Administers the total program of the member under the president's jurisdiction. Recommends to the chancellor and the board the appropriate goals, purposes and role and scope for the member.
- 2.2 Recommends an organizational structure necessary to implement the purpose and mission of the member and recommends the establishment of administrative offices appropriate thereto. The president should do so in discussion with key campus stakeholders including administrators, faculty and staff; however, final recommendations to the chancellor are at the president's discretion.
- 2.3 Recommends to the chancellor the appointment of all personnel requiring appointment by the board.
- 2.4 Conducts regular periodic evaluations of each administrative officer.

- 2.5 Coordinates the planning, development and operation of all activities and programs of the member.
- 2.6 Develops legislative budget requests and submits to the chancellor for approval. The board is provided with summary information for review after submission of these requests.
- 2.7 Develops annual budgets for operation and construction and submits to the chancellor for recommendation and action by the board.
- 2.8 Administers the business and financial management of the member. The management function includes, but is not limited to, budget preparation and implementation, financial and property accounting, the auditing of all expenditures and bills presented for payment, and the preparation of such financial reports as may be required.
- 2.9 Develops guidelines and standards for personnel administration, including those for employment, wage and salary administration, pay plans and classification, termination and conditions of employment in conformity with policies, practices and procedures of the system.
- 2.10 Provides for the operation and maintenance of the physical plant, the purchase of supplies and equipment, and the maintenance of appropriate inventories and records of real and personal properties under the jurisdiction of the member.
- 2.11 Explains system policy to the staff and explains the member's program needs to the chancellor.
- 2.12 Serves as the member representative with appropriate former student associations and any institutionally related development foundations.

3. ADMINISTRATIVE RESPONSIBILITIES OF THE PRESIDENT

The presidents provide for the following administrative functions within the structure of the member university.

- 3.1 General supervision of all personnel employed by or assigned to the member.
- 3.2 General supervision of all student programs and services. Such supervision includes, but is not limited to, recruitment of students, admissions, registration and records, academic advising, counseling, housing, scholarships and financial aid, student activities and services, placement, foreign students and the evaluation and certification of academic credit from other institutions.
- 3.3 Development and dissemination of information concerning programs and accomplishments.
- 3.4 Maintenance of a current rules and internal procedures website for the member.

Related Statutes, Policies, or Requirements

[System Policy 01.03, *Appointing Power and Terms and Conditions of Employment*](#)

[System Policy 02.01, *Board of Regents*](#)

[System Policy 02.02, *Office of the Chancellor*](#)

Member Rule Requirements

A rule is not required to supplement this policy.

Contact Office

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