

11.99.02 Conduct Requirements for Admissions Applications and Transcripts



Revised [December 10, 2019](#)

Next Scheduled Review: December 10, 2024

Click to view [Revision History](#).

Regulation Summary

Academic institutions of The Texas A&M University System (system) must revise their admissions applications processes and transcript notation processes in accordance with this regulation. This regulation provides minimum standards for the review of applications for admission and uniformity for transcript notations.

Regulation

1. RESPONSIBILITIES OF MEMBER ACADEMIC INSTITUTIONS

1.1 Applications for Admission

- 1.1.1 Each chief executive officer (CEO) of a system academic institution will require that applicants for admission disclose, at a minimum, criminal conviction histories – excluding juvenile adjudications – involving acts of violence or sexual misconduct and past substantiated or pending conduct charges involving acts of violence or sexual misconduct, and expulsions or suspensions from postsecondary institutions consistent with this regulation.
- 1.1.2 Applicants who report one or more convictions or pending conduct charges as required in Section 1.1.1 in the application process must be evaluated by a committee of the academic institution.
- 1.1.3 Each academic institution must adopt a standard process for the evaluation and decision on admission.

1.2 Transcript Notations

Each CEO of the academic institution will adopt a standard transcript notation process for students who are suspended, dismissed or expelled.

1.2.1 The notation must include:

- (a) The nature of the separation (e.g., suspension, dismissal or ineligibility to reenroll, i.e., expulsion);
- (b) The type of infraction (e.g., academic or conduct);

- (c) The department responsible for issuing the student separation from the institution (e.g., Office of Student Conduct); and
 - (d) The effective dates of separation from the academic institution, if applicable.
- 1.2.2 Transcripts of students with pending conduct investigations that could result in expulsion, dismissal, or suspension of one semester or greater will be held until the conduct process is complete.
- 1.2.3 Notations for expulsion, dismissal, and suspension of one semester or greater will remain on student transcripts and may only be removed upon request by the student, if:
- (a) The student is eligible to reenroll in the institution (i.e., suspensions and dismissals only); or
 - (b) The institution determines that good cause exists to remove the notation.

Member Rule Requirements

A rule is not required to supplement this regulation.

Contact Office

Academic Affairs
(979) 458-6072