

*John Crilly*

CONSTITUTION, BY-LAWS,

AND

RULES OF ORDER

OF

*Sons of Confederate Veterans,*

R. E. LEE CAMP, NO.

Organized August 25, 1890.

ALEXANDRIA, VA.:  
JOHN H. STRIDER, PRINTER.  
1890.

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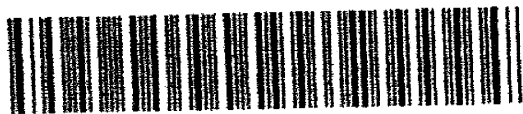
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## CONSTITUTION.

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The following extracts from the minutes of R. E. Lee Camp, No. ...., of Confederate Veterans, of Alexandria, Va., shall be the Constitution of the Sons of Confederate Veterans, and the same shall be amended only as prescribed in the By-Laws:

*Extract from records of R. E. Lee Camp, No. ...., Confederate Veterans, June 2, 1890:*

"Comrade Edgar Warfield offered the following, which was adopted:

"*Resolved*, That a committee of seven be appointed to take into consideration the advisability of organizing a camp of Sons of Confederate Veterans, and making the junior body a permanent and auxiliary organization of R. E. Lee Camp, No. ...., Confederate Veterans.

"The Commander appointed Comrades P. B. Hooe, Edgar Warfield, Thomas Perry, Henry Charles, G. William Ramsay, J. C. Smith, and K. Kemper as the committee."

At a subsequent meeting of the Camp the following report of the committee was adopted:

"1. This organization shall be known as Sons of Confederate Veterans.

"2. The membership shall be composed of the sons of Confederate soldiers or sailors, who served honorably in the army or navy.

"3. The minimum age for application for membership shall be 16 years.

"4. All applications for membership shall be

accompanied with a certificate from a member of this Camp that the applicant is entitled to membership under Section 2.

"5. The organization shall have the same number and rank of officers as that of volunteer military companies in the State of Virginia.

"6. At each meeting their Secretary shall report to the Adjutant of this Camp the names of all received into their organization, and all other necessary matters since their last meeting.

"7. At their meetings the officers shall occupy the chairs of the officers of this Camp, as to rank, &c.

"8. They shall elect their own officers, formulate their own rules of order, by-laws, &c.

"9. That the Sons of Veterans shall meet one night of each month, and as much oftener as the interest of their organization may require.

"10. That all applications for membership shall be referred to at least three of the members of this committee, who shall act on and return the same. It shall then be referred to a committee of three of the Sons of Veterans, who shall report at the next regular meeting, when the candidate shall be balloted for with ball ballots. If not more than two black balls appear, the candidate shall be declared elected.

"11. The form of application for membership shall state the name, age, and residence of the applicant; the name of his father and the command to which he belonged during the war, and whether now living, and certified by some member of this Camp.

"12. The initiation fee, and dues, shall be

determined by the Sons of Veterans after they are organized

"13. That these resolutions may be altered or amended by this Camp, one month's notice of such alteration or amendment being given.

"Signed, EDGAR WARFIELD,  
*Chairman.*

"Attest: W. A. SMOOT,  
*Commander.*

"EDGAR WARFIELD,  
*Adjutant.*"

LEE CAMP HALL,  
August 25, 1890.

Committee on Organization of Sons of Veterans met at 8 P. M.

The following named applications were presented to the Committee and approved by them:

Appich, Charles H.	Greene, Louis S.
Appich, W. D.	Hill, Zora
Berkley, Thomas L.	Kemper, E. H.
Brent, S. G.	Lambert, Urban S.
Bowie, Aubrey	Mankin, Albert S.
Broadus, T. Madison	Marye, Edward
Ballenger, F. S.	McCaffrey, Walter W.
Carter, George	McLean, Donald
Carter, Thomas L.	Norton, J. K. M.
Charles, H. F.	Norton, Geo. Hatley
Charles, W. H.	Payne, William W.
Crymes, E. R.	Perry, J. Lawrance
Coakley, E. L.	Rixey, Robert H.
Duffey, Charles W.	Schwab, Fred, jr.
Green, J. Johnson	Schwab, George H.

Schwab, J. A.	Smith, Sidney Lee
Selectman, Harvey W.	Smyth, Peveril
Shinn, James Edward	Thomson, Alfred
Shinn, S. Robert	Warfield, Edgar, jr.
Simpson, Harry	Warfield, George E.
Slaymaker, H. C.	Wheatley, William S.

The following officers were elected:

*Captain*, Samuel G. Brent; *First Lieutenant*, S. Robert Shinn; *Second Lieutenant*, James Johnson Green; *Third Lieutenant*, Thomas L. Berkley; *Surgeon*, ————; *Secretary*, T. Madison Broadus; *Treasurer*, W. D. Appich.

And then Captain Brent stated that the non-commissioned officers would be appointed at the regular meeting in October.

Respectfully submitted,

EDGAR WARFIELD, *Chairman*.

## ORDER OF BUSINESS.

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### OPENING.

Calling roll of officers.  
 Reading Minutes of last meeting.  
 Communications, bills, &c.  
 Reports of Committees on candidates.  
 Balloting for candidates.  
 Initiation of candidates.  
 Petitions for membership.  
 Reports of Standing Committees.  
 Reports of Special Committees.  
 Reading list of fines.  
 Collecting dues and other moneys.  
 Unfinished business.  
 New business.  
 Receipts of the evening.  
 Good of the Camp.  
 Closing.

# BY-LAWS.

## ARTICLE I.

### TITLE.

This Association shall be known as SONS OF CONFEDERATE VETERANS, R. E. LEE CAMP, ALEXANDRIA, VA.

## ARTICLE II.

### OBJECTS.

SECTION 1. To cherish and perpetuate the memories of our fathers and their heroic struggles for their cause.

SEC. 2. To aid Confederate Veterans in their efforts to minister to the wants of those of their comrades disabled in the service, and to extend aid and protection to their widows and orphans.

SEC. 3. Avoiding all reference to religion or politics, to lend our aid to the maintenance of law and order.

## ARTICLE III.

### OFFICERS.

The officers of this Association shall be the same in number and rank as in volunteer military companies in the State of Virginia; and there shall also be an executive committee composed of the commissioned officers.

## ARTICLE IV.

### ELECTION OF OFFICERS.

SECTION 1. The annual election of commis-

sioned officers shall be held on the first regular meeting in January of each year. Elections to fill vacancies may be held at any meeting.

SEC. 2. The Captain shall appoint all non-commissioned officers.

SEC. 3. All members of the Camp, in good standing, shall be eligible to any office therein.

SEC. 4. All elections shall be by ballot, unless dispensed with by unanimous consent, when they may be by a *viva voce* vote.

SEC. 5. In case of a ballot, the majority of all the votes cast shall be necessary to a choice. If there is no election on the first ballot, the name receiving the lowest number of votes shall be dropped, and so on in successive ballot until an election is made.

## ARTICLE V.

### MEETINGS.

SECTION 1. The regular meetings of this Camp shall be on the second Wednesday night of each month.

SEC. 2. Seven comrades shall constitute a quorum of this Camp, for the transaction of business at any meeting.

## ARTICLE VI.

### DUTIES OF OFFICERS.

SECTION 1. The Captain shall preside at all meetings, preserve strict order and decorum, and enforce a due observance of the Constitution, By-Laws, and Rules of Order; appoint all committees not otherwise provided for; give the casting vote in case of a tie; inspect and an-

nounce the result of all ballots, or other votes. He shall approve all orders drawn on the Treasurer for the payment of money. He shall examine the books of the Camp whenever he desires, and shall appoint a committee of three at the regular meeting, preceding the annual election, to do so. He shall be *ex officio* member of all committees. He shall have power to call special meetings of the Camp; or, when required by seven members, in writing, he shall convene the Camp.

SEC. 2. The Lieutenants shall assist the Captain in the performance of his duties, and in his absence shall take his place in the order of their rank. If neither of them are present the Camp shall elect a Captain *pro tem*.

SEC. 3. The Secretary shall keep a record of the proceedings of the Camp, draw all orders on the Treasurer, serve all notices, perform such other duties as may be enjoined upon him by the Camp, make such reports to R. E. Lee Camp, Confederate Veterans, as are required by the Constitution, and finally deliver up all books and papers belonging to his office to his successor, with the necessary instruction or information to enable him to keep the continuation of records of the Camp.

SEC. 4. It shall be the duty of the Treasurer to take charge of all moneys belonging to the Camp; to pay all orders drawn upon him by the Secretary, approved by the Captain; to keep a fair and regular account, in a book provided for the purpose, of receipts and expenditures. He shall deposit all moneys collected in some bank, designated by the Camp, subject to

his check, countersigned by the Captain. He shall keep the accounts between the Camp and its members, and shall notify and report all members in arrears.

SEC. 5. Such non-commissioned officer as the Captain shall designate shall take charge of the door during the session of the Camp.

SEC. 6. The Orderly Sergeant shall preserve order during the meetings, see that the members behave in an orderly, decorous manner, conduct all ballots, and render such other service as the Captain may require of him.

SEC. 7. The Quartermaster Sergeant shall have charge of all the property of the Camp, except its money, and shall superintend all matters of transportation and supplies. He shall make requisitions on the Treasurer for his expenses, which requisitions must be approved by the Captain.

SEC. 8. The Surgeon shall perform the duties properly appertaining to that office, during any pilgrimage or excursion of the Camp, and also attend to any indigent comrade, for which latter services he shall be recompensed by the Camp.

SEC. 9. The Chaplain shall perform the duties properly appertaining to that office.

SEC. 10. The Color Sergeant shall perform the duties properly appertaining to that office.

## ARTICLE VII.

Eligibility to membership shall be as prescribed in the Constitution.

## ARTICLE VIII

Application for membership shall be as provided for in the Constitution.

## ARTICLE IX

SECTION 1. The membership fee shall be twenty-five cents, which shall accompany the application.

SEC. 2. The monthly dues of this Camp shall be ten cents.

SEC. 3. Any comrade who shall misbehave in the Camp, or disobey the officer in charge shall be fined twenty-five cents. And if he still persists in disturbing the harmony of the Camp, he shall be ordered to leave the room during that session of the Camp.

SEC. 4. Any member of this Camp failing to attend to the duties of any committee to which he may be appointed, shall be fined twenty-five cents, unless excused by the Camp.

SEC. 5. Any officer of the Camp absenting himself from any meeting shall be fined ten cents for first meeting, twenty-five cents for second consecutive meeting, and on the third consecutive meeting the office shall be declared vacant, and on the following meeting the vacancy shall be filled; but this shall not apply to any officer whose non-attendance is caused by sickness, business, or absence from the city.

SEC. 6. That it shall be a violation of an order of this Camp, for any of its members to dispose of its badges to be worn by any one, other than its members or a member of another Camp of Sons of Confederate Veterans.

## ARTICLE X.

## IMPROPER CONDUCT.

Any member who shall be guilty of conduct unbecoming a gentleman, shall, upon satisfactory proof thereof, be reprimanded, suspended or expelled, as the Camp sitting as a court-martial shall direct.

## ARTICLE XI.

## SUSPENSION AND EXPULSION.

SECTION 1. When a Comrade shall be charged as in Article X of the By-Laws, specifications of the nature of the offence shall be made in writing and read to the Camp, which charges shall be referred to a committee of five whose duty it shall be to fairly and impartially investigate the same, record the evidence, and report thereon as early as practicable; the said report to be recorded on the minutes, and to be acted upon at the next regular meeting, or as soon thereafter as the circumstances will permit: *Provided*, such trial shall not take place less than six days from proper notification; *and provided further*, that any comrade being under charges shall not have the right to speak or vote upon any question before the Camp, or appear on parade with the Camp pending the investigation of said charges; but said comrade shall have the right to give testimony and plead in his own behalf.

SEC. 2. Any member who shall prefer a false and malicious charge against a comrade shall suffer such penalty as the Camp may impose.



## ARTICLE XII.

## SALUTING THE CAPTAIN.

Comrades, upon entering or leaving the Camp, shall advance to the centre of the hall and salute the Captain in a military manner.

## ARTICLE XIII.

## SUSPENSION AND REINSTATEMENT.

Any member three months in arrears shall be notified by the Treasurer of the same, and if not paid on or before the next regular meeting the member notified shall be declared suspended by the Captain; but upon the payment in full of all arrears and charges that may accrue in the *interim* he can be reinstated.

## ARTICLE XIV.

## AMENDMENTS TO BY-LAWS.

These Articles, or any part thereof, shall not be altered, amended, or annulled, unless a written notice of the same be read at a regular meeting, after which it shall lie over until the next regular meeting, when, if two thirds of the members present vote in favor of it, it shall be adopted.

## ARTICLE XV.

The Constitution shall only be amended as provided for amending the By-Laws, and no amendment to the Constitution shall go into effect until approved by R. E. Lee Camp, No ....., Confederate Veterans.

## RULES OF ORDER.

1. It shall be the duty of the Captain to preserve order and endeavor to conduct all business before the Camp to a speedy and proper result.

2. He shall state every question properly presented to the Camp, and before putting it to vote shall ask, "Is the Camp ready for the question?" Should no member offer to speak, he shall rise to put it, and after he has risen no member shall be permitted to speak upon it,

3. The Captain shall have the casting vote in case of a tie, but ordinarily shall not vote; he shall announce all votes and decisions.

4. The Captain may speak to points of order in preference to other members of the Camp, rising from his seat for that purpose, and shall decide questions of order, subject to an appeal to the Camp by any two members.

5. If any comrade shall feel himself personally aggrieved by any decision of the Chair, he may appeal from said decision.

6. When an appeal is made from the decision of the Captain, the First Lieutenant shall put the question, thus: "Shall the decision of the Chair be sustained?"

7. A motion must be seconded, and afterwards repeated from the Chair, or read aloud before debated. A motion shall be reduced to writing if any comrade require it.

8. All resolutions shall be submitted in writing.

9. When a member speaks or offers a motion,

he shall rise in his place and respectfully address the Captain, confining himself to the question under consideration, and avoiding personality or unbecoming language.

10. When a member is called to order, he shall take his seat until the point of order is determined.

11. When two or more members rise to speak at the same time, the presiding officer shall decide who is entitled to the floor.

12. No comrade shall speak more than twice, nor longer than ten minutes each time, on any question without leave of the Camp, which leave shall be granted or refused without debate.

13. While a comrade is speaking, no one shall interrupt him except for the purpose of calling him to order, or asking of the Chair leave to explain. A comrade allowed to explain shall only have the right to explain an actual misunderstanding of language, and shall be strictly prohibited from going into debate on the merits of the case.

14. For any comrade in speaking to impeach the motives of a comrade, or treat him with personal disrespect, or pass between him and the chair while he is speaking, shall be deemed a violation of order, which may incur the censure of the presiding officer of the Camp.

15. Any conversation, by whispering or otherwise, which is calculated to disturb a comrade while speaking, or hinder the transaction of business, shall be deemed a violation of order and if persisted in shall incur censure.

16. It shall be the duty of the Chair, and th

privilege of any member of the Camp, to call a member of the Camp to order who violates a standing rule of order.

17. Any comrade having made a motion may withdraw it, with leave of his second, before it is debated, but not afterwards, without leave of the Camp.

18. When the decision of any question is doubted, the Captain shall count the votes in the affirmative and negative, and announce the same.

19. When a question is before the Camp, the only motions in order shall be: 1st, to adjourn; 2d, to lay on the table; 3d, the previous question; 4th, to postpone to a definite period; 5th, to refer; 6th, to divide, if the sense will admit of it; 7th, to amend: to take precedence, as herein arranged, and the first three to be decided without debate; 8th, to postpone indefinitely.

20. When the previous question is moved and seconded, it shall be put in this form: "Shall the main question now be put?" If this question is carried, all further motions, amendments and debate shall be excluded, and the question put without delay; if the question has been amended, the question shall first be taken on the amendment; if more than one amendment has been made, the last amendment in order shall take precedence in the vote.

21. A motion to amend an amendment shall be in order, but to amend an amendment to an amendment shall not be in order.

22. When a blank is to be filled by the names of persons, the vote shall be taken upon the

names in the order of their nomination; but when a blank is to be filled by any sum of money, or time proposed, the question shall first be put on the largest sum and the most remote time.

23. When a motion has been indefinitely postponed; it shall not be reconsidered.

24. A question may be reconsidered at the same or next meeting; but a motion being made to reconsider, and decided in the negative, shall not be renewed at the same meeting.

25. A motion to reconsider must be made and seconded by members who voted in the majority. No question shall be reconsidered more than once. To reconsider any resolution, &c., the decision of which has officially passed out of the Camp, shall not be in order.

26. The yeas and nays upon any question before the Camp may be called for by any two members, and upon the assent of one third of the members present shall so be taken.

27. In voting by yeas and nays, all present must vote, who are in regular standing, unless excused by the Camp. A motion to excuse shall be decided without debate.

28. The reading of any paper called for, relating to the subject under debate, shall always be in order.

29. All reports of committees shall be made in writing and signed by a majority thereof, or by the chairman, acting for the majority.

30. When a majority report is followed by a report from the minority of a committee, the former, after being read, shall lie upon the table

until the latter is presented, after which, on motion, either may be considered.

31. The comrade first named in the appointment of a committee shall be chairman of the same.

32. No standing Rule of Order of this Camp shall be rescinded or changed without the assent of three fourths of the members present; but a standing Rule of Order may be suspended for any particular occasion, upon the assent of a majority of the members present.

