

ABSTRACT OF UNSTRAPPED JACKETS (AWARDED)

Jacket: 760-750
Title: Pocket Map South Rim: English
Agency: DOI / National Park Service
Bid Opening: 12/18/2019 at 2:00 PM MST
Quantity: 1,296,001

Contractor Name	Bid	Terms		Discounted Total
* Schmitz Press	\$88,300.00	0.5%	20 days	\$87,858.50
Watkins Lithographic	\$99,597.00	2.0%	10 days	\$99,597.00
Monarch Litho, Inc.	\$102,201.00	2.0%	20 days	\$100,156.98
Advantage mailing LLC - Los Angeles	\$105,042.11	5.0%	20 days	\$99,790.01
Frederic Printing	\$115,344.00	2.0%	20 days	\$113,037.12
BKR Printing	\$117,775.00	5.0%	20 days	\$111,886.25
Gray Graphics	\$136,970.00	2.0%	20 days	\$134,230.60
Taylor / Curtis 1000 Inc.	\$137,623.00	0.0%	0 days	\$137,623.00
Las Vegas Color Graphics, Inc.	\$162,555.00	5.0%	20 days	\$154,427.25
Corporate Communications Group	\$172,575.36	2.0%	20 days	\$169,123.85
Starline Printing Company	\$199,004.00	0.0%	30 days	\$199,004.00

* Awarded Contractor

BIDS SHALL BE PUBLICLY OPENED AT 2:00 P.M., PREVAILING DENVER, COLORADO TIME, DECEMBER 17, 2019.

BEFORE AWARD, ANY QUESTIONS REGARDING THESE SPECIFICATIONS MAY BE DIRECTED TO BEVERLY BOECHER (303) 236-5292 (Ext. 4). NO COLLECT CALLS.

U.S. GOVERNMENT PUBLISHING OFFICE
Denver, CO

GENERAL TERMS AND CONDITIONS AND SPECIFICATIONS
For the Procurement of

POCKET MAP SOUTH RIM: ENGLISH

BID SUBMISSION: Submit bid in an envelope with solicitation to U.S. Government Publishing Office, Denver Regional Office, Suite 208, 12345 West Alameda Parkway, Lakewood, CO 80228-2842. Facsimile bids in response to this solicitation are permitted. Facsimile bids may be submitted directly to the GPO Denver Regional Office, Fax No. (303) 236-5332. The jacket number and bid opening date must be specified with the bid. Refer to Facsimile Bids in Solicitation Provisions of GPO Contract Terms, GPO Publication 310.2 as revised January, 2018.

BIDDERS, PLEASE NOTE: GPO has issued a new GPO Publication 310.2, GPO Contract Terms - Solicitation Provisions, Supplemental Specifications, and Contract Clauses (Rev 1-18). Prospective bidders should carefully read this publication as the applicable terms within become an integral part of this contract. The document is posted at <https://www.gpo.gov/how-to-work-with-us/vendors/forms-and-standards> along with a list of major revisions.

GPO CONTRACT TERMS: Any contract which results from this Request for Bid will be subject to the applicable provisions, clauses, and supplemental specifications of GPO Contract Terms (GPO Publication 310.2, effective December 1, 1987 (Rev. 1-18)) and GPO Contract Terms, Quality Assurance through Attributes Program for Printing and Binding (GPO Publication 310.1, effective May 1979 (Rev. August 2002)).

GPO Contract Terms (GPO Publication 310.2) –
<https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/terms.pdf>.

GPO QATAP (GPO Publication 310.1) –
<https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/qatap.pdf>.

PRODUCT: Folded Map/Brochure.

TITLE: Pocket Map South Rim: English

QUANTITY: 1,296,001

TRIM SIZE: 31.4375 x 8.25" flat, 3.875 x 8.25" folded.

PAGES: Face and Back, Head to Head.

GPO IMPRINT REQUIREMENT: The GPO imprint requirement, GPO Contract Terms, Supplemental Specifications, No. 9, is waived.

QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Product Quality Levels:

- (a) Printing (page related) Attributes – Level II
- (b) Finishing (item related) Attributes – Level II

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests - General Inspection Level I.
- (b) Destructive Tests - Special Inspection Level S-2.

Specified Standards: The specified standards for the attributes requiring them shall be:

<u>Attribute</u>	<u>Specified Standard</u>
P-7. Type Quality and Uniformity	Supplied Electronic Media
P-8. Halftone Match (Single and Double Impression)	Approved Proofs, Supplied Electronic Media
P-10. Process Color Match	Approved Proofs, Supplied Electronic Media

Prior to award, contractor may be required to provide information related to specific equipment that will be used for production.

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site preaward survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

GOVERNMENT TO FURNISH: The Government will furnish f.o.b. Denver Regional Office, the following Materials: The purchase order and support files will be made available by e-mail from GPO. **CONTRACTOR VIABLE FTP SITE CAPABLE OF ACCEPTING LARGE MEMORY SIZE FILES IS MANDATORY FOR UPLOAD OF CAMERA COPY FILES FROM GPO.** Electronic files will be transmitted to contractor's FTP site after award. Contractor to contact agency with site address with upload ID and password for access to the site. GPO contact: Beverly Boecher (Ph. 303-236-5292 ext. 4).

Furnished material composed of one Adobe Acrobat PDF file supplied as electronic media with all bleeds and crop marks and embedded images and fonts. No prepress functions (e.g., color correction, UCR/GCR, sharpening or other image enhancement) or procedures have been applied to supplied images.

CONTRACTOR TO FURNISH: All materials and operations, other than those listed under "GOVERNMENT TO FURNISH" necessary to produce the product(s) in accordance with these specifications.

It is the contractor's sole responsibility to immediately confirm, to the Denver GPO, that all electronically transmitted files were received (phone call or written email reply accepted -- an automated system generated tracking option such as "read receipt" is not acceptable). Furthermore, contractor is responsible for immediate inspection of government furnished materials (GFM) including but not limited to electronically transmitted files. Contractor's failure to comply with the above stated requirements will not relieve the contractor of making delivery of the supplies or perform the services within the time specified in the contract. No extension in the shipping/delivery schedule will be granted as a result of contractor's failure to inform the GPO that they have not received the files and/or if there is an issue with the GFM that endangers performance on the contract.

INSPECTION OF FILES: The contractor will be responsible for proofreading converted formats to ensure that the final document will match in layout fonts and text flow to the low-resolution PDF provided. Contractor will be responsible for final output that is in conformance with the visuals as provided. Contractor is responsible for converting images to an appropriate color space and file format for output. Contractor must also apply any and all necessary prepress functions to achieve best possible output quality of supplied files. One previously printed sample for construction and stock. Contractor to perform a basic check, preflight of the furnished files. Check for missing or damaged files, missing or damaged fonts, damaged disks, missing bleeds, improper trim size, improper color definition, and so on.

The Contractor will not receive additional compensation or time for common errors associated with the output of files. Common errors include, but are not limited to: 1) color issues and shifts (RGB color data, no spot colors, loss of black plate), 2) page integrity (text reflow or type substitution), 3) errors associated with embedded graphics, 4) missing prepress features (e.g. bleeds, trim marks), creating or correcting (altering) any necessary trapping, setting proper screen angles and frequency, 5) loss of text characters from graphic elements, and 6) Defining proper file output selection for the imaging device being used. Contractor responsible to ensure that the black type is a solid black not a process build. Any errors other than those just described, media damage, or data corruption that might interfere with proper file imaging discovered at that time must be reported to the Contracting Officer IMMEDIATELY upon discovery. Prior to making any revisions, the contractor must make a "copy" of the original files, then proceed to make any revisions to the "copy" as required. Further, in addition to the return of the original files, the contractor must furnish final production native application files (digital deliverables, an exact representation of the final printed product) upon completion of the order to the agency. All files must be imaged as necessary to meet the assigned Quality Level.

PROOFS: One Adobe PDF Digital "soft" proof requested (composite proof with all elements in position). The digital soft proof is intended as a check on image position, cropping, scaling, and other visual features of a text page or illustration. It is NOT intended as a check of color fidelity. Proof will be withheld not more than 2 workdays from receipt by the Government to final approval. Note: The first workday after receipt of proofs by the Government is day one of the hold time. Contractor must not print prior to receipt of an 'OK to print'. Government representative will provide written proof response via e-mail or fax.

Call Agency contact 1 day in advance of sending proof to advise and insure delivery to active mail box not junk mail, Ian Ferris (928-638-7835). Submit digital PDF proofs by email to: grca_creative_media@nps.gov.

Contractor is cautioned that the proofs produced must be from the contractor's prepared files for their output device and which will be used for final reproduction. It is not acceptable to simply submit reproductions for the PDF files furnished by the ordering agency.

If there are any author's alterations or delays caused by the Government in the handling of proofs, it's the contractor's responsibility to notify the GPO in advance of making changes so that an extension and/or price adjustment may be made by Contract Modification.

The contractor must not print prior to receipt of an OK to Print.

STOCK/PAPER: The specifications of all paper furnished must be in accordance with those listed herein or listed for the corresponding JCP Code numbers in the "Government Paper Specification Standards No. 13" dated September 2019.

All text paper used in each copy must be of a uniform shade.

White Uncoated 100% Recycled Text, basis weight 70 lbs. per 500 sheets, 25 x 38", equal to JCP Code A70. Note: Exception to Paper Specification Standards (March 2011, No. 12). Under General Appearance, Brightness. A brightness greater than 81 is requested.

PRINTING: Must be reproduced by offset printing. Contractor must provide final output with text equivalent to a minimum of 2400 dpi and all 4-color illustrations/photo's to 150 line screen or finer.

Prints in very heavy ink coverage with full bleeds on face and back. When printed correctly the title Grand Canyon will back up with Village Service and Facilities. Face contains solid black bar across top with line-copy that reverses out to white. Copy includes high-resolution images, fine line illustrations and background color halftones. Fold from approximate size of 31.4375 x 8.25" to 3.875 x 8.25" with seven parallel accordion folds (8 panels) with title panel facing out. Contractor must produce flush edges after folding.

INK COLOR: 4-color process. Ink Must Contain a Minimum of 20% Vegetable Oil.

MARGINS: Copy contains full bleeds on all sides.

PACKING: Pack per GPO Contract Terms, Supplemental Specifications, No. 5 and 8. Label cartons with title and quantity contained therein. Packing must insure safe delivery at destination in satisfactory condition.

Boxes not to exceed 25 lbs. per box.

Carton specifications MUST meet following strength guidelines:

seal boxes with heavy duty tape (preferably reinforced).

Minimum of 200 lb. bursting strength

Minimum of 32 edge crush test

Pallets required. Pallets must not be stacked higher than 42".

Pallets must meet GPO Contracting Terms specifications.

Each pallet to contain 36,000 copies to accommodate agency storage requirements.

DEPARTMENTAL RANDOM COPIES (BLUE LABEL): All orders must be divided into equal sublots in accordance with the chart below. A random copy must be selected from each subplot. Do not choose copies from the same general area in each subplot. The contractor will be required to execute a statement furnished by GPO certifying that copies were selected as directed. The random copies constitute a part of the total quantity ordered, and no additional charge will be allowed.

<u>Quantity Ordered</u>	<u>Number of Sublots</u>
500 - 3,200	50
3,201 - 10,000	80
10,001 - 35,000	125
35,001 and over	200

These randomly selected copies must be packed separately and identified by a special government-furnished blue label, affixed to each affected container. The container and its contents shall be recorded separately on all shipping documents and sent in accordance with the distribution list. A copy of the JACKET NO. / SPECIFICATION and a signed Government-furnished certificate of selection must be included.

LABELING AND MARKING: When not provided with print order, contractor to download the GPO Form 892C "Proof Label", located at: https://www.gpo.gov/docs/default-source/forms-standards-pdf-files/ppr.pdf?sfvrsn=c9a6613d_4, pg. 159 of 192 (Section 17 pg. 9). Form must be filled in by the contractor and used on all proof packages. Each package must be clearly labeled with the GPO jacket, purchase order and print order numbers, and the number or title of the product to which the proof(s) apply.

Contractor to download the GPO Form 905, R. 7-15 "Labeling and Marking Specifications" form, located at <https://www.gpo.gov/docs/default-source/forms-and-standards-files-for-vendors/gpo905.pdf>, fill in appropriate blanks, and attach to shipping containers.

Label each box with "item 6292 Pocket Map South Rim: English".

Clearly label outside of shipment on pallets with 1-1/2" high characters "Item 6292 Pocket Map South Rim: English ". Pallets must meet GPO Contracting Terms requirements.

DISTRIBUTION: INSIDE DELIVERY REQUIRED, LOADING DOCK AVAILABLE. Deliver f.o.b. destination. Contact Albert Orona (ph. 719-295-2679) a couple hours in advance of delivery. Shipper is required to call agency to arrange for agency to meet shipper and allow access to facility.

Delivery truck must be able to reach standard height dock.

Deliver Monday through Friday between the hours of 6:30 am and 2:00 pm. Closed Federal Holidays.

1,296,000 copies (includes 200 "Blue Label" random copies) delivered to: Attn. Receiving; USGPO; Pueblo Dist. Center; 31700 Excellence Ave.; Pueblo, CO 81001

1 sample copy with jacket number on package delivered to: U.S. Government Publishing Office; Denver Regional Office; 12345 W Alameda Parkway, Suite 208; Lakewood CO 80228

SCHEDULE: Adherence to this schedule must be maintained.

Furnished material will be available for pick up at the U.S. Government Publishing Office, 12345 W Alameda Parkway, Suite 208; Lakewood CO 08228 on December 19, 2019.

PROOFS: Proofs will be withheld 2 workdays, from receipt by the Government designated party until they are made available for pickup by the contractor or their designated courier service. Note: The first workday after receipt of proofs by the Government is day one of the hold time.

Multiple deliveries may be made at contractor option. All deliveries must be completed f.o.b. destination by February 6, 2020.

NOTIFICATION OF SHIPMENT: Notification of shipment to agency and to the GPO Denver office required: Inform the GPO Denver Regional Office of the actual delivery date (not the shipped date) as soon as known on all orders. Email the Jacket number and delivery date to InfoDenver@gpo.gov.

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to ian_ferris@nps.gov and to grca_creative_media@nps.gov. The subject line of this message shall be "Distribution Notice for Requisition No. 0-30349, Jacket 760-750". The notice must provide all applicable tracking numbers, shipping method, and title. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

RECEIPT FOR DELIVERY: Contractor must furnish their own receipts for delivery. These receipts must include the GPO jacket number, purchase order number, requisition number, total quantity delivered, number of cartons, and quantity per carton; date delivery made; and signature of the government agent accepting delivery. The original copy of this receipt must accompany the contractors voucher for payment.

SUBMISSION OF BIDS: Facsimile bids are permitted.

- (a) Definition. "Facsimile bid," as used in this solicitation, means a bid, modification of a bid, or withdrawal of a bid that is transmitted to and received by the Government via electronic equipment that communicates and reproduces both printed and handwritten material.
- (b) Bidders may submit facsimile bids as responses to this solicitation. These responses must arrive at the place and by the time specified in the solicitation.
- (c) Facsimile bids that fail to furnish required representations or information or that reject any of the terms, conditions, and provisions of the solicitation will be excluded from consideration.
- (d) Facsimile bids must contain the required signatures.
- (e) The Government reserves the right to make award solely on the facsimile bid. However, bidders agree to promptly submit the complete original signed bid.
- (f) Submit facsimile bid to FAX No. (303-236-5332), one bid per facsimile.
- (g) If the bidder chooses to transmit a facsimile bid, the Government will not be responsible for any failure attributable to the transmission or receipt of the facsimile bid including, but not limited to, the following:
 - (1) Receipt of garbled or incomplete bid.
 - (2) Availability or condition of the receiving facsimile equipment.
 - (3) Incompatibility between the sending and receiving equipment.
 - (4) Delay in transmission or receipt of bid.
 - (5) Failure of the bidder to properly identify the bid.
 - (6) Illegibility of bid.
 - (7) Security of bid data.

PAYMENT: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address: <http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/agency/billing-and-payment>.

Jacket No: _____

Bid Price \$ _____ **Additional Rate** _____ **Per E/C/M** _____

DISCOUNTS: Discounts are offered for payment as follows: _____ Percent, _____ calendar days. See Article 12 "Discounts" of Solicitation Provisions in GPO Contract Terms (Publication 310.2).

BID ACCEPTANCE PERIOD: In compliance with the above, the undersigned agree, if this bid is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the bidder) from the date for receipt of bid, to furnish the specified items at the price set opposite each item, delivered at the designated points(s), in exact accordance with specifications.

NOTE: Failure to provide a 60-day bid acceptance period may result in expiration of the bid prior to award.

AMENDMENT(S): Bidder hereby acknowledges amendment(s) number(ed) _____

BIDDER'S NAME AND SIGNATURE: Unless specific written exception is taken, the bidder, by signing and submitting a bid, agrees with and accepts responsibility for all certifications and representations as required by the solicitation and GPO Contract Terms - Publication 310.2

Failure to sign the signature block below may result in the bid being declared non-responsive.

(Company Name) (GPO Contractor's Code)

(Street Address, City State and Zip Code)

(Printed Name and Title) (Telephone Number)

(Signature) (Date)

(E-Mail) (Facsimile Number)

COMPLETE AND SUBMIT THIS PAGE WITH YOUR BID



THIS SECTION FOR GPO USE ONLY

Certified by: _____ Date: _____ Contracting Officer: _____ Date: _____
(Initials) (Initials)

