

**DISTRICT ATTORNEY KINGS COUNTY****Job Posting Notice**

Job ID	642194	# of Positions	1
Business Title	Virtual Currency Analyst		
Civil Service Title	COMMUNITY COORDINATOR		
Title Code No	56058	Level	00
Title Classification	Non-Competitive		
Proposed Salary Range	\$ 60,889.00 - \$ 94,521.00 (Annual)		
Work Location	350 Jay St, Brooklyn Ny		
Division/Work Unit	VIRTUAL CURRENCY UNIT		

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The Kings County District Attorney's Office (KCDA) is one of the largest prosecutor's offices in the country. It is committed to developing and implementing innovative prosecutorial strategies that will fulfill our vision of keeping Brooklyn safe while at the same time ensuring fairness and justice for all. KCDA has an exciting opportunity to work as a Virtual Currency Analyst.

The Virtual Currency Unit is committed to protecting the public by combating crimes involving virtual currency in Brooklyn and worldwide. The Virtual Currency Unit conducts cases by tracing stolen cryptocurrency, identifying illicit transactions on the blockchain, investigating those who use cryptocurrency to fund criminal activity online scams and criminal activity.

Under general supervision, with latitude for independent initiative judgment, and decision, the prospective candidate will perform the following duties:

- Work with a team of prosecutors, investigators to investigate the use of cryptocurrency to fund and facilitate criminal activity.
- Provide testimony in grand jury proceedings and trials concerning blockchain analysis. Stay current with blockchain technology, decentralized finance, NFTs, and other Web3 innovations.
- Collaborate with other bureaus and units to strengthen the office's capacity for investigating and prosecuting crimes involving cryptocurrency.
- Fulfill time-sensitive related administrative and clerical duties as assigned, including drafting subpoenas and maintaining highly organized records.
- Perform blockchain analysis to trace transactions and identify patterns of illicit activity.
- Generate intelligence reports and briefings based on findings to support decision-making processes.
- Conduct open-source research to gather information relevant to cryptocurrency related investigations.
- Participate in training sessions and presentations across the office and throughout Brooklyn.
- Interact with public, law enforcement, and private industry members professionally and courteously.
- Contribute to developing office policies, documents, and templates relevant to investigating crimes related to virtual currency.

Preferred Skills

- Familiarity with using commercial and open-source blockchain tracing tools.
- Familiarity with organizing and analyzing large data sets.
- Excellent interpersonal, verbal, and written communication skills; strong attention to detail is essential.
- Excellent organizational, time-management, and multi-tasking skills, including the ability to take initiative, prioritize duties, and work both independently and within a team environment, are a plus.

Additional Information

Candidates must meet the additional requirements:

- Must have a bachelor's degree in Accounting, Finance, Criminal Justice or a related field. Master's degree preferred.
- Must be proficient in Microsoft Office (Word, Excel, PowerPoint, Outlook, etc.).
- Must have strong interpersonal, organizational, analytical and investigative skills.
- Ideal candidate will be knowledgeable in conducting open-source intelligence research, analyzing large data sets, and performing blockchain analysis.

Employees of the City of New York may be eligible for federal loan forgiveness programs and state repayment assistance programs. The federal government provides student loan forgiveness through its Public Service Loan Forgiveness Program (PSLF) to all qualifying public service employees.

Please visit the Public Service Loan Forgiveness Program site to view the eligibility requirements: <https://studentaid.ed.gov/sa/repay-loans/forgiveness-cancellation/public-service>.

Minimum Qual Requirements

1. A baccalaureate degree from an accredited college and two years of experience in community work or community centered activities in an area related to the duties described above; or
2. High school graduation or equivalent and six years of experience in community work or community centered activities in an area related to the duties as described above; or
3. Education and/or experience which is equivalent to "1" or "2" above. However, all candidates must have at least one year of experience as described in "1" above.

To Apply

We appreciate the interest and thank all applicants who apply, but only those candidates under consideration will be contacted.

For Non-City/External Candidates: Visit the External Applicant NYC Careers site and type "DA - Brooklyn" on the search line. Then locate the Job ID number. For Current City Employees: Visit Employee Self Service (ESS) to view and click on Recruiting Activities, Careers, and search by Job ID number.

Public Svc Loan Forgiveness

As a prospective employee of the City of New York, you may be eligible for federal loan forgiveness programs and state repayment assistance programs. For more information, please visit the U.S. Department of Education's website at <https://studentaid.gov/pslff/>.

Hours/Shift

Monday to Friday; 9 a.m. - 5p.m. or 10 a.m.- 6 p.m.

Residency Requirement

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

POSTING DATE 08/01/2024

POST UNTIL 08/21/2024

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