JJIS USER SECURITY REQUEST

FAX TO JJIS (808)-586-1097

JJIS Security is requested for:

_____	_____	HcPA	_____
Print User Name	ACID	Agency	Division/Section

- ☐ NEW USER (ADD TO JJIS)
- ☐ REMOVE USER (DELETE FROM JJIS)
- ☐ SECURITY PROFILE CHANGE
- ☐ NAME CHANGE ONLY

This user requires the following security, which is in accordance with the standards established by the JJIC for the user's Division/Section. *(Place a check in the center for all that apply)*

JJIS INQUIRY		
General Inquiry (YC0PCI02)		**DEMOGRAPHICS, ARRESTS, OFFENSES, COMPOSITE, COURT INFO, FLAGS, PROGRAMS, APPREHENSIONS-(RAP SHEET)** (PAJJARR1, PAJJCHG1, PAJJCMP1, PAJJCRT1, PAJJDEM1, PAJJFLG1, PAJJPGM1, PAJJRAP1)
Extended Inquiry (YC0PCI08)		***Same as above except with*** **HYCF COMMITS DISCHARGES & POLICE MISSING, WANTED, and RUNAWAYS** (PAJJCD1I, PAJJPGM1, PAJJRUN1)
JJIS UPDATE		
Juvenile Combines (YC0PCI09)		**JUVENILE COMBINES** (PAJJCOMB, PAJJDEM1)

CODES SHOWN ABOVE IN PARENTHESIS ARE USED BY DIT & JJIS SECURITY TO DEFINE THE USER'S SECURITY RIGHTS

_____ _____

Agency Security Liaison Signature *Date*

---------- *FOR THE USER AND THE USER'S SUPERVISOR* ----------

I have been trained in the use of the JJIS and I am aware of the strict confidentiality of Juvenile Offender information. I understand that it is a misdemeanor to gain or allow unauthorized access to JJIS information or to disseminate information in violation of 846D-7 HRS. I also understand that sharing of ID's or passwords is not allowed and that all users are accountable for any mis-use of JJIS data.

_____ _____

User's Signature and Date *User Supervisor's Signature and Date*

When a users's ACID is suspended
the Agency Security Liaison must call
the Help Desk (529-3125) to reset it