JJIS USER SECURITY REQUEST

FAX TO JJIS (808)-586-1097

JJIS Security is requested for:

_____	_____	HcPD	_____
Print User Name	ACID	Agency	Division/Section

- ☐ NEW USER (ADD TO JJIS)
- ☐ REMOVE USER (DELETE FROM JJIS)
- ☐ SECURITY PROFILE CHANGE
- ☐ NAME CHANGE ONLY

This user requires the following security, which is in accordance with the standards established by the JJIC for the user's Division/Section. *(Place a check in the center for all that apply)*

JJIS INQUIRY		
General Inquiry (YH0PCI02)		**DEMOGRAPHICS** (PAJJDEM1)
Patrol Inquiry (YH0PCI10)		**GENERAL INQUIRY plus DEMOGRAPHICS, ARRESTS, OFFENSES, PROGRAMS, APPREHENSIONS-(RAP)** (PAJJARR1, PAJJCHG1, PAJJDEM1, PAJJJNT1, PAJJPGM1)
CID Inquiry (YH0PCI12)		**SAME AUTHORITY AS PATROL**
JJIS UPDATE		
Dispatch Update 1 (YH0PCI07)		**MISSING, WANTED, RUNAWAY** (PAJJRUN1, PAJJRUN2)
Dispatch Update 2 (YH0PCI11)		**Same as above plus ARREST/OFFENSE, PROGRAM, NOTES INQUIRY** (PAJJARR1, PAJJCHG1, PAJJDEM1, PAJJJNT1, PAJJPGM1, PAJJRUN1,PAJJRUN2)
Juvenile Update (YC0PCI08)		**SAME AS PATROL PLUS UPDATES FOR DEMOGRAPHICS, ARRESTS, RUNAWAYS, NOTES, PROGRAMS** (PAJJAPP1, PAJJARR1,PAJJCHG1, PAJJDEM1, PAJJDEM2, PAJJFLDE, PAJJFLG1,PAJJJNT1,PAJJJNT2, PAJJPGM1, PAJJPGM2, PAJJRUN1, PAJJRUN2)
Records Update (YC0PCI09)		**SAME AS JUVENILE UPDATE plus JUVENILE DELETES and NOTES ADMINISTRATION** (PAJJAPP1,PAJJARR1,PAJJCHG1, PAJJDEM1, PAJJDEM2, PAJJFLDE, PAJJFLG1, PAJJJNT1, PAJJJNT2, PAJJPGM1, PAJJPGM2,PAJJRUN1,PAJJRUN2)
Juvenile Combines (YC0PCI13)		**JUVENILE COMBINES** (PAJJCOMB, PAJJDEM1)

CODES SHOWN ABOVE IN PARENTHESIS ARE USED BY DIT & JJIS SECURITY TO DEFINE THE USER'S SECURITY RIGHTS

_____ _____

Agency Security Liaison Signature *Date*

---------- *FOR THE USER AND THE USER'S SUPERVISOR* ----------

I have been trained in the use of the JJIS and I am aware of the strict confidentiality of Juvenile Offender information. I understand that it is a misdemeanor to gain or allow unauthorized access to JJIS information or to disseminate information in violation of 846D-7 HRS. I also understand that sharing of ID's or passwords is not allowed and that all users are accountable for any mis-use of JJIS data.

_____ _____

User's Signature and Date *User Supervisor's Signature and Date*

When a users's ACID is suspended
the Agency Security Liaison must call
the Help Desk (529-3125) to reset it