

## **Standards Development and Outreach Director**

The International Association of Industrial Accident Boards and Commissions (IAIABC) is hiring a Standards Development and Outreach Director.

*What is the IAIABC and what does it do?*

The IAIABC is a trade association for jurisdictional agencies and private sector organizations involved in workers' compensation regulation and service delivery. The IAIABC provides education, develops industry standards, shares best practices, develops content, supports committee work, and connects its member organizations and their staff, all in the name of empowering, educating, and connecting the global workers' compensation community to reduce harm and aid recovery from work injuries and illnesses.

*What is the role?*

The Standards Development and Outreach Director will lead the IAIABC's data reporting standards program. The Director develops and implements strategies to maintain, grow, and future-proof the data reporting program and its standards through collaboration with IAIABC members and other standard-setting organizations, and develops relationships and processes that lead to uniformity across the industry.

*Who will you be working with?*

The IAIABC staff is small but mighty, and truly embodies the spirit of working hard and playing hard. We enjoy what we do and enjoy doing it together. Building and cultivating a positive and supportive work environment and culture is of critical importance to the IAIABC Executive Director and staff.

The IAIABC operates as a fully remote staff. Travel for staff engagement activities may be required to help maintain that culture.

**Are you the right person to help lead the IAIABC's data reporting standards program?  
We'd love to find out!**

*The Standards Development and Outreach Director will be asked to:*

- Analyze current and future public policy needs of IAIABC members to inform future directions of the Association's data reporting standards
- Set and execute strategies to future-proof the IAIABC's data reporting standards for workers' compensation
- Direct training activities and develop training content to promote understanding and improve consistency in the use of data reporting standards
- Monitor technology trends to inform programs and services of interest to the IAIABC member community
- Develop strategies for the IAIABC to serve as a resource for jurisdictional information systems that advance workers' compensation administration
- Serve as staff liaison to IAIABC EDI committees and EDI Council
- Present at in-person IAIABC conferences on emerging industry trends and updates to the EDI Program

- Present during in-person and virtual training events, committee meetings, and/or industry events on EDI and data-related topics
- Maintain and enforce EDI program governance policies
- Maintain IAIABC XML Standards
- Develop the budget for the EDI program
- Actively participate in execution of IAIABC 2023-2026 Strategic Plan initiatives
- Serve as the main point of contact for EDI-related questions for the IAIABC workers' compensation community

*What kind of experience and expertise are we looking for?*

- Knowledge and understanding of IAIABC EDI Standards including EDI Claims, EDI Proof of Coverage, and EDI Medical Data Standards (3+ years)
- Experience working in the workers' compensation industry (3+ years)
- Technical experience working with IAIABC EDI standards (3+ years)
- Experience working with volunteer committees and leadership groups (3+ years)
- Experience managing and working with diverse communities and stakeholders with differing objectives
- Project management experience
- Experience speaking in front of large audiences both in-person and virtually
- Ability to travel 4-6 times per year to two IAIABC conferences, as well as an IAIABC Board meeting, external conferences, and/or staff engagement activities as needed
- Excellent communication and presentation skills
- Customer-centric attitude

*Benefits are important! Here are the benefits this role will receive:*

- Salary range of \$87,000 – 97,000 per year
- A generous benefits package, including medical, vision, and dental coverage; 15 days of vacation starting; paid sick leave; 11 paid holidays per year; and an annual SEP retirement contribution after 2 years of employment
- Staff enjoy early office closure at 1:00 pm local time on Fridays and paid time off between Christmas Day and New Year's Day
- An inclusive culture that supports the team while respecting differences of opinion and ideas

*Yes, we're inclusive*

The IAIABC ensures equal opportunity for all people without regard to race, color, religion, creed, national origin, sex, age, ancestry, marital status, sexual orientation, gender orientation, genetic information, disability, veteran status, or draft status. The IAIABC will make reasonable accommodations wherever necessary for all employees or applicants with disabilities.

*Learn More*

Learn more about the IAIABC at [www.iaibc.org](http://www.iaibc.org).

*Apply*



Email your cover letter and resume to Heather Lore, IAIABC Executive Director, at [hlore@iaiacb.org](mailto:hlore@iaiacb.org) by Friday, August 23, 2024.