



UNITED NATIONS

PRIVATE SECTOR FORUM 2017

18 September | UN Headquarters, New York

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General Information

What is the UN Private Sector Forum?

The United Nations Secretary-General convenes the **UN Private Sector Forum** each year to bring the voice of business to major inter-governmental debates. 350 Chief Executives, investors, Heads of State and Government, leaders of UN Agencies, Funds and Programmes, and leaders from civil society, business associations and foundations will come together at the Forum.

When and where will the UN Private Sector Forum take place?

The UN Private Sector Forum will take place on Monday, 18 September during the United Nations General Assembly week — the UN's most high-profile week of the year — at the United Nations Headquarters located at 46th Street and 1st Avenue, New York.

Who can attend the UN Private Sector Forum?

Participation is by invitation only. Due to limited capacity, Chief Executives, investors and leaders from organizations that are UN Global Compact participants will have priority in attending the event. To request an invitation, please fill out the following form [here](#).

What is the programme of the UN Private Sector Forum?

The programme is currently under development. Please check our [website](#) regularly as updates will be finalized throughout the summer months. Registered participants will also receive regular programme and speaker updates as soon as they become available.

Participation

What are the criteria for participation in the UN Private Sector Forum?

Criteria for Business Participation

Chief Executives Officers of active and highly-engaged participating UN Global Compact companies are invited to attend. Representatives from other stakeholder groups, including investors, civil society and labour organizations, business associations, academic institutions, Government and the United Nations, will be invited by the UN Global Compact directly. See below for further details.

Criteria for UN and Civil Society Participation

Heads of UN Agencies, Funds and Programmes and Executive Directors or Presidents of select global civil society organizations (CSOs) with a long-standing working relationship with the UN Global Compact will be invited to participate in the UN Private Sector Forum.

Government Participation

The Head of State or Government of all UN Member States have been invited to attend the UN Private Sector Forum.

Criteria for Local Network Participation

All heads of Global Compact Local Networks are invited to attend the Forum and will be invited directly.

For questions about participation criteria, please contact unpsf@unglobalcompact.org.

What are the costs involved with participating in the UN Private Sector Forum?

The registration rates for the UN Private Sector Forum are distinguished by participant category and are listed below.

Please note that Chief Executives and investors who participate in both the UN Private Sector Forum and the [Leaders Summit](#) (21 September) will receive a discount when they complete registration for both events. Please review the pricing breakdown below.

Participant Category	Rate per Person (UN Private Sector Forum)	Rate per Person (Leaders Summit)	Rate per Person (UN Private Sector Forum and Leaders Summit)
Business			
UN Global Compact Participant	USD 550	USD 1,100	USD 1,350
Non-UN Global Compact Participant	USD 750	USD 1,650	USD 2,100
Non-Business & Small and Medium-sized Enterprises (SMEs)			

<i>UN Global Compact Participant</i>	USD 275	USD 550	USD 675
<i>Non-UN Global Compact Participant</i>	USD 400	USD 825	USD 1075
Local Networks			
<i>*Network Representative</i>	USD 275	Complimentary	USD 275
Government			
<i>Head of State or Government</i>	Complimentary	Complimentary	Complimentary
United Nations			
<i>Head of UN Agency, Funds and Programmes</i>	Complimentary	Complimentary	Complimentary

*Due to the high-level nature of the event, we can only grant admission to Local Network Representatives as the head of the organization with a fee of USD 275. If unable to attend, the head of the Local Network may not transfer their invitation to the UN Private Sector Forum.

All rates published are in USD. All payments per individual must be made in USD and received prior to the event. The Foundation for the Global Compact kindly requests that your organization cover any transfer fees charged by your financial institution.

Registration

Do all participants need to register in advance for the UN Private Sector Forum?

Yes. All participants must register and submit payment (if applicable) in full via the online registration system to receive access to the UN Headquarters during UN General Assembly Week. Photo ID will be required upon arrival and must match the information in your online registration profile. Details and instructions for accessing the registration system can be found in your official invitation letter. Please be advised that emails and/or letters to the UN Global Compact cannot be processed and will not suffice as a substitute for online registration. Please submit the [invitation request form here](#) or email unpsf@unglobalcompact.org to learn more about registration eligibility.

How do I know if my registration is confirmed for the UN Private Sector Forum?

Registrants will receive an automatic confirmation email once registration is finalized. For participants whose registration requires a fee, registration will only be confirmed once payment is received.

Individuals who complete registration, and click on invoice but do not submit payment, will be sent an email notifying them of their pending payment status, including instructions on how to submit payment to finalize registration. For assistance, please contact unpsf@unglobalcompact.org.

Please note that registration and payment is required to attend the UN Private Sector Forum 2017. Failure to complete payment in advance may result in inability to attend. The Forum has capacity limitations and as such, we recommend that all attendees complete their registration as early as possible.

I started, but did not complete, my registration. Can I log back in and complete it at a later date?

Yes. You may log back in by clicking [here](#), using the respective email address and reference number received in the reminder email from the registration system.

What is the cancellation policy for the UN Private Sector Forum?

Cancellation requests must be submitted to unpsf@unglobalcompact.org on or before 31 August 2017. A 10% administrative fee will be subtracted from the refund and will be issued in the same manner as the original payment within 30 days of refund request submission. Refunds cannot be processed after 31 August.

Liability:

In the case of Government intervention or regulation, armed conflict, strikes or any other circumstances that make it impossible or inadvisable for the United Nations Private Sector Forum 2017 to take place at the time and location as announced, the participant shall waive any claim for the damage or compensation except the amount paid for registration after deduction of actual expenses incurred with the Forum, and there shall be no future liability for either party.